



2009 ADOPTED BUDGET



Cover photo of Puget Sound as seen from Shoreline taken by Adam Buchanan,
March 2008.



2009 Adopted Budget

Cindy Ryu, Mayor
Terry Scott, Deputy Mayor
Keith McGlashan, Councilmember
Ron Hansen, Councilmember
Chris Eggen, Councilmember
Doris McConnell, Councilmember
Janet Way, Councilmember

Robert L. Olander, City Manager
Debbie Tarry, Finance Director

Prepared by the Finance Department
For Fiscal Year January 1, 2009 – December 31, 2009

For more detail, copies of the 2009 Budget are available on the City's website, at City Hall, Shoreline Library, Richmond Beach Library and at both Neighborhood Police Centers.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Shoreline
Washington**

For the Fiscal Year Beginning

January 1, 2008

President

Executive Director

The Government Finance Officers Association (GFOA) of the United States and Canada presented a Distinguished Budget Presentation Award to the City of Shoreline for its annual budget for the 2008 fiscal year beginning January 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



2009 Adopted Budget

Table of Contents

Page

Introduction

Reader's Guide to the Budget	1
City Organization Chart	3
Shoreline Community Profile	4
Budget Procedures and Process	14
Budget Calendar	19
General Budget Policies	20
City Vision, Values & Council Work Plan	22

City Manager's Transmittal Letter

City Manager's 2009 Budget Message	25
Shoreline Strategic Directions 2008-2009	47

Executive Summary

City Resources and Expenditures by Category	49
City Budget Summary	50
All Funds Resources/Expense Summary	51
Operating Budget Six Year Forecast	52
2009 Revenue Sources	53
2009 Budget Distributed by Strategic Objectives	76
2009 Program Budget Summary	77
Expenditures by Object Category	78
Ending Fund Balances	79
Change in Ending Fund Balances	80
Municipal Debt Capacity	81
Other Long-Term Debt	82
Schedule of Long-Term Debt	83
Debt Policies	84

Operating Budget

Department/Fund Overview	87
2009 FTE Summary and Explanation of Changes	88
2009 Budgeted Positions	89
City Council	93
City Manager	101
City Clerk	117
Community Services	125
City Attorney	145
Finance	151
Human Resources	171
Police	177
Criminal Justice	197
Parks, Recreation and Cultural Service	205
Planning and Development Services	231
Public Works	253

Budget By Fund

City Fund Structure	277
All Funds Historical Revenue/Expenditures Summary	280
General Fund Summary	281
Street Fund Summary	282
Arterial Street Fund Summary	283



2009 Adopted Budget

<u>Table of Contents</u>	<u>Page</u>
General Reserve Fund Summary	284
Revenue Stabilization Fund Summary	285
Code Abatement Fund Summary	286
Asset Seizure Fund Summary	287
Public Arts Fund Summary	288
General Obligation Bond Fund	289
General Capital Fund Summary	290
City Facility Major Maintenance Fund	291
Roads Capital Fund Summary	292
Surface Water Utility Fund Summary	293
Vehicle Operations and Maintenance Fund Summary	294
Equipment Replacement Fund Summary	295
Unemployment Fund Summary	296
Revenue and Expenditure Report for All Funds	298
 <u>Capital Improvement Program</u>	
Introduction	301
Impacts of Growth Management	301
Capital Improvement Fund Descriptions	302
Capital Budget Criteria	303
Advantages of Capital Planning	303
Capital Improvement Plan Policies	304
2009-2014 Capital Projects by Category	310
2009-2014 Capital Resources by Category	311
2009-2014 Capital Program Summary	312
2009-2014 General Capital Fund	317
2009-2014 Facilities Major Maintenance Fund	320
2009-2014 Roads Capital Fund	323
2009-2014 Surface Water Capital Fund	326
 <u>Appendix</u>	
Financial Policies	329
2009 Salary Schedule	339
2009 Fee Schedule	347
Department Revenue Detail	359
Department Expenditure Detail	369
Expenditure Categories	387
Glossary of Budget Terms and Acronyms	389



INTRODUCTION

READER'S GUIDE TO THE BUDGET

The City of Shoreline must adopt a balanced budget each year. Annual City expenditures must not exceed annual City revenues. Also, to be prudent a City may decide to place some of its resources each year into reserves to cover future emergencies or unanticipated opportunities. Beyond these basic guidelines, budgets for cities are quite complex. Much of this complexity is created to allow for proper accounting and tracking techniques as required by State law and governmental accounting practices. Cities draw their revenues from a wide variety of sources, divide their expenditures into separate funds and allocate their program expenditures in ways that serve the special needs of municipal services. This Reader's Guide is being provided to make the City's budget more understandable and useable for the reader.

Organization of this Document

This budget document contains legally required budget information, descriptive background information and various illustrative graphs and tables that will be helpful to the readers' understanding. It is organized into seven sections to facilitate the reader's understanding of the City's 2009 budget and to help the reader to find information regarding the City and its budget. Those seven sections are: Introduction, Transmittal Letter, Executive Summary, Operating Budget, Budget by Fund, Capital Improvement Program, and Appendix.

Introduction – This section is designed to introduce the reader to the City of Shoreline and its and the budget process. It includes the following:

- ◆ Table of Contents
- ◆ Reader's Guide
- ◆ City Organization Chart
- ◆ Shoreline Community Profile
- ◆ Budget Procedures and Process
- ◆ Budget Calendar
- ◆ Budget Ordinance
- ◆ General Budget Policies
- ◆ City Vision, Values & Work Plan

Transmittal Letter - This section includes the City Manager's 2009 budget message to the City Council and the City's Strategic Directions 2008-2009.

Executive Summary – This section provides a high level view of the 2009 budget, an in depth look at the City's revenue sources, projected fund balances, and information about the City's debt. It includes the following:

- ◆ City Resources and Expenditures by Category
- ◆ City Budget Summary
- ◆ All Funds Resources/Expense Summary
- ◆ Operating Budget Forecast
- ◆ 2009 Revenue Sources
- ◆ Expenditures by Object Category
- ◆ 2009 Program Budget Summary
- ◆ Ending Fund Balances
- ◆ Change in Ending Fund Balances
- ◆ Municipal Debt Capacity, City Long Term Debt, and City Debt Policy

Operating Budget – This section highlights the departmental budgets. It is organized to give the reader various levels of information by including department and program overviews. It also includes performance data for each program. This data includes actual results and projected results. Some programs may also have performance targets which are long-term in nature. This section includes:

- ◆ Department/Fund Overview
- ◆ 2009 FTE Summary
- ◆ 2009 Budgeted Positions

Department Budgets

- ◆ Mission Statement
- ◆ Programs
- ◆ Historical Comparison of Total Expenditures, % of General Fund, and FTE's
- ◆ 2008 Key Accomplishments
- ◆ 2009 Key Department Objectives
- ◆ Historical Comparison of Expenditure/Revenue Categories
- ◆ Historical Program Comparison
- ◆ Historical Fund Comparison
- ◆ 2009 Budget Highlights
- ◆ Program Detail
- ◆ Performance Results

Budget by Fund – This section illustrates the financial condition and provides a historical comparison of each of the City's funds. It includes:

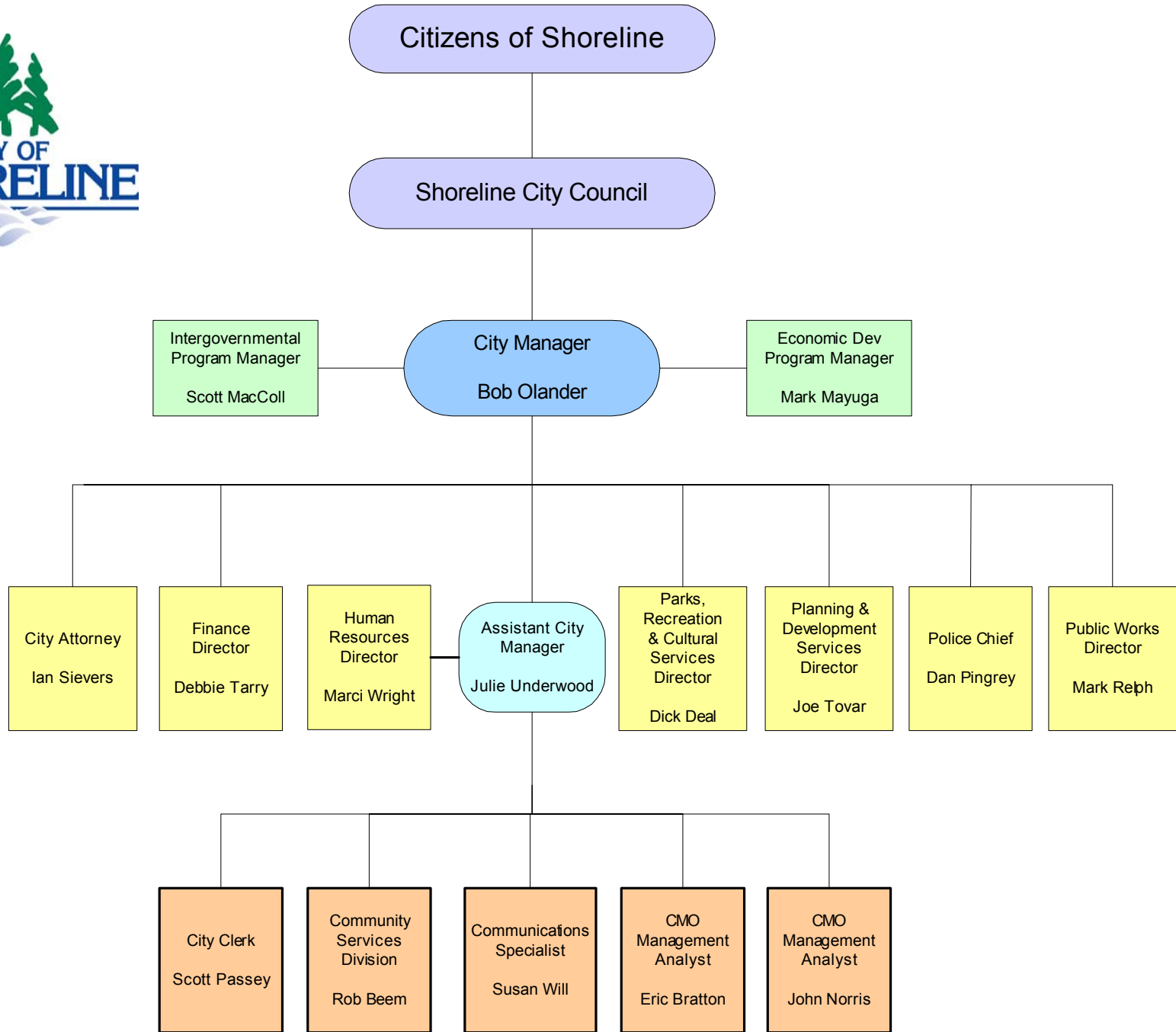
- ◆ City Fund Structure
- ◆ All Funds Historical Revenue/Expenditure Summary
- ◆ Fund Summaries
- ◆ Revenue and Expenditure Report for All Funds

Capital Improvement Program – This section identifies the multi-year plan for the four Capital Funds; General Capital (improvements to Parks and Facilities), City Facilities-Major Maintenance (ongoing maintenance of City's major facilities), Roads Capital (street, sidewalk, and traffic improvements), and Surface Water Utility (drainage improvements). A summary of each fund's projects is included. This section includes:

- ◆ Impacts of Growth Management
- ◆ Capital Budget Criteria
- ◆ Advantages of Capital Planning
- ◆ Description of Capital Funds
- ◆ Capital Improvement Plan Policies
- ◆ Impact of CIP on Operating Budgets
- ◆ 2009– 2014 CIP Expenditures and Resources by Category
- ◆ 2009 Capital Program Summary
- ◆ 2009– 2014 CIP Expenditures and Resources by Fund
- ◆ Project Detail

Appendix – This section includes:

- ◆ Financial Policies
- ◆ 2009 Salary Table
- ◆ 2009 Fee Schedules
- ◆ Expenditure and Revenue Detail
- ◆ Expenditure Categories
- ◆ Glossary of Budget Terms



SHORELINE COMMUNITY PROFILE



Demographics (From 2000 Census Data)

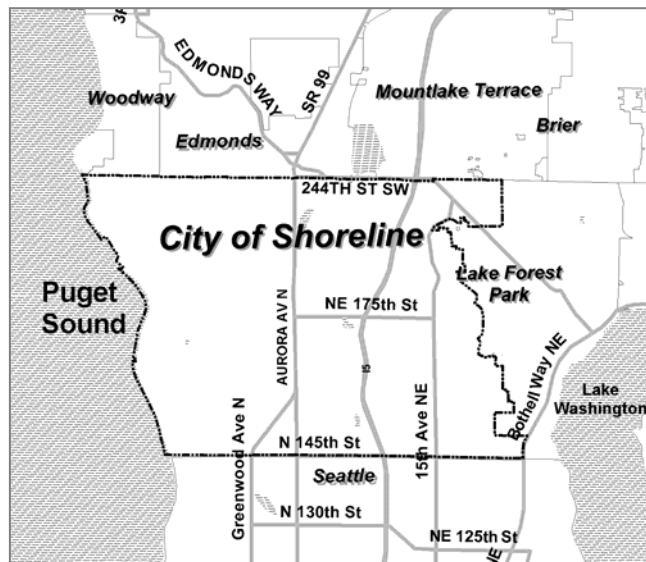
Male/Female.....	48.2%/51.8%
Median Age	39.3
% under 20	24.9
Households.....	20,716
Owner Occupied Housing Units...	68%
Median Value of Unit.....	\$205,300
Educational Attainment:	
B.A. or higher.....	37.3%
H.S. or Higher.....	90.2%
Median Household Income.....	\$51,658
Per Capita Income.....	\$24,959
Families in Poverty	4.4%

The City of Shoreline was incorporated on August 31, 1995, and operates as a Council/Manager form of government. The Council is comprised of seven members, elected at large by citizens of Shoreline. They are part-time officials who exercise the legislative powers of the City and determine matters of policy.

The Mayor is a council member selected by the Council to chair meetings, authenticate documents and serves as the City's ceremonial head. The Council is supported by various advisory boards and commissions. The Council appoints a full-time City Manager who serves as the professional administrator of the organization, coordinating day-to-day activities.

SHORELINE AT A GLANCE

Population.....	53,440
Elevation (average)	375 feet
Highest Elevation	536 feet
Land Area.....	7500 acres (11.7 sq.mi.)
Average Temperature.....	52.8
Average Annual Precipitation.....	38 in.
Miles of City Streets	191*
*(includes 36 mi. arterials, 4 mi. state roads, 3 mi. Interstate & 148 mi. residential streets)	
Residential Dwellings	21,666
City Retail Sales Tax.....	9.0 or 9.5% (Food and Beverage)
City Employees (Full-Time)	147.9
Assessed Valuation.....	\$7,223,477,590



The City of Shoreline is located in the northwestern corner of King County along the shores of Puget Sound. Shoreline is generally bounded by the City of Lake Forest Park to the east, the City of Seattle to the south, Puget Sound to the west, and Snohomish County to the north (including the Cities of Mountlake Terrace and Edmonds, and the Town of Woodway).

Shoreline Yesterday

Before the Turn of the Century: The area which is now Shoreline was once forested with deep woods, pockets of meadows, and bog areas. The area provided rich fishing, hunting, and gathering opportunities for local Native Americans, who occupied permanent settlements along Lake Washington, and temporary camps on Puget Sound. Homesteaders began arriving in the area in the 1880's, following the loggers and mill owners who had earlier set up operations along the waterways. Farmers cleared the fields and built modest homes. Richmond Beach is the site of the first village in the area. Located on the new Great Northern railroad line running along Puget Sound, this area gained its identity in 1890. By the turn of the century, numerous businesses were clustered around Market Street, now known as N.W. 195th Place.

Early 1900's until World War I: By the early 1900's an additional community had developed up the hill known as the Richmond Highlands centered at the current intersection of Aurora and 185th. The Interurban Railroad increased access to the area upon its opening from Seattle to Halls Lake in 1906. The next year the Great Northern railroad depot opened, providing additional transportation facilities to the area. Around 1910, the Seattle Golf Club and the Highlands were established, and Greenwood, or Country Club Road, as it was known then, was the only good road into Seattle. The Interurban was completed to Everett that year, causing more development along its line, particularly in the Ronald area, located roughly along 175th. The North Trunk Road, now known as Aurora or highway 99, was bricked in 1914 and became the primary automobile corridor in the area.

Between World War I and World War II: In the 1920's, 30's and 40's residential development continued. The area that became known as North City developed in the late 1920's along 15th Ave. N.E., and Lago Vista was also developed during this period with its own clubhouse. During this time, the North Trunk Road was upgraded and became known as Aurora, and was designated as Highway 99 in 1930. Aurora served as the emerging center of commerce and by the mid-20's was home to numerous businesses and roadhouses. Innis Arden was developed by the Boeing Family, and became a prime residential community in the 1940's.

Following World War II: The area which is now Shoreline experienced tremendous growth after World War II as the suburban lifestyle grew in popularity. The Shoreline School District was established in 1944, and in response to the growth, Shoreline High School was built in 1955. Shoreline Community College was founded in 1963 and the I-5 freeway was opened the next year. Commercial development thrived along Aurora in the mid-60's with the opening of Aurora Village and Sears.

Through the 60's, 70's and 80's the community continued to grow. Additional parks and schools were developed including Shorewood and Shorecrest High Schools, and changes were made to reflect the needs of the community. Shoreline High became the Shoreline Center, and a site that had once been considered for a high school to be called Shoreview High became Shoreview Park. Richmond Beach Park, Hamlin Park, and Ronald Bog Park were significant additions to the Parks system in the area.

In January of 1992, a citizen effort called “Vision Shoreline” organized to promote incorporation of Shoreline as a city. In September of 1994, the incorporation of Shoreline was approved by an overwhelming majority of voters. Following the election, a “Transition Team” was formed to organize the incorporation effort. This effort was successful and Shoreline officially incorporated on August 31, 1995.

Shoreline Today

Over the years, Shoreline has become a community distinguished by strong neighborhoods, excellent schools and parks. According to the Census 2000, Shoreline is home to 53,025. The State Office of Financial Management has estimated the 2008 population to be 53,440. The City is now substantially developed with less than 1% of its total area (about 12 square miles) remaining vacant or available for use. Shoreline is primarily residential in character and over 74% of the households are single-family homes. Commercial development stretches along Aurora Avenue with other neighborhood centers located at intersections of primary arterials such as N. 175th Street at 15th Avenue N.E. and N. 185th Street at 8th Avenue N.W. There is limited industrial development. There is a substantial number of institutional, public or tax exempt uses, including cemeteries, schools, public services and churches. Significant lands are devoted to open space, including regional parks, the Boeing creek ravine, and the Seattle Golf Course.

Shorelines

The City of Shoreline has several shorelines totaling 3.4 miles. Puget Sound, the primary shoreline, extends the length of the western edge of the City. It is the City’s only shoreline of statewide significance, as defined by the Washington State Shorelines Management Act. The City regulates these shorelines as a part of the Comprehensive Plan process. Designations are intended to reflect the character of land adjacent to the shorelines and guide and regulate development in these areas. The Washington State Department of Ecology reaffirms regulations, as determined by local governments, for shorelines of statewide significance.

In addition, the City has several lakes and ponds including Echo Lake, Ronald Bog and Twin Ponds. Finally, there are several creeks and streams that run through Shoreline and the potential annexation areas. City regulations may also be set for these shorelines. The State does not have to affirm these regulations, but our regulations need to be consistent with State laws.

Neighborhoods

Upon incorporation, the City supported the concept of neighborhood organizations. Twelve neighborhood organizations were recognized or organized by the City, and one was added later through annexation. The following is a short description of each neighborhood.

Ballinger: This area was annexed into the City of Shoreline in two sections A-3 in 1998 and A-2 in 1999. This area is east of I-5, South of NE 205th St (North City Limit), West of 30th Ave NE (East City Limit) and generally north of NE 195th Street.

Briarcrest: The area commonly referred to as Briarcrest (or Annexation Area B) was annexed into the City of Shoreline in February of 1997. This area is east of the Ridgecrest neighborhood and extends to the western City limits of Lake Forest Park.

Echo Lake: Echo Lake is the central natural landmark of this neighborhood located on the northern edge of the City and bounded by Aurora Avenue, N.E. 185th Street and I-5.

Highland Terrace: This neighborhood is located just to the east of the Highlands neighborhood and Shoreline Community College. It is also bounded by the Seattle Golf Club, Westminster Way and Aurora Avenue.

Hillwood: The Hillwood community is located along the northern edge of the City between Aurora Avenue and the Richmond Beach neighborhood north of N. 185th Street and N.W. Richmond Beach Road and south of N.W. 205th Street.

Innis Arden: This neighborhood was developed in the 1940s and the neighborhood organization has been in existence since that time. Bordered in part by Shoreview Park, it is located on the western edge of the City along Puget Sound.

Meridian Park: Meridian Park contains portions of the historic Ronald community dating back to the early 1900s. It is located at the core of Shoreline and is bounded by N.E. 185th Street, I-5, N. 160th Street and Aurora Avenue.

North City: Founded around the late 1930s and early 1940s, this neighborhood is located in the northeastern portion of Shoreline and is bounded by I-5, N.E. 175th Street and the eastern edge of the City.

Parkwood: Parkwood is located along the southern edge of the City between Aurora Avenue and I-5. This neighborhood dates back to the early part of the century.

Richmond Beach: This area was settled in the late 1800s and is located in the Northwest corner of the City along Puget Sound.

Richmond Highlands: The Richmond Highlands neighborhood was first settled around the turn of the century. Bordered by N. 185th Street, Aurora Avenue, N. 165th Street and the Innis Arden neighborhood, the area is located in the core of Shoreline.

The Highlands: Designed by the Olmstead Brothers, this neighborhood dates back to 1910. It is located overlooking Puget Sound on the western edge of the City.

Westminster Triangle: This area is located at the southern gateway to the City along Westminster Way and Aurora Avenue.

Ridgecrest: Ridgecrest started developing around the end of World War II and is located in the southeastern corner of the City. It is roughly bordered by I-5, N.E. 15th Street, N.E. 175th Street and N.E. 145th Street.

Commercial Areas

The Aurora Corridor is a major north-south state route (Highway 99) corridor that runs through Shoreline. Highway 99 is one of three north-south state routes in the region and is also the primary non-freeway transportation corridor in the City of Shoreline.

The Aurora Avenue corridor has been primarily a commercial strip for thirty years, containing a wide variety of retail and service uses serving local and regional markets. Office uses are scattered throughout the corridor while residential uses (e.g. apartments, condos, mobile homes and small pockets of single-family homes) are limited to the areas along or near Aurora Avenue.

A number of institutional uses, public uses and government uses are located in or near the Aurora Corridor. These uses include Shoreline Community College, CRISTA Schools, the fire station, the City of Shoreline municipal offices, the Shoreline Sewer District, Shoreline Historical Museum, Washington State Department of Transportation, and METRO facilities (e.g. bus transfer center, park/ride lot).

Other commercial areas include North City, Ridgecrest, and Richmond Beach. The North City business district is located on 15th Avenue N.E. between N. 170th and N. 185th Streets. This district serves the local community and neighboring communities. The Hillwood/Richmond Beach commercial area is located on N.W. 185th Street and 8th Avenue N.W. It serves the City's northwest neighborhoods including Hillwood, Richmond Beach, Richmond Highlands, and Innis Arden. The Ridgecrest Business District is located at 145th Avenue N.E. between 15th Avenue and Lake City Way N.E. It serves the City's southeast neighborhoods including Ridgecrest and Briarcrest.

Community Institutions

Located on an 80-acre site on 15th Avenue N.E. and N.E. 155th Street, the Fircrest Campus is Shoreline's largest public institution. It is owned by several state agencies that administer the site (in part as trust lands) for the State of Washington. Presently, Fircrest School, located on the campus, is home to approximately 300 developmentally disabled citizens and is run by the Department of Social and Health Services (DSHS). Other separate campus uses include the Washington State Department of Health laboratories and Food Lifeline (the wholesale distributor of food to the food banks).

The City also has a significant number of private institutions including the Northwest School for Hearing Impaired Children, Shoreline Center, CRISTA Ministries, as well as several private elementary and secondary schools, churches and other religious facilities, group homes and cemeteries.

Employment

Approximately 14,000 jobs existed in the City at incorporation. Of these jobs, approximately 40% were in the service sector, 29% were in the education and government sector, 27% were in the retail sector and 4% were in the manufacturing, wholesale, transportation, communications and utilities sectors.

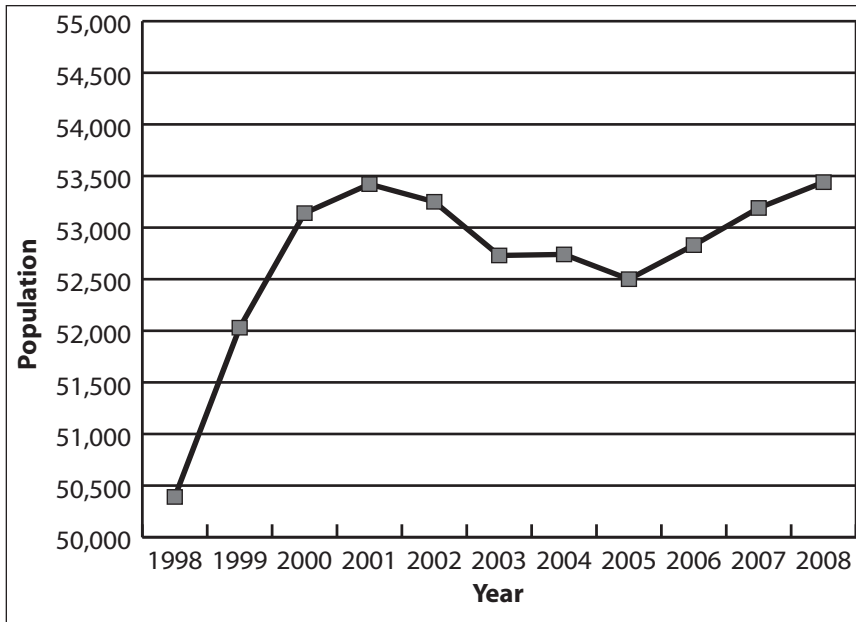
Most of these jobs are located along Aurora Avenue, however, other employment clusters include the Shoreline Community College, the Fircrest Campus and neighborhood business centers in North City, Richmond Village, 5th Avenue N.E. and N.E. 165th Street, and 15th Avenue N.E. and N.E. 145th Street.

Major employers within the community include:

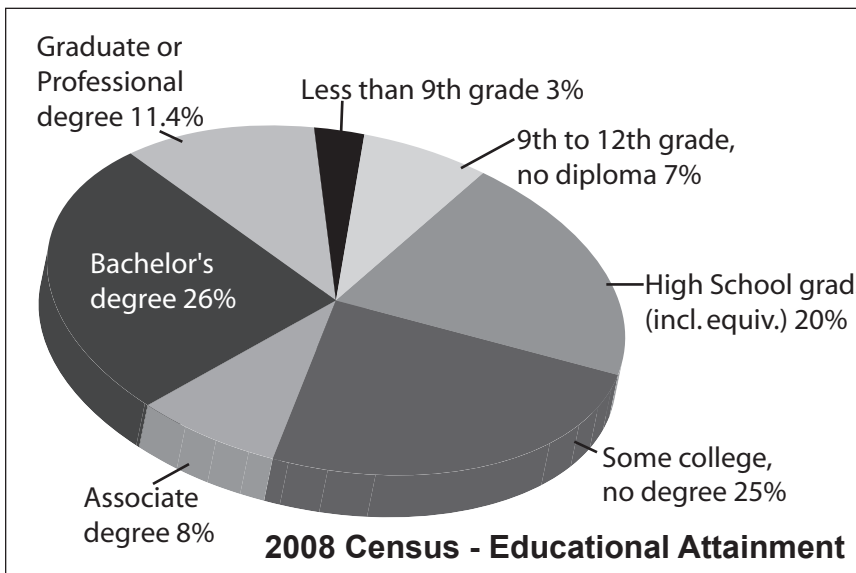
- Fred Meyer
- Costco
- CRISTA Ministries
- Fircrest
- Sears
- Marshall's
- Home Depot
- City of Shoreline
- Shoreline School District
- Shoreline Community College
- State Department of Transportation

According to the 2000 census, 28,144 City residents over age 16 were employed in the region, most in the management and professional sector (40.2%) followed by sales and office occupations (26.7%), service occupations (14.5%), production and transportation occupations (10.2%), construction and maintenance occupations (8.1%) and farming and fishing occupations (0.2%).

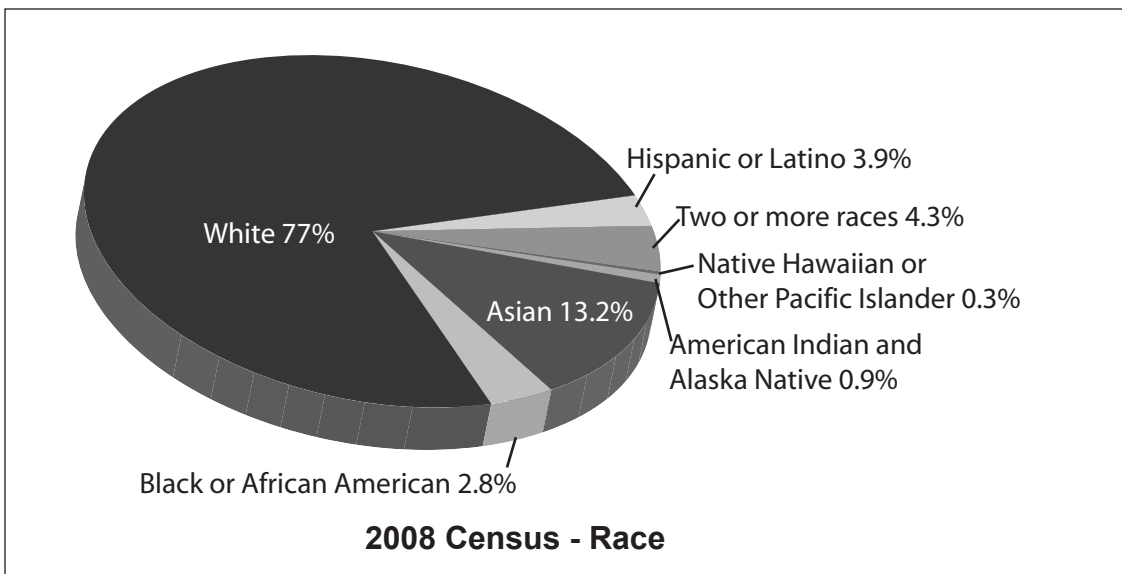
DEMOGRAPHICS



2000 Census - Age Distribution of Residents		
Under 5 years	2,769	5.2%
5 to 9 years	3,268	6.2%
10 to 14 years	3,662	6.9%
15 to 19 years	3,485	6.6%
20 to 24 years	2,844	5.4%
25 to 34 years	6,782	12.8%
35 to 44 years	9,329	17.6%
45 to 54 years	8,641	16.3%
55 to 59 years	2,605	4.9%
60 to 64 years	1,926	3.6%
65 to 74 years	3,601	6.8%
75 to 84 years	2,888	5.4%
85 years and older	1,225	2.3%
	53,025	100%



2000 Census - Types of Housing Units		
Single Family - Detached	15,262	71.6%
Single Family - Attached	508	2.4%
Duplex	394	1.8%
3 or 4 units	516	2.4%
5 to 9 units	622	2.9%
10 to 19 units	1,037	4.9%
20 or more units	2,802	13.1%
Mobile home	170	0.8%
Boat, RV, van, etc.	19	0.1%
	21,330	100.0%



COMMUNITY SERVICES

Police Services

- Shoreline Police Department (Contracted from King County Sheriff's Office)
- Shoreline Police Station
- Eastside Neighborhood Center
- Westside Neighborhood Center

Fire Services

Shoreline Fire District #4

- Fire District Headquarters/Station 61
- Fire Station 63
- Fire Station 64
- Fire Station 65

Court Services

- King County District Court – Shoreline Division

Recreation Facilities

- Richmond Highlands Recreation Center
- Shoreline Pool
- Spartan Recreation Center
- Annex Teen Center

Library Services

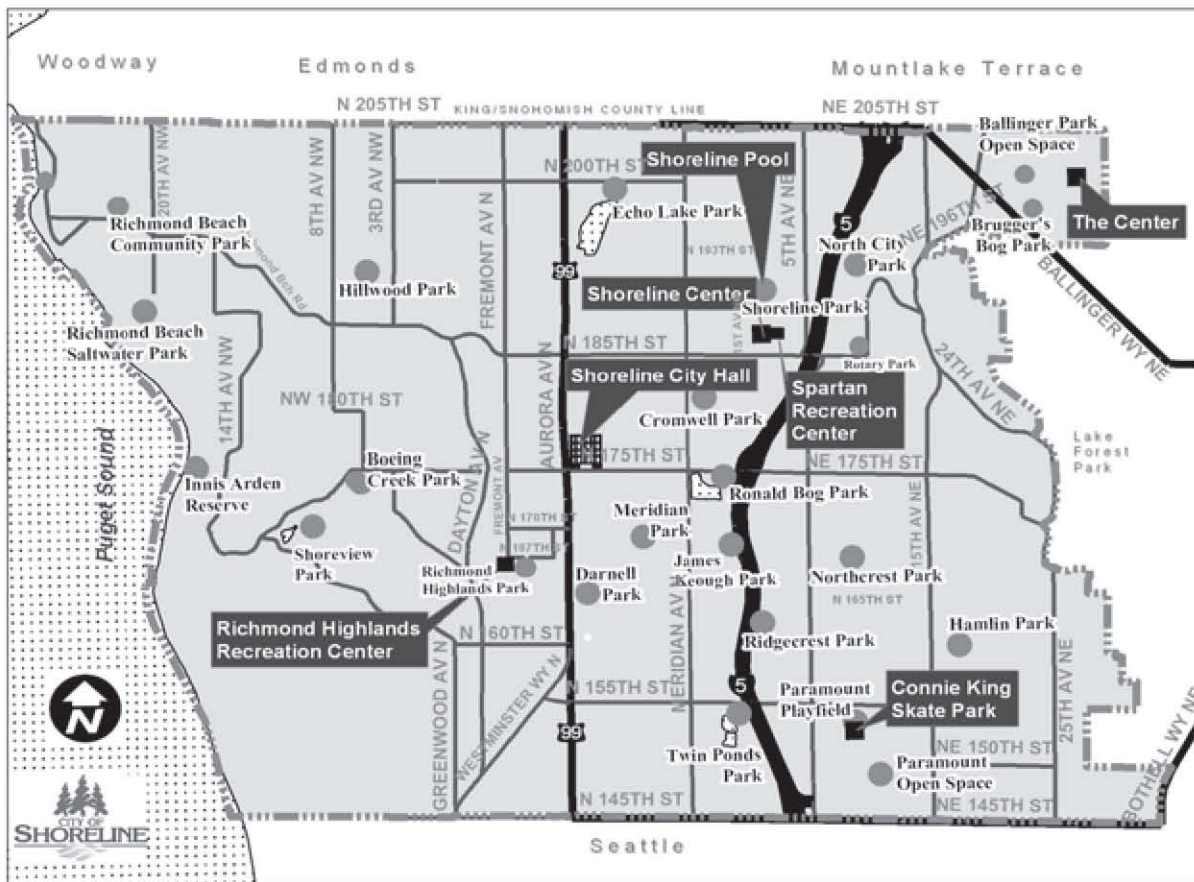
King County Library District

- Shoreline Library
- Richmond Beach Library

Utility Services

- | | |
|-----------------------|--|
| • Cable: | Comcast |
| • Electricity: | Seattle City Light |
| • Garbage/Recycling: | Waste Management |
| • Natural Gas: | Puget Sound Energy |
| • Sewer: | Ronald Wastewater District |
| • Water: | Seattle Public Utilities, Shoreline Water District |
| • Telephone/Cellular: | Various |

SHORELINE PARKS & PROGRAM FACILITIES



Ballinger Open Space
2300 N.E. 200th Street

Brugger's Bog Park
19553 25th Avenue N.E.

Boeing Creek Park
601 N.W. 175th Street

Cromwell Park
18009 Corliss Avenue N.

Darnell Park
1125 N. 165th Street

Echo Lake Park
1521 N. 200th Street

Einstein Middle School
19343 Third Avenue N.W.

Fircrest Gym
15230 15th Avenue N.E.

Hamlin Park
16006 15th Avenue N.E.

Hillwood Park
19001 3rd Avenue N.W.

Innis Arden Reserve
17601 14th Avenue N.W.

James Keough Park
2301 N. 167th Street

Kellogg Middle School
16045 25th Avenue N.E.

Kruckeberg Botanic Garden
20312 15th Ave. NW

Luminaries Wellness Center
2411 N.W. 195th Place

Meridian Park School
17077 Meridian Avenue N.

Meridian Park
16765 Wallingford Avenue N.

North City Park
19201 10th Avenue N.E.

Northcrest Park
827 N.E. 170th Street

Paramount Park Open Space
946 N.E. 147th Street

**Paramount School Park and
Connie King Skate Park**
15300 8th Avenue N.E.

Richmond Beach Community Park
2201 N.W. 197th Street

Richmond Beach Library
19601 21st Avenue N.W.

Richmond Beach Saltwater Park
2021 N.W. 190th Street

Richmond Highlands Rec. Center
16554 Fremont Avenue N.

Richmond Reserve
19101 22nd Avenue N.W.

Ridgecrest Park
108 N.E. 161st Street

Ronald Bog Park
2301 N. 175th Street

Shorecrest High School
15343 25th Avenue N.E.

Shoreline Library
345 N.E. 175th Street

Shoreline Park
19030 1st Avenue N.E.

Shoreline Pool
19030 1st Avenue N.E.

Shoreview Park
700 N.W. Innis Arden Way

Spartan Recreation Center
18560 1st Avenue N.E.

SPU Open Space
North of Hamlin Park

Standberg Preserve
19101 17th Avenue N.W.

Twin Ponds Park
15401 1st Avenue N.E.

Shoreline Parks and Amenities 	REST ROOMS	PLAYGROUND	BASKETBALL	SOCCER	TENNIS	HANDBALL	BASEBALL	HIKING	SWIMMING	WATERFRONT	PICNIC AREAS	FISHING
Ballinger Open Space 2300 NE 200th St								√				
Boeing Creek Park 601 NW 17th St								√		√		
Bruggers Bog 19553 25th Ave NE		√						√			√	
Cromwell Park 18009 Corliss Ave N		√	√	√			√					
Echo Lake Park 1521 N 200th St	√									√		√
Hamlin Park 16006 15th Ave NE	√	√					√	√			√	
Hillwood Park 19001 3rd Ave NW	√	√		√	√		√					
Keough (James) Park 2301 N 167th St		√	√	√								
Kruckeberg Botanical Garden 20312 15th Ave W												
Meridian Park 16765 Wallingford Ave N			√		√			√				
North City Park 19201 10th Ave NE								√				
Northcrest Park 827 NE 170th St		√						√				
Paramount Park Open Space 946 NE 147th St								√				
Paramount School Park 15300 8th Ave NE	√	√		√			√	√			√	
Richmond Beach Comm. Park 2201 NW 197th St	√	√			√							
Richmond Beach Saltwater Park 2021 NW 190th St	√	√						√		√	√	√
Richmond Highlands Recreation Center and Park 16554 Fremont Ave N	√	√	√				√					
Ridgecrest Park 108 NE 161st St		√				√	√					
Ronald Bog 2301 N 17th St										√	√	
Shoreline Park 19030 1st Ave NE	√	√		√	√			√		√		
Shoreline Pool 19030 1st Ave NE									√			
Shoreview Park 700 NW Innis Arden Way	√	√		√	√		√	√				
South Woods NE 150th St & 25th Ave NE												
Twin Ponds Park 15401 1st Ave NE	√	√		√	√			√		√	√	

BUDGET PROCEDURES AND PROCESS

Operating Budget Procedures and Amendments Process

The City's budget procedures are mandated by Chapter 35A.33 of the Revised Code of Washington. The budget, as adopted annually by the City Council, constitutes the legal authority for expenditures. The budget covers the fiscal year from January 1st to December 31st. The City's budget is adopted at the fund level. Expenditures during the year may not legally exceed the total appropriation within any specific fund.

Budgets are appropriated and adopted for all of the City's funds. All fund budgets, with the exception of the capital funds, are adopted on an annual basis. Calendar year budgets are adopted by the City Council for the General Fund, Special Revenue, Debt Service, Capital, and Internal Service funds. Total project budgets are approved by the City Council when the six-year Capital Improvement Plan (CIP) is adopted. However, budgets for the capital funds are appropriated annually for that year's portion of each capital project. For operating funds, all appropriations lapse at year-end. Programs or projects that need to continue into the following year can be included in the annual re-appropriation process. This process allows budget authority to be carried forward into the new fiscal year for any commitments that have been made for purchases or contracts that were not completed in the prior year.

Budget Transfers and Amendments

The City Manager is authorized to transfer appropriations during the fiscal year, between department and programs within the same fund. However, any revisions that change the total expenditures of a fund or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City Council. The budget is typically only amended during the year to provide for new grant or other revenue sources or for program developments and new opportunities that occur outside of the timing of the typical budget process.

Basis of Accounting

Basis of accounting refers to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized, recorded and reported in the financial statements. The full accrual basis of accounting is used for proprietary or internal service funds. This includes the Surface Water Utility Fund, Vehicle & Operations Fund, Equipment Replacement Fund and the Unemployment Fund. Under this method, revenues are recognized when earned, and expenses are recognized when incurred.

The modified accrual basis of accounting is used by governmental, expendable trust and agency funds. This includes all other City funds. Revenues and other financial resources are recognized when they become susceptible to accrual, i.e., when the related funds become both measurable and available to finance expenditures of the current period. To be considered "available", revenue must be collected during the period or soon enough thereafter to pay current liabilities. For example, property taxes and other taxpayer assessed revenues due for the current year are considered measurable and available and therefore as revenues even though a portion of the taxes may be collected in the subsequent year. Licenses, fines, and miscellaneous revenues

BUDGET PROCEDURES AND PROCESS

are recorded as revenues when they are received in cash because this is when they can be accurately measured. Investment earnings are accrued as earned. Expenditures are considered as a liability when they are incurred. Interest on long-term debt, judgments and claims, and compensated absences are considered as a liability when they are paid.

Basis of Budgeting

In some cases, the City prepares the annual budget using a different basis than is used for accounting. The budgeting basis differs by fund type. Budgets are prepared for Governmental Funds (General Fund and Street Fund) on a modified accrual basis and can be directly compared to the fund operating statements in the City's annual financial report. The Surface Water Utility Fund and the Internal Service Funds are budgeted on a modified accrual basis and are depicted in the operating statements using an accrual basis; therefore these funds are not directly comparable.

The Annual Operating Budget Process

The budget process is a continuous cycle that includes the following phases of budget development and monitoring: City Council's Annual Planning Retreat, Leadership Team's Annual Planning Retreat, City Manager's Proposed Budget, City Council budget review and formal adoption, ongoing monitoring of expenditures and revenues, and any required budget adjustments/amendments due to additional revenues or new opportunities.

The City typically utilizes an incremental budgeting approach that assumes, for most functions of government, that the current year's budget is indicative of the base required for the following year. Any increases are incremental and based on need as defined by the organization's budget policies, emerging issues, Council goals, and available resources.

This incremental process recognizes that most mandated functions will not likely change from year to year. Therefore, the major emphasis of the budget analysis and decision-making is focused around Council priorities and requested increases in funding rather than ongoing mandated functions.

The budget development phase begins in April with the Council Planning Retreat. During the retreat, the City Council reviews the City's Long-term (six-year) Financial Plan to determine the City's financial condition. Every other year, the City surveys its citizens to gather their priorities. During the retreat, the Council establishes their priorities for the upcoming year using input from the citizen survey and various advisory boards. The City's strategic plan and the Council's annual work plan are updated to reflect the Council priorities.

In May, the Annual City Leadership Team Planning Retreat is held. During this retreat, the City's current financial condition is reviewed to determine the amount of available

BUDGET PROCEDURES AND PROCESS

funding. Emerging issues are identified and prioritized based on the City's strategic plan and the Council's annual work plan.

During June, the Finance Department conducts a formal training process for the departments to explain the budget instructions, the budget preparation system, and to answer any questions prior to the departments beginning their base budget development.

In June and July, the departments develop their base budgets and prepare requests for new staff, programs, or significant increases to their current year budget that will address emerging issues and other operational needs. In their requests, the departments identify the problem that they are trying to address, the recommended solution, implementation plan, projected cost and expected outcomes. The Finance Department conducts an analysis of the departmental base budgets and the revenue outlook for the coming year to determine the availability of funds for any new initiatives. These budget requests are submitted to the Finance Department by the end of July.

In August, the Finance Department meets with each of the departments to discuss their current budget, new Council goals, year-end projections, emerging issues and priorities, and their budget requests for the next fiscal year.

In late August or early September, the City Manager meets with each department to review their budget requests. In September, the City Manager develops preliminary budget recommendations and presents an update to the City Council of the status of the proposed budget.

Based on City Council policy and program input, the City Manager and Finance staff finalize the City Manager's Proposed Budget and present it to the City Council in late October. This Proposed Budget is made available to the public in the City's libraries, City Hall, and at Council meetings and workshops.

During the months of October and November, the City Council holds workshops on the proposed budget to receive input from the public and budget presentations from City departments, to discuss priorities and options, and to make final adjustments and decisions on the budget.

Also in October and November, the City Council holds two formal public hearings, one on the setting of the annual property tax levy and one on the next year's budget. Following these hearings, the City Council adopts the property tax ordinance and the annual budget.

After the budget is adopted, the City enters the budget implementation and monitoring phase. Throughout the year, expenditures are monitored by the Finance Department and department directors to ensure that funds are used as intended. Finance provides quarterly financial updates to the City Council to keep them current with the City's

BUDGET PROCEDURES AND PROCESS

financial condition. Any budget amendments made during the year are adopted by a City Council ordinance.

Once the fiscal year begins, budget amendments may be required to increase adopted appropriation levels. In February, departments may request to carryover committed funds from the prior year to be used to complete operating or capital project work that is not included in the new fiscal year budget. These requests may be included in the re-appropriation budget ordinance that is presented to the City Council in March.

The Capital Improvement Plan is updated and adopted each year in July. The plan can contain changes to project budgets in the current year. Therefore, a budget amendment may be presented to the City Council along with the CIP to revise the project appropriations.

Throughout the year, as circumstances requires, other budget amendments may be presented to the City Council to address issues that arise outside of the normal budget process.

The Annual Capital Improvement Plan Process

Each year the City Council adopts a six-year Capital Improvement Plan. The annual CIP process begins in February. The status of current projects and funding sources is reviewed. Adjustments to estimated costs and project timing are made as necessary. Estimated project costs for future years are based upon current year cost plus estimated inflation. Future grant revenue estimates are based upon anticipated funding requests to granting agencies. Revenue estimates may be adjusted as more concrete information is received on specific grant awards.

In February, departments also begin to develop requests for new capital projects for inclusion in the upcoming Capital Improvement Plan. Proposed projects are developed in conjunction with the City Council priorities and input from citizens and City advisory boards. In 2005, the City Council adopted master plans for transportation, surface water facilities, and parks, recreation and open spaces. These plans identify problems, prioritize needs and develop long-term solutions that are in line with community priorities and City resources. In the future, the master plans will guide the development of the six-year Capital Improvement Plan.

In April, departments complete their CIP project updates and new requests and submit them to Finance for review. Once Finance completes its review, the proposed CIP is presented to the CIP Coordination Team. The CIP Coordination Team reviews and prioritizes the proposed CIP and submits a recommended CIP to the City Manager. The Team evaluates projects and selects those with the highest priority based on input from citizens, project stakeholders, advisory committees and City Council goals.

BUDGET PROCEDURES AND PROCESS

The City Manager finalizes the proposed CIP in May for submittal to the City Council in early June. The Council holds a public hearing to receive public comment on the proposed CIP and adopts the CIP in July.

An appropriation for the first year of the adopted CIP is included in the 2009 proposed budget. This first year appropriation may be modified from what was included in the adopted CIP if changes occur in the City's financial condition during the interim period or as projections are finalized. The City Council adopted the 2009-2014 Capital Improvement Program (CIP) in July of this year. The total 2009-2014 CIP is \$155.22 million. The 2009 budget for facilities, parks, and transportation is approximately \$62.2 million. Surface water capital expenditures for 2009 total \$2.9 million and are budgeted within the Surface Water Utility Fund.

**City of Shoreline
2009 Budget Calendar**

BUDGET PROCESS DESCRIPTION	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.
Capital Improvement Process Begins										
Council Planning Retreat										
Departments Submit CIP Project Updates and Requests for New Projects										
Finance Reviews New CIP Project Requests and Potential CIP Funding Sources										
CIP Coordination Team Reviews CIP										
Finance Develops Initial 2009 Revenue Forecast										
Leadership Team Budget Retreat										
Finance Staff Provides Budget Training Session and Delivers Base Budget Targets										
Proposed 2009 – 2014 CIP Presented to Council										
Public Hearing on Proposed 2009 – 2014 CIP										
2009 – 2014 CIP Adopted by Council										
Departments Submit Current Year-End Projections, 2009 Budget Requests, and 2009 Service Package Requests										
Finance Updates 2009 Revenue Estimates										
Finance Reviews Department Requests for Funding and Meets with Each Department										
City Manager Meets with Department Staff to Review Their Budget Proposals										
City Manager Makes Specified Adjustments to Department Submittals/Establishes Preliminary Budget										
2009 Proposed Budget Update to City Council										
Preliminary Budget Document Prepared, Printed and Filed With City Clerk and Presented to the City Council (at Least 60 Days Prior to the Ensuing Fiscal Year)										
City Council Conducts Workshops and Public Hearings on the Preliminary Budget										
Council Holds a Public Hearing on the 2009 Property Tax Levy and Adopts the 2009 Property Tax Levy										
Preliminary Budget Modified per Council Direction										
Final Budget Adoption										

GENERAL BUDGET POLICIES

(Excerpted from the City's Financial Policies, which can be found in the Appendix of this document.)

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

- No Operating Deficit (*Balanced Budget*): Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
- Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered “one-time” resources and shall not be used to fund ongoing service delivery programs.
- Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
- Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
- Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
- Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
- Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
- Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
- Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
- Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
- Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.

- Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.
- Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.



Vision

A community of families, safe neighborhoods, diverse cultures, active partnerships, quality businesses, natural resources and responsive government

Values

- Strong neighborhoods, citizen partnerships and active volunteers
- Social, cultural and economic diversity
- Human service connections and networks
- Open, efficient, participatory government
- Community and regional leadership and collaboration
- Sustainability and stewardship of the environment and natural resources
- Quality educational, recreational and cultural opportunities for all ages

Strategic Objectives

- Safe and attractive neighborhoods and business districts
- Quality services, facilities and infrastructure
- Human Services
- Safe, healthy and sustainable environment
- Economic vitality and financial stability
- Governmental excellence
- Effective citizen communication and engagement

CITY COUNCIL GOALS

2008-2009

Goal No. 1

Develop a shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives

Goal No. 2

Implement the Economic Development Strategic Plan

Goal No. 3

Create an "environmentally sustainable community"

Goal No. 4

Complete the projects approved with the 2006 Parks Bond

Goal No. 5

Construct the Civic Center/City Hall Project



Goal No. 6

Construct the Aurora Improvements from 165th to 205th Streets

Goal No. 7

Develop a Fircrest Master Plan in partnership with the State

Goal No. 8

Develop a "healthy city" strategy to ensure the community's access to needed human services

Goal No. 9

Provide enhanced opportunities for effective citizen communication and engagement

Goal No. 10

Provide safe, efficient, and effective infrastructure to support our land use, transportation and surface water plans



This Page Has Been Intentionally Left Blank



TRANSMITTAL LETTER



SHORELINE
CITY COUNCIL

Cindy Ryu
Mayor

Terry Scott
Deputy Mayor

Chris Eggen

Ron Hansen

Doris McConnell

Keith McGlashan

Janet Way

October 13, 2008

Honorable Mayor, City Council, and Shoreline Residents:

I am pleased to present the 2009 Proposed Budget. The budget serves as the means to allocate the City's financial and human resources to create the community that Shoreline residents and businesses desire. Shoreline will continue to be a place where people want to live and work by allocating our resources to these strategic objectives:

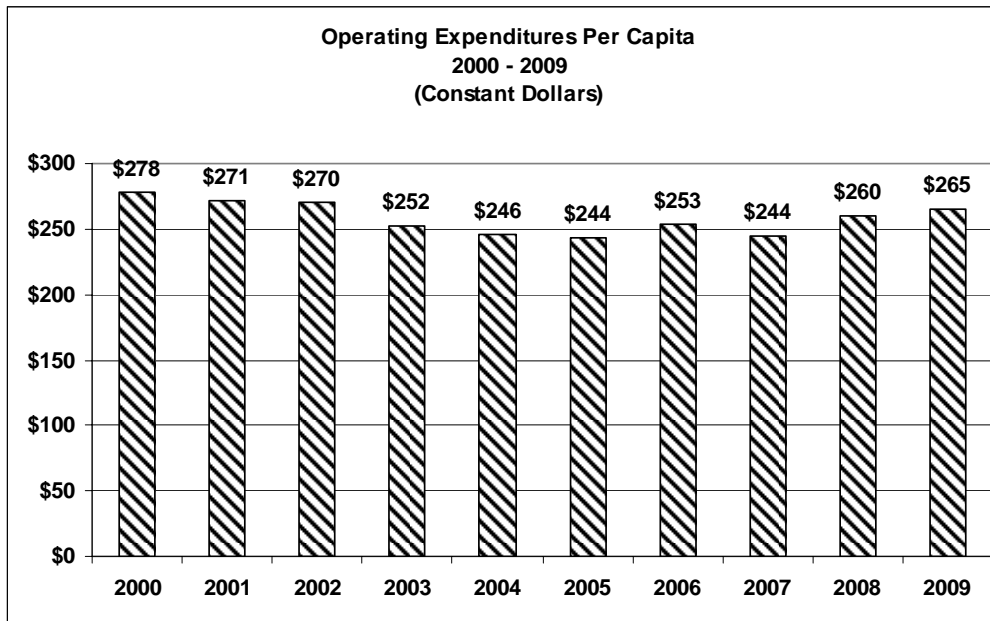
- Safe and attractive neighborhoods and business districts
- Quality services, facilities, and infrastructure
- Safe, healthy and sustainable environment
- Governmental excellence
- Economic vitality and financial stability
- Human services
- Effective citizen communication and engagement

The proposed 2009 budget allocates \$104.1 million in financial resources towards meeting these objectives.

The City of Shoreline has maintained a sound and responsible financial position since incorporation. This condition is the result of the prudent financial policies adopted by the City Council and the implementation of those policies through fiscally constrained budgets. Current, and former, City Councils have focused not only on the current budget, but the long-term financial impact of current budget decisions and the long-term financial condition of the City. Relying on prudent fiscal policies and a long-term focus on the City's financial health has resulted in Shoreline being one of only five cities within the State of Washington receiving Standard & Poor's (S&P) highest financial management rating of "strong."

As City Councils have monitored the City's long-term financial condition it was evident that by 2008 the cost of providing day-to-day services to the Shoreline community would be greater than the resources that were available to provide those services. In 2003 the City Council and staff began implementing a long-term strategic plan focusing on service and budget efficiencies before

CHART 1



increasing new fees and taxes. One good way to demonstrate this prudence is by reviewing the annual cost per capita for providing every day services to the community. Chart 1 shows the cost per

capita, when adjusted for inflation, for the City's operating budget since 2000. In 2009 the projected cost per capita is \$265, approximately \$13 less than the cost to provide City services on a per capita basis in 2000.

Another way to look at this is that since the year 2000 inflation has increased by approximately 28%. In 200 it cost approximately \$499 per capita to provide every day services, such as police patrol, park maintenance, recreation classes, land use zoning, building inspections, code enforcement to name a few. The 2009 proposed budget projects these every day services to cost the Shoreline community \$610 per person, a 22% increase since 2000 – approximately 6% less than what inflation has increased during this time period. I believe that we have tried to ensure that our community has received excellent value for the tax dollars that they provide.

Not only has the City contained the cost of providing services, but from 2000 to 2009 the City has increased the level of service in the areas of park maintenance, traffic patrol and street crime investigation, right-of-way maintenance, street lighting, and human services. Through 2007 this was only possible by making base budget reductions within departments in areas such as travel, training, extra-help, and professional services; finding more efficient ways to deliver service such as our canine officer contract; performing street sweeping and athletic field preparation internally as opposed to contracted services; utilizing jail services from Yakima, Renton and Issaquah when possible in order to pay lower costs than those charged by King County; increasing the programming opportunities at the City pool; and reducing contracted services when creating internal positions to better serve the community such as in the areas of Traffic Engineering and City Attorney.

Even with these budget reductions and efficiencies it was apparent that the City could not continue providing the same level of service without additional revenue sources. Based on Council's discussion with constituents, the results of the 2006 and 2008 citizen surveys, and the City's service prioritization exercises completed with the

community in 2005, it is apparent that the community at large desires the current services, and in some cases has indicated that they would like a higher level of service. Some areas where a higher level of service is desired include environmental sustainability, human services, code enforcement, traffic services, public safety and parks. In order to continue funding current services through 2009 the City Council approved an increase in the Cable Utility Tax (from 1% to 6%) effective July 1, 2007, and approved a phased-in increase in the contract payment from Seattle City Light through 2009.

Beyond 2009 it will be a challenge to meet the community's desire to maintain current services or to even consider increasing service levels since our financial forecasts indicate that revenue will not grow at a rate to support anticipated cost increases. In order to address the long-term implications we have engaged our Shoreline citizens in a dialog about the quality of life that they desire in Shoreline, the quality of City services, and how best to pay for those services over the long-term. We anticipate that this process will be very valuable in understanding the long-term needs of the community and provide a means to have two-way conversations with those who pay taxes to the City about how best to fund these services. The City Council has appointed an 18 member citizen's committee to help guide this effort in developing an advisory recommendation to the City Council on how to continue to fund the day to day services that our community desires.

The 2009 budget directs resources, both financial and personnel, to services that support the City Council Goals and Workplans identified in the "Shoreline Strategic Directions" for 2008-09. Consistent with Council direction and input, the budget places primary emphasis on maintaining current services, investing in capital projects to enhance the facility, transportation, surface water, and environmental systems throughout the City, and implementing programs to enhance the economic development, health and sustainability, and human service programs within our community. It was also our goal in developing the 2009 budget to look ahead to 2010. Currently staff is projecting approximately a \$1.1 million budget gap for 2010. It is imperative that we not commit additional on-going dollars to new programs in 2009, until such time as we have implemented a strategy to close projected budget gaps in 2010 and beyond.

Budget Highlights

The City's 2009 proposed budget is balanced in all funds and totals \$104.1 million. The 2009 proposed budget is \$1.1 million or 1% more than the current 2008 Budget.

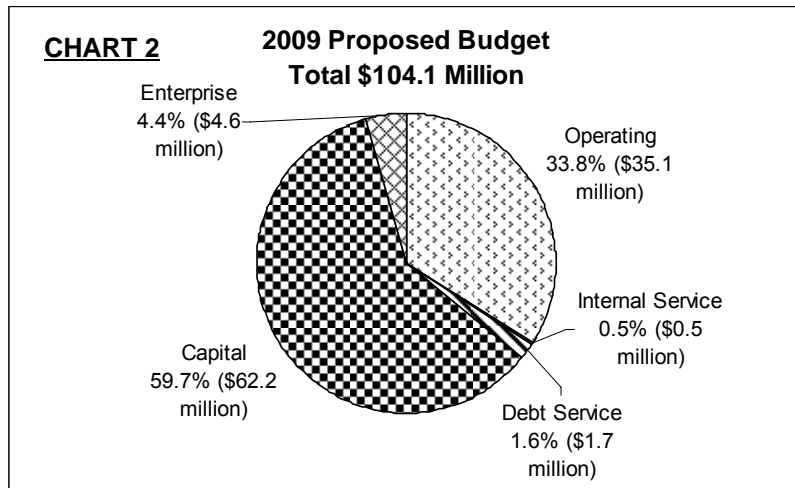
Table 1 summarizes the 2009 budget and provides a comparison to the 2008 current budget by fund. The 2008 budgeted expenditures represent the adopted budget and any budget amendments, such as re-appropriations, that have been adopted by the City Council through September 2008.

TABLE 1

Fund	2009 Proposed Budget				2008 Current	
	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance	Budget Expenditures	08 - '09 % Change
Operating Funds:						
General Fund	\$ 3,870,371	\$ 31,374,859	\$ 32,328,609	\$ 2,916,621	\$ 32,631,036	-0.9%
Revenue Stabilization Fund	6,125,357	0	0	6,125,357	0	n/a
Streets	763,175	2,692,629	2,692,629	763,175	2,741,170	-1.8%
Code Abatement	147,767	87,500	100,000	135,267	100,000	0.0%
Asset Seizure	25,278	21,500	21,500	25,278	21,500	0.0%
Sub-Total Operating Funds	10,931,948	34,176,488	35,142,738	9,965,698	35,493,706	-1.0%
Internal Service Funds:						
Equipment Replacement	1,783,780	324,016	197,336	1,910,460	241,750	-18.4%
Public Art Fund	112,344	2,500	114,500	344	168,645	-32.1%
Unemployment	67,389	7,500	10,000	64,889	10,000	0.0%
Vehicle Operations & Maintenance	73,414	145,359	142,959	75,814	115,049	24.3%
Sub-Total Internal Service Funds	2,036,927	479,375	464,795	2,051,507	535,444	-13.2%
Debt Service Funds:						
General Obligation Bond	267,027	1,700,000	1,676,850	290,177	1,662,475	0.9%
Sub-Total Debt Service Funds	267,027	1,700,000	1,676,850	290,177	1,662,475	0.9%
Enterprise Funds:						
Surface Water Utility Fund	5,289,682	3,346,829	4,619,790	4,016,721	11,806,854	-60.9%
Sub-Total Enterprise Funds	5,289,682	3,346,829	4,619,790	4,016,721	11,806,854	-60.9%
Capital Funds:						
General Capital	11,646,346	22,877,853	32,641,325	1,882,874	30,438,421	7.2%
City Facility-Major Maintenance Fund	174,068	39,331	40,000	173,399	61,000	-34.4%
Roads Capital	4,312,599	27,453,334	29,492,073	2,273,860	23,012,286	28.2%
Sub-Total Capital Funds	16,133,013	50,370,518	62,173,398	4,330,133	53,511,707	16.2%
Total City Budget	\$ 34,658,597	\$ 90,073,210	\$ 104,077,571	\$ 20,654,236	\$ 103,010,186	1.0%

The budget can be divided into five parts: Operating, Internal Service, Debt Service, Enterprise and Capital as shown in Chart 2. The City's operating budget represents the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, jail), park maintenance, recreation programming, street maintenance, street lighting, land use planning, permitting, communications, emergency management, and

administration. The debt service budget is the annual repayment of the 2006 general obligation bonds issued to acquire open space and make park improvements. The enterprise budget consists of the operation and capital improvements of the surface water utility. The capital budget represents the cost of making improvements to the City's facilities, parks, and transportation systems. Internal service funds represent transfers between funds (Vehicle Operations, Equipment Replacement, and Unemployment) to fund maintenance and replacement of City equipment and unemployment claims.



The 2009 operating budget supports current service levels. The operating budget totals \$35.1 million. The City's operating expenditures decreased by \$351,000 or 1%, when compared to the 2008 budget. The 2008 operating budget included \$597,354 of carry-over expenditures from 2007. In addition to this the 2008 budget included \$1.1 million one-time allocation for the City Hall project. If these carry-overs and the one-time allocation had not been included in the 2008 budget, the 2009 operating budget would have increased by \$1.3 million or 4%. The primary areas of budget growth include increases related to employee salary and benefits and increases in the contract with King County for police services.

The projected 2009 General Fund ending fund balance (reserves) is \$3 million, with an additional \$805,000 budgeted as a budget and insurance contingency. This complies with the City's adopted reserve policy which basically requires that the General Fund maintain a reserve level of \$3.8 million for cash flow and budget contingency purposes. In addition to the General Fund reserves, the City's Revenue Stabilization Fund is projected to have an ending 2009 fund balance of \$6.1 million. The City's reserve policy requires that this fund be maintained at 30% of the budgeted economically sensitive revenues, which is estimated at \$6.1 million for 2009.

Table 1 reflects a 0.9%, approximately \$302,000, decrease in the General Fund budget for 2009. The most significant changes between the 2008 and 2009 General Fund budget will be discussed later in this letter.

The proposed 2009 General Fund budget is balanced using 2009 revenues to fund on-going expenditures. At this time the 2009 General Fund budget includes \$78,000 in contingency funds, in excess of the required budget and insurance deductible contingencies required by adopted financial policies. This contingency is being reserved towards the cost of moving into the new City Hall. It is likely that the actual cost of moving will be greater than this, and therefore additional 2008 budget savings from the General Fund will be allocated toward this cost.

The 2009 Surface Water Utility budget is projected to decrease by \$7.2 million, 61%. This is a result of the high level of capital activity budgeted for 2008 that will not be budgeted in 2009. In 2008 the budgeted capital improvements were \$9.9 million, while the 2009 capital budget totals \$2.9 million. The major projects to be completed in 2009 include a green streets demonstration project, East Boeing Creek drainage improvements, and Cromwell Park surface water enhancements. In addition to these projects the City will embark on the Thornton Creek basin plan. These projects were included in the adopted 2009-2014 Capital Improvement Plan.

The City's 2009 capital budget, exclusive of those budgeted within the Surface Water Utility Fund, will increase by \$8.7 million, 16% from 2008 to 2009. The capital budget includes resources that are allocated for completion of projects that enhance the City's facilities, parks, and transportation systems. The capital budget reflects the projects that were adopted in the City's 2009-2014 Capital Improvement Plan. The primary projects include City Hall, Park Bond projects, and improvements to the 165th to 205th section of Aurora Avenue North.

2009 Budget Highlights include the following:

- ◆ **Personnel Costs:** The 2009 budget includes an increase of 7%, in personnel costs. Table 2 summarizes the changes with a more detailed explanation following.

TABLE 2

	2008 Budget	2008 Changes	Extra- Help, OT, Standby and Callback Pay Changes	Step Increases	Market Adjust.	Retire., L&I and Health Premium Changes	2009 Position Changes	2009 Budget	2008 to 2009 Change	% Change
Salaries	\$10,305,349	\$9,581	\$45,891	\$96,638	\$523,109		\$(30,480)	\$10,950,088	\$644,739	6.3%
Benefits	3,230,813	2,179	3,511	15,424	77,382	215,252	(8,244)	3,536,317	305,504	9.5%
Total	\$13,536,162	\$11,760	\$49,402	\$112,062	\$600,491	\$215,252	\$(38,724)	\$14,486,405	\$950,243	7.0%

- ◆ The major changes in personnel costs include a combination of the following:
 - Salaries and wages are increasing by \$644,739 or 6.3% in 2009. Changes to salaries and wages include:
 - *2009 position changes resulted in net budget reductions of \$30,480 for salaries and wages. These changes included:*
 - The proposed budget reflects the Assistant Planning & Development Services Director as a 0.9 FTE and an Associate Planner position as 0.6 FTE. These positions have been working under reduced hours for two years, although the budget reflected the positions as each being full-time. This was primarily to allow some time to evaluate if the work load would allow a reduced allocation in hours. Since these positions will continue to work less than full time, the budget has been adjusted to reflect them as part-time positions.
 - Two positions within the Public Works Department have been recommended for reclassification. The Public Works Administrative Manager position is being eliminated. The person currently filling this position will become the Fleet, Facilities, and Property Management Supervisor. The person currently filling the Fleet & Facilities position will become the Construction Inspector Supervisor, which is a new position. The Construction Inspector Supervisor position will be funded through the capital budget and right-of-way fees. Currently many of the capital projects include funding for inspection services through contract services. Some of these dollars will be used to fund the new inspection position. As a result of this change, the General Fund salaries and benefits budget was reduced by \$98,321.
 - Market salary adjustments and budgeted step increases. The budget includes an overall 5.22% market adjustment for all regular personnel classifications (\$523,109) and anticipated step increases for eligible employees (\$96,638). The market adjustment is 90% of the June CPI-U for the Seattle-Tacoma-Bremerton index which was 5.8%, in accord with the City's compensation policies.
 - Extra-help in the General Recreation program has increased by \$54,000 compared to the 2008 budget. Although this is the case this approximates the anticipated actual expenditures in this program for 2008. This is primarily related to the summer recreational program. In 2009 this level of funding will be off-set by anticipated revenue increases.

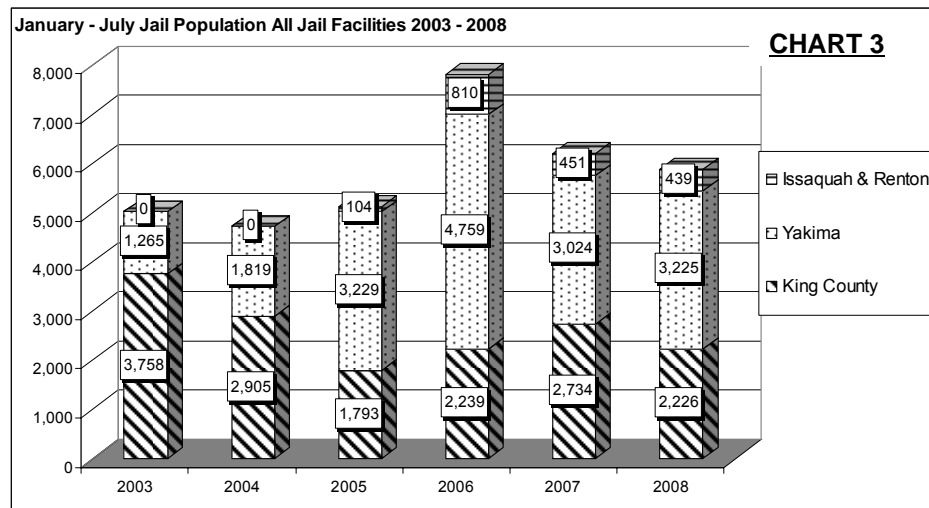
- The 2009 proposed budget includes an additional \$30,000 as a contingency to implement the 2009 salary survey. The City's compensation policy establishes salary ranges that are set at the median of the City's comparable organizations. As was approved in 2005, the City reviews one-third of the City's classifications annually, ensuring that all classifications are reviewed once every three years. During 2008 staff is completing a salary survey on classifications 54 through 74, along with a few other positions that are linked to positions within these classifications. At the time we finalized the proposed 2009 budget, the final recommendation for changes to salary classifications from the survey data had not been finalized. Although this is the case staff has estimated that the implementation costs will be in the neighborhood of \$30,000. During the budget process we will be determining the final amount and will present the City Council with the changes to the City's salary schedule.

Projected benefit cost increases are related primarily to the following (\$305,504 or 9.5%):

- Health benefit costs are projected to increase by \$129,884, 7.97%.
 - Increases in the employer contribution to the City's Social Security program, and Medicare will increase by \$47,410 as a result of the market adjustment and anticipated salary step increases.
 - The Washington State Public Employees Retirement System (PERS) employer contribution rate went from 6.13% to 8.31% effective July 1, 2008. On July 1, 2009, the rate will go to 8.0%. These rate changes are part of the adopted rate changes approved by the State Legislature to meet the actuarial funding requirements for the retirement system. The 2009 budget reflects increased retirement contribution costs of \$130,306, a 19% increase when compared to the 2008 budget.
- ◆ **Police Contract:** Overall, the City's cost for police services is projected to increase by \$700,000 (7.94%) when comparing the estimated 2009 cost to the City's 2008 budget. This change is primarily related to the anticipated increases in wages and benefits for police and support service personnel. The union contract for deputies expired on December 31, 2007. It is anticipated that the settlement of that contract will result in higher than anticipated wages and benefits for 2008 and 2009.

The contract with King County provides that the Sheriff's Office give an estimate of the 2009 costs by September 2008, and then reconcile this cost with the budget adopted by the County in March of 2009. Whichever cost is less is the amount that the City will actually pay via contract charges in 2009. As a result of this process, it is not unusual that the City's budget may be slightly different from the actual annual contract with King County.

- ◆ **Jail:** The City's 2009 jail costs are expected to remain flat at \$1.3 million as compared to the 2008 budget. In 2007 we started experiencing a downward trend in jail usage and



expect in 2008 that our actual costs may be \$1.15 million. Although this is the case, current economic conditions and changes by the King County Prosecutor of raising the misdemeanor level from \$500 to \$1,000 for property and theft crimes, have us anticipating that 2009 costs will approximate \$1.3 million. The King County change is estimated to cost the City of Shoreline \$72,000 in 2009.

- ◆ **Budgeted Contingency Expenditures:** The 2009 operating budget includes the required budget and insurance deductible contingencies. Per the City's financial policies, these contingencies total \$805,000 and are funded by allocating a portion of the existing General Fund fund balance. Other budgeted contingencies include a contingency for implementation of the 2008 salary survey (\$30,000), acquisition of a vehicle for the new Construction Inspector Supervisor (\$30,000), and monies for the move into the new City Hall (\$78,000).
- ◆ **Liability and Property Insurance Assessment:** The City's liability and property insurance assessment will decrease by \$16,300 from 2008 to 2009. This is approximately a 3.5% decrease. The City's insurance assessment is determined by a combination of 5 year loss rate and worker hours. The year 2002 had substantial losses for the City related to two specific cases involving the death and injury of individuals crossing City streets. In determining the 2009 assessments the year 2002 was no longer part of the City's 5 year loss history. As such the City's loss history was greatly improved, resulting in lower assessment charges for 2009.
- ◆ **Use of Operating Reserves:** The only budgeted use of operating reserves (fund balance) is the allocation of \$805,000 of the general fund fund balance for budget and insurance deductible contingencies, as per the City's reserve policies, and the use of \$148,750 for one-time expenditures discussed later in this letter. The \$148,750 represents anticipated budget savings from 2008.
- ◆ **Lease Costs:** The 2009 budget continues to allocate lease savings, generated by the purchase of the Annex, towards funding for the City Hall project. The amount in 2009 is \$332,000. Staff originally estimated a total of \$350,000 of lease savings between 2007 and 2008 that would be allocated for this purpose, but we actually have been able to set-aside \$920,000 during this period, as the project will be complete later than originally estimated in 2007. It is anticipated that City Hall will be complete during the late summer or early fall of 2009 and that the City will then

allocate lease savings and the existing lease payments on City Hall towards debt service payments starting in 2010.

The 2009 budget includes net lease revenues of \$45,000 from leased space in the Kimm building and the City Hall Annex. This revenue is being allocated to the General Capital Fund to help cover the cost of the Kimm Property that was purchased in December 2005.

- ◆ **One Time Expenditures:** The 2009 General Fund budget includes \$178,750 in one-time resource allocations. The one-time expenditures provide funding for the following:

<u>Department</u>	<u>Item</u>	<u>Budget</u>
Community Services	Senior Center	\$18,000
Community Services	Human and Youth Services Policy Plans	40,000
Community Services	Council of Neighborhoods Conference	3,750
Planning & Development Services	Development of Design Review Process	25,000
Public Works	Vehicle for Construction Inspector Supervisor	30,000
Finance	Phase II of Financial Software Upgrade	62,000
Total		<u>\$178,750</u>

Each of these items is crucial for the City to continue to provide an excellent level of service to our community. The following provides more description of the funded items:

1. *Senior Center Support:* The 2009 budget includes an additional \$18,000 in support for the Shoreline-Lake Forest Park Senior Center. This will bring the City's total 2009 funding for the Senior Center to \$95,708. The City's projections for 2010 assume that this level of funding will continue through 2010 as the Senior Center develops a long-term strategic plan on how to fund their services.
2. *Human and Youth Services Master Plan:* These plans will help support Council's Goal No. 8 – Develop a “healthy city” strategy to ensure the community's access to needed human services. These monies will be used to provide consultant support and citizen involvement opportunities.
3. *Council of Neighborhoods Conference:* In 2009 the Neighborhoods USA National Conference will be held in Spokane. Once every three to five years this national conference is held on the west coast. Since the proximity of the 2009 conference is so close, it is a unique opportunity to allow up to seven neighborhood representatives from the Council of Neighborhoods to attend this conference.
4. *Development of Design Review Process:* The issue of dealing with transition from commercial development to single family neighborhoods has become more important as redevelopment of one-story structures and parking lots begin to occur. Transition from single story commercial uses can be effectively handled by fences and landscaping; however as heights increase to buildings of 4 or more stories, reducing the visual impacts becomes a more difficult issue to deal with. The proposed budget addition would allow staff to work with a consultant to review different approaches to Design Review, analyze their costs and benefits, and develop a recommendation for a process that will work in Shoreline.

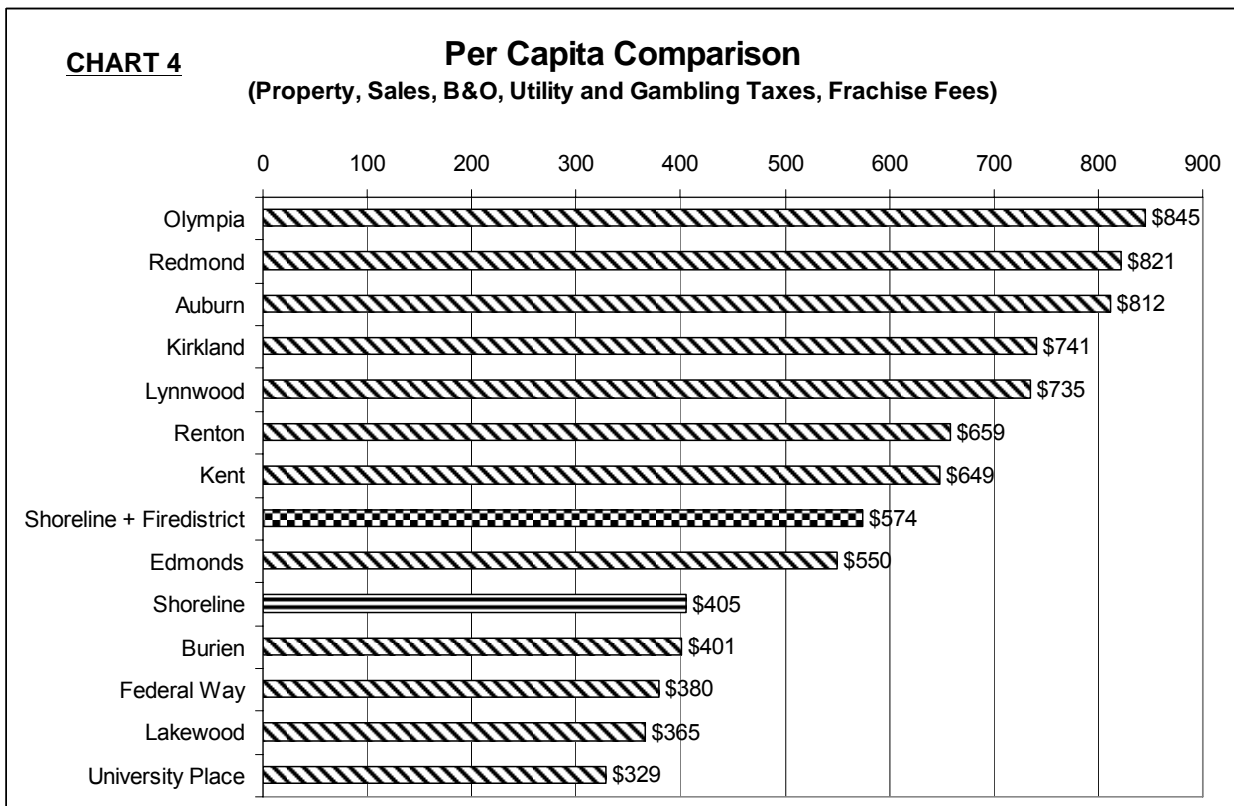
5. *Vehicle for Construction Inspection Supervisor:* This position will require a vehicle to conduct inspections on various projects.
 6. *Phase II of Financial Software Upgrade:* The City's financial software (i.e., payroll, accounts payable, general ledger, cash receipting, etc.) is Integrated Financial Application Software (IFAS). The developer of the software, Bi-Tech, is upgrading the underlying operating system and screen features of the software and will only continue to provide maintenance on the City's version of the software through December 2009. In 2008 the Finance Department completed the first phase of the upgrade at a cost of \$101,000. This included hardware, software, and consultant support. In 2009 the second phase will be completed with most of the cost allocated towards consultant support and training.
- ◆ **Multi-Year Obligations:** The 2009 budget includes funding for both the operation of the Kruckeberg Garden and for a contract with the Shoreline YMCA.
 - *Kruckeberg Garden:* The 2009 budget includes \$40,000 that is part of a three year funding package for the Kruckeberg Garden transition plan. As part of the 2006 Bond Issue funding was provided for the acquisition of the Kruckeberg Botanical Gardens. During negotiations for the property, a long-term operational plan for the Gardens was approved between the City and the Kruckeberg Botanical Garden Foundation. The agreement requires that both the City and the Foundation contribute \$100,000 towards the cost of operating the Garden through 2010, with the goal that the Foundation will have developed a business plan that fully supports the on-going operating costs of the garden by 2011. The 2008 City contribution was \$40,000. In 2010 the amount will drop to \$20,000. The City's long-term projections do not include funding for the operations of Kruckeberg Garden beyond 2010.
 - *YMCA:* In 2007 the City Council authorized \$80,000 for a service contract between the City and YMCA for a two year period, once the new YMCA was operational. It is anticipated that \$10,000 will be spent in 2008, \$40,000 in 2009, and \$30,000 in 2010.
 - ◆ **Telephone Utility Charges:** In 2008 the City installed and implemented a new telephone system. As a result of the changes made with the system the 2009 telephone fees are approximately \$107,000 less than those budgeted in 2008.
 - ◆ **Fee Changes:** The 2009 budget reflects the policy adopted by the City Council in 2000 to adjust development and recreation fees by the CPI-U for Seattle which is estimated at 5.8%. In addition to this adjustment the City has increased the annual recreation scholarship funding from \$35,000 to \$45,000 in 2009. The 2009 fee schedule also includes a proposed \$6, 5%, annual increase in the City's surface water utility rate, bringing the annual residential rate to \$130. This rate adjustment was included in the surface water master plan adopted by the City Council in 2005. In 2009 the City will conduct a rate review process to identify any rate adjustments that will be needed over the next few years.
 - ◆ **Capital Programs:** The City's 2009 capital budget reflects the first year of the City's adopted 2009-2014 capital improvement program (CIP).

More detailed information regarding changes within the 2009 budget can be found in the individual department sections of the budget.

Fiscal Capacity

As a City, we are challenged by our limited fiscal capacity. We are primarily a residential community, with 91% of our City assessed valuation in residential properties. We also have relatively low sales tax revenue per capita, \$132 projected for 2009, as compared to many other jurisdictions of a similar population. This is especially true with those jurisdictions that have much larger retail centers within their communities. Chart 4 below shows a comparison of tax per capita with comparable cities using 2006 data, as this is the most recent year that information is provided through the State Auditor's Office for audited financial data. Shoreline ranks 9th out of our comparable cities in per capita tax revenues.

Some of these jurisdictions operate their own fire departments. If the City of Shoreline per capita tax collections included the Fire District's property tax collections, the per capita tax collections would be \$574, still significantly below many of the other



jurisdictions. Given this, we have been very conservative and prudent in our financial planning.

Economic Outlook & Revenue Growth

The economy seems to be in a state of flux. With the collapse of the housing and credit markets on a national basis, the Puget Sound area has definitely started to feel the effects. Most notably the sale of real estate and homes has significantly dropped from prior year levels, home prices have begun to fall, and the construction of single family

homes has come nearly to a standstill. This has resulted in the loss of jobs in construction and other related industries resulting in the Puget Sound economy slowing significantly. Regionally, economists project that job growth will slow to 0.4% in 2009. Single family home permits are projected to fall by 33.5% in 2008 and an additional 4.6% in 2009. Retail sales activity is projected to grow by 4% in 2009, primarily a reflection of price increases related to inflation.

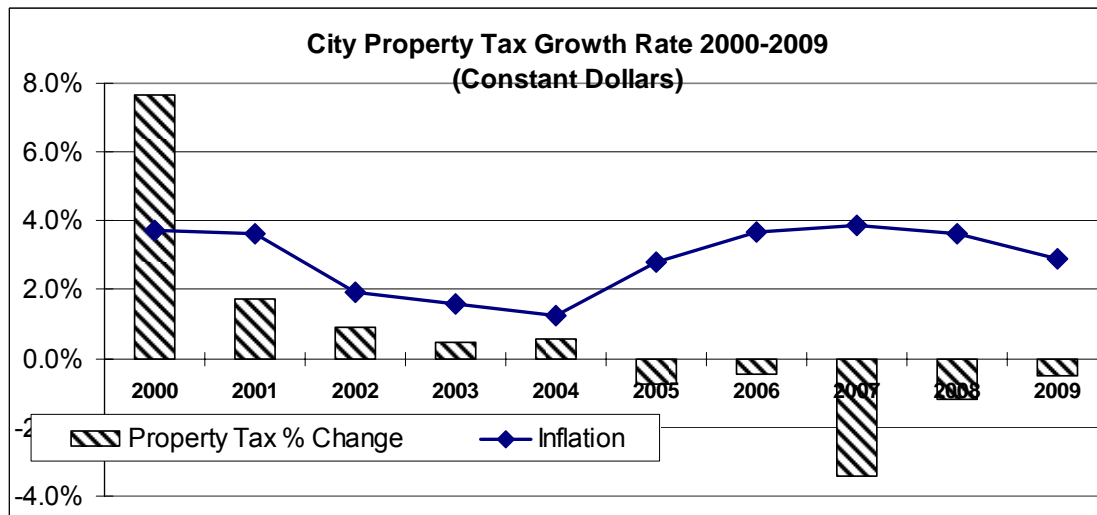
Even though the current economic climate is weak, economists remain optimistic about the longer term. By 2010 economists have projected job growth to improve to 1.7%, leading to a 6% gain in personal income. Housing permits are projected to rise 13.4%.

Between 2010 and 2018, employment is projected to rise 1.3% annually, approximately 0.3 percent more than the national rate. This is expected to add over 227,000 jobs to the regional economy during this time period, and over half of those are projected to be added in King County.

Annual personal income growth over the next several years is projected to exceed 5.0 percent annually, approximately the same as the national forecasts. Regionally, the forecast for housing permits are projected to grow an average of 3% annually between 2011 and 2013 and then to remain fairly flat through 2018. Taxable retail sales are projected to grow in excess of 5 percent annually for the next several years.

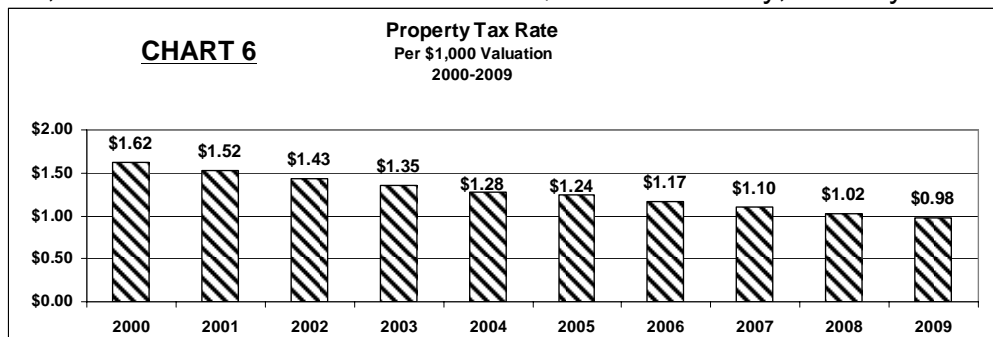
Although the long-term economic outlook for the Puget Sound region is positive, it is a slowing economy compared to the last few years and as a result we remain conservative in our revenue forecasting. Overall, the City's operating revenues are projected to increase by 4.3% when comparing the 2009 proposed budget to the 2008 budget. The most significant increases are occurring in the City's sales tax, utility tax, utility franchise, and utility contract payments. Interest revenue and gambling tax collections are projected to decrease from 2008 to 2009.

CHART 5



Property taxes represent 23.6% of the City's General Fund revenue. The City's property tax collections are projected to increase by 1.7% over the 2008 property tax levy to a total of \$7.4 million for 2009. This amount includes a 1% property tax levy increase, with an additional 0.7% of property tax revenue generated from new construction valued at approximately \$47.6 million. The 1% levy increase is the annual limit allowed by I-747, approved by Washington State voters in 2002. Although the 2009 budget provides for increased property tax revenues on a real basis, when adjusted for inflation and presented on a constant dollar basis, the City has had property tax revenue growth below inflation since 2001, and since 2005 the increases will not provide positive buying power (Chart 5).

As a result of assessed valuation increases outpacing the increase in property tax levy over the last several years, the City's operating property tax rate has fallen every year since 2000 (Chart 6). The estimated property tax levy rate for 2008 is \$0.98 per \$1,000 assessed valuation, a reduction from the 2008 rate of \$1.02. Statutorily, the City could levy up to a maximum property tax rate of \$1.60 per \$1,000 assessed valuation.

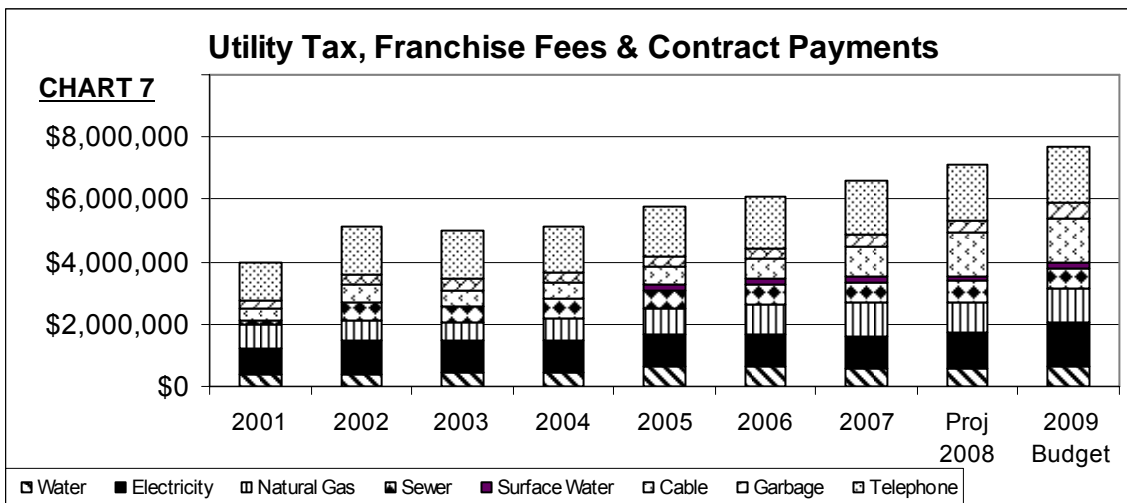


The average valued price

home rose from \$336,100 in 2007 to \$372,500 in 2008. This was a 10.8% increase in average valuation. It is expected that the rate of increase in valuation will slow dramatically over the next two years as a result of the nation wide housing crisis. The City has not received 2009 assessment information from King County, so we have made an assumption that there will be an overall 4% increase in valuation for 2009. This being the case the average home value would increase to \$387,400 for 2009 taxes. *The owner of an average valued home in 2009 could expect the City portion of*

their non-voted property tax to increase by approximately \$4.06, or 1%, in 2009. This property tax levy rate information is for the City's general levy. In May 2006 the Shoreline voters authorized the issuance of \$18.795 million in general obligation bonds for open space acquisition and park and recreation related improvements. Property owners will be assessed a separate levy to repay the bonds. The 2009 debt service levy is projected to be \$1.7 million which will result in a levy rate of \$0.22 per \$1,000 assessed valuation. The owner of an average valued home will pay approximately \$87 in 2009 towards the repayment of the park bonds.

Utility taxes, franchise fees, and contract payments from utility providers combined, are the largest source of revenue for the City's operating budget. Collections from these sources have now surpassed the annual budgeted revenue for property and sales taxes. These revenues are projected to increase by approximately 7.8% when compared to projected 2008 collections (Chart 7). The most significant increase is projected to be from the increase in contract payment from Seattle City Light (SCL). The City began receiving a 3% contract payment on the distribution component of electric revenues on April 1, 2008. The contract payment will increase to 6% of distribution revenues on January 1, 2009. This brings the contract payment amount to 6% of total electric revenues (power + distribution). Other areas of increase include cable, garbage, and natural gas utility taxes. Comcast petitioned for a rate increase for all of their cable packages effective October 1, 2008. As a result the City's cable utility tax revenues will grow slightly. In 2007 the City negotiated for a new garbage provider contract. The garbage utility rate revenue projection reflects the inflationary increase expected in the garbage rates for 2009. Natural gas collections are projected to increase by 4% between 2008 and 2009. The primary reason for this change is that Puget Sound Energy has petitioned for a 10% rate increase to be effective October 1, 2009. This rate increase is a direct pass through of the increased costs of acquiring natural gas.

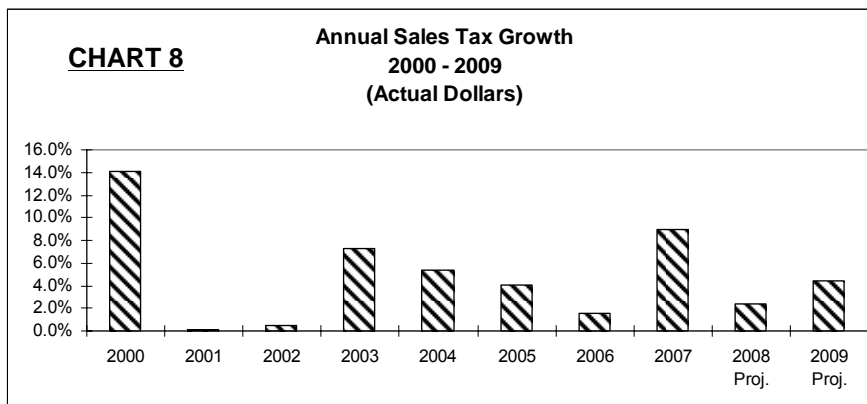


General sales tax, the third largest revenue source for City operations, totals \$7.1 million for 2009.

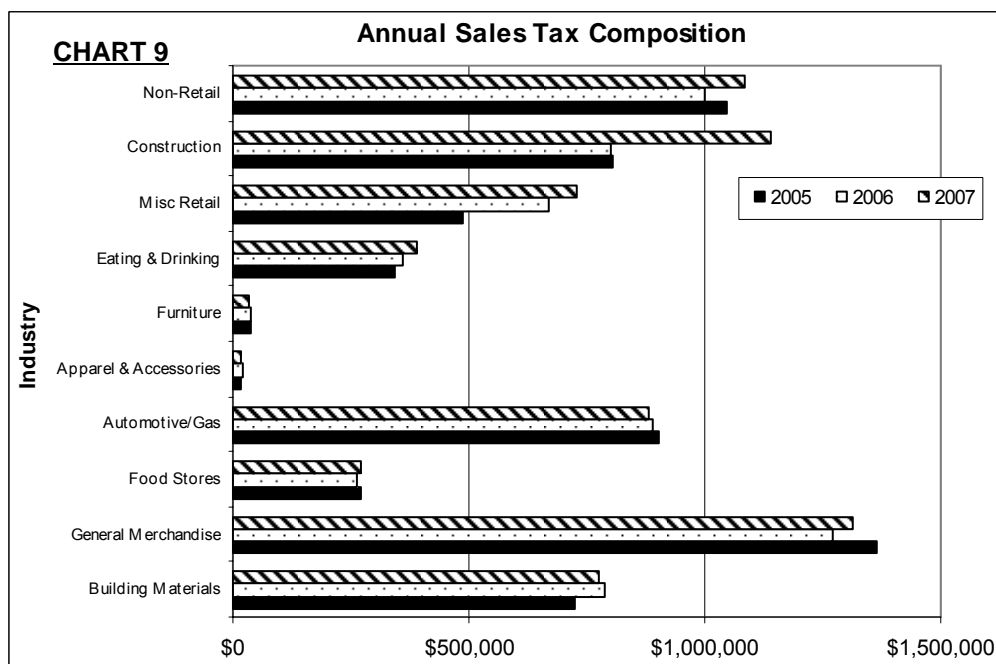
Between 2001 and 2008 the City's annual sales tax growth has averaged 3.9% on an actual basis.

In the third quarter of 2008 the City is projected to start

collecting an additional amount of sales tax as a result of the Streamlined Sales Tax (SST) agreement adopted by the State Legislature in 2007. The sales tax generated by SST is primarily from a change to destination based sales tax and the resulting sales tax that will be received from companies that choose to comply with sales tax collection of internet sales. The City expects to collect \$119,000 of SST in 2009. Overall, projected 2009 sales tax collections are estimated to increase by 4.4% as compared to the 2008 projections (Chart 8).



Shoreline's tax base consists largely of basic consumer goods, and therefore our sales tax collections have been fairly consistent over the last few years. Automobiles are the most significant luxury item in the Shoreline sales tax base, and these sales have been declining through 2008. In 2007 General Merchandise sales grew by 3% from 2006 and miscellaneous retail grew at 9% for the same period. We continue to monitor sales tax revenues generated by construction activity. As can be seen in Chart 9, construction related sales tax was a large portion of the growth in sales tax in 2007. It is important that we do not assume that this level of activity will continue from year to year, especially given the current economic environment.

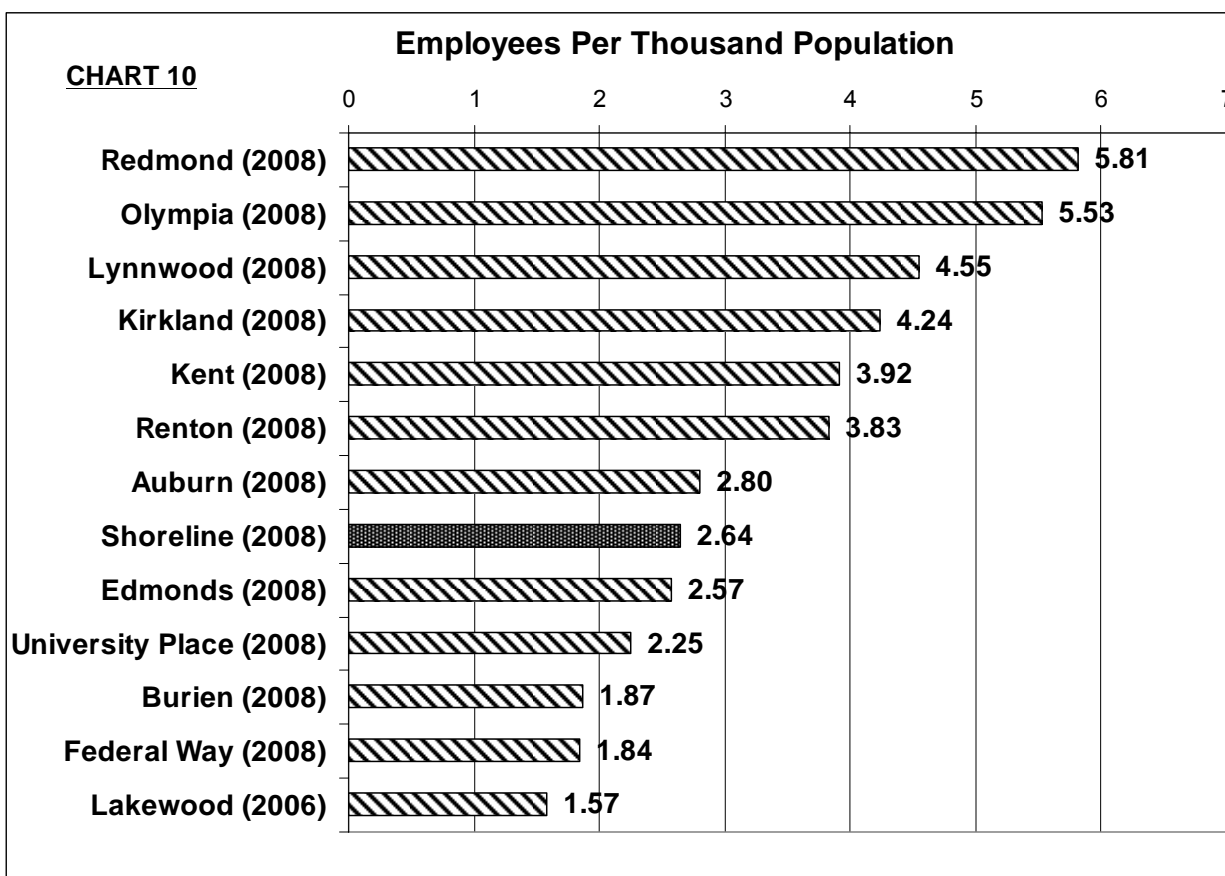


Reserves

The City has set aside monies that are called fund balance or “reserves” for the purpose of providing needed cash flow and for unexpected events. In 2007 the City Council revised the City’s reserve policy to clearly define the purpose of these reserves. The 2009 proposed budget is in compliance with the reserve policies, as it reflects a Revenue Stabilization Reserve Fund that is equal to approximately 30% of economically sensitive operating revenues (\$6.1 million) and a projected General Fund fund balance (reserve) of \$3.8 million for cash flow purposes and budget contingencies. Other funds have ending reserve levels that comply with the City’s adopted policies.

Staffing

The 2009 budget provides funding for 141 regular full-time equivalent (FTE) positions, excluding City Council members. This is 0.5 FTE less than budgeted in 2008. The reason for the difference is that the 2009 budget reflects the Assistant Planning & Development Services Director as a 0.9 FTE and an Associate Planner position as 0.6 FTE. These positions have been working under reduced hours for two years, although the budget reflected the positions as each being full-time. The City’s 2009 ratio of employees per 1,000 population is 2.64. As chart 10 below depicts, a comparison of staffing to population still shows the City of Shoreline staffing levels significantly below comparable cities. These ratios have been adjusted to **exclude** fire, police, special programs and utility personnel from comparable cities.

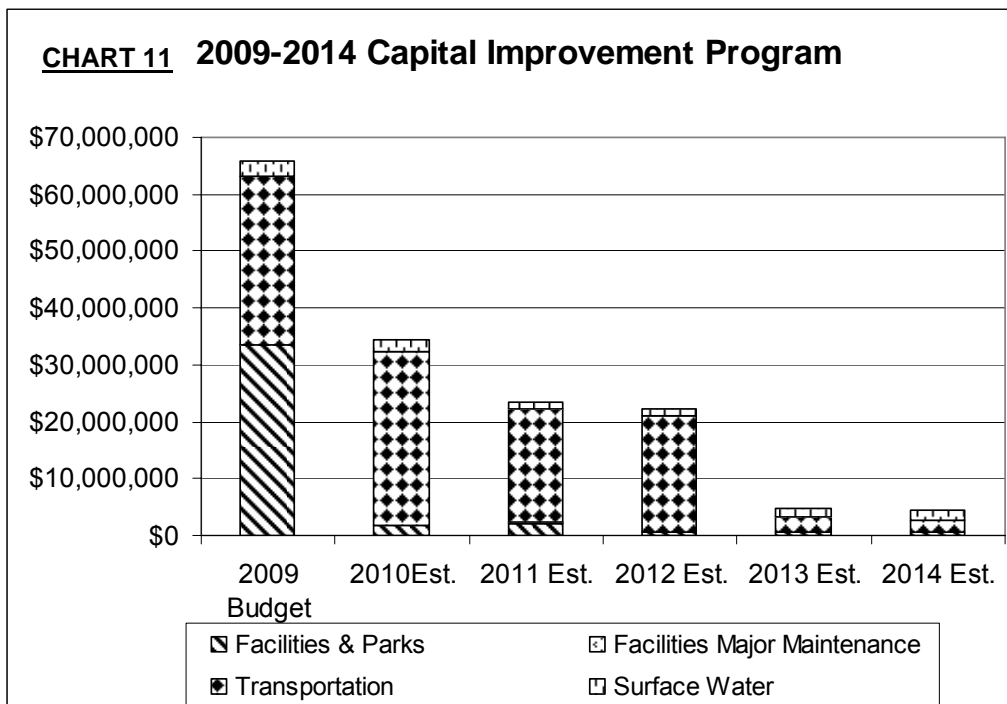


Capital Budget

The City Council adopted the 2009-2014 Capital Improvement Program (CIP) in July of this year. The total 2009 -2014 CIP is \$155.2 million, while the 2009 capital budget, including surface water projects, totals \$65.7 million.

The CIP covers projects over \$10,000 and includes buildings, land acquisition, park facilities, road and transportation projects, and drainage system improvements. Much of the capital improvement activity is funded through contributions from the General Fund, Real Estate Excise Tax (REET), federal grants, and Public Works Trust Fund Loans.

Chart 11 provides a breakdown of the allocation of capital dollars for 2009 through 2014. The change in capital dollars can vary significantly from year to year based on available resources to complete projects and the impact of completed capital projects on the City's operating budget.



Following are highlights from the 2009-2014 CIP projects that will either be in progress or will be completed in 2009. Additional information on the CIP may be found in the Capital Improvement Program

section of this budget document.

- ◆ The most significant project that will be completed in 2009 is City Hall. Total construction and development costs are budgeted at \$31.27 million. This project is currently under construction.
- ◆ Parks Repair & Maintenance Program. The 2009-2014 CIP includes \$1.7 million for the systematic repair and replacement of major components of existing parks. These items may include benches, tables, fences, paths, and playground equipment. This funding is approximately 50% of the amount needed to fully fund all features of existing parks at their optimum life cycle replacement schedule.
- ◆ The 2009-2014 CIP includes several projects that will be funded by the bond issue passed by voters in May 2006. These projects include improvements to both

Cromwell and Hamlin parks, trail corridor improvements, and improvements at Kruckeberg Gardens. Total improvement costs included in the 2009-2014 CIP are approximately \$5.3 million.

- ◆ Annual preservation projects for roads, sidewalks, and traffic small works projects are funded at an annual average of \$1.2 million.
- ◆ The 2009-2014 CIP includes \$1.2 million for the construction of pedestrian walkways and sidewalks on priority City routes.
- ◆ The most significant transportation project in the 2009-2014 CIP is the Aurora Corridor improvements between 165th and 205th.
 - Currently the right-of-way acquisition portion of this project is underway. The project will enter construction phase during 2009. The total estimated cost for this project is \$93 million, with \$84.2 million being funded through grants and other agency participation. In addition to the road and pedestrian improvements, the project will result in \$12.3 million of utility improvements occurring in conjunction with the City's transportation project.
- ◆ The construction of a concrete bridge to replace the existing timber structure bridge over the Burlington Northern Santa Fe Railroad Richmond Beach Drive NW and NW 195th Court will begin in 2009. The project is budgeted at \$4 million, with \$3.7 being funded through grants and Burlington Northern.
- ◆ The 2009 budget provides for the continuation of the Neighborhood Traffic Safety Program with an average of \$165,000 funded annually for capital improvements and \$40,000 funded within the operating budget for increased police traffic enforcement.
- ◆ In 2005 the City Council adopted the first surface water utility master plan. This plan included a recommended 20 year operating and capital improvement plan for the utility. The capital projects for the first 6 - 7 years of the plan are included in the 2009-2014 CIP. These projects focus on the desired level of service for flood protection, water quality, stream rehabilitation and habitat enhancement.

More detailed information about individual projects is provided within the Adopted 2009-2014 CIP.

Shoreline Strategic Directions

Our organization has continued to focus on performance and results. Included in the budget document is the City's strategic plan in the form of "Shoreline Strategic Directions." It is rewarding to review this plan and identify those strategies that have already been accomplished. The 2009 budget continues to fund strategies to obtain the City's vision. Some of the key strategies funded within the 2009 budget include:

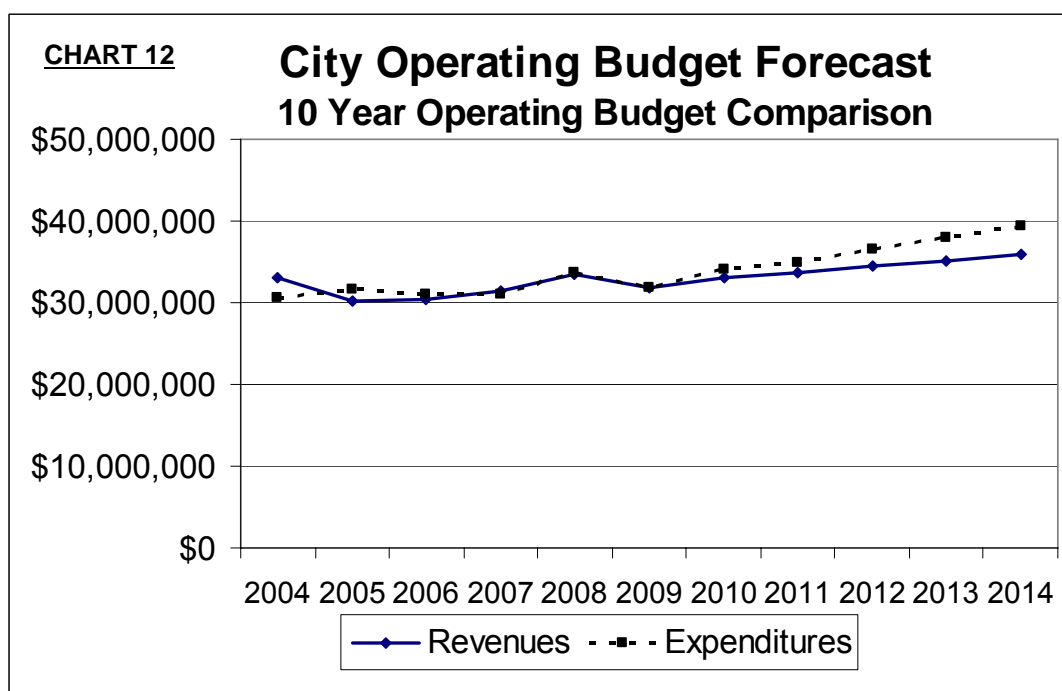
- Complete the Town Center Plan.
- Continuing to work with transit providers to expand transit services and connections within Shoreline.
- Complete the civic center/city hall.
- Start construction on the Aurora 165th to 205th project.
- Adopting strategy for an environmentally sustainable community.
- Continuing to work with the community advisory group to identify long-term desired community condition and strategic financial plan to allow the City to move towards this condition.

In addition to the performance measures included in the Strategic Directions document, the department budgets include service program summaries along with key performance measures and results of those measures for the last four years.

Our Financial Condition and Future Challenges

The City's current financial condition is stable. Over the last six years, the City's revenue collections have exceeded expenditures as a result of conservative financial planning, efficient management, restraint from using budget savings as a way to fund on-going operations and modest budget increases. This has allowed the City Council to allocate monies towards significant capital projects such as the Civic Center in order to lower the amount of borrowing that will be necessary to complete the project. Although the City reviews the long-term position of all funds, the primary focus is on the long-term financial position of the City's operating budget. As Council is aware, our long-term projections indicate that expenditures will exceed annual revenues in 2010 (Chart 12). Based on the assumptions that the City uses in its long-term financial planning, this graph depicts the projected budget gaps between annual operating revenues and expenditures in the future.

The City's budget policies and state law dictate that the operating budget must be balanced on an annual basis with on-going revenue sources, unless a policy decision is made to use reserves in



an emergency or as a one-time event. One of the advantages of doing long-term financial planning is that we can anticipate the need to reduce expenditures, increase revenues, or do both. It also allows us to anticipate the need for future policy changes.

In light of the long-term forecasts, our focus over the last few years has been on cost containment, expenditure reductions and improving service efficiencies and we have been very successful in this effort. Some of our successes include:

- In 2003 an employee group developed an alternative health benefit policy. As a result of this policy change, the City's health benefit costs, on average have been at \$200,000 less annually than would have been budgeted under the previous policy.

- We have initiated agreements with Yakima County and Issaquah to house prisoners at a lower rate than is charged by King County and with Renton to do initial booking of prisoners for the same reason.
- We have changed the way we pay for Police Department canine services by purchasing this on a call-out basis instead of having a dedicated unit. This has resulted in annual savings of \$100,000.
- In 2007 the City began providing street sweeping services directly, as opposed to continuing to contract with King County.
- Departments absorbed \$167,000 in baseline budget reductions in 2005, and an additional \$262,000 in baseline reductions for 2007.
- In 2008 the City implemented a new telephone system resulting in annual operating savings of \$106,000.

In 2007 the City Council took steps to close projected budget gaps for 2008 and 2009 by approving the baseline budget reductions, implementing an increase in cable utility tax and phasing in the Seattle City Light contract payment on electric distribution revenues. Table 4 shows the anticipated budget gaps for 2010 through 2014 to maintain current service levels:

TABLE 4

Expenditure Assumption	Operating Fund Projections					
	2009- 2010		100%	Others	99%	
	Base Projections					
	2009	2010	2011	2012	2013	2014
Annual Revenues	31,848,646	33,014,563	33,744,312	34,487,879	35,180,218	35,842,258
Annual Expenditures	31,848,646	34,108,050	34,985,406	36,601,558	38,019,080	39,473,816
Annual (Budget Gap)/Surplus	0	(1,093,486)	(1,241,094)	(2,113,678)	(2,838,862)	(3,631,557)

As stated earlier, this scenario only assumes that the City maintain current service levels. As can be seen from this scenario these revenue sources would provide the means to be able to maintain the existing level of service through 2009, but will not be sufficient to maintain service levels beyond that time frame.

Council has discussed a desire to enhance service levels specifically in the areas of human service funding and environmental sustainability. In addition to those needs we will likely require additional funding in our park and right-of-way maintenance and traffic services areas in the future. Our community advisory committee is exploring options that would allow the City to maintain the quality of services and the financial stability it has gained in the first 13 years of incorporation, and will bring forward formal recommendations in April/May of 2009. One of the options that is currently available is a levy lid lift which would have to be approved by a majority vote in Shoreline. The City may levy a property tax rate up to \$1.60 per \$1,000 assessed valuation. The current projected 2009 levy rate is \$0.98. This leaves an additional \$0.62 that could be levied. Each \$0.10 of additional levy generates approximately \$750,000 in annual revenue. Other options include implementation of revenue sources provided for in the

Transportation Benefit District legislation, significant reductions in future service levels and budgets, and/or implementation of other revenue sources available to the City.

We are very confident, given our past conservative financial planning and spending policies, that we will develop a long-term financial strategic plan that will support the future vision and growth of our community.

Conclusion

This budget is an effort to comprehensively address the City's service and capital investment needs for 2009. It is a budget that continues to provide current service levels, but it does not satisfy all the demands placed on the City. The 2009 proposed budget addresses the top priorities identified by the Council and the Shoreline community. It does this through conservative revenue estimates and modest expenditure growth.

In presenting the budget to the Council, I would like to acknowledge and express appreciation to the City Leadership Team and their staff for their willingness to submit realistic budget requests and develop alternatives to meet the Council priorities. I would also like to thank the Finance Department for its assistance in preparing this budget. Finally, I would like to thank the City Council for the strong and prudent financial policy direction you have provided for Shoreline over the years.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Olander". The signature is fluid and cursive, with a large initial "R" and "O".

Robert Olander
City Manager



This Page Has Been Intentionally Left Blank

VISION

A community of families, safe neighborhoods, diverse cultures, active partnerships, quality businesses, natural resources, and responsive government

VALUES



- Strong neighborhoods, citizen partnerships, and active volunteers
- Social, cultural and economic diversity
- Human service connections and networks
- Open, efficient, participatory government
- Community and regional leadership and collaboration
- Sustainability and stewardship of the environment and natural resources
- Quality educational, recreational, and cultural opportunities for all ages






2008-2009 CITY COUNCIL GOALS

- Goal No. 1 Develop a shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives
- Goal No. 2 Implement the Economic Development Strategic Plan
- Goal No. 3 Create an "environmentally sustainable community"
- Goal No. 4 Complete the projects approved in the 2006 Parks Bond
- Goal No. 5 Construct the Civic Center/City Hall Project
- Goal No. 6 Construct the Aurora Improvements from 165th to 205th Streets
- Goal No. 7 Develop a Fircrest Master Plan in partnership with the State
- Goal No. 8 Develop a "healthy city" strategy to ensure the community's access to needed human services
- Goal No. 9 Provide enhanced opportunities for effective citizen communication and engagement
- Goal No. 10 Provide safe, efficient, and effective infrastructure to support our land use, transportation and surface water plans

STRATEGIC OBJECTIVES

- Safe and attractive neighborhoods and business districts
- Quality services, facilities, and infrastructure
- Safe, healthy and sustainable environment
- Government excellence
- Economic vitality and financial stability
- Human services
- Effective citizen communication and engagement

STRATEGIC OBJECTIVES	DESIRED COMMUNITY CONDITION	STRATEGIES	PERFORMANCE MEASURES	2004 ACTUAL	2005 ACTUAL	2006 ACTUAL	2007 ACTUAL	DATA TREND
<div>SAFE AND ATTRACTIVE NEIGHBORHOODS AND BUSINESS DISTRICTS</div> <div></div>	<ul style="list-style-type: none">• Residents feel safe in their neighborhoods• Residents are safe from crimes against persons and property• Residents and visitors are safe to travel on streets and walkways• Community is prepared for natural and man-made disasters• Neighborhoods are free from blight and deterioration	<ul style="list-style-type: none">• Implement auto theft action plan• Conduct community outreach meetings on emergency preparedness• Work with the State to complete the Fircrest master plan• Complete neighborhood traffic action plans• Complete priority sidewalk projects• Implement an "adopt-a-road, -park and -trail" programs• Complete the Town Center Plan• Initiate Ballinger Special Study Area Plan	<ul style="list-style-type: none">• % of residents who feel safe in their neighborhood during the day¹• Part I crimes per 1,000 population• Traffic accidents per 1,000 population• Lineal feet of pedestrian pathways* not including parks (includes Interurban Trail)• % of residents who rate their neighborhood condition as excellent/good¹• % of residents who rate the overall quality of life as excellent/good¹• # of emergency preparedness presentations and/or training sessions provided to community	91%	91%	92%	92%	↑ ↓ ↓ ↑ ↓ ↑ ↑
<div>QUALITY SERVICES, FACILITIES, AND INFRASTRUCTURE</div> <div></div>	<ul style="list-style-type: none">• Residents have safe and affordable transportation options• The street system is well maintained• Residents and businesses are safe from flooding• City services are delivered effectively and efficiently• Residents are provided with timely and responsive public services• Quality parks, open space trails and recreational activities are available to all residents• Aurora Avenue provides improved safety and mobility for vehicles and pedestrians, Bus Rapid Transit, good business access, and improved economic vitality	<ul style="list-style-type: none">• Complete civic center/city hall• Complete master plans and construct improvements for 2006 parks bond projects• Complete preliminary design and public process for Aurora Phase II• Work with transit providers to expand transit in Shoreline• Implement Transportation Master Plan	<ul style="list-style-type: none">• Lineal feet of marked bike lanes• Overall pavement condition rating (0-100)• % of residents very/somewhat satisfied with overall maintenance of City streets¹• Number of flood incident service requests• % of residents who rate the value of services received for City taxes as excellent/good¹• Operating expenses per capita (constant \$)• % of residents very/somewhat satisfied with the maintenance of City parks¹• % of users rating recreation programs as excellent/good• % of residents who are very/somewhat satisfied with the overall quality of City services¹	NA 81 55%	NA 81 55%	43,550 81 65%	43,550 81 65%	↔ ↔ ↑ ↑ ↑ ↓ ↓ ↑ ↑

STRATEGIC OBJECTIVES	DESIRED COMMUNITY CONDITION	STRATEGIES	PERFORMANCE MEASURES	2004 ACTUAL	2005 ACTUAL	2006 ACTUAL	2007 ACTUAL	DATA TREND
SAFE, HEALTHY AND SUSTAINABLE ENVIRONMENT 	<ul style="list-style-type: none"> Surface water quality meets/exceeds state and federal standards Solid waste is diverted from landfills Urban forest is preserved and enhanced Higher density residential options are available within walking distance of neighborhood commercial centers Shoreline has an active "Green Street" Program Shoreline is a leader in energy efficiency, alternative renewable energy, and global warming pollutant reduction 	<ul style="list-style-type: none"> Implement a "Green Street" demonstration project (ongoing) Complete and implement Forest Management Plan (ongoing) Implement the Mayor's Climate Protection Agreement (ongoing) Create a strategy for environmental sustainability (ongoing) Design demonstration storm water management standards for Aurora Phase II (ongoing) Update Storm Water Management Standards including low impact development 	<ul style="list-style-type: none"> % of households within 1/4 mile of commercial amenities % of solid waste stream recycled from curbside residential collection Average City fleet fuel efficiency miles per gallon 	NA	NA	63%	63%	↔
				NA	53%	53%	56%	↑
				NA	NA	13.67	12.96	↓
GOVERNMENTAL EXCELLENCE 	<ul style="list-style-type: none"> Shoreline leaders are effectively engaged in regional decisions affecting Shoreline Professional and committed workforce City is prepared for natural and man-made disasters City provides effective and efficient government services City provides excellent customer service 	<ul style="list-style-type: none"> Councilmembers actively participate in regional and national committees (such as SCA, PSRC, WRIA 8³) (ongoing) Implement "mid management" training program (ongoing) Develop City's Continuity of Government Recovery Plan (ongoing) Provide federally mandated emergency response training for staff (ongoing) Implement priority elements of the Hazard Mitigation Plan (ongoing) Implement customer service training program 	<ul style="list-style-type: none"> # of regional and national committees with Council-staff representation % of residents rating quality of customer service as excellent/good¹ % of employees who believe customer service is a high priority¹ % of employees who would recommend working for the City to a friend¹ % of employees rating support services as excellent/good¹ % of residents who believe the City is moving in the right direction¹ 	18	17	17	18	↑
				53%	53%	55%	55%	↑
				96%	97%	97%	98%	↑
				77%	89%	89%	88%	↓
				94%	94%	89%	89%	↓
				58%	58%	59%	59%	↑
ECONOMIC VITALITY AND FINANCIAL STABILITY 	<ul style="list-style-type: none"> Public services and amenities (transportation, transit, water, sewer, power, etc.) are available to support economic and residential growth Effective programs and resources are available to promote diversification, retention, and growth of existing small businesses Thriving neighborhood commercial areas available to residents throughout the community Aurora Square redevelops as a major regional destination shopping area City has sufficient fiscal capacity to fund and maintain priority public services, facilities, and infrastructure 	<ul style="list-style-type: none"> Promote redevelopment of Aurora Square (ongoing) Update and implement the long-range financial plan (ongoing) Implement Small Business Assistance Program (ongoing) Negotiate acquisition of Seattle Public Utility water system 	<ul style="list-style-type: none"> Retail sales tax per capita % of City assessed value that is commercial Bond rating - Standard & Poor Assessed property value per capita General debt per capita 	\$109	\$114	\$115	\$124	↑
				9.18%	9.10%	9.09%	9.06%	↓
				NA	NA	AA-	AA-	↔
				\$100,311	\$105,407	\$114,261	\$123,915	↑
				\$0	\$0	\$355	\$337	↓
HUMAN SERVICES 	<ul style="list-style-type: none"> Safe and affordable housing is available for residents Community provides support for responsible social development of youth Residents have adequate levels of food, shelter, clothing, and medical care Community provides support for the physical and social needs of senior citizens 	<ul style="list-style-type: none"> Implement Comprehensive Housing Strategy (ongoing) Update youth strategies (ongoing) Implement targeted youth involvement campaign (ongoing) Review and update "Human Services Outcomes" 	<ul style="list-style-type: none"> Amount of subsidized housing available (Section 8 Vouchers, King County Housing Authority Managed Units) # of major home repairs completed # of minor home repairs completed # of residents served through human service contracts (some residents are duplicated) 	NA	895	895	895	↔
				21	16	5	4	↓
				NA	25	33	43	↑
				16,257	15,790	15,763	8,864 ²	↓
EFFECTIVE CITIZEN COMMUNICATION AND ENGAGEMENT 	<ul style="list-style-type: none"> Residents are well informed of current community issues and events City programs and services are aligned with community values and priorities Active and engaged neighborhood associations 	<ul style="list-style-type: none"> Conduct community survey (ongoing) Redesign the City's website and upgrade website features (ongoing) 	<ul style="list-style-type: none"> % of residents somewhat/very satisfied with the City's efforts to keep residents informed¹ % of residents somewhat/very satisfied with the level of public involvement in local decision-making¹ # of citizen volunteer hours % of residents getting information about City issues, services, and events from Currents¹ 	66%	66%	69%	69%	↑
				53%	53%	51%	51%	↓
				10,184	10,195	13,500	14,710	↑
				78%	78%	90%	90%	↑

Please Note:

- NA is defined as "not available"; these are generally for newly identified indicators and the data is in the process of being collected.

- Not all of the City's performance measures collected by departments and/or program areas are included here.

¹ The citizen satisfaction survey (2004, 2006), the employee satisfaction survey (2005, 2007), and internal customer service survey (2004, 2006) are conducted every other year and the previous year's results are carried over.

² 2007 is a new and more accurate count of individuals served directly with Shoreline funding.

³ SCA = Suburban Cities Association; PSRC = Puget Sound Regional Council; WRIA = Water Resources Inventory Area-

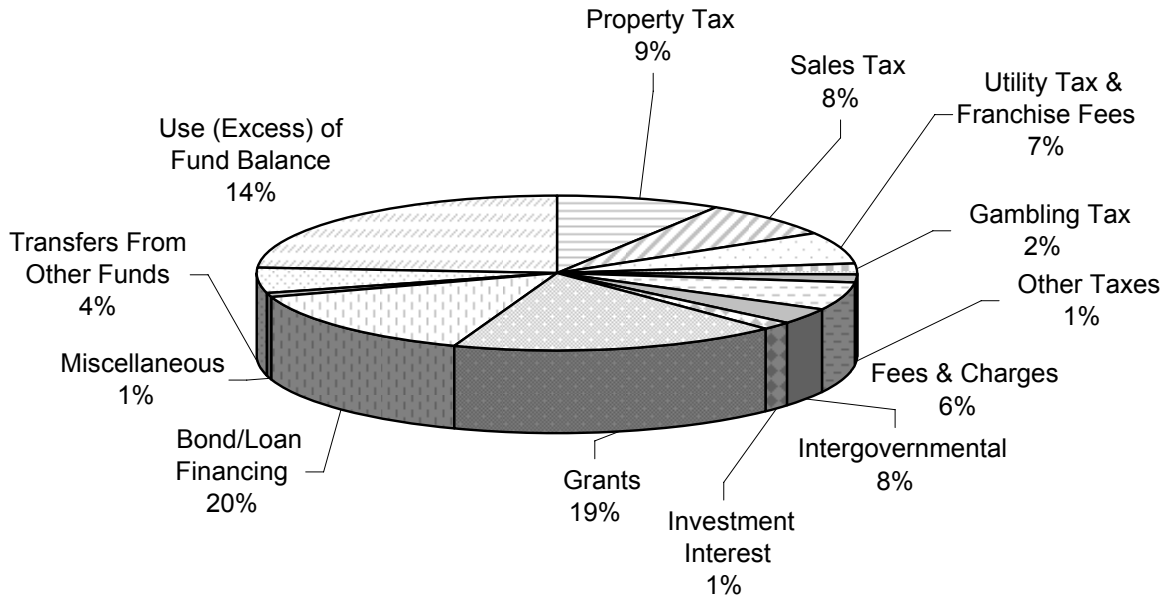


EXECUTIVE SUMMARY

The City Budget

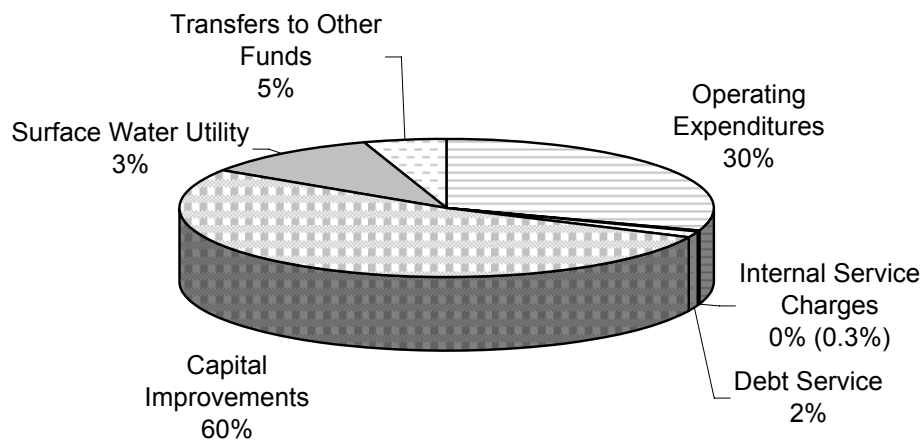
Where the money will come from

2009 City Resources By Category \$104,077,571



How will the money be spent

2009 City Expenditures By Category \$104,077,571



City Budget Summary

Listed below are the resources and expenditures for all City funds. City Resources shows all revenue by category. City Expenditures lists the operating uses by department and functional area. The Operating Budget represents expenses necessary to run the City government on a daily basis. Contingencies represent funding that set aside for potential or unforeseen expenditures that may occur. Capital Improvements are the purchase land, construction of a building, major street construction or reconstruction, or drainage system improvements. Transfers to Other Funds represent transfers of appropriations from one City fund to another City fund for services or the transfer of funds for capital purposes from the operating funds to the capital funds. Revenue and expenditures are recorded in both funds. Ending Fund Balance represents the reserves that are available to the City at the end of any given year. These reserves represent both reserves for unanticipated events and reserves designated for future capital purposes.

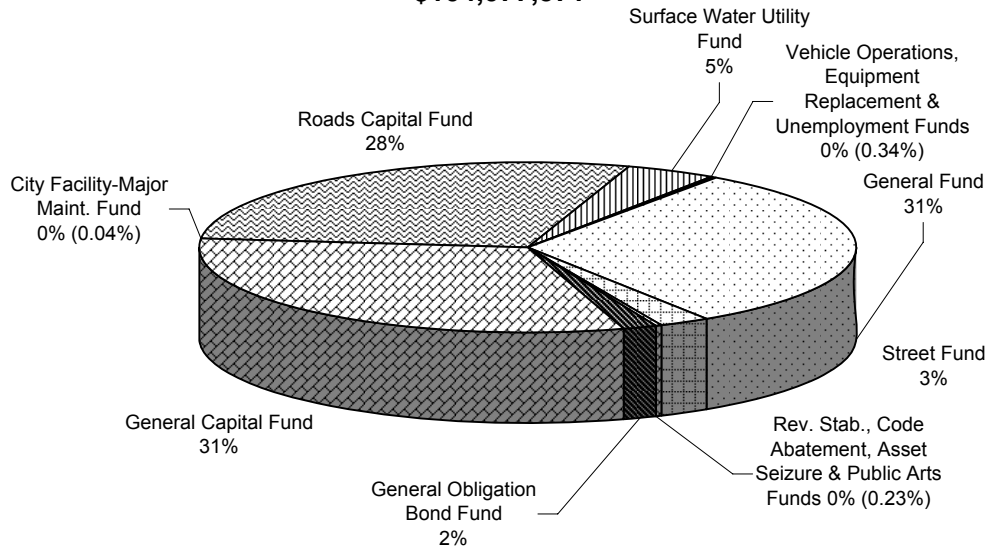
	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Proposed Budget	\$ Change From 2008 Budget	% Change from 2008 Budget
Resources:							
Beginning Fund Balance	47,775,713	57,613,795	45,105,772	49,979,260	34,658,596	(10,447,176)	-23.2%
Revenues:							
Property Tax	7,043,193	8,870,318	9,016,228	\$9,022,055	9,106,509	90,281	1.0%
Sales Tax	7,281,311	\$7,932,393	7,843,050	\$8,110,440	\$8,452,202	609,152	7.8%
Utility Tax & Franchise Fees	6,064,615	6,604,008	7,002,116	7,131,394	7,686,602	684,486	9.8%
Gambling Tax	2,020,244	\$1,998,003	2,265,500	\$2,020,500	\$2,008,500	(257,000)	-11.3%
Other Taxes	2,565,362	2,146,452	1,687,472	1,409,443	1,320,959	(366,513)	-21.7%
Fees & Charges	5,265,525	5,941,608	5,807,838	5,813,269	6,295,127	487,289	8.4%
Intergovernmental	4,475,515	2,987,762	3,695,191	3,295,447	8,205,570	4,510,379	122.1%
Investment Interest	2,112,665	2,826,111	1,635,127	1,598,537	1,054,708	(580,419)	-35.5%
Grants	16,895,423	7,070,429	18,389,108	15,773,631	19,887,057	1,497,949	8.1%
Bond/Loan Financing	18,994,498	-	14,802,090	2,138,349	20,690,891	5,888,801	39.8%
Miscellaneous	725,981	659,128	913,036	914,666	955,886	42,850	4.7%
Sub-Total Revenues	73,444,332	47,036,212	73,056,756	57,227,731	85,664,011	12,607,255	17.3%
Transfers From Other Funds	6,097,661	11,275,042	5,225,549	5,938,012	4,409,199	(816,350)	-15.6%
Total Revenues	79,541,993	58,311,254	78,282,305	63,165,743	90,073,210	11,790,905	15.1%
Total Resources	127,317,706	115,925,049	123,388,077	113,145,003	124,731,806	1,343,729	1.1%
Uses:							
Operating Expenditures:							
City Council	176,253	166,952	176,302	175,254	180,230	3,928	2.2%
City Manager	1,260,634	1,267,737	1,507,414	1,435,528	1,491,474	(15,940)	-1.1%
City Clerk	355,094	366,341	425,171	454,769	455,345	30,174	7.1%
City Attorney	581,199	654,750	575,174	549,933	593,334	18,160	3.2%
Finance & Citywide	3,406,792	3,521,727	4,142,625	4,076,005	3,683,484	(459,141)	-11.1%
Human Resources	354,183	357,459	423,440	392,610	415,374	(8,066)	-1.9%
Police	7,983,255	8,621,075	9,000,989	9,013,930	9,684,515	683,526	7.6%
Criminal Justice	1,386,250	1,217,034	1,467,029	1,410,031	1,575,039	108,010	7.4%
Parks & Recreation	3,667,188	3,797,794	4,302,207	4,164,186	4,383,402	81,195	1.9%
Planning & Development Services	2,145,255	2,455,050	2,995,503	2,756,836	2,978,200	(17,303)	-0.6%
Public Works	2,919,973	3,006,953	3,638,183	3,632,509	3,526,904	(111,279)	-3.1%
Community Services	1,258,230	1,494,410	1,574,533	1,606,052	1,545,817	(28,716)	-1.8%
Contingencies	-	-	835,916	-	943,313	107,397	12.8%
Operating Expenditures	25,494,306	26,927,282	31,064,486	29,667,643	31,456,431	391,945	1.3%
Internal Service Charges	277,484	322,839	276,782	275,204	319,986	43,204	15.6%
Debt Service	-	1,635,928	1,661,475	1,661,475	1,675,850	14,375	0.9%
Capital Improvements	35,937,156	23,378,592	53,572,107	31,290,783	62,197,889	8,625,782	16.1%
Surface Water Utility	1,897,302	2,406,104	11,209,789	9,633,254	3,780,216	(7,429,573)	-66.3%
Transfers to Other Funds	6,097,661	11,275,042	5,225,549	5,958,049	4,647,199	(578,350)	-11.1%
Total Expenditures	69,703,909	65,945,787	103,010,186	78,486,408	104,077,571	1,067,385	1.0%
Ending Fund Balance	57,613,795	49,979,260	20,377,890	34,658,596	20,654,235	276,345	1.4%
					0		
Use (Excess) of Fund Balance	(9,838,082)	7,634,535	24,727,882	15,320,664	14,004,361	(10,723,521)	-43.4%

City of Shoreline

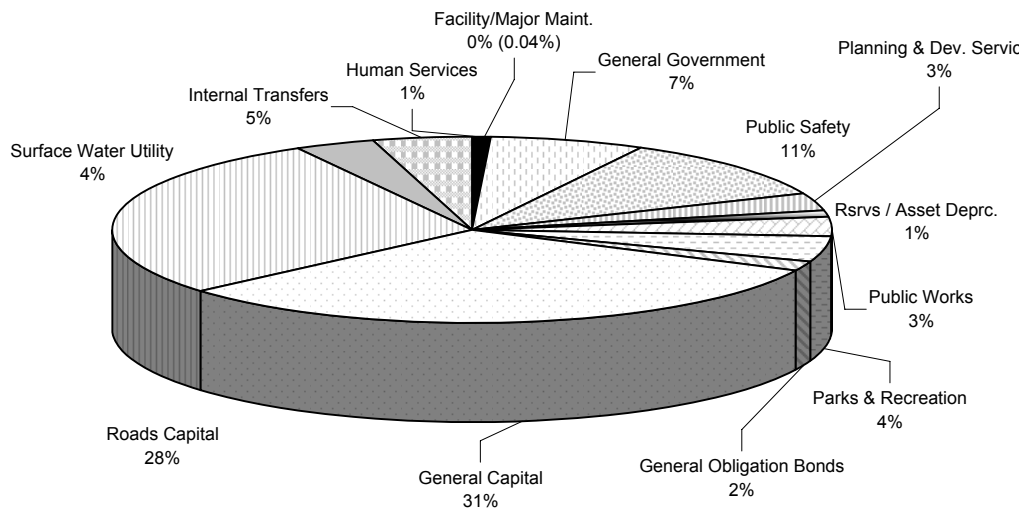
2009 All Funds Resources/Expenditures Summary

Fund	Beginning Fund Balance	2009 Revenue	2009 Transfers-In	2009 Total Resources	2009 Expenditures	2009 Transfers-Out	Ending Fund Balance	Total 2009 Appropriation
General Fund	\$ 3,870,371	\$ 30,199,074	\$ 1,175,785	\$ 35,245,230	\$ 29,157,195	\$ 3,171,414	\$ 2,916,621	\$ 32,328,609
Street Fund	763,176	914,484	1,778,145	3,455,805	2,103,182	589,447	763,176	2,692,629
Revenue Stabilization Fund	6,125,357	-	-	6,125,357	-	-	6,125,357	-
Code Abatement Fund	147,768	87,500	-	235,268	100,000	-	135,268	100,000
Asset Seizure Fund	25,278	21,500	-	46,778	21,500	-	25,278	21,500
Public Art Fund	112,344	2,500	-	114,844	114,500	-	344	114,500
General Obligation Bond Fund	267,027	1,700,000	-	1,967,027	1,676,850	-	290,177	1,676,850
General Capital Fund	11,646,346	22,247,853	630,000	34,524,199	32,608,611	32,714	1,882,874	32,641,325
City Facility-Major Maint. Fund	174,068	5,299	34,032	213,399	40,000	-	173,399	40,000
Roads Capital Fund	4,312,599	26,767,097	686,237	31,765,933	29,439,100	52,973	2,273,860	29,492,073
Surface Water Utility Fund	5,289,677	3,346,829	-	8,636,506	3,819,139	800,651	4,016,716	4,619,790
Vehicle Operations Fund	73,414	145,359	-	218,773	142,959	-	75,814	142,959
Equipment Replacement Fund	1,783,782	224,016	100,000	2,107,798	197,336	-	1,910,462	197,336
Unemployment Fund	67,389	2,500	5,000	74,889	10,000	-	64,889	10,000
Total City Funds	\$ 34,658,596	\$ 85,664,011	\$ 4,409,199	\$ 124,731,806	\$ 99,430,372	\$ 4,647,199	\$ 20,654,235	\$ 104,077,571

2009 Appropriation By Fund \$104,077,571



2009 Appropriation By Type \$104,077,571



OPERATING BUDGET FORECAST SIX YEAR FORECAST

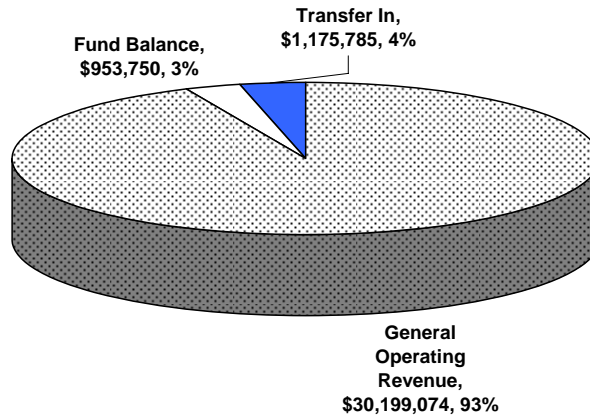
	2009 Forecast	2010 Forecast	2011 Forecast	2012 Forecast	2013 Forecast	2014 Forecast
Beginning Fund Balance	\$ 4,633,546	\$ 4,633,546	\$ 3,540,060	\$ 2,298,966	\$ 185,287	\$ (2,653,575)
Revenues:						
Taxes:						
Property	7,406,509	7,518,463	7,630,445	7,742,486	7,854,617	7,966,868
Sales and Use	8,452,202	8,834,108	9,208,024	9,569,455	9,938,130	10,298,310
Gambling	2,008,500	2,003,100	1,997,970	1,993,097	1,988,467	1,984,068
Utility	4,249,581	4,345,733	4,441,436	4,539,314	4,639,034	4,737,431
Other	4,299	4,299	4,299	4,299	4,299	4,299
Franchise/Utility Contract Payments	3,437,021	3,511,218	3,585,071	3,660,596	3,737,542	3,813,524
Licenses and Permits	1,017,232	1,041,967	1,032,263	1,034,764	1,026,672	1,007,628
Intergovernmental	1,801,481	1,821,111	1,850,166	1,880,402	1,911,150	1,941,209
Charges for Services	2,015,085	1,876,220	1,891,921	1,916,388	1,933,877	1,943,117
Fines and Forfeitures	8,000	8,000	8,000	8,000	8,000	8,000
Interest Income	414,000	424,000	469,000	514,000	514,000	514,000
Miscellaneous Revenues	448,398	265,007	264,379	263,740	263,093	262,466
Total Revenue	31,262,308	31,653,225	32,382,974	33,126,541	33,818,880	34,480,920
Operating Expenditures						
Salaries & Benefits	12,146,130	12,714,517	13,109,153	13,655,805	14,252,444	14,866,399
Supplies	595,053	595,085	589,149	589,165	589,180	589,196
Services & Charges	6,312,707	7,423,973	7,447,266	7,888,316	8,049,886	8,209,411
Intergovernmental	11,298,533	11,985,209	12,448,262	13,060,423	13,703,269	14,377,972
Interfund	272,691	275,633	275,749	278,689	281,682	284,596
Debt Service	0	-	-	-	-	-
Other	106,313	-	-	-	-	-
Capital Outlay	24,050	24,050	23,810	23,810	23,810	23,810
Total Operating Expenditures	30,755,477	33,018,468	33,893,388	35,496,207	36,900,271	38,351,383
Revenue Over (Under) Expenditures	506,831	(1,365,243)	(1,510,414)	(2,369,666)	(3,081,390)	(3,870,463)
Other Financial Sources (Uses)						
Operating Transfers In	586,338	1,361,338	1,361,338	1,361,338	1,361,338	1,361,338
Transfers Out	1,093,169	1,089,582	1,092,018	1,105,350	1,118,810	1,122,433
Net Budget Surplus (Gap)	0	(1,093,486)	(1,241,094)	(2,113,678)	(2,838,862)	(3,631,557)
Ending Fund Balance	\$ 4,633,546	\$ 3,540,060	\$ 2,298,966	\$ 185,287	\$ (2,653,575)	\$ (6,285,132)
<i>*Fund Balance figures do not include the Revenue Stabilization Fund. As of January 1, 2009, this fund is projected to have a balance of \$6,125,357.</i>						
Assumptions						
Inflation	2.88%	2.40%	2.31%	2.31%	2.30%	2.19%
Annual Sales & Use Tax Change	3.04%	4.24%	4.09%	3.79%	3.71%	3.53%
General Fees & Licenses Increase	2.16%	1.80%	1.73%	1.73%	1.73%	1.64%
Investment Interest Rate	3.50%	4.00%	4.50%	5.00%	5.00%	5.00%
Building Permit Change	-4.80%	3.50%	-2.00%	-0.10%	-1.80%	-3.60%
Revenue Collection	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
PERS Employer Contribution Rate	8.16%	8.00%	7.76%	7.51%	7.51%	7.51%
Health Benefit Escalator	7.50%	7.50%	7.50%	7.50%	7.50%	7.50%
Regular Salary Escalator	7.22%	4.16%	4.08%	4.08%	4.07%	3.97%
Police Contract Escalator	8.50%	6.50%	5.00%	5.00%	5.00%	5.00%
Expenditure Percentage	100.00%	100.00%	99.00%	99.00%	99.00%	99.00%
New Maintenance Costs for Completed Capital Projects	\$ 103,000	\$ 100,000	\$ -	\$ 292,712	\$ -	\$ -

2009 City Revenue Sources

Introduction

The City of Shoreline receives revenues from local property, sales, utility, and gambling taxes, a variety of population based state-shared revenues, user fees for development services and parks programs as well as grants, fines, and other miscellaneous revenues. In 2009, the total revenue for all of the City's funds is \$104,077,571. This includes the budgeted use of beginning fund balances and transfers between funds.

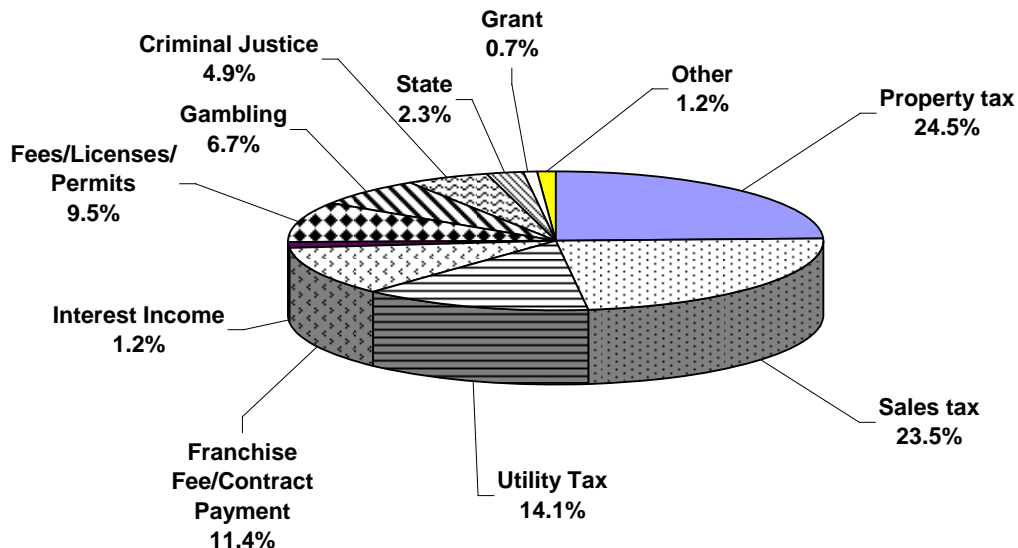
General Fund Revenue Sources



General Fund Revenue Sources

In 2009, the General Fund resource base is \$32,328,609. This is made up of the budgeted use of fund balance (\$953,750, 3%), operating revenues (\$30,199,074, 93%), and transfers-in (\$1,175,785, 4%) from other funds for their share of the General Fund overhead.

General Fund Operating Revenue Breakdown



Property Tax

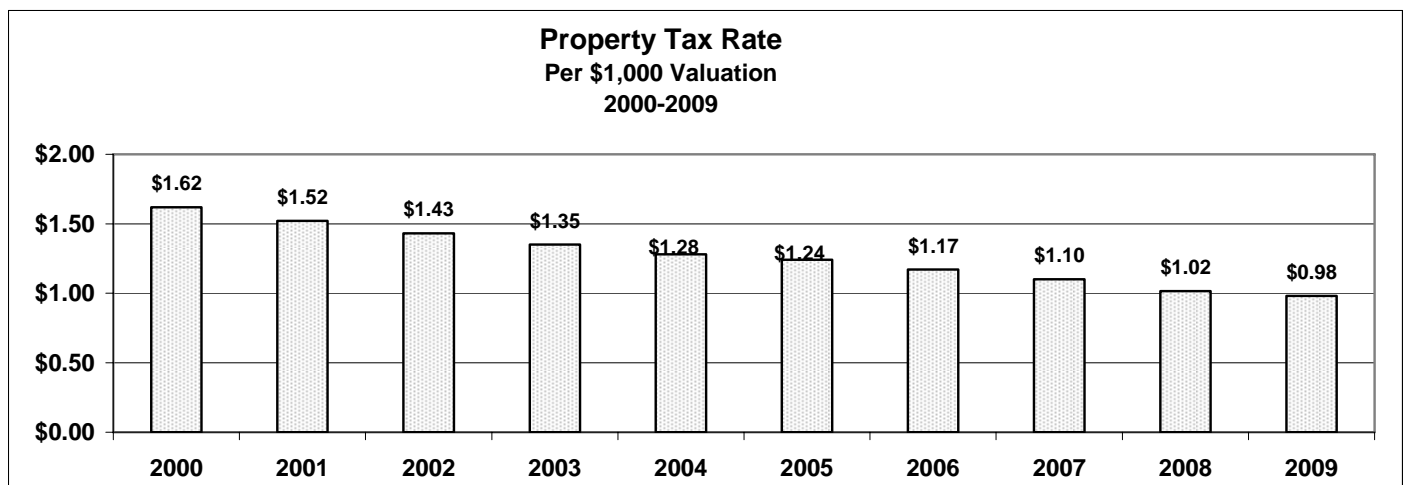
Property tax revenue for 2009 is budgeted at \$7,406,509 and represents 24.5% of the General Fund operating revenues. The 2008 budgeted property tax is \$7,236,228 and represented 25.2% of the adopted General Fund operating revenues. 2009 revenue is a \$170,281 or 2.35% increase over 2008, this slight increase is a result of new construction and a one-percent recommended levy increase. The one-percent levy increase is the maximum annual growth allowed since the passage of Initiative 747. I-747 requires voter approval for any property tax levy increases in excess of one-percent.

The current 2008 City of Shoreline property tax levy rate is \$1.02 per \$1,000 of assessed property value. This does not include levies for the school district, library district, fire district, County, Port, State or other agencies. When all the taxing jurisdictions levy rates are included the total levy rate is \$11.31 per \$1,000. A homeowner of an average valued residence \$372,500 is currently paying a total of \$4,213 per year in property taxes. The City receives 11.27% of the property tax levied, which would equate to \$473. This includes both the regular and voted tax levies.

The projected regular tax levy rate for 2009 is \$0.98 per \$1,000 valuation, a reduction from the 2008 rate of nearly 3.92%. The 2008 levy rate was 2.87% less than the 2007 rate. The primary reason for the decrease in rate is that assessed value of property in the City has increased at a greater rate than the property tax levy has grown. The projected excess voted levy rate for 2008 is projected to be \$0.22 per \$1,000 valuation.

The assessed valuation for 2008 is estimated to be 4.67% more than the current level, totaling \$ 7,560,033,556.

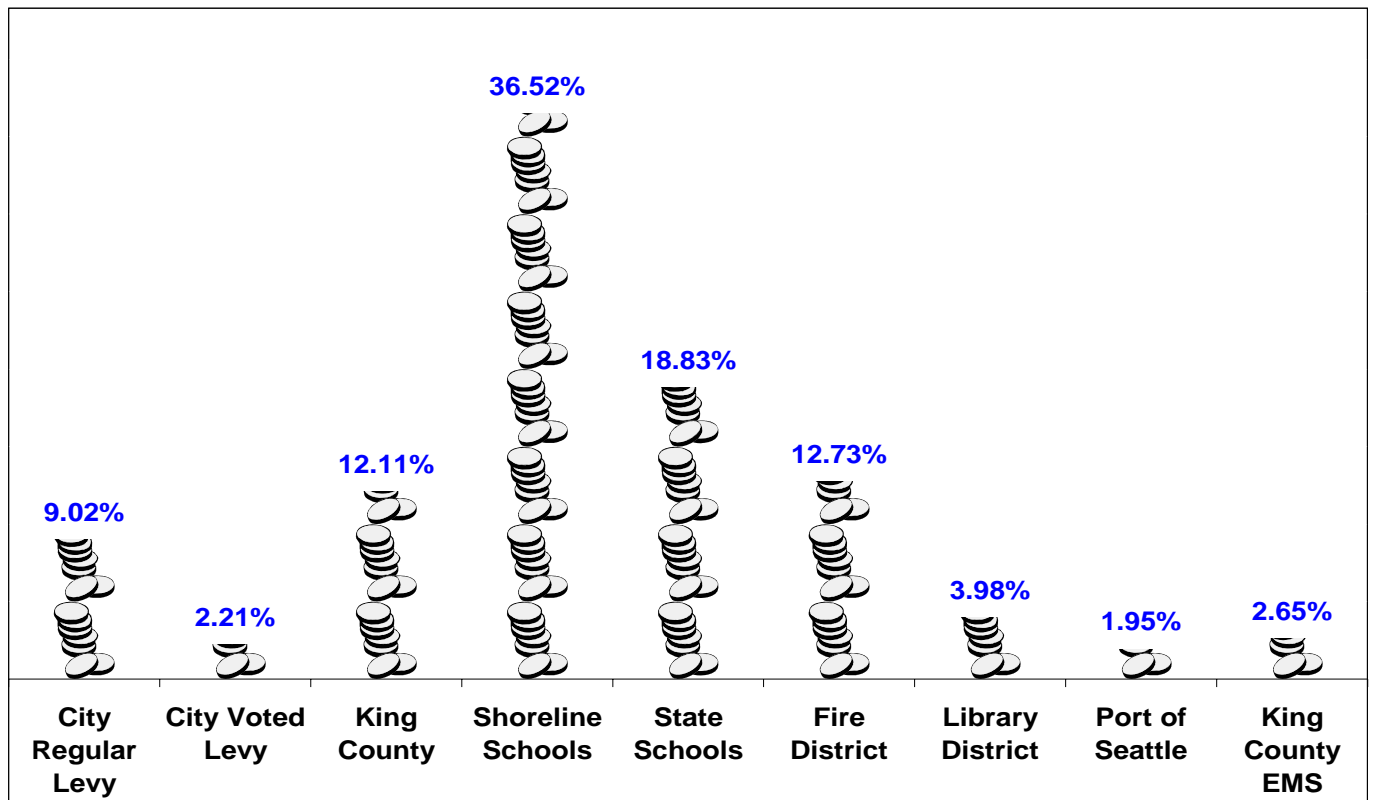
The following charts provide information regarding the City's property tax levy rate and the allocation of the total levy rate for all taxing districts within Shoreline.



What a City Property Owner Pays in 2008

Property Tax Rate

	City Regular Levy	City Voted Levy	King County	Shoreline Schools	State Schools	Fire District	Library District	Port of Seattle	King County EMS	Total
Rate	1.02	0.25	1.37	4.13	2.13	1.44	0.45	0.22	0.30	11.31
%	9.02%	2.21%	12.11%	36.52%	18.83%	12.73%	3.98%	1.95%	2.65%	100.0%

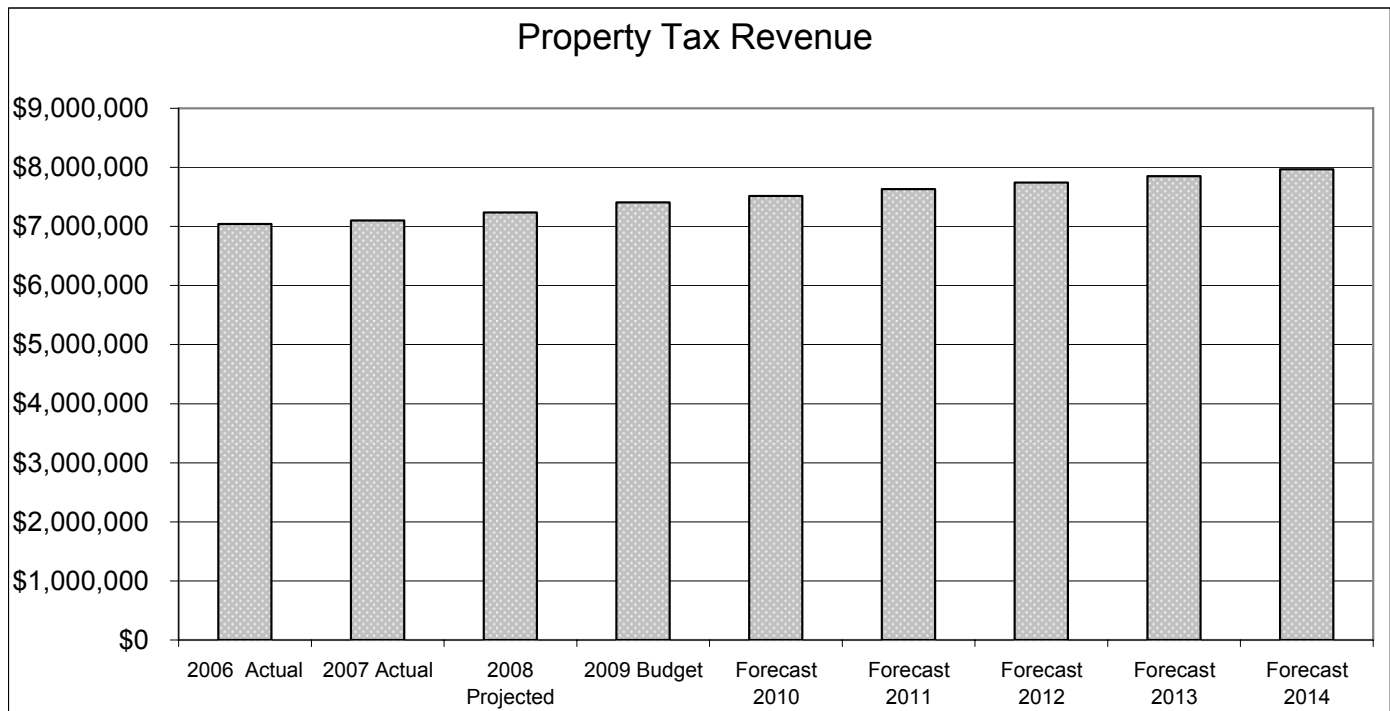


The chart below illustrates the City property tax portion payable in 2008 by an individual owning an average home valued at \$372,500. Based on the 2008 property tax rate, 11.23% of the homeowner's property tax will be distributed to the City. This includes both the regular and voted City levies.

	Assessed Value	Per \$1,000 (AV/\$1,000)		Rate	Assessment	%
City	\$ 372,500	372.50	X	\$ 1.27 =	\$473	11.23%
King County	\$ 372,500	372.50	X	1.37 =	\$510	12.11%
Shoreline School Dist.	\$ 372,500	372.50	X	4.13 =	\$1,538	36.52%
State Schools	\$ 372,500	372.50	X	2.13 =	\$793	18.83%
Fire District	\$ 372,500	372.50	X	1.44 =	\$536	12.73%
Library District	\$ 372,500	372.50	X	0.45 =	\$168	3.98%
Port of Seattle	\$ 372,500	372.50	X	0.22 =	\$82	1.95%
King Co. EMS	\$ 372,500	372.50	X	0.30 =	\$112	2.65%
TOTAL				\$ 11.31	\$4,213	100.0%

Property Tax Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$7,043,154	\$7,101,412	\$7,236,228	\$7,406,509	\$7,518,463	\$7,630,445	\$7,742,486	\$7,854,617	\$7,966,868
Annual Change	\$58,258	\$134,816	\$170,281	\$111,954	\$111,982	\$112,041	\$112,131	\$112,251
% Increase	0.83%	1.90%	2.35%	1.51%	1.49%	1.47%	1.45%	1.43%



Sales Tax

Actual collections in 2007 totaled \$6,635,052. This was an increase of \$543,539 or 8.92% over actual collections in 2006. Projected collections of sales tax revenue for 2008 total \$6,790,000. This is a \$154,948, or 2.34%, increase from 2007.

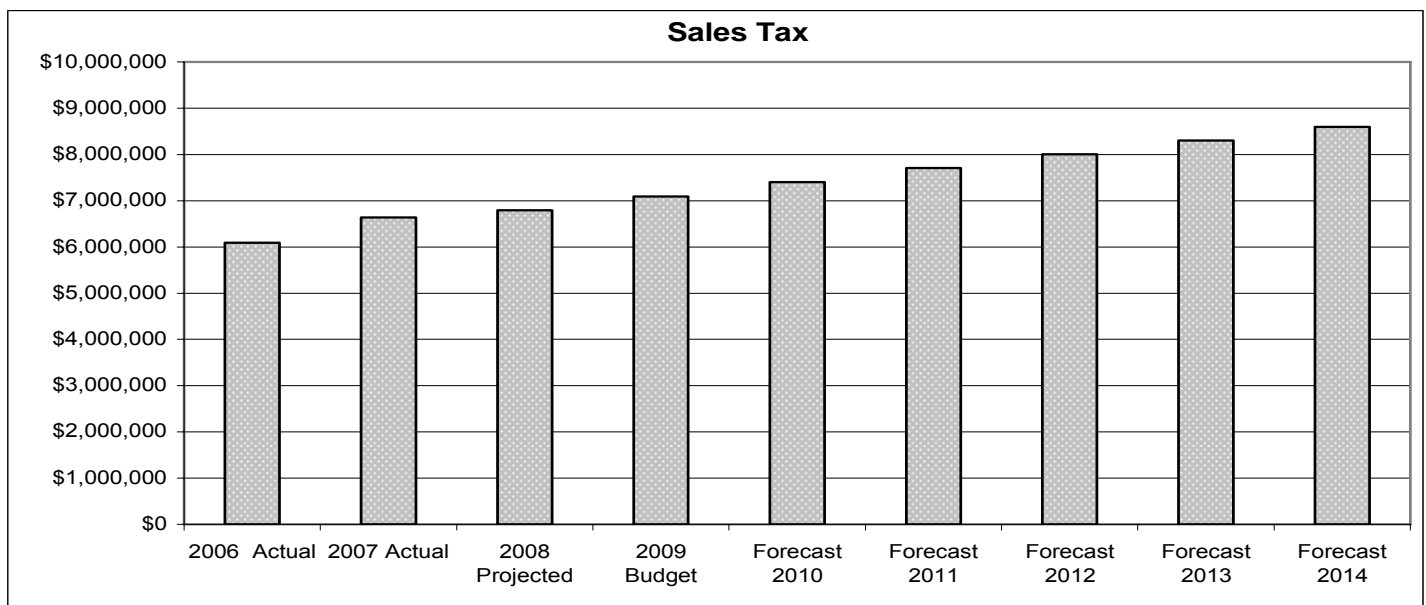
Through the first seven months of 2008, sales tax revenue is tracking ahead of budget by only \$109,843 or 2.55%. Compared to the same period in 2007, construction related sales tax revenue is only \$28,695 ahead of 2007, while general retail sales are \$33,182 behind 2007. The sectors showing modest growth compared to 2007 are in the health care industry \$18,717 ahead of 2007 and repair services \$24,278 ahead of 2007. The 2009 sales tax revenue is expected to increase by 4.42% as compared to the 2008 projections of \$6,790,000. At this level, sales tax revenues will account for 23.5% of the total 2009 General Fund operating revenues.

In 2008 the City started to collect additional sales tax as a result of the Streamlined Sales Tax (SST) agreement adopted by the State Legislature in 2007. The sales tax generated by SST is primarily from a change to destination based sales tax and the resulting sales tax that will be received from companies that choose to comply with sales tax collection of internet sales. The City expects to collect \$50,000 of SST in 2008, as SST did not become effective until July 1, 2008.

Since 2001, annual growth has averaged 4.7% on a real dollar basis. For this reason, and due to the makeup of the City's tax base, we will continue to be conservative in our projections. For future years, we are projecting a rate of growth of 4.42% in 2010, 4.12% in 2011, 3.83% in 2012, 3.76% in 2013 and 3.53% in 2014.

Sales Tax Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$6,091,513	\$6,635,052	\$6,790,000	\$7,090,452	\$7,403,946	\$7,708,858	\$8,003,920	\$8,304,845	\$8,597,591
Annual Change	\$543,539	\$154,948	\$300,452	\$313,494	\$304,912	\$295,062	\$300,925	\$292,746
% Change	8.92%	2.34%	4.42%	4.42%	4.12%	3.83%	3.76%	3.53%



Gambling Tax

Gambling tax rate limits are set by the state and vary by game. In 1998, the State allowed the opening of “mini-casinos” and expanded the number of card rooms and the betting limits. This expansion resulted in 76% and 48% revenue increases in 1998 and 1999. For the next few years, gambling tax revenues stabilized at around \$2.5 million. A new mini-casino was opened during the fourth quarter of 2003. This resulted in a total collection of \$2.86 million in 2003. Actual revenue for 2004 totaled \$3,321,060 an increase over the prior year of \$465,779.

The City’s gambling tax revenues come from card room and pull-tab activity. In 2005 the City lowered its tax rate on card games from 11% to 10% and in 2006 the tax rate was further lowered temporarily to 7% for a nine month period beginning in July 2006, as card room gross receipts fell by 17.6%, or \$2.3 million in gross activity. The goal of the tax reduction was to enable the casinos to operate in a profitable position as business recovered from the impacts of road construction and the state-wide smoking ban. In 2007, collections were down from 2006 by \$22,241 or 1.1%. Even though the tax rate returned to the 10% level in April, the activity level did not return to its previous level. Gambling tax payments for the first two quarters of 2008, were below 2008 budget by \$72,445 or nearly 15%. Since this is the case our 2008 projections for gross receipts is just slightly above 2007 collections by \$24,501 or 1.23%. For 2009, we are projecting a continuing decline in activity and therefore expect to collect \$12,000 or 0.59% less than is projected for 2008.

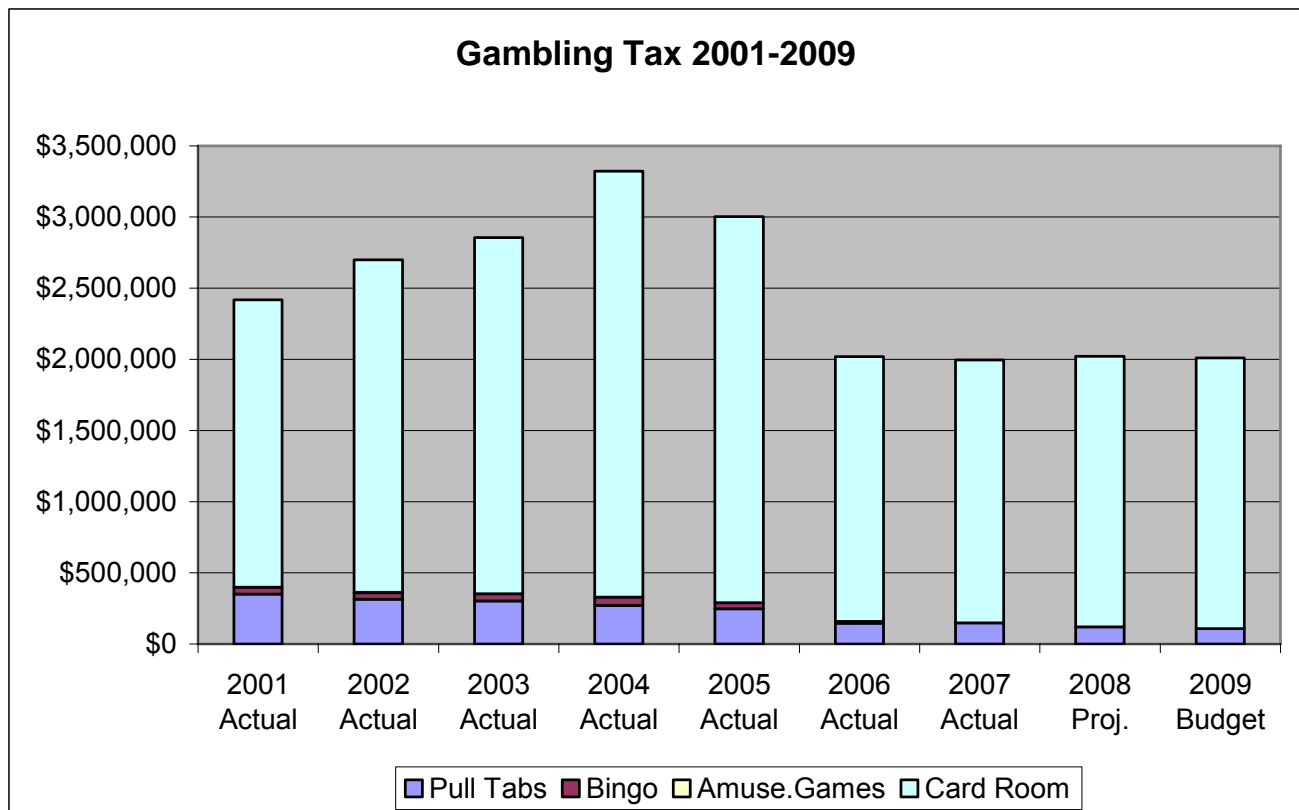
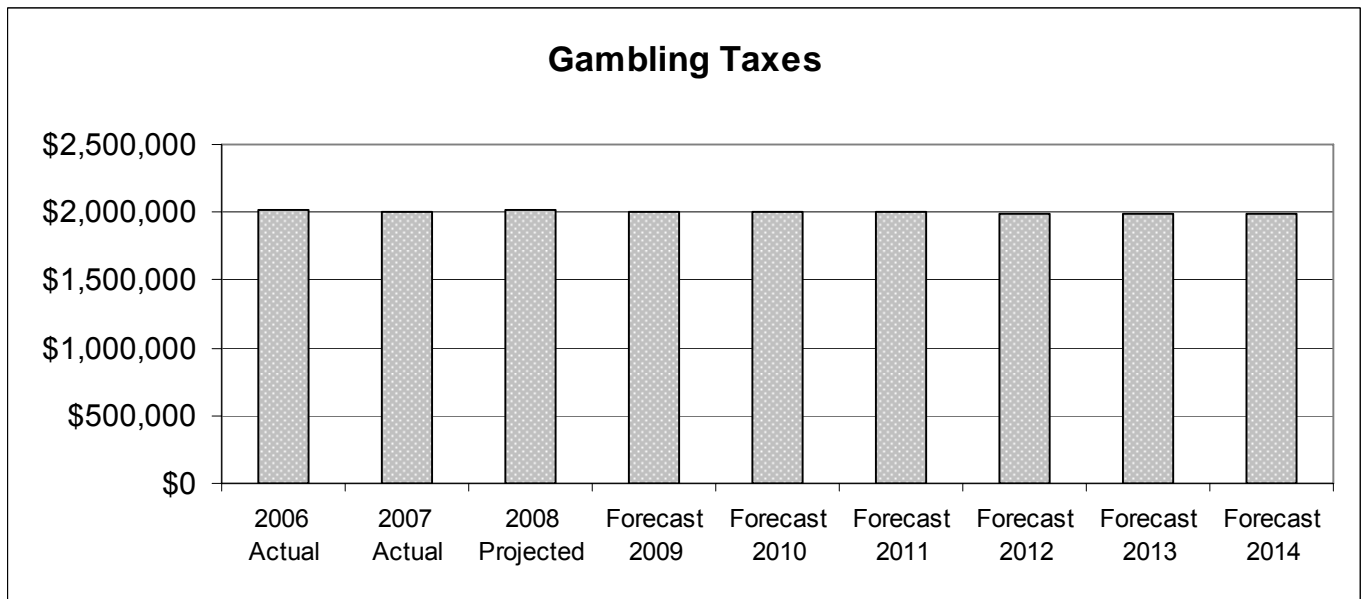
The City Council has a policy to retain only an amount equal to a 7% card room tax rate in the General Fund’s on-going revenue base. An amount equal to the remaining 3% is transferred to Capital Funds to be used for one-time capital improvements. This policy was adopted in response to several attempts by the State Legislature to lower the allowable City tax rate. The City Council policy limits the General Fund’s reliance on this revenue source for general operations of the City.

Pull-tab gambling activity has continued to decline over the last several years. In 2009 we are projecting that pull-tab gambling tax will fall by an additional \$32,000 or 23%. In prior years, the city also received some gambling revenue from bingo games. The major facility that operated bingo in the City closed in 2006. This eliminated \$44,000 in on-going gambling tax revenue.

Projected revenues for 2008 total \$2,020,500 this is \$245,000 less than the adopted 2008 budget of \$2,265,500. Forecasted revenues for 2009 total \$2,008,500, a 0.6% reduction when compared to 2008. This amount reflects a continuing decline in pull tab and card room activity. Projected gambling tax revenue for 2009 equals 6.7% of the total forecasted General Fund operating revenue.

Gambling Tax Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$2,020,244	\$1,998,003	\$2,020,500	\$2,008,500	\$2,003,100	\$1,997,970	\$1,993,097	\$1,988,467	\$1,984,068
Annual Change	(\$22,241)	\$24,501	(\$12,000)	(\$5,400)	(\$5,130)	(\$4,874)	(\$4,630)	(\$4,398)
% Change	-1.10%	1.23%	-0.59%	-0.27%	-0.26%	-0.24%	-0.23%	-0.22%



Utility Taxes

The Council enacted a 6% utility tax on natural gas, telephone, cellular telephone, pager services, and sanitation services along with a 1% utility tax on cable effective in 2000. In 2005 a 6% utility tax was applied to storm drainage and the tax rate for cable television was increased to 6% effective July 1, 2007. Projected revenues in 2009 from utility taxes are \$4,249,581 or 14.1% of the total General Fund operating revenues. This is an increase of \$141,450 or 3.4% over projected 2008 utility tax revenues of \$4,108,131.

In the natural gas category, 2009 revenues of \$1,033,581 are projected to increase by 4% from 2008 projected revenues of \$933,821. Puget Sound Energy (PSE) implemented overall rate increases of 9.5% in 2006, but reduced rates by approximately 13.3% on October 1, 2007. PSE increased rates by approximately 11.55% on October 1, 2008 as a result of the increased costs of natural gas.

Revenues from telephone, cellular, and pager services are expected to remain the same as 2008 at \$1,800,000. Growth is projected between 2.19% and 2.4% for future years.

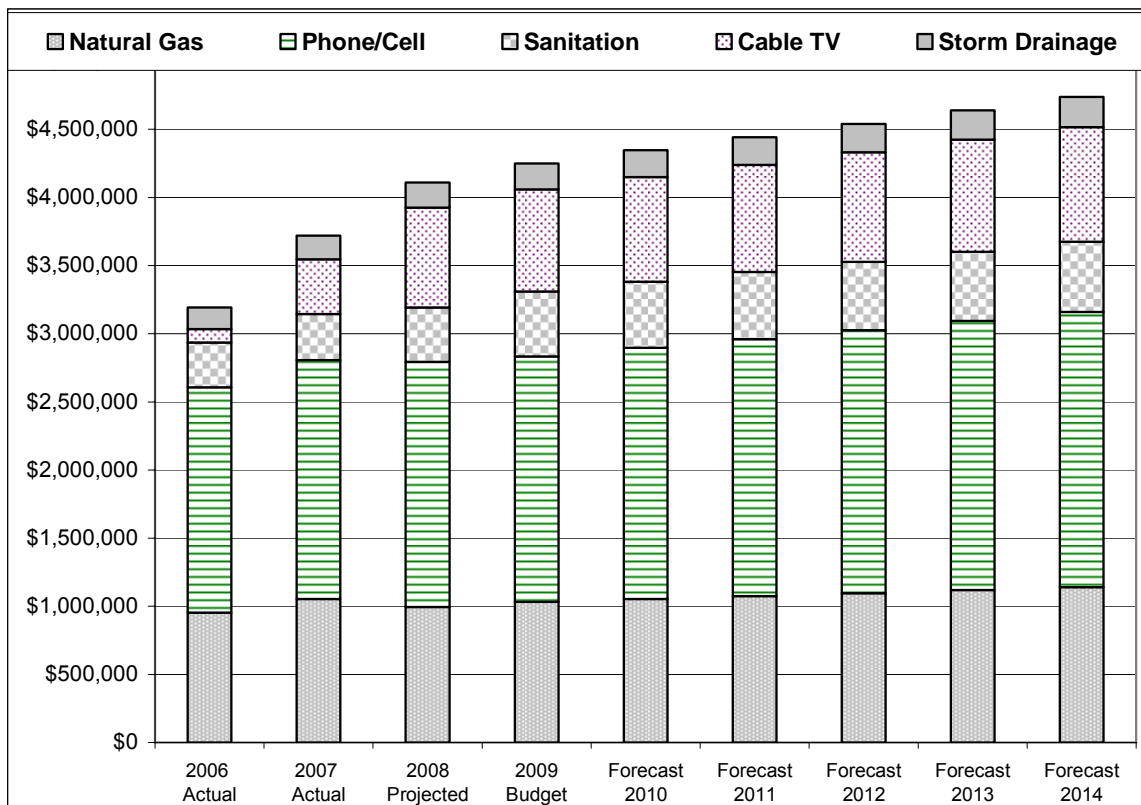
Sanitation utility tax revenues for 2009 are projected to increase by 18.75% or \$75,000 over 2008 projections. Revenue is expected to total \$475,000 in 2009. This is primarily a result of new garbage rates that became effective March 1, 2008. These rates included an increase in transfer station fees and the negotiation of a new garbage contract for City customers. Future growth is projected at 1.8% in 2010, 1.73% in 2011, 1.73% in 2012, 1.73% in 2013 and 1.64% in 2014.

2009 cable television utility tax revenues are expected to increase to \$750,000, an increase of \$18,000 or 2.46%, primarily as a result of a cable fee increase implemented by Comcast on October 1, 2008. Revenues for 2008 are projected to total \$732,000. 2007 collections were \$403,115. Revenues from cable television are expected to grow in the future at a rate of between 2.19% and 2.46% annually.

Revenues from the storm drainage utility tax are expected to increase by 4.77% or \$8,690 for a total 2009 collection of \$191,000. The 2009 proposed budget includes a requested 5% increase for the storm drainage fee as included in the surface water master plan. This will result in an increase in the amount of utility tax received by the City.

Utility Tax Charts

Revenue	2006 Actuals	2007 Actuals	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
Natural Gas	\$954,535	\$1,053,646	\$993,821	\$1,033,581	\$1,054,253	\$1,075,338	\$1,096,844	\$1,118,781	\$1,141,157
Annual Change	\$117,202	\$99,111	(\$59,825)	\$39,760	\$20,672	\$21,085	\$21,507	\$21,937	\$22,376
% Change	14.00%	10.38%	-5.68%	4.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Phone/Cell	\$1,651,575	\$1,752,640	\$1,800,000	\$1,800,000	\$1,843,200	\$1,885,790	\$1,929,388	\$1,973,778	\$2,016,987
Annual Change	\$2,170	\$101,065	\$47,360	\$0	\$43,200	\$42,590	\$43,598	\$44,390	\$43,209
% Change	0.13%	6.12%	2.70%	0.00%	2.40%	2.31%	2.31%	2.30%	2.19%
Sanitation	\$329,312	\$336,984	\$400,000	\$475,000	\$483,550	\$491,930	\$500,460	\$509,095	\$517,454
Annual Change	\$3,774	\$7,672	\$63,016	\$75,000	\$8,550	\$8,380	\$8,530	\$8,636	\$8,359
% Change	1.16%	2.33%	18.70%	18.75%	1.80%	1.73%	1.73%	1.73%	1.64%
Cable TV	\$98,883	\$403,115	\$732,000	\$750,000	\$768,000	\$785,746	\$803,912	\$822,407	\$840,411
Annual Change	\$8,854	\$304,232	\$328,885	\$18,000	\$18,000	\$17,746	\$18,166	\$18,496	\$18,004
% Change	9.83%	307.67%	81.59%	2.46%	2.40%	2.31%	2.31%	2.30%	2.19%
Storm Drainage	\$158,956	\$173,725	\$182,310	\$191,000	\$196,730	\$202,632	\$208,711	\$214,972	\$221,421
Annual Change	\$13,207	\$14,769	\$8,585	\$8,690	\$5,730	\$5,902	\$6,079	\$6,261	\$6,449
% Change	9.06%	9.29%	4.94%	4.77%	3.00%	3.00%	3.00%	3.00%	3.00%
Total Revenue	\$3,193,261	\$3,720,110	\$4,108,131	\$4,249,581	\$4,345,733	\$4,441,436	\$4,539,314	\$4,639,034	\$4,737,431
Annual Change	\$145,207	\$526,849	\$388,021	\$141,450	\$96,152	\$95,703	\$97,879	\$99,720	\$98,397
% Change	4.76%	16.50%	10.43%	3.44%	2.26%	2.20%	2.20%	2.20%	2.12%



Public Utility Contract Payments /Franchise Fees

The City has entered into agreements with many of the public utilities that provide services to our citizens. Agreements have been reached with Seattle City Light, Seattle Public Utilities (Water and Sewer), Shoreline Water District, and Ronald Wastewater District. With the exception of Seattle City Light, these utilities pay a contract fee to the City in an amount equal to six-percent of their revenues. Until April 1, 2008 Seattle City Light (SCL) paid six-percent of the “power” portion of the electric revenues. On April 1, 2008, SCL began to pay a 3% contract payment on the “distribution” revenues. That rate will go to 6% on January 1, 2009 which ultimately results in a 6% payment on total electrical revenues. The power portion of electric revenues is approximately 60% of the total electric revenues, as the remaining 40% is linked to the cost of distribution of electricity.

The total projected 2009 revenue from contract payments is \$3,437,021, which equates to 11.4% of the total General Fund operating revenues. This is an increase of \$413,758 or 13.69% from projected 2008 revenue.

Electricity contract payments from Seattle City Light (SCL) are expected to grow by \$367,500 or 33.4% due to the increase in the contract payment for “distribution” revenues. For the period of 2010 through 2013 we assume modest annual growth projected between 1.64% and 1.8%.

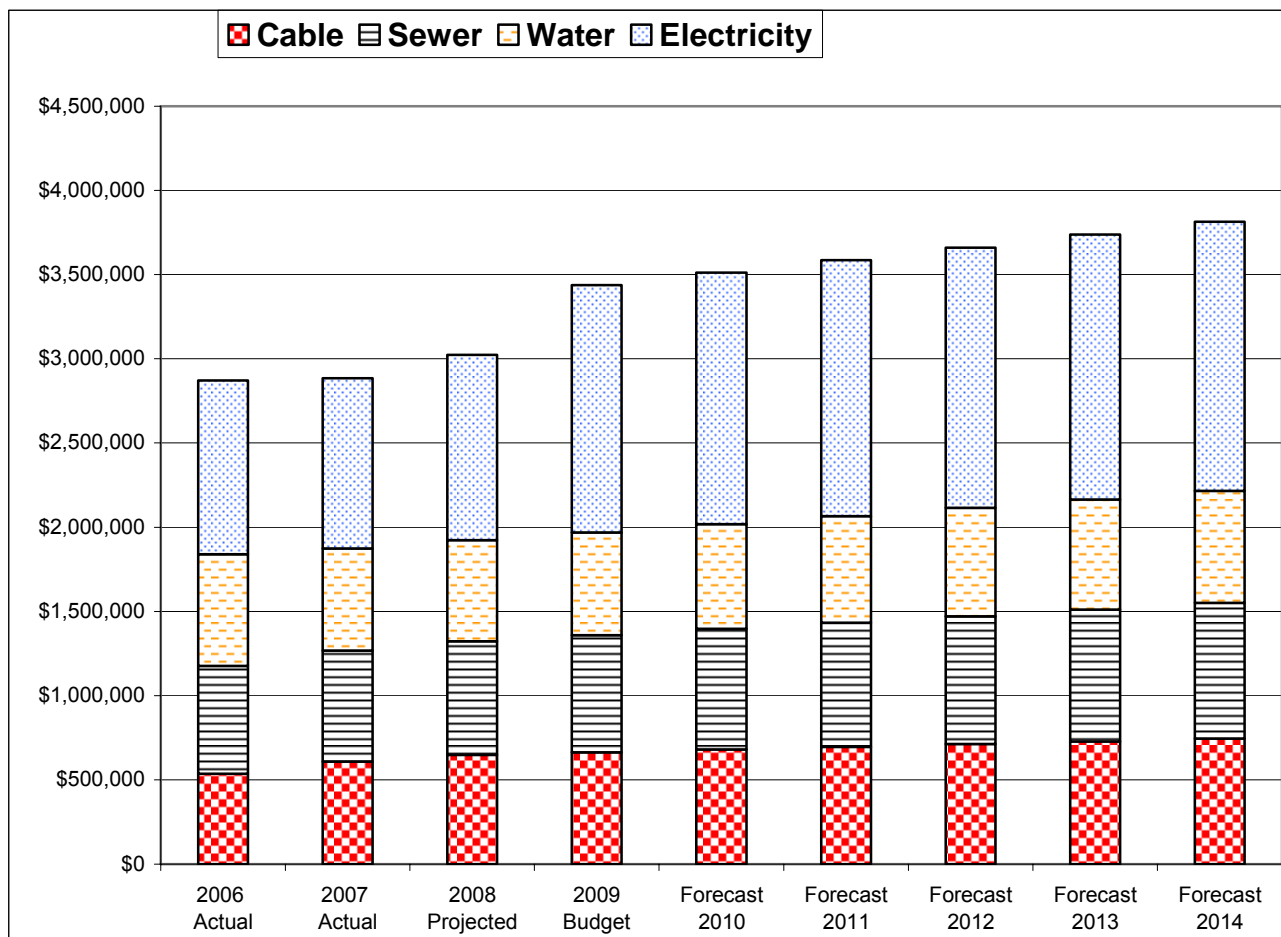
Projected sewer contract payments are \$695,521 for 2009. This is based on the City’s agreement with the Ronald Wastewater District. In the future the annual growth rate is projected at 3%.

Revenues from water contract payments for 2009 are expected to be \$610,000, an increase of \$10,000 over 2008 projections. For the period of 2010 through 2014 modest annual growth is projected between 1.64% and 1.8%.

The cable television franchise fee is set at a rate equal to five-percent of gross cable service revenues. 2007 collections were \$608,075. Estimated revenue for 2008 is \$648,000. Projected revenues for 2009 total \$664,000, an increase of 2.47%. For the period 2010 through 2014 we are anticipating modest annual growth of between: 2.19% to 2.4%.

Public Utility Contract Payments/Franchise Fee Charts

	2006 Actuals	2007 Projected	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
Cable TV	\$535,502	\$608,075	\$648,000	\$664,000	\$679,936	\$695,647	\$711,730	\$728,105	\$744,044
Annual Increase	\$48,578	\$72,573	\$39,925	\$16,000	\$15,936	\$15,711	\$16,083	\$16,375	\$15,939
% Increase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer	\$640,000	\$659,000	\$675,263	\$695,521	\$716,387	\$737,878	\$760,015	\$782,815	\$806,299
Annual Increase	\$19,000	\$19,000	\$16,263	\$20,258	\$20,866	\$21,492	\$22,136	\$22,800	\$23,484
% Increase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water	\$663,417	\$606,441	\$600,000	\$610,000	\$620,980	\$631,742	\$642,695	\$653,786	\$664,520
Annual Increase	\$52,474	-\$56,976	-\$6,441	\$10,000	\$10,980	\$10,762	\$10,954	\$11,090	\$10,734
% Increase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electricity	\$1,032,436	\$1,010,382	\$1,100,000	\$1,467,500	\$1,493,915	\$1,519,805	\$1,546,157	\$1,572,837	\$1,598,661
Annual Increase	-\$112	-\$22,054	\$89,618	\$367,500	\$26,415	\$25,890	\$26,352	\$26,680	\$25,824
% Increase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$2,871,355	\$2,883,898	\$3,023,263	\$3,437,021	\$3,511,218	\$3,585,071	\$3,660,596	\$3,737,542	\$3,813,524
Annual Change	\$119,940	\$12,543	\$139,365	\$413,758	\$74,197	\$73,854	\$75,525	\$76,945	\$75,982
% Change	4.4%	0.4%	4.8%	13.7%	2.2%	2.1%	2.1%	2.1%	2.0%



Recreation Fees

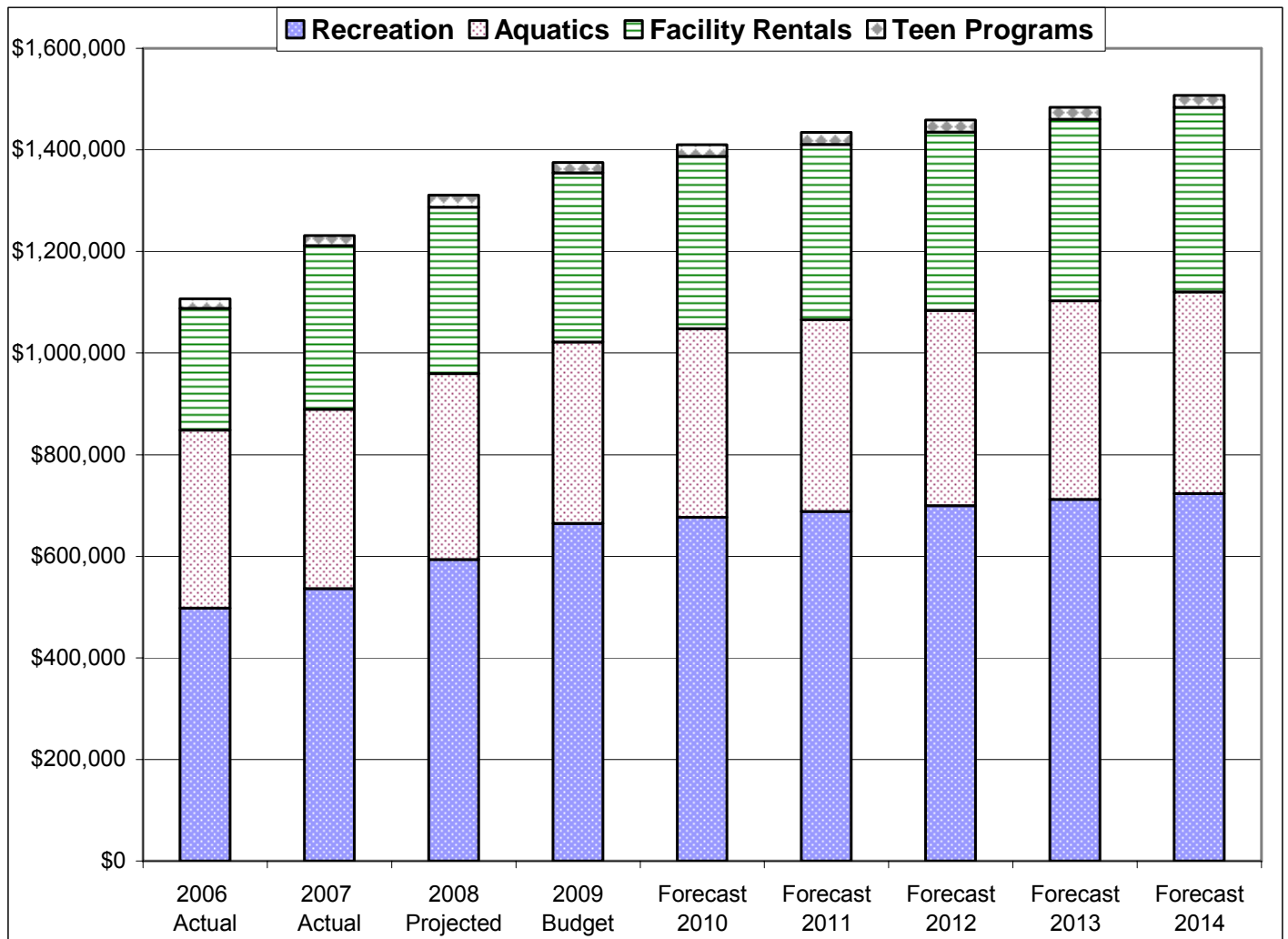
Parks and recreation programs offered by the City are partially supported through user fees. In 2000, parks and recreation fee schedules were adjusted for the first time since incorporation. These fee revisions were based upon the annual update of the City's overhead allocation plan, user fee reviews and a thorough review of the parks, recreation, and teen program fee structures. The fee schedule update was intended to establish a balanced fee approach while retaining market competitiveness with the City's surrounding jurisdictions. Fees continue to be reviewed on an annual basis. The 2005 budget included several fee adjustments and the establishment of a resident discount. In 2006 fees were adjusted for inflation and due to capital improvements to some of our athletic fields, some field rental rates increased significantly to help cover the costs of the improvements. In 2009 the fees will have an inflationary increase and other adjustments to more adequately cover program costs.

Over the past several years the City of Shoreline's recreation and aquatics programs experienced significant revenue increases due to the popularity of programs and to the extensive array of programming offered. As a result, in 2004 revenue increased by \$80,842 or 11% over the previous year, in 2005 the increase was \$123,263 or a 46% increase and in 2006 it increased by \$103,905 or 26%. For 2007 the revenue increase was much more modest just \$19,695 or 4%. For 2008, revenues are projected to grow by 6.35% and for 2009 by 4.95%. The flattening of the revenue growth trend is due to the fact that many of our recreation programs are running at maximum capacity with very little or no room for expansion.

Projected 2009 revenue from parks and recreation fees is \$1,385,535 or 4.6% of the total General Fund operating revenues. This is 6.35% more than the 2008 projected revenue of \$1,320,194. Projected revenue for 2009 is based upon the current level of activity and participation in parks programs that is occurring in 2008. During 2009, revenues from the general recreation activities are projected to increase by \$71,052 or 11.97%. Aquatics revenues are expected to decrease by \$9,041 or 2.42% due to the opening of the new YMCA facility. Revenues from facility rentals are expected to rise slightly by \$5,500 or 1.68%. Projected 2009 revenue from teen activities is down by \$2,170 or 8.73%. Overall, recreation fee revenue is projected to grow by 1.77% in 2010, 1.71% in 2011 and 1.71% for years 2012, 1.7% in 2013 and 1.62% in 2014. These increases represent 75% of the projected increase in the consumer price index.

Recreation Fee Charts

	2006 Actual	2007 Actuals	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
Recreation	\$497,805	\$536,167	\$593,433	\$664,600	\$676,437	\$688,038	\$699,847	\$711,802	\$723,374
Annual Increase	\$103,905	\$38,362	\$57,266	\$71,167	\$11,837	\$11,601	\$11,809	\$11,955	\$11,572
% Increase	26.38%	7.71%	10.68%	11.99%	1.78%	1.72%	1.72%	1.71%	1.63%
Aquatics	\$350,414	\$353,121	\$366,563	\$357,050	\$371,478	\$377,876	\$384,388	\$390,981	\$397,363
Annual Increase	\$7,524	\$2,707	\$13,442	-\$9,513	\$14,428	\$6,398	\$6,512	\$6,593	\$6,382
% Increase	2.19%	0.77%	3.81%	(2.60%)	4.04%	1.72%	1.72%	1.72%	1.63%
Facility Rentals	\$239,801	\$322,586	\$327,500	\$333,000	\$339,294	\$345,169	\$351,149	\$357,203	\$363,062
Annual Increase	\$39,544	\$82,785	\$4,914	\$5,500	\$6,294	\$5,875	\$5,980	\$6,054	\$5,860
% Increase	19.75%	34.52%	1.52%	1.68%	1.89%	1.73%	1.73%	1.72%	1.64%
Teen	\$18,748	\$19,635	\$23,717	\$20,685	\$22,903	\$23,116	\$23,333	\$23,552	\$23,765
Annual Increase	\$8,799	\$887	\$4,082	-\$3,032	\$2,218	\$213	\$217	\$220	\$213
% Increase	88.44%	4.73%	20.79%	(12.78%)	10.72%	0.93%	0.94%	0.94%	0.90%
Total Recreation Fee	\$1,106,768	\$1,231,509	\$1,311,213	\$1,375,335	\$1,410,111	\$1,434,198	\$1,458,716	\$1,483,538	\$1,507,564
Annual Change	\$159,772	\$124,741	\$79,704	\$64,122	\$34,776	\$24,087	\$24,518	\$24,822	\$24,026
% Change	16.87%	11.27%	6.47%	4.89%	2.53%	1.71%	1.71%	1.70%	1.62%



Criminal Justice Funding

There are two sources of dedicated funding for local criminal justice programs: an optional County sales tax of 0.1% and State criminal justice funding. The State funding, prior to 2000, consisted of a combination of Motor Vehicle Excise Tax (MVET) and State General Fund dollars. Due to the repeal of the MVET by the State legislature, the MVET portion was eliminated, subsequently; the only state funding anticipated is from the State's General Fund.

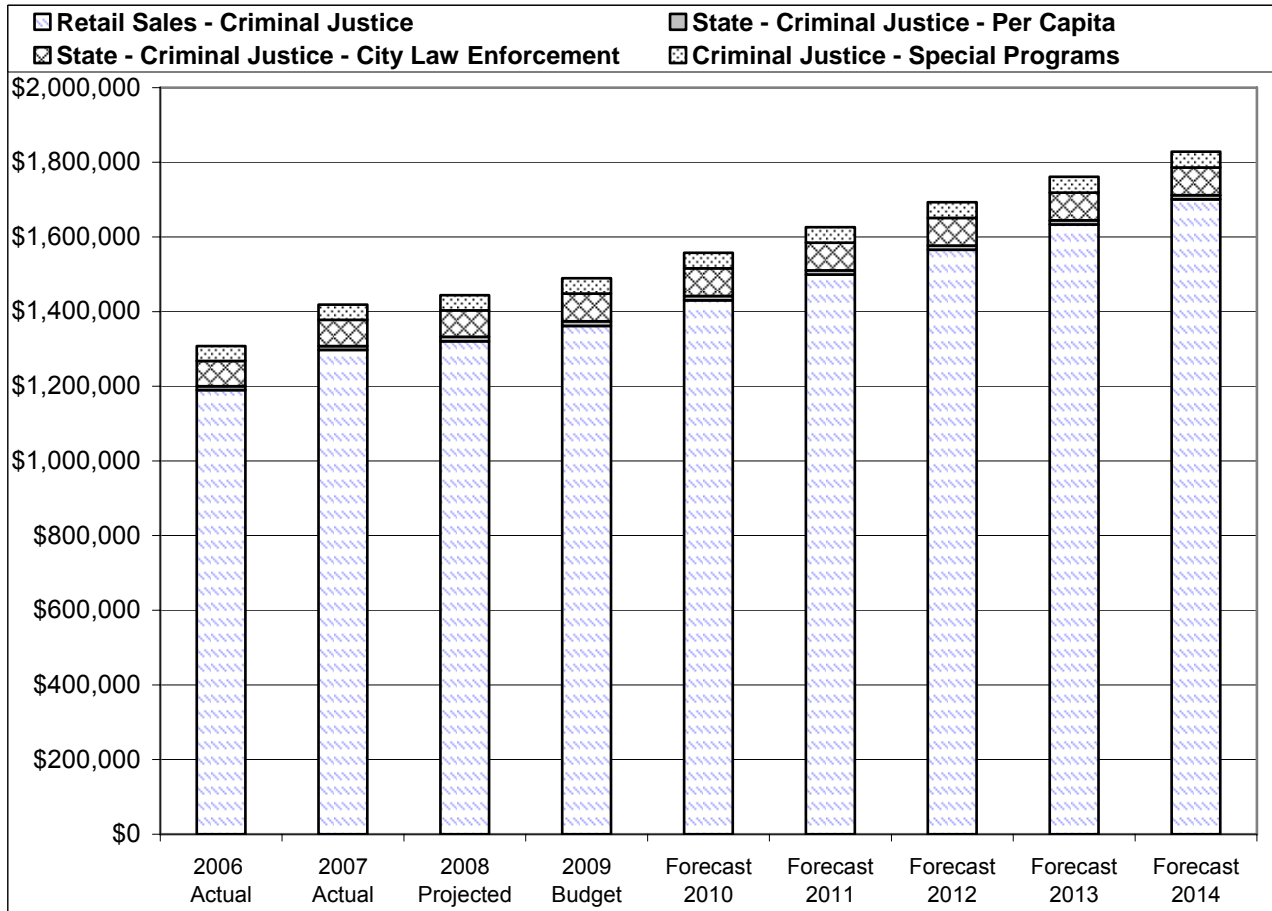
The projected 2009 revenue for Criminal Justice is \$1,489,454 or 4.9% of the total General Fund operating revenues. This represents an increase of \$45,146, 3.1% more than 2008 projected collections. The largest revenue source in this category is the Criminal Justice Retail Sales tax, which is projected to increase by 3.1% over 2008 collections. Taxable sales continue to increase in King County. This tax is collected at the county level and distributed to the cities on a per capita basis. As the Puget Sound area continues to have positive economic growth this revenue sources is expected to grow by 3.1% to 5 % annually.

The remainder of this category is made up of special revenue received from the State of Washington. These revenues increase only slightly each year. We do not expect the level of funding to increase significantly over the next few years.

Criminal Justice Funding Charts

	2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
Retail Sales - Criminal Justice	\$1,189,798	\$1,297,341	\$1,320,440	\$1,361,750	\$1,430,162	\$1,499,166	\$1,565,535	\$1,633,285	\$1,700,719
State - Criminal Justice - Per Capita	\$10,004	\$10,429	\$12,291	\$12,291	\$11,816	\$11,307	\$11,335	\$11,363	\$11,392
State - Criminal Justice - City Law Enforcement	\$68,259	\$70,225	\$70,500	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000	\$74,000
Criminal Justice - Special Programs	\$39,497	\$40,708	\$41,077	\$41,413	\$41,664	\$41,884	\$42,109	\$42,337	\$42,560
Total Criminal Justice	\$1,307,558	\$1,418,703	\$1,444,308	\$1,489,454	\$1,557,641	\$1,626,357	\$1,692,979	\$1,760,986	\$1,828,671
Annual Change	\$79,418	\$111,145	\$25,605	\$45,146	\$68,187	\$68,715	\$66,622	\$68,007	\$67,685
% Change	6.5%	8.5%	1.8%	3.1%	4.6%	4.4%	4.1%	4.0%	3.8%

Criminal Justice Funding Charts continued



Grants

In 2009, the General Fund is projected to receive \$224,864 in grant funding from a variety of sources to support health and human services programs, traffic enforcement, and recycling programs. The City is projecting to receive \$520,248 in grants during 2008. Typically, the largest grants received in the General Fund are for the Community Development Block Grant (CDBG) which funds various human services.

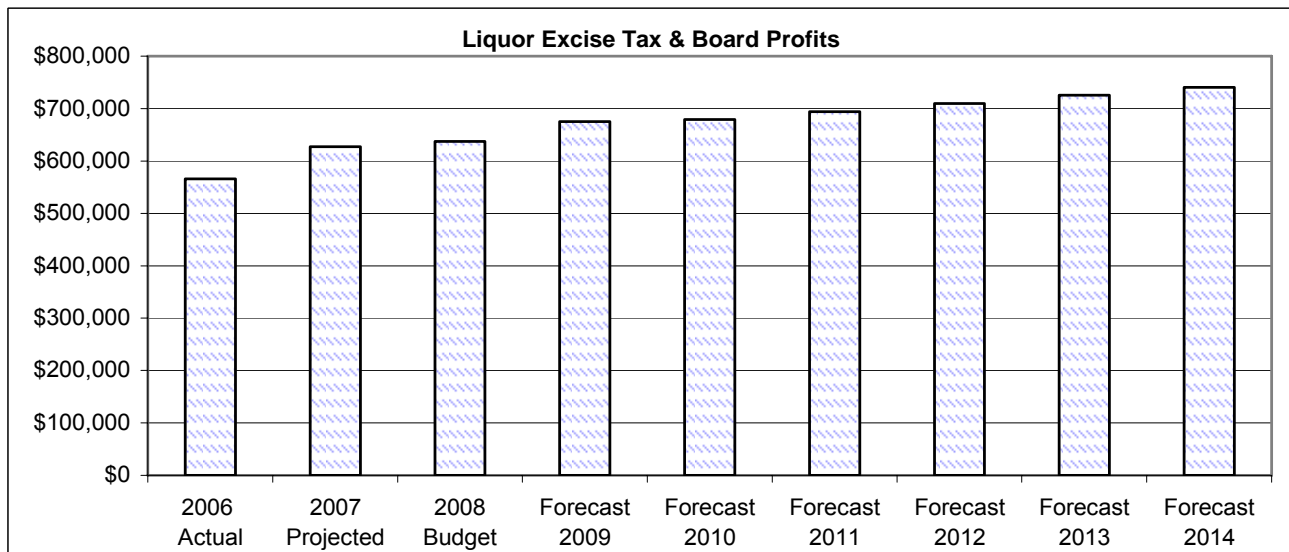
Liquor Excise Tax & Board Profits

The City receives a portion of the liquor excise tax receipts collected by the State of Washington. The City also receives a portion of the profits of the State Liquor Board. 2007 projected revenue is less than expected because the State Legislature increased appropriations to the Liquor Control Board for a number of new initiatives and programs. These ventures are all intended to increase profits in the future by increasing revenues or decreasing costs. Their short term effect, however, was to reduce profits for distribution in calendar years 2005, 2006 and 2007.

The liquor excise tax and board profit revenues are distributed on a per capita basis. The projected 2009 revenue from these two sources is \$675,365, which is an increase of \$38,360 or 6.02% from 2008 projected revenues. This projection is based upon the estimated per capita rates that have been provided by Municipal Research Services Center. The forecast for future years is based on conservative growth of 0.54% to 2.23% annually.

Liquor Tax Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$565,770	\$627,153	\$637,005	\$675,365	\$679,038	\$694,138	\$709,587	\$725,317	\$740,710
Annual Change	\$61,383	\$9,852	\$38,360	\$3,673	\$15,100	\$15,449	\$15,730	\$15,393
% Increase	10.85%	1.57%	6.02%	0.54%	2.22%	2.23%	2.22%	2.12%



Development Permit Fees

Fees are charged for a variety of development permits obtained through the City's Planning and Development Services Department. These include building, structure, plumbing, electrical, and mechanical permits; land use permits; permit inspection fees; plan check fees; and fees for environmental reviews. In 2009, revenues are projected to be \$1,454,425. This is an increase of \$45,858 or 3.26% from 2008 projected revenues. As the housing market is projected to slow, the City has conservatively projected that permit revenues may decline over the next few years.

Building permit revenue, and the associated plan check revenue, is a significant portion of the development permit revenue. The following is information on the number of building permits and the valuation of the improvements that have been issued for residential, commercial and multi-family for 2002 through August 2008:

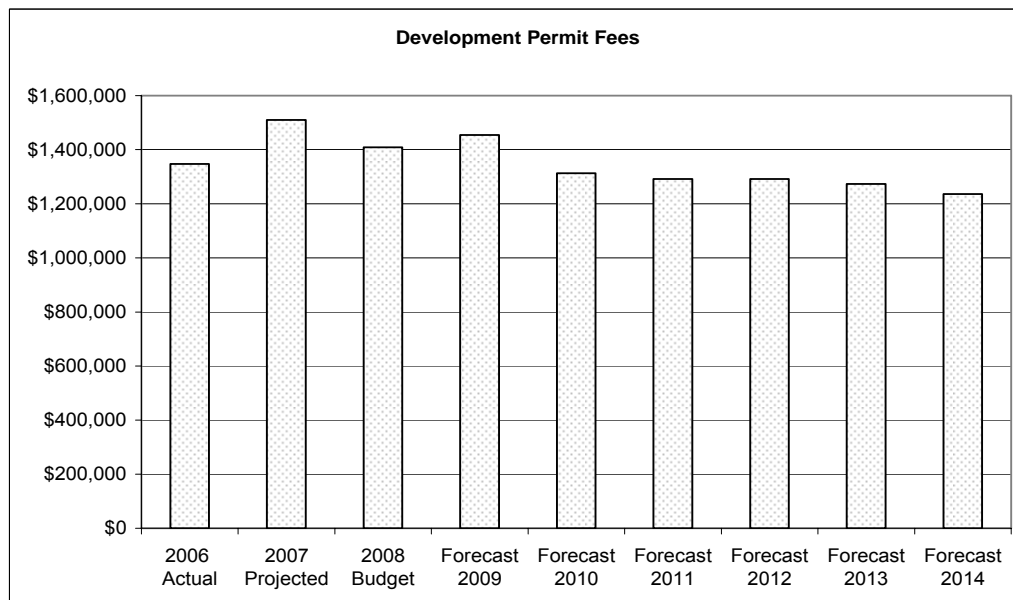
City of Shoreline Residential and Commercial Building Permits										
	Residential				Commercial				Multi-Family	
	#	New Valuation	#	Add/Remodel Valuation	#	New Valuation	#	Add/Remodel Valuation	#	New Valuation
2008*	35	7,475,041	123	5,689,014	19	25,982,924	20	9,706,915	2	358,000
2007	73	20,148,056	201	8,199,607	9	11,615,850	62	5,605,906	9	40,602,076
2006	60	17,523,561	201	9,077,307	10	15,394,780	33	2,878,823	18	11,284,286
2005	64	18,632,605	190	9,106,623	12	19,499,583	63	11,662,368	19	14,646,526
2004	57	7,990,568	179	6,502,577	9	12,831,853	54	4,019,805	7	8,343,302
2003	77	13,952,978	204	6,670,855	8	5,747,717	56	7,517,594	6	3,804,853
2002	75	13,139,618	179	6,966,343	7	7,202,078	45	3,697,389	16	6,679,036

* Through August 2008

Source: City of Shoreline

Development Permit Fee Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$1,347,050	\$1,510,190	\$1,408,567	\$1,454,425	\$1,312,754	\$1,291,758	\$1,291,251	\$1,272,831	\$1,236,103
Annual Change	\$163,140	(\$101,623)	\$45,858	(\$141,671)	(\$20,996)	(\$507)	(\$18,420)	(\$36,728)
% Change	12.11%	-6.73%	3.26%	-9.74%	-1.60%	-0.04%	-1.43%	-2.89%



Street Fund Revenues

In the past, the major revenue sources for the maintenance of the City's streets were motor vehicle fuel tax and county vehicle license fees. These sources alone, however, were not sufficient to fully fund the street maintenance needs and as a result, the General Fund subsidized the City's street maintenance programs. In 2002 this subsidy was \$1,420,529. In November of 2002, Washington state voters approved Initiative 776 (I-776). This initiative repealed the local vehicle license fee that had been collected by King County and distributed to local cities. This resulted in a loss of nearly \$485,000 or 34.6% of the Street Fund's 2003 operating revenues. In response to this loss, non-street operating expenditure reductions were made totaling \$184,000 and capital expenditures were reduced by \$300,000, in order to increase the General Fund subsidy for street operations. The total subsidy was \$1,465,764 in 2004, \$1,411,690 in 2005, \$1,565,131 in 2006, \$1,390,121 in 2007 and is expected to be \$1,407,006 in 2008 and \$1,778,145 for 2009.

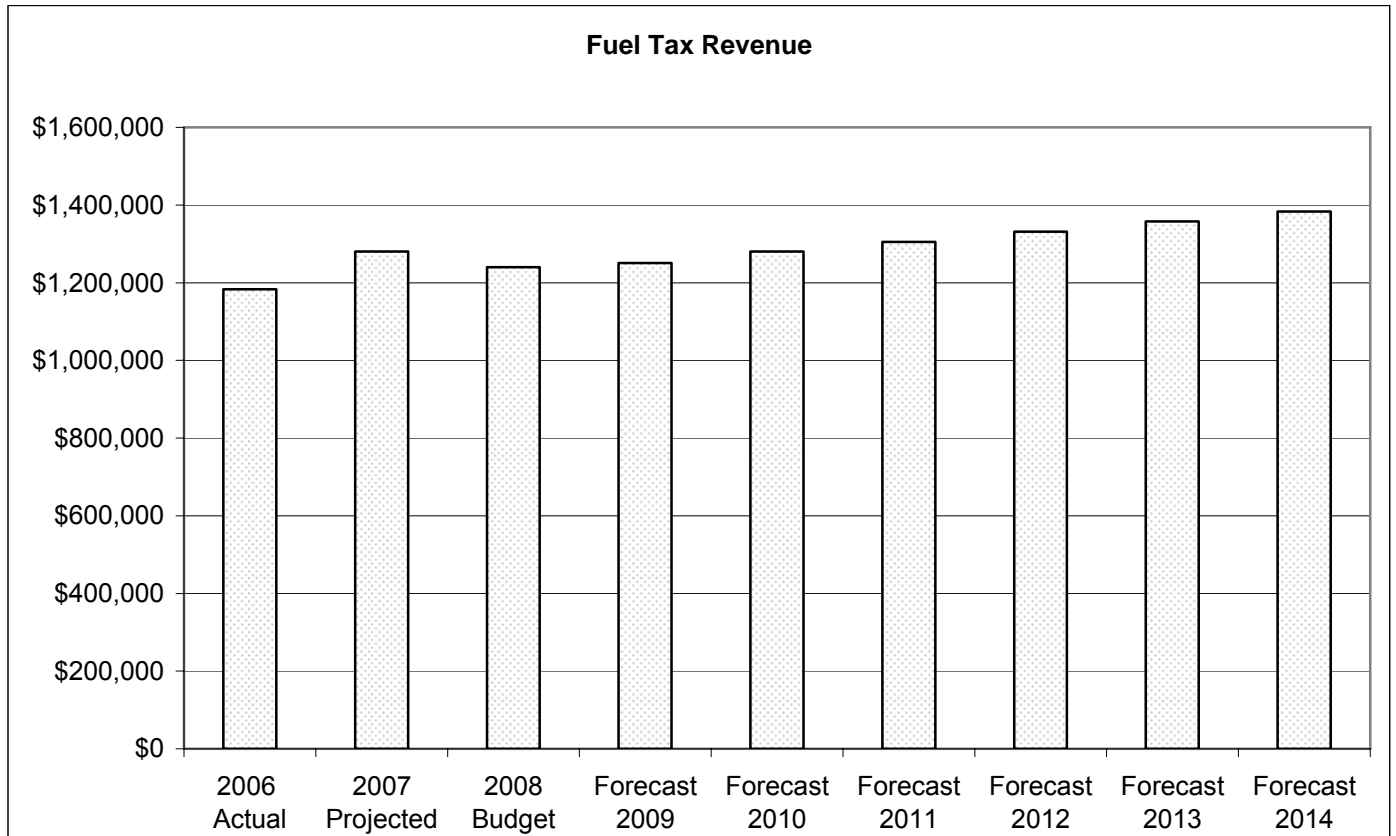
Fuel Tax

State collected gasoline and diesel fuel tax is shared with cities and towns on a per capita basis. This revenue is to be used for street and arterial street repairs and maintenance. The projected revenue for 2009 shows a very modest increase of just \$10,687 or 0.86%. The tax is a flat amount per gallon sold. Since receipts in this category are dependent on consumption, and not price, the significant increase in gas prices has decreased the amount of fuel sold. Due to the unpredictability of fuel prices we are projecting annual revenue increases from 1.9% to 2.3%.

In the past, approximately 68% of the revenue was required to be spent on street maintenance. This was deposited into the Street Fund. The remaining funds were restricted to construction, improvement and repair of arterials and city streets. This portion was deposited into the Arterial Street Fund and then transferred to the Roads Capital Fund to support the annual road surface maintenance project. The State Legislature eliminated the restrictions on the use of fuel tax revenues during the 2005 legislative session. The City will continue to deposit 56% of the original distribution into the City's Street Fund for ongoing street maintenance activities. The remaining 44% will be deposited directly into the Roads Capital Fund to support the annual road surface maintenance project.

Fuel Tax Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$1,182,963	\$1,280,096	\$1,240,343	\$1,251,030	\$1,279,929	\$1,305,399	\$1,331,377	\$1,357,738	\$1,383,535
Annual Change	\$97,133	(\$39,753)	\$10,687	\$28,899	\$25,471	\$25,977	\$26,361	\$25,797
% Change	8.21%	(3.11%)	0.86%	2.31%	1.99%	1.99%	1.98%	1.90%

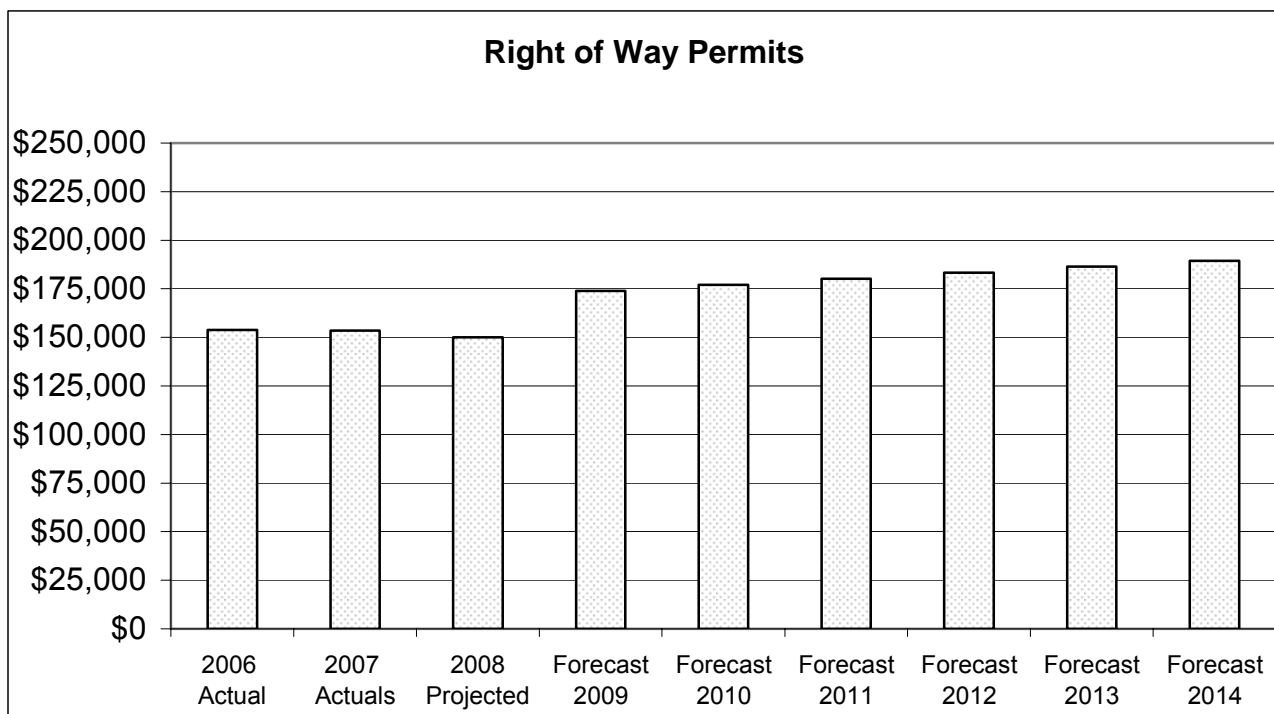


Right-of-Way Permit Fees

Fees are charged for the use of the City's right-of-way. Prior to 2002, these revenues were reported with other development fee revenue. In 2002, all right-of-way activity was transferred to the City's Street Fund. Collections in 2002 totaled \$128,119; with \$114,814 in 2003; \$103,132 in 2004; \$213,514 in 2005; \$153,803 in 2006; \$153,499 in 2007 and projected revenues of \$150,000 for 2008. This revenue source is affected by the level of construction activity occurring within the City. As history shows, collections can vary slightly from year to year based on the level of activity. 2009 revenue is expected to increase by only \$23,907 to \$173,907.

Right-of-Way Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$153,803	\$153,499	\$150,000	\$173,907	\$177,037	\$180,105	\$183,228	\$186,390	\$189,450
Annual Change	(\$304)	(\$3,499)	\$23,907	\$3,130	\$3,068	\$3,123	\$3,162	\$3,060
% Change	(0.20%)	(2.28%)	15.94%	1.80%	1.73%	1.73%	1.73%	1.64%



Surface Water Utility Revenues

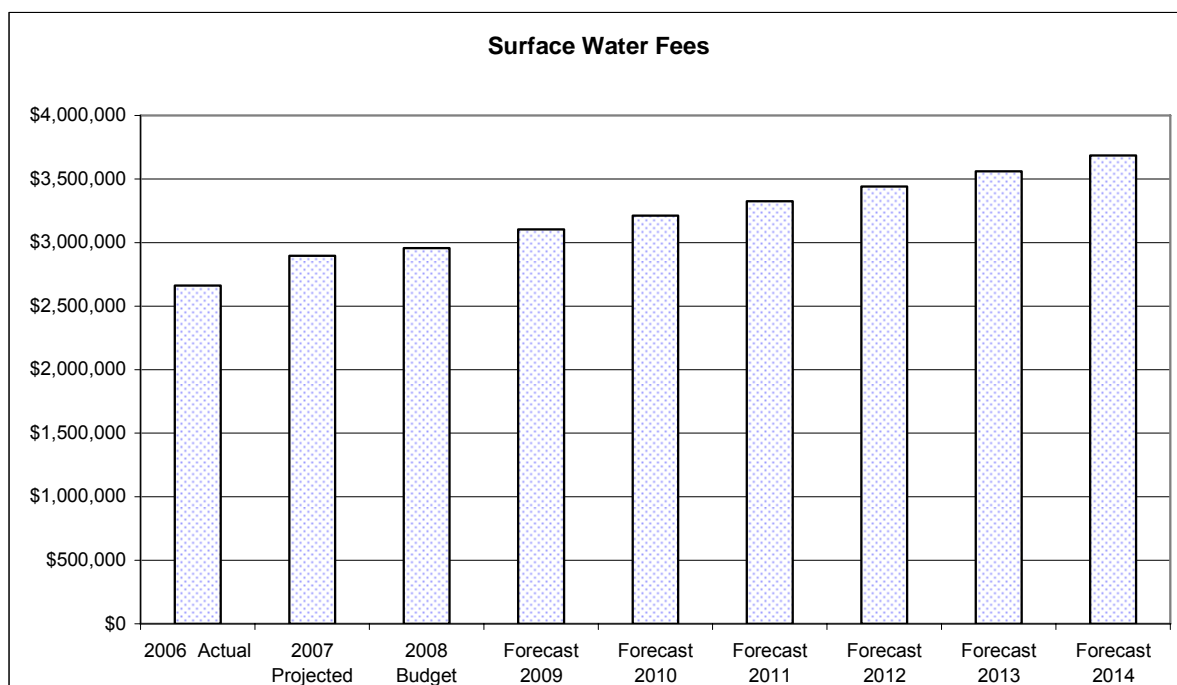
The 2009 budget accounts for the surface water utility operations in a Surface Water Utility Fund. This fund includes revenue from storm drainage utility fees and investment interest.

The City contracts with King County to collect the utility revenues via the annual property tax assessments. In 2005, the City Council adopted a Surface Water Master Plan. This plan includes operational needs and capital projects for the next twenty years to improve drainage, surface water facilities, and stream habitat within the City. This plan included a surface water utility fee structure that would support both the operational and capital needs of the utility. The 2009 annual rate for a single-family residence is estimated at \$130, a 5% increase from the 2008 rate. Multi-family and commercial users are charged at a rate that reflects the area of impervious surface. These rates will be increased by the same percentages as single-family residence rate.

Projected 2008 revenues are \$2,955,893. 2009 collections are expected to increase to \$3,103,688. In 2009 the City will complete a rate study to determine if the rate structure should be modified in the future to meet the long-term needs of the utility. Currently drainage fee revenue is projected to grow by 3.5% annually for years 2010 through 2014.

Surface Water Utility Fund Revenue Charts

2006 Actual	2007 Actual	2008 Projected	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$2,661,721	\$2,895,615	\$2,955,893	\$3,103,688	\$3,212,317	\$3,324,748	\$3,441,114	\$3,561,553	\$3,686,208
Annual Change	\$233,894	\$60,278	\$147,795	\$108,629	\$112,431	\$116,366	\$120,439	\$124,654
% Change	8.79%	2.08%	5.00%	3.50%	3.50%	3.50%	3.50%	3.50%



Capital Improvement Fund Revenues

Real Estate Excise Tax (REET)

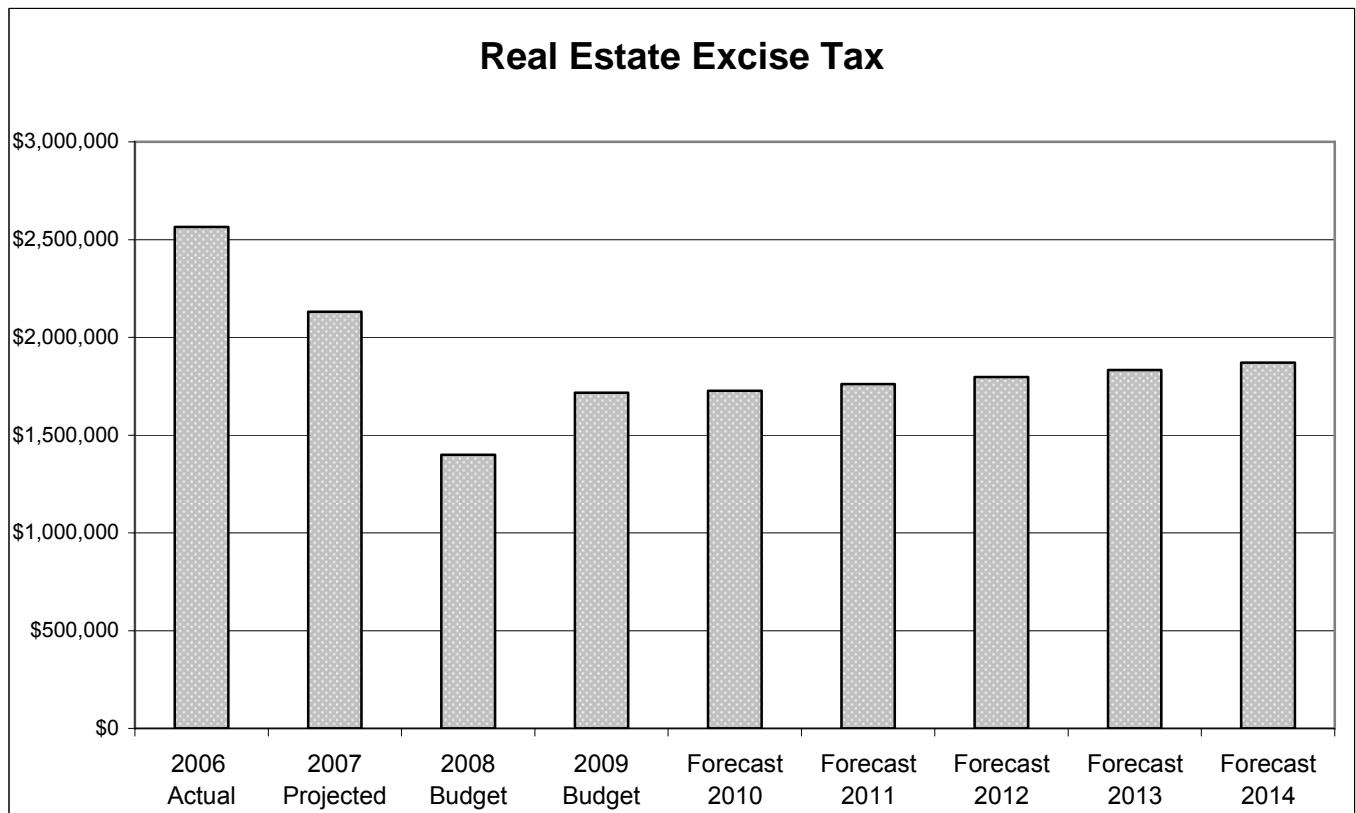
All real estate property sales in the county are taxed at a rate of 1.28%. A portion of these revenues, equal to a 0.5% tax rate, is distributed to the cities by King County on a monthly basis. The use of REET funds is restricted by State law. The first 0.25% of the REET tax rate must be spent on capital projects listed in the City's Comprehensive Plan. These projects could include local capital improvements, including streets, parks, pools, municipal buildings, etc. The second 0.25% of the REET tax rate must be spent on public works projects for planning, acquisition, construction, reconstruction, repair, replacement, or improvement of streets roads, highways, sidewalks, street lighting, etc.

In 2001, Shoreline received \$1,502,980 in real estate excise tax revenues. In 2002, the City received \$1,359,470, a 9.5% decrease. In 2003, collections equaled \$1,702,913 a 25% increase over the prior year. In 2004, the City received \$2,016,595, an 18.4% increase over prior year. In 2005 the City received \$2,675,632 a 32.68% increase over 2004. These large increases were due to unprecedented growth in the price of real estate and in the number of homes and commercial properties sold in Shoreline. However, real estate sales began to slow in 2006 and REET collections totaled \$2,565,362 down from 2005 by 4.12%. The number of real estate transactions continued to decline during 2007, resulting in total collections of \$2,131,416. We are expecting REET revenue to decrease even further during 2008 by another \$731,416 or 34.32% from 2007 collections. 2009 revenues are projected to increase by another \$316,660 or 22.62%% to \$1,716,660 as current economic projections are for the current real estate crisis to bottom out by the end of 2009. Projected revenue for future years is projected to grow by just over 2% annually based upon increased property values. Starting in 2009, a portion of the first 0.25% of the tax will be used for debt service payments on the new City Hall. During 2009, we expect to use \$400,000 and in future years we anticipate using \$750,000 annually.

Real Estate Excise Tax (REET) Charts

2006 Actual	2007 Projected	2008 Budget	2009 Budget	Forecast 2010	Forecast 2011	Forecast 2012	Forecast 2013	Forecast 2014
\$2,565,362	\$2,131,416	\$1,400,000	\$1,716,660	\$1,725,994	\$1,761,014	\$1,796,734	\$1,833,168	\$1,870,332
Annual Change	(\$433,946)	(\$731,416)	\$316,660	\$9,334	\$35,020	\$35,720	\$36,434	\$37,164
% Change	-16.92%	-34.32%	22.62%	0.54%	2.03%	2.03%	2.03%	2.03%

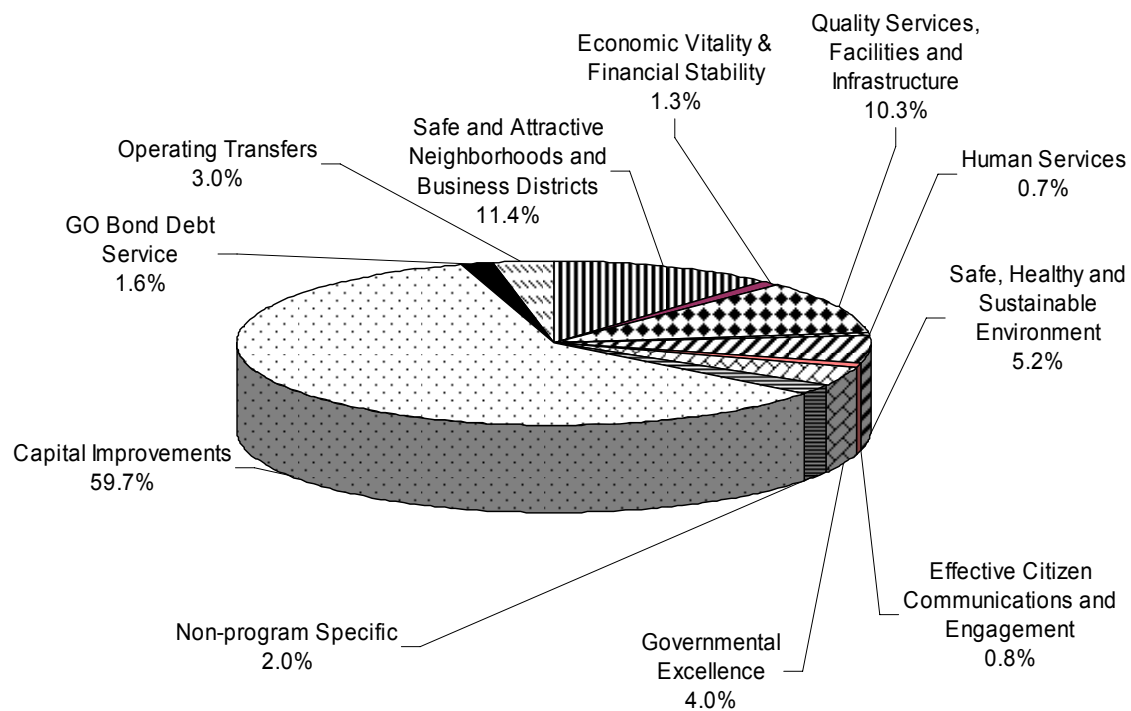
Real Estate Excise Tax (REET) Charts continued



Capital Grants

In 2009, Shoreline is projected to receive \$20.7 in grant funding from federal, state and local sources to fund a variety of capital projects. The majority of these grants are related to the Aurora Avenue North Improvements – 165th to 205th project. Grants are applied for and received for specific capital improvements. The amount of capital grants received in any given year can vary greatly depending on the number of projects, their cost and the amount of grant funding available. For more details, see the Capital Improvement Plan section of this document.

2009 BUDGET DISTRIBUTED BY STRATEGIC OBJECTIVES



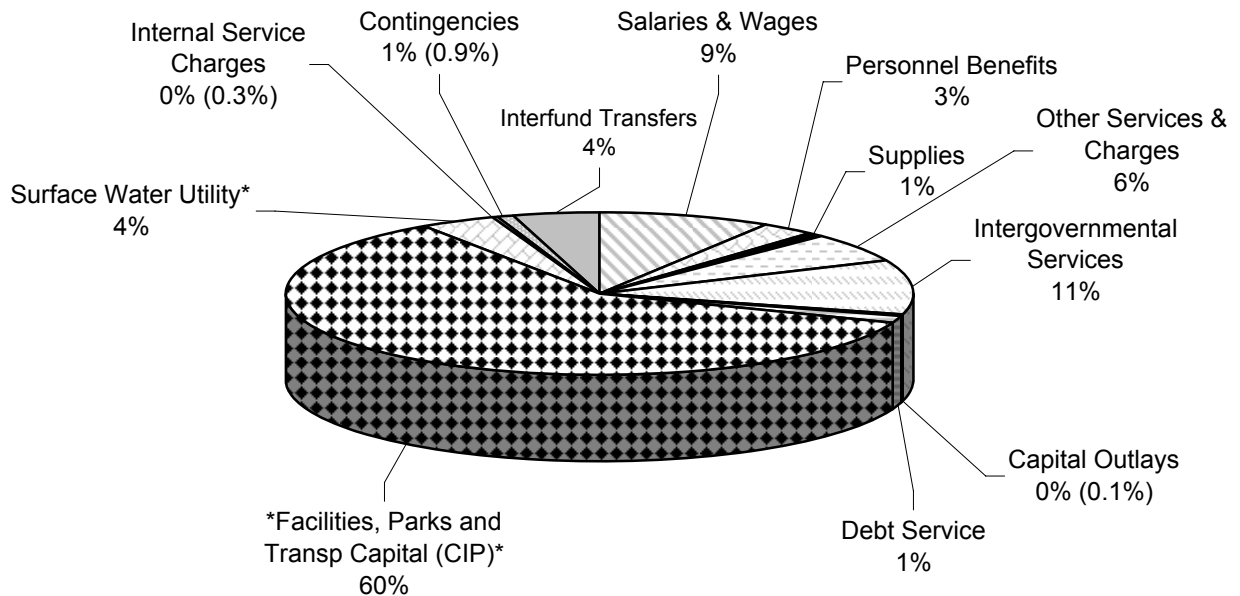
2009 Program Budget Summary

	2008 Proposed Budget	
Program List		
24 Hour Customer Response Team	159,239	
Aquatics	\$ 866,152	
Athletic Field Maintenance & Operations	297,494	
Building and Inspections Team	743,367	
City Council	180,230	
City Manager's Office	797,962	
Code Enforcement	537,564	
Communications	237,981	
Current Planning Team	446,711	
Economic Development: Business Attraction and Retention	236,880	
Emergency Management Planning	161,142	
Employee Recruitment, Compensation Administration & Organizational Development	415,375	
Environmental Services	292,470	
Financial Administration	270,941	
Financial Planning and Accounting Services	774,422	
General Recreation Programs	910,993	
Geographical Information Systems	186,527	
Grant Research & Development	20,348	
Human Services: Support for Social Agencies	693,705	
Information Technology Operations and Security Administration	971,748	
Information Technology Strategic Plan Implementation	273,756	
Intergovernmental Participation	117,368	
Intergovernmental Relations	218,650	
Jail	1,300,000	
Legal Services	426,191	
Municipal Court	100,000	
Neighborhoods	178,809	
Park and Opens Space Maintenance Program	1,160,563	
Parks Administration	508,154	
Parks Cultural Services Program	244,132	
Permit Services Team	803,338	
Planning - Long Range Team	465,840	
Planning and Development Operations Support Team	260,890	
Police Administration	944,768	
Police Community Storefronts	308,777	
Police Investigations Crime Analysis	611,222	
Police Patrol	4,543,549	
Police Support Services	1,730,279	
Police Traffic Enforcement	759,143	
Prosecuting Attorney	167,143	
Public Defender	175,039	
Public Facility & Vehicle Maintenance & Operations	1,024,746	
Public Records & City Council Meeting Management	446,844	
Public Works Administration	212,047	
Purchasing Services	184,837	
Recreation Facility Rental Program	30,896	
Right-of-Way Permit and Inspection Program	173,906	
School Resource Officer Program	149,969	
Sister City Relations	8,500	
Street Crime Investigations	619,507	
Street Operation	2,266,777	
Surface Water Utility	4,619,789	
Teen Recreation Programs	450,693	
Traffic Services	251,946	
Sub-Total Program Expenditures	\$ 34,939,319	
Non-Program Expenditures		
City-Wide:		
Contingencies	943,313	
Supplies, Equipment, Election & Liability Insurance	907,277	
Code Abatement	100,000	
Asset Seizure	21,500	
Equipment Replacement	114,500	
Unemployment	10,000	
Highland Plaza and Highland Park Center	20,000	
Sub-Total Non-Program Expenditures		2,116,590
<i>General Obligation Bond Debt Service</i>		1,676,850
<i>Operating Transfers (General Fund)</i>		3,171,414
<i>Capital Improvement Program</i>		62,173,398
TOTAL 2009 BUDGET		\$104,077,571

Expenditure by Object Category

	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget
Expenditures by Object Category						
<i>Operations:</i>						
Salaries & Wages	\$ 7,410,149	\$ 7,929,432	\$ 8,690,811	\$ 8,573,616	\$ 9,164,801	\$ 473,990
Personnel Benefits	2,052,607	2,375,841	2,738,482	2,732,692	2,981,229	242,747
Supplies	816,313	799,340	1,036,188	1,042,373	814,255	(221,933)
Other Services & Charges	5,419,309	5,675,820	6,898,115	6,473,837	6,166,464	(731,651)
Intergovernmental Services	9,586,692	9,823,451	10,561,434	10,550,219	11,319,033	757,599
Capital Outlays	209,236	323,400	303,538	294,906	67,336	(236,202)
Debt Service	-	1,635,928	1,661,475	1,661,475	1,675,850	14,375
Subtotal Operations	\$ 25,494,306	\$ 28,563,212	\$ 31,890,043	\$ 31,329,118	\$ 32,188,968	\$ 298,925
<i>Other Financing Uses:</i>						
Facilities, Parks and Transp Capital (CIP)	\$ 35,937,156	\$ 23,378,591	\$ 53,572,107	\$ 31,290,783	\$ 62,197,889	8,625,782
*Surface Water Utility	1,897,302	2,406,104	11,209,789	9,633,254	3,780,216	(7,429,573)
Internal Service Charges	277,484	322,839	276,782	275,204	319,986	43,204
Contingencies	-	-	835,916	-	943,313	107,397
Interfund Transfers	6,097,661	11,275,041	5,225,550	5,958,049	4,647,199	(578,351)
Subtotal Other Financing Uses	\$ 44,209,603	\$ 37,382,575	\$ 71,120,144	\$ 47,157,290	\$ 71,888,603	\$ 768,459
Total Expenditures & Uses	\$ 69,703,909	\$ 65,945,787	\$ 103,010,186	\$ 78,486,408	\$ 104,077,571	\$ 1,067,384

*These categories include salaries and benefits for City staff. In 2009, these total \$ 2,165,841



Ending Fund Balances

The following table and graph illustrate the City's ending fund balances between 2002 and 2009. The fund balances are segregated into three major components: unreserved/undesignated, reserved, and designated.

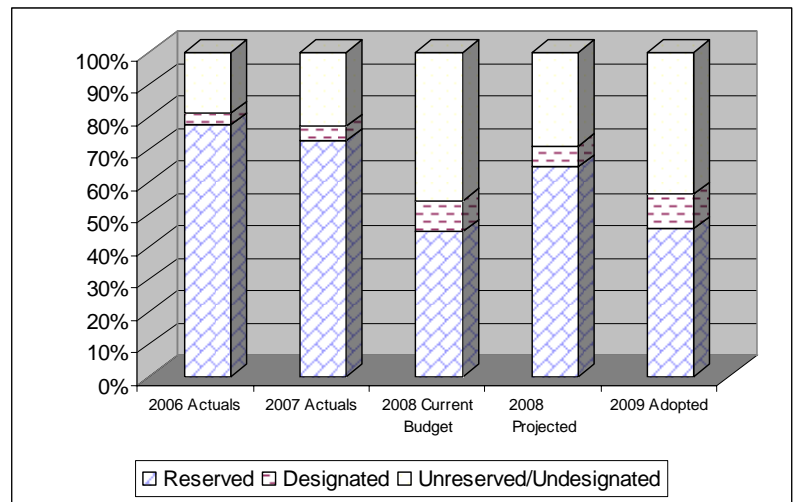
	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Adopted
Reserved:					
General Capital Fund	23,816,814	17,236,076	3,348,585	11,646,346	1,882,874
City Facility -Major Maintenance Fund	189,073	200,971	70,897	174,068	173,399
Roads Capital Fund	10,696,882	7,818,978	619,443	4,312,599	2,273,860
Street Fund	1,080,968	1,199,962	254,510	763,176	763,176
Arterial Street Fund	-	-	-	-	-
2006 General Obligation Bond Fund	10,000	142,978	291,895	267,027	290,177
Surface Water Utility Fund	8,893,514	9,645,634	4,513,498	5,289,677	4,016,716
Subtotal Reserved	44,687,251	36,244,599	9,098,828	22,452,893	9,400,202
Designated:					
Equipment Replacement Fund	1,483,563	1,718,686	1,589,362	1,783,782	1,910,462
Vehicle Maintenance & Operations	53,586	71,079	61,159	73,414	75,814
Unemployment Fund	62,673	70,417	62,823	67,389	64,889
Code Abatement Fund	151,199	163,082	138,756	147,768	135,268
Asset Seizure Fund	18,243	24,623	40,464	25,278	25,278
Public Art Fund	240,253	242,813	53,397	112,344	344
Subtotal Designated	2,009,517	2,290,700	1,945,961	2,209,975	2,212,055
Unreserved/Undesignated:					
General Fund	8,642,165	5,318,604	2,990,986	3,870,371	2,916,621
General Reserve Fund	2,274,862	-	96,000	-	-
Revenue Stabilization Fund	-	6,125,357	6,246,115	6,125,357	6,125,357
Subtotal Unreserved/Undesignated	10,917,027	11,443,961	9,333,101	9,995,728	9,041,978
	57,613,795	49,979,260	20,377,890	34,658,596	20,654,235

Unreserved/Undesignated Fund Balances

The unreserved/undesignated fund balance is the balance of net financial resources that are available for discretionary appropriations. The 2009 Adopted Budget estimates unreserved/undesignated fund balance of \$9,041,978 at the end of 2009.

Reserved Ending Fund Balances

The second component of ending fund balance is those funds reserved for a specific purpose. These funds are not available for appropriation because they are legally restricted. These reserves primarily represent monies allocated for capital and specific maintenance purposes. The reserved fund balances are estimated to be \$9,400,202 at the end of 2009.



Designated Ending Fund Balances

The third component of ending fund balances, totaling \$2,212,055 in 2009, is those moneys that have been earmarked for specific purposes (equipment replacement, unemployment, etc.). Although designated for specific purposes, there is the ability to appropriate some of these funds for other purposes since the original source of the funds was general revenues from the General Fund.

Change in Ending Fund Balance 2009 Budget Compared to 2008 Projected

	2008 Projected Ending Fund Balance	2009 Adopted Ending Fund Balance	Change in Fund Balance	% Change
General Fund	\$ 3,870,371	\$ 2,916,621	\$ (953,750)	-25%
Street Fund	763,176	763,176	-	0%
Revenue Stabilization Fund	6,125,357	6,125,357	-	0%
Code Abatement Fund	147,768	135,268	(12,500)	-8%
Asset Seizure Fund	25,278	25,278	-	0%
Public Art Fund	112,344	344	(112,000)	-100%
General Obligation Bond Fund	267,027	290,177	23,150	9%
General Capital Fund	11,646,346	1,882,874	(9,763,472)	-84%
City Facility -Major Maintenance Fund	174,068	173,399	(669)	0%
Roads Capital Fund	4,312,599	2,273,860	(2,038,739)	-47%
Surface Water Utility Fund	5,289,677	4,016,716	(1,272,961)	-24%
Vehicle Operations Fund	73,414	75,814	2,400	3%
Equipment Replacement Fund	1,783,782	1,910,462	126,680	7%
Unemployment Fund	67,389	64,889	(2,500)	-4%
	\$ 34,658,596	\$ 20,654,235	\$(14,004,361)	-40%

Explanation of Changes in Fund Balance Greater Than 10%

General Fund - The 2009 ending fund balance is \$953,750 less than the projected 2008 ending fund balance. Available fund balance is being used for the General Fund contingency of \$550,000, the Insurance Reserve of \$255,000 and \$148,750 is being used to fund one-time projects.

Public Art Fund – The 2009 ending balance is \$112,000 less than the projected 2008 ending balance. As capital projects have been constructed, funds have been accumulating in this fund. During 2009, several public arts projects will be developed using the accumulated balance.

General Capital Fund– The 2009 ending balance is \$9,763,472 less than the projected 2008 ending balance. Accumulated funds will be used for the City Hall/Civic Center project and remaining bond proceeds will be used to complete the open space and park improvement projects that were included in the 2006 parks bond issue.

Roads Capital Fund – The 2009 ending fund balance is \$2,038,739 less than the projected 2008 ending fund balance. Accumulated funds will be used for various transportation improvement projects.

Surface Water Utility Fund – The 2009 ending fund balance is \$1,272,961 less than the projected 2008 ending fund balance. These funds will be used to complete numerous flood protection, water quality improvements and stream rehabilitation projects.

Municipal Debt Capacity

There are four types of General Obligation Debt that the City is currently authorized to use for financing purposes. They each have statutory limitations and require approval by either the City Council or City voters.

1. General Purpose Voted Debt: As authorized by the Revised Code of Washington (RCW) 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. The debt would be repaid from an increase to the City's existing property tax levy. An amount up to 2.5% of the City's assessed value can be levied or an estimated \$180,586,940 for 2008.
2. General Purpose Councilmanic Debt: The City Council may approve bond issues without voter approval up to 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, councilmanic debt was available for lease-purchase contracts only (RCW 35.43.200). This statutory authority can be used for any municipal purpose now, including using the entire 1.5% for bonds. Councilmanic debt must be approved by a majority of the City Council and must be repaid from existing operational revenue sources. In 2008, the City Council can levy up to \$108,352,164 or 1.5% of the City's estimated assessed value.

The total General Purpose General Purpose Voted Debt and Councilmanic Debt cannot exceed 2.5% of the City's assessed value.

Under RCW 39.36.030(4), the public may also vote to approve park facilities and utility bond issues, each of which is also limited to no more than 2.5% of the City's assessed valuation.

3. Parks and Open Space Debt: The City is authorized to issue debt and increase the property tax levy for acquiring or developing open space and park facilities. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt is repaid from the increased property tax levy. In May of 2006, Shoreline voters approved a bond levy totaling \$18,795,000 for open space acquisition and parks improvements. The bonds will be repaid over the next 15 years. An amount up to 2.5% of the City's estimated assessed value, less outstanding debt, can be levied or \$163,656,940 for 2008. The projected rate for 2009 is 22 cents per \$1,000 assessed valuation.
4. Utility Purpose Debt: The City is authorized to issue debt and increase the property tax levy for utility purposes if a utility is owned and controlled by the City. This requires a 60% vote of the City electorate and must have a voter turnout of at least 40% of the last State general election. Debt would be repaid from the increased

property tax levy. An amount up to 2.5% of the City's estimated assessed value can be levied \$180,586,940 for 2008.

CITY OF SHORELINE TOTAL DEBT CAPACITY

Assessed Valuation:	\$	7,223,477,590			
		General Purpose Debt		Parks & Open Space Debt	Utility Purpose Debt
Legal Limits		Councilmanic (Non-Voted)	Voted Debt (60% of Voters)	Voted Debt (60% of Voters)	Voted Debt (60% of Voters)
					TOTAL DEBT CAPACITY
	1.50%	\$108,352,164			\$ 108,352,164
	2.50%		\$ 180,586,940	\$ 180,586,940	\$ 180,586,940
Debt Limit:		\$108,352,164	\$ 180,586,940	\$ 180,586,940	\$ 180,586,940
Outstanding Debt:		\$ -	\$ -	\$ (16,930,000)	\$ -
Remaining Debt Capacity		\$108,352,164	\$ 180,586,940	\$ 163,656,940	\$ 180,586,940

Other Long Term Debt

In addition to general obligation debt, the City can utilize a number of other long-term debt instruments, including special assessment bonds and loans from the State of Washington's Public Works Trust Fund. Special assessment bonds are used to finance public improvements that benefit a specified group of property owners, and are funded from the collection of special assessment payments from property owners. Loans from the Public Works Trust Fund (PWTF) can be used for pre-construction and construction activities for the repair, replacement, rehabilitation, reconstruction, or improvement of eligible public works systems to meet current standards for existing users, and may include reasonable growth as part of the project.

Public Works Trust Fund Loan Debt

The City currently has two PWTF Loans, both of which are being used to fund improvements to the City's drainage facilities. These loans are the obligation of the Surface Water Fund and are backed by the surface water fees collected from property owners and are not considered in the City's general obligation debt and are not subject to the limitation of indebtedness calculation.

Ronald Bog Drainage Improvements This public works trust fund loan was approved for a total of \$4,055,500 on 6/18/2001. The interest rate of the loan is 0.5%. This project is located in the Ronald Bog Basin whose boundaries are Stone Ave. N., N. 190th St., 15th Ave. N.E., and N.E. 167th St. Improvements will be made to the watercourse from the Ronald Bog outlet to N. 167th Street along Corliss Avenue N. and near Corliss Place. A detention facility and wetland restoration are planned for Cromwell

Park. A stormwater conveyance line was uilt along Serpentine Avenue (completed in 2004). These improvements will reduce the flooding of homes and roadways south of Ronald Bog, at N.E. 175th Street and 10th Ave. N.E., and west of 5th Ave. N.E./Serpentine Place.

3rd Avenue N.W. Drainage Improvements This public works trust fund loan was approved for a total of \$1,959,500 on 6/18/2001 with an interest rate of 0.5%. This project is located between 3rd and 6th Avenues N.W. from N.W. 176th Street to Richmond Beach Road. This project constructed drainage improvements to alleviate flooding impacts to approximately 20 homes. The existing North Pond facility was expanded to mitigate for the peak flows from the new conveyance system and prevent increased erosion in downstream Boeing Creek.

Schedule of Long Term Debt

Fund	Fund Name	Type of Debt	Issue Date	Maturity Date	Total Amount Authorized	Interest Rate	Outstanding Debt 12/31/2008	Avg. Annual Debt Service
Fund 201	Unltd. Tax GO Bond Fund , 2006	Parks & Open Space Bonds	12/13/2006	12/1/2021	\$ 18,795,000	3.55% - 4.09%	\$ 16,930,000	\$ 1,689,975
N/A		General Purpose Councilmanic Bonds	N/A					
N/A		General Purpose Voter Approved Bonds	N/A					
N/A		Utility Purpose Bonds	N/A					
N/A		Special Assessment Bonds	N/A					
		Public Works Trust Fund Loans						
Fund 401	Surface Water Utility Fund	Ronald Bog Drainage Improvements	6/18/2001	7/1/2021	\$ 4,055,500	0.5%	\$ 2,759,400	\$ 212,261
Fund 401	Surface Water Utility Fund	3rd Avenue Drainage Improvements	6/18/2001	7/1/2021	\$ 1,959,500	0.5%	\$ 1,484,771	\$ 114,213
		Total Public Works Trust Fund Loans			\$ 6,015,000		\$ 4,244,171	\$ 326,474
		Total Long Term Debt			\$ 6,015,000		\$ 21,174,171	\$ 2,016,449

City of Shoreline Debt Policies

The Objectives of the City's Debt Management Policy are:

- A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.
- B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:
 - 1. Keeping a high credit rating (while making attempts to strengthen credit rating).
 - 2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
 - 3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

- A. Annual reports
- B. Operating budget and Capital Facilities Plan
- C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street and utility improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.



This Page Has Been Intentionally Left Blank



OPERATING BUDGET

DEPARTMENT/FUND OVERVIEW

The following charts provide an illustration of the relationship between the City's departments and funds. Most departments manage programs in the General Fund. Finance, Police, Planning & Development Services and Public Works are also responsible for programs in other funds.

Fund / Revenue	Operating Budget					Debt Service
	General Fund	Street Fund	Revenue Stabilization Fund	Code Abate. Fund	Asset Seizure Fund	General Obligation Bond Fund
Operating Expenditures						
City Council	\$180,230					
City Manager	\$1,491,474					
City Clerk	\$455,345					
City Attorney	\$593,334					
Finance	\$4,453,200					
Human Resources	\$415,374					
Police	\$9,667,215				\$21,500	
Criminal Justice	\$1,575,039					
Parks & Recreation	\$4,469,077					
Planning & Dev. Services	\$2,886,153			\$100,000		
Public Works	\$1,406,303	\$2,103,182				
Community Services	\$1,564,451					
Operating Expenditures	\$29,157,195	\$2,103,182	\$0	\$100,000	\$21,500	
Debt Service						\$1,676,850
Capital Expenditures	\$0					
Capital Expenditures	\$0					
Transfers Out	\$3,171,414	\$589,447	\$0	\$0	\$0	
Total Expenditures	\$32,328,609	\$2,692,629	\$0	\$100,000	\$21,500	\$1,676,850

Fund / Revenue	Capital Budget			Enterprise Fund	Internal Service Fund				Total City
	General Capital Fund	Facility Major Maint. Fund	Roads Capital Fund	Surface Water Utility Fund	Public Arts Fund	Equip. Repl. Fund	Vehicle Ops. & Maint. Fund	Unemp. Fund	
Operating Expenditures									
City Council									\$180,230
City Manager									\$1,491,474
City Clerk									\$455,345
City Attorney									\$593,334
Finance						\$197,336		\$10,000	\$4,660,536
Human Resources									\$415,374
Police									\$9,688,715
Criminal Justice									\$1,575,039
Parks & Recreation					\$114,500				\$4,583,577
Planning & Dev. Services									\$2,986,153
Public Works							\$142,959		\$3,652,444
Community Services									\$1,564,451
Operating Expenditures	\$0	\$0	\$0	\$0	\$114,500	\$197,336	\$142,959	\$10,000	\$31,846,672
Debt Service									\$1,676,850
Capital Expenditures	\$32,608,611	\$40,000	\$29,439,100						\$62,087,711
Surface Water Utility				\$3,819,139					\$3,819,139
Transfers Out	\$32,714	\$0	\$52,973	\$800,651	\$0	\$0	\$0	\$0	\$4,647,199
Total Expenditures	\$32,641,325	\$40,000	\$29,492,073	\$4,619,790	\$114,500	\$197,336	\$142,959	\$10,000	\$104,077,571

City of Shoreline - 2009 FTE Summary

Department	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2009 Changes
City Council	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00
City Manager	11.00	10.50	8.50	9.50	9.00	9.50	9.50	9.50	10.50	9.50	9.50	0.00
City Clerk	3.00	3.00	4.00	4.00	4.00	4.00	3.80	3.80	3.80	3.80	3.80	0.00
Community Services	3.00	3.00	8.00	8.00	6.00	7.80	7.80	7.80	7.80	9.20	9.20	0.00
City Attorney	1.00	1.00	1.00	1.00	2.50	3.50	3.50	3.00	3.00	3.00	3.00	0.00
Finance / Information Services	12.00	14.00	16.63	17.13	17.13	17.33	16.82	17.82	18.10	18.10	18.10	0.00
Human Resources	2.00	2.50	2.50	2.50	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
Police	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	1.00	1.00	1.00	0.00
Planning and Development Services	25.00	27.00	28.50	26.00	25.90	25.90	26.90	28.50	28.50	28.50	27.00	(1.50)
Parks, Recreation & Cultural Services	13.00	17.12	21.65	22.02	24.52	23.30	23.30	25.82	26.80	27.30	27.30	0.00
Public Works	22.00	28.00	27.50	30.00	33.10	35.60	36.10	37.00	37.00	38.00	39.00	1.00
Total FTE	100.00	114.12	126.28	128.15	133.15	138.93	139.72	145.24	146.50	148.40	147.90	(0.50)

Explanation of 2009 Changes in FTE

Parks, Recreation and Cultural Services

One Parks Maintenance Worker II position was reclassified to Senior Parks Maintenance Worker.

Planning and Development Services

The Assistant Director position FTE was reduced to 0.90 FTE and one Associate Planner position was reduced to 0.60 FTE. The Senior Planner position was moved under Public Works.

Public Works

The Senior Planner position was moved from Planning and Development Services. The Fleet and Facilities Coordinator position was reclassified to Fleet, Facilities and Property Management Supervisor to begin establishing a centralized real estate acquisition system, property inventory and asset management, real property disposition, lease hold management and real property stewardship. The Administrative Service Manager Position has been eliminated disbursing the responsibilities of this position to the individual managers.

A new Construction Inspector Supervisor (1.0 FTE) was added for 2009 to provide the opportunity to perform more construction management and inspection with City staff reducing consultant costs.

2009 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
City Council	Mayor	1	1.0
City Council	Deputy Mayor	1	1.0
City Council	Councilmember	5	5.0
	<i>Department Total</i>	<u>7</u>	<u>7.0</u>
City Manager	City Manager	1	1.0
City Manager	Assistant City Manager	1	1.0
City Manager	Management Analyst	2	2.0
City Manager	Executive Asst. to the City Manager	1	1.0
City Manager	Administrative Assistant II	1	0.5
City Manager	Administrative Assistant III	1	1.0
City Manager	Economic Development Program Manager	1	1.0
City Manager	Intergovernmental Programs Manager	1	1.0
City Manager	Communications Specialist	1	1.0
	<i>Department Total</i>	<u>10</u>	<u>9.5</u>
City Clerk	City Clerk	1	1.0
City Clerk	Deputy City Clerk	1	1.0
City Clerk	Records & Information Manager	1	0.8
City Clerk	Administrative Assistant II	1	1.0
	<i>Department Total</i>	<u>4</u>	<u>3.8</u>
Community Services	Community Services Manager	1	1.0
Community Services	Grants Specialist	0	0.2
Community Services	Neighborhoods Coordinator	1	1.0
Community Services	Human Services Planner (Associate Planner)	1	0.5
Community Services	Administrative Assistant II	2	1.5
Community Services	Emergency Management Coordinator	1	1.0
Community Services	Customer Response Team Supervisor	1	1.0
Community Services	Lead CRT Representative	1	1.0
Community Services	CRT Representative	2	2.0
	<i>Department Total</i>	<u>10</u>	<u>9.2</u>
City Attorney	City Attorney	1	1.0
City Attorney	Assistant City Attorney	1	1.0
City Attorney	Administrative Assistant II	1	1.0
	<i>Department Total</i>	<u>3</u>	<u>3.0</u>
Finance & Information Services	Finance Director	1	1.0
Finance & Information Services	Finance Manager	1	1.0
Finance & Information Services	Purchasing Officer	1	1.0
Finance & Information Services	Finance Technician	2	1.3
Finance & Information Services	AP/Payroll Technician	1	1.0
Finance & Information Services	Payroll Officer	1	1.0
Finance & Information Services	Senior Accountant	1	1.0

2009 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Finance & Information Services	Budget Analyst	2	2.0
Finance & Information Services	Grants Specialist	1	0.8
Finance & Information Services	Administrative Assistant III	1	1.0
Finance & Information Services	Information Systems Manager	1	1.0
Finance & Information Services	Database Administrator	1	1.0
Finance & Information Services	GIS Specialist	1	1.0
Finance & Information Services	Network Administrator	1	1.0
Finance & Information Services	Web Developer	1	1.0
Finance & Information Services	Computer/Network Specialist	2	2.0
<i>Department Total</i>		19	18.1
Human Resources	Human Resource Director	1	1.0
Human Resources	Human Resources Analyst	1	1.0
Human Resources	Administrative Assistant III	1	1.0
<i>Department Total</i>		3	3.0
Police	Administrative Assistant II	1	1.0
<i>Department Total</i>		1	1.0
Parks & Recreation	Parks Director	1	1.0
Parks & Recreation	Recreation Superintendent	1	1.0
Parks & Recreation	Recreation Coordinator I	3	2.0
Parks & Recreation	Recreation Coordinator II	2	2.0
Parks & Recreation	Administrative Assistant I	1	0.5
Parks & Recreation	Administrative Assistant II	2	2.0
Parks & Recreation	Administrative Assistant III	1	1.0
Parks & Recreation	Recreation Assistant I	1	0.5
Parks & Recreation	Recreation Assistant II	3	2.4
Parks & Recreation	Recreation Assistant III	1	1.0
Parks & Recreation	Parks Superintendent	1	1.0
Parks & Recreation	Senior Parks Maintenance Worker	1	1.0
Parks & Recreation	Parks Maintenance Worker I	2	2.0
Parks & Recreation	Parks Maintenance Worker II	3	3.0
Parks & Recreation	Parks Project Coordinator	1	1.0
Parks & Recreation	Teen Program Assistant	3	2.7
Parks & Recreation	Senior Lifeguard	3	2.4
Parks & Recreation	Lifeguard 2	1	0.9
<i>Department Total</i>		31	27.3
Planning & Development Services	Planning & Development Services Director	1	1.0
Planning & Development Services	Assistant Director, PADS	1	0.9
Planning & Development Services	Management Analyst	1	1.0
Planning & Development Services	Permit Services Manager	1	1.0
Planning & Development Services	Senior Planner	2	2.0
Planning & Development Services	Building Official	1	1.0

2009 City of Shoreline Budgeted Positions and FTE's

Department	Job Title	Position Count	FTE Count
Planning & Development Services	Associate Planner	6	5.6
Planning & Development Services	Plans Examiner II	1	1.0
Planning & Development Services	Plans Examiner III	2	2.0
Planning & Development Services	Development Review Engineer I	1	1.0
Planning & Development Services	Development Review Engineer II	1	1.0
Planning & Development Services	Combination Inspector	2	2.0
Planning & Development Services	Code Enforcement Officer	1	1.0
Planning & Development Services	Technical Assistant	3	3.0
Planning & Development Services	Administrative Assistant I	1	0.5
Planning & Development Services	Administrative Assistant II	2	2.0
Planning & Development Services	Administrative Assistant III	1	1.0
<i>Department Total</i>		28	27.0
Public Works	Public Works Director	1	1.0
Public Works	Management Analyst	1	1.0
Public Works	Capital Projects Administrator	1	1.0
Public Works	Aurora Corridor Project Manager	1	1.0
Public Works	Capital Projects Manager I	1	1.0
Public Works	Capital Projects Manager II	4	4.0
Public Works	Capital Project Technician	1	1.0
Public Works	Construction Inspector Supervisor	1	1.0
Public Works	Senior Planner (Aurora Corridor Project)	1	1.0
Public Works	Public Works Operations Manager	1	1.0
Public Works	Public Works Maintenance Supervisor	1	1.0
Public Works	Senior Public Works Maintenance Worker	1	1.0
Public Works	Public Works Maintenance Worker I	1	1.0
Public Works	Public Works Maintenance Worker II	6	6.0
Public Works	Surface Water & Env. Svcs. Manager	1	1.0
Public Works	Fleet, Facilities & Property Management Supervis	1	1.0
Public Works	Facilities Maint. Worker II	1	1.0
Public Works	Administrative Assistant II	2	2.0
Public Works	Administrative Assistant II (Aurora/Interurban)	1	1.0
Public Works	Administrative Assistant III	1	1.0
Public Works	Engineering Technician (Traffic)	1	1.0
Public Works	Engineering Technician (Surface Water)	1	1.0
Public Works	Traffic Engineer	1	1.0
Public Works	Associate Traffic Engineer	1	1.0
Public Works	Engineering Technician	1	1.0
Public Works	Environmental Educator	1	1.0
Public Works	Environmental Program Assistant	1	1.0
Public Works	Surface Water Quality Specialist	1	1.0
Public Works	Right-of-Way Inspector	2	2.0
<i>Department Total</i>		39	39.0
Total City Personnel		155	147.9



This Page Has Been Intentionally Left Blank



City Council

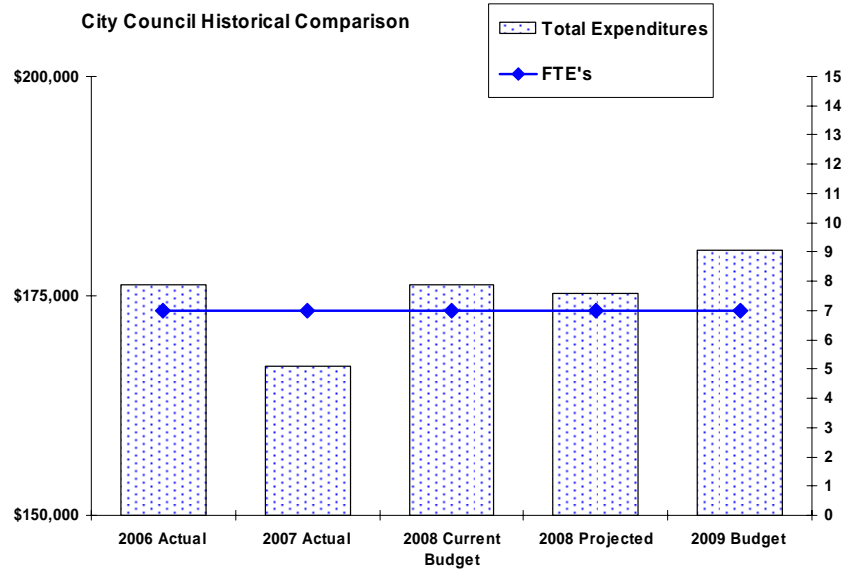




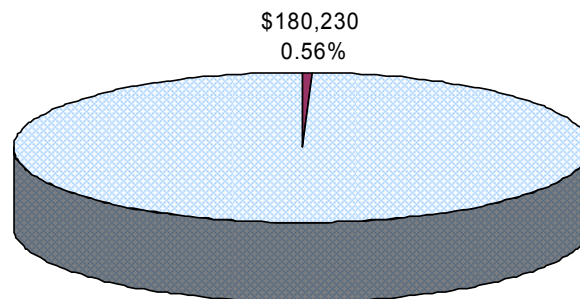
City Council 2009 Budget

Mission Statement

"The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community."



2009 City Council as a Share of the General Fund





City Council 2009 Budget

2008 Key Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Achieved recognition in Seattle Magazine's rating as the overall best neighborhood to live in the Puget Sound Region.
- Adopted an ordinance revising arterial speed limits throughout the City providing both safer and more efficient travel for pedestrians and motorists.
- Worked with state in developing a Fircrest Master Plan.
- Appointed members to serve on the Citizen Advisory Committee for the Southeast Neighborhoods Subarea Plan.

Quality Services, Facilities and Infrastructure

- Adopted the final design for Phase II of the Aurora Corridor Improvement Project from 165th to 185th Streets.
- Supported King County Proposition 1 approving Ronald Wastewater's annexation plan.
- Dedicated Kruckeberg Botanic Gardens for the City of Shoreline.
- Conducted the groundbreaking ceremony for the new Civic Center/City Hall project.
- Authorized the development and building lease agreements with Opus Northwest, LLC for the construction and lease of the new Civic Center/City Hall.
- Adopted a resolution promoting a single, integrated, continuous rapid transit system along Aurora Avenue.
- Recipient of the Washington Recreation and Parks Association Best Municipal Trail Award for the Interurban Trail.
- Recipient of national, state, and local awards and recognition for the Aurora Corridor Improvement Project. Includes:
 - ~ Globe Award for excellence in enhancing the natural environment – American Road and Transportation Builders Association (ARTBA)
 - ~ Honorable Mention for Transportation Plans – Washington American Planning Association (WAPA)
 - ~ VISION 2020 Award for exceptional efforts in promoting a livable region and exemplifying VISION 2020 ideals – Puget Sound Regional Council (PSRC).
 - ~ Best City Project – Washington State Department of Transportation (WSDOT).
 - ~ Highlighted in the Washington State Transportation Improvement Board's Annual Report and featured on the cover.



City Council 2009 Budget

Human Services

- Adopted the Citizen Advisory Committee's Report on a Comprehensive Housing Strategy.

Safe, Healthy, and Sustainable Environment

- Adopted the Environmental Sustainability Strategy.
- Co-sponsored the North King County Green Business Conference.
- Adopted a resolution supporting a greater Echo Lake/Ballinger Lake/McAleer Creek watershed basin action plan.
- Supported the annual Shoreline Solar Project Fair through sponsorship and active participation.

Economic Vitality and Financial Stability

- Appointed members to the Economic Development Advisory Committee and the Long Range Financial Planning Advisory Committee.
- Sponsored and actively participated in the 2008 North King County Economic Summit.
- Adopted an ordinance establishing a new Planned Area 2 zone in the Ridgecrest Commercial Area.
- Updated the Property Tax Exemption Ordinance for North City and Ridgecrest commercial areas

Governmental Excellence

- Actively participated in regional committees to ensure Shoreline residents are adequately represented when developing regional solutions to a variety of issues.
- Received an "unqualified," or clean, opinion on the City's 2007 financial statements, and no exceptions within the accountability and Federal Single Audit reports from the Washington State Auditor's Office.

Effective Citizen Communication and Engagement

- Hosted the tenth annual volunteer recognition breakfast to recognize the accomplishments of volunteers in service to the City of Shoreline.
- Appointed five members to the Library Board and revised the Library Board membership to include two additional members for a total of seven.
- Sponsored two community workshops to gather input on the proposed 2008-09 Council Goals.
- Conducted the bi-annual citizen satisfaction survey.
- Kicked-off the "Community Conversations" in order to receive citizen input for the vision for Shoreline.



City Council 2009 Budget

2008 – 2009 CITY COUNCIL WORKPLAN

- Goal No. 1 Develop shared community vision that integrates the Environmental Sustainability, Housing and Economic Development Strategies into the Comprehensive Plan and community development initiatives**
- Goal No. 2 Implement the Economic Development Strategic plan**
- Goal No. 3 Create an “environmentally sustainable community”**
- Goal No. 4 Complete the projects approved in the 2006 Parks Bond**
- Goal No. 5 Construct the Civic Center/City Hall Project**
- Goal No. 6 Construct the Aurora Improvements from 165th to 205th Streets**
- Goal No. 7 Develop a Fircrest master plan in partnership with the state**
- Goal No. 8 Develop a “healthy city” strategy to ensure the community’s access to needed human services**
- Goal No. 9 Provide enhanced opportunities for effective citizen communication and engagement**
- Goal No. 10 Provide safe and efficient transportation and infrastructure systems to support land use plans including walking, bicycling, transit, and vehicular options**



City Council 2009 Budget

City Council 2006 - 2009 Budget Comparison By Program							
Program Budget	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
City Council	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.2%
Total Expenditures	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.23%
Program Revenue							
City Council	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.23%
Total Resources	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.23%
Department Statistics							
FTE's	7	7	7	7	7	0	0

City Council 2006 - 2009 Budget Comparison By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$60,900	\$60,900	\$60,900	\$60,900	\$60,900	\$0	0.0%
Personnel Benefits	\$56,226	\$56,353	\$61,602	\$60,554	\$65,530	\$3,928	6.4%
Supplies	\$1,035	\$560	\$1,000	\$1,275	\$1,500	\$500	50.0%
Other Services & Charges	\$57,925	\$49,139	\$52,800	\$52,525	\$52,300	-\$500	(0.9%)
Intergovernmental Services	\$167	\$0	\$0	\$0	\$0	\$0	0.0%
Total Expenditures	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.23%
Revenue							
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.23%
Total Resources	\$176,253	\$166,952	\$176,302	\$175,254	\$180,230	\$3,928	2.23%
Department Statistics							
FTE's	7	7	7	7	7	0	0
% of General Fund	0.61%	0.51%	0.54%	0.55%	0.56%	0.02%	3.18%

2009 Key Department Budget Changes

Salaries

- No changes

Personnel Benefits

- Includes changes in health benefit costs and changes in the employer contribution for PERS.



City Council 2009 Budget

Supplies

- Increased based on historical expenditures

Other Services & Charges

- The decrease of \$500 in this category is the result of:
 - Reduced \$6,000 in Professional Services by reducing the amount of retreats from two to one.
 - Added \$100 for Postage.
 - Increased Travel by \$4,700 and Registrations by \$500.
 - Decreased Operating Lease and Rentals by \$300 based on historical expenditures.
 - Added \$500 for Printing and Binding.

CITY COUNCIL

PROGRAM PURPOSE:

The City Council is a representative body, comprised of seven citizens elected by the community to provide leadership to the organization and community. The Council seeks to maintain a healthy, vibrant and attractive place to live and work by adopting policies that create and support the values and vision of our community.

STRATEGIC OBJECTIVES:

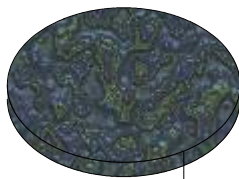
Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of residents that are very/somewhat satisfied with the overall quality of leadership	47%	41%	41%	47%	47%
Percentage of residents who believe the City is moving in the right direction	58%	59%	59%	60%	60%

2008 Budget

Program Expenditures	176,302
Program Revenue	0
General Support	176,302

Program Revenue vs General Support



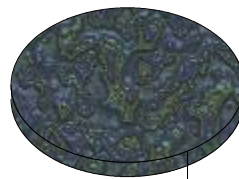
■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$176,302

2009 Budget

Program Expenditures	180,230
Program Revenue	0
General Support	180,230

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$180,230



This Page Has Been Intentionally Left Blank



City Manager's Office

CITY MANAGER'S
OFFICE





City Manager's Office 2009 Budget

Mission Statement

"Implement Council goals and direction, provide organizational leadership, and ensure the delivery of efficient and effective public services."

Department Programs

City Manager's Office

6.0 FTE

Economic Development Program

1.0 FTE

Intergovernmental Relations Program

1.25 FTE

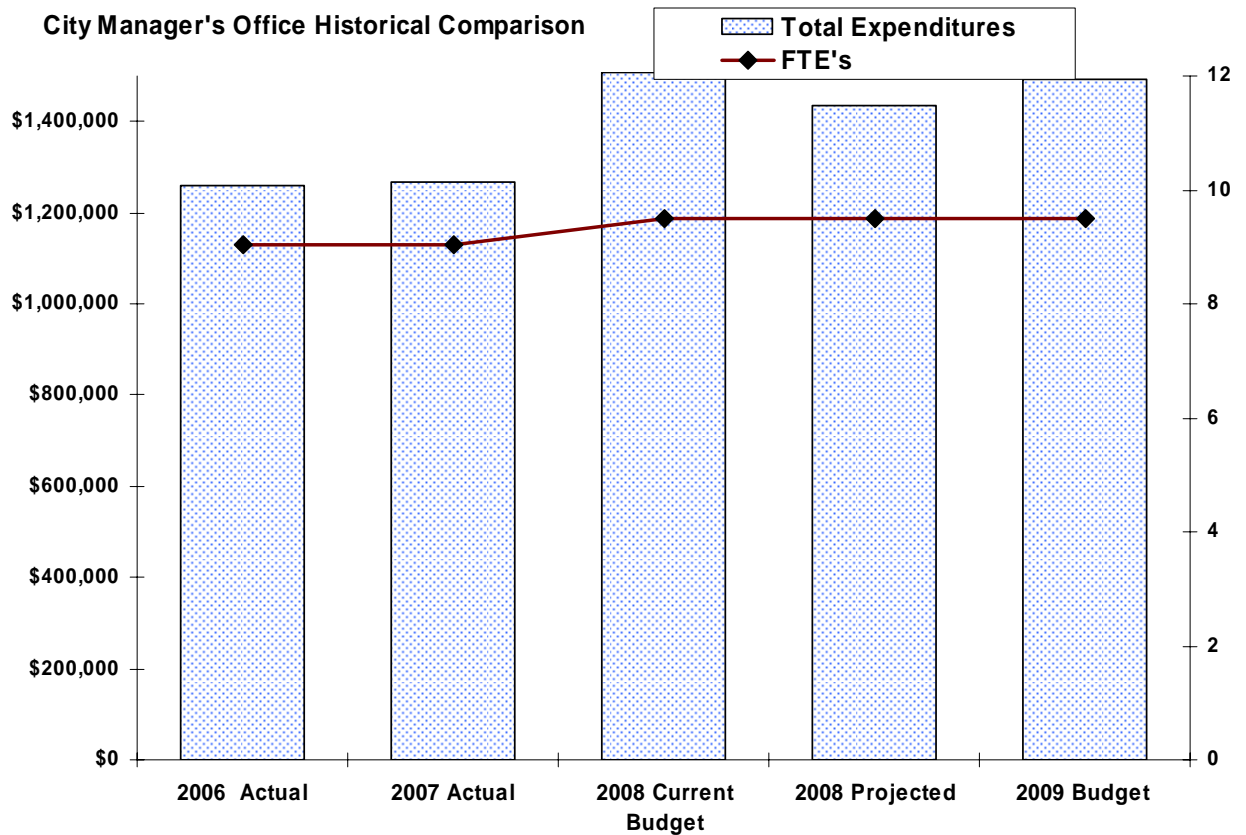
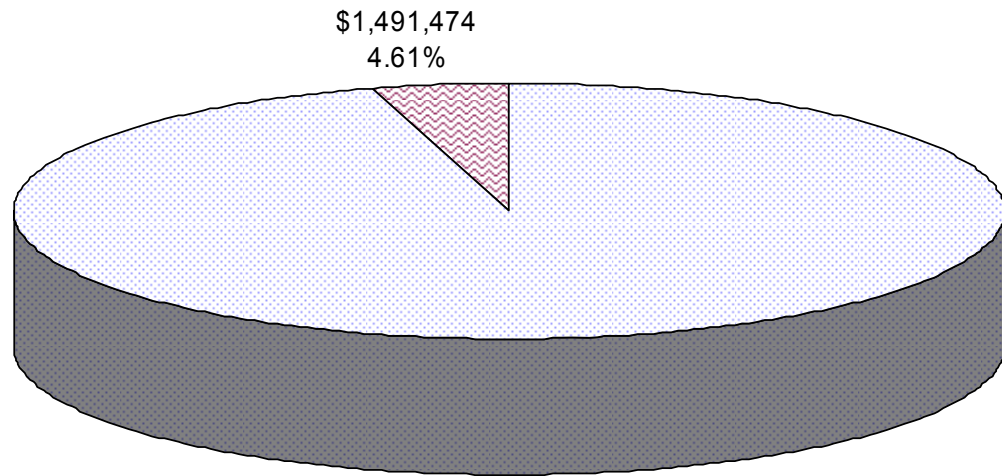
Communications Program

1.25 FTE



City Manager's Office 2009 Budget

2009 City Manager's Office as a Share of the General Fund





City Manager's Office 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Implemented a citywide anti-graffiti campaign.
- Participated in all federally mandated emergency preparedness training and exercises.
- Provided regular environmental "Did You Know?" and crime prevention features in *Currents*.

Quality Services, Facilities and Infrastructure

- Conducted groundbreaking ceremony for the new Civic Center/City Hall.
- Began right-of-way acquisition and completed final design for Phase II of the Aurora Avenue North Improvement Project from 165th to 185th Street.
- Dedicated the Kruckeberg Botanic Gardens for the City of Shoreline.

Economic Vitality and Financial Stability

- Convened and staffed the new standing Economic Development Advisory Committee consisting of local experts and business leaders.
- Managed the establishment of a new Planned Area 2 zone in the Ridgecrest Commercial Area.
- Continued administration of the Small Business Assistance Program with a focus on small business growth and development through business counseling, financing assistance, and cost-saving environmental strategies.
- Convened Long-Range Financial Citizen Advisory Committee to develop recommendations for Council consideration.
- Revised the Property Tax Exemption Program for North City and to include Ridgecrest. Entered to an agreement for Arabella II in North City.

Governmental Excellence

- Worked with other municipalities to address regional jail services including negotiating a new contract with Yakima County and planning for the construction of a regional jail facility.
- Revised and updated the City's "community report card."
- Received an "unqualified" opinion from the Washington State Auditor's Office annual audit - the eighth year in a row to receive this recognition.
- Substantially completed the City's Continuity of Operations/Continuity of Government Plan.



City Manager's Office 2009 Budget

Effective Citizen Communication and Engagement

- Processed and responded to approximately 400 citizen letters and/or emails on behalf of the Council and City Manager's Office.
- Launched a new City website to provide better communication with residents.
- Completed the City's fourth bi-annual citizen satisfaction survey providing critical feedback to service delivery quality.
- Updated *Currents* to a four-color publication without increasing costs.

2009 Key Department Objectives in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Ensure staff participates in federally mandated emergency preparedness training and that the City continues to prepare for emergencies and disasters.
- Update the Hazard Mitigation plan.
- Oversee the implementation of the Hazard Mitigation Plan.
- Work with the state and community to complete the Fircrest Master Plan.

Quality Services, Facilities and Infrastructure

- Develop customer service guidelines and a citywide training program.
- Continue to track the "community report card."
- Continue right-of-way acquisition for the Aurora Improvements Project from 165th Street to 205th Street.
- Complete Parks Bond projects.
- Complete the Civic Center/City Hall project.

Safe, Healthy, and Sustainable Environment

- Implement the environmental sustainability strategies.

Human Services

- Develop and implement a strategy to ensure the community has access to needed human services.

Economic Vitality and Financial Stability



City Manager's Office 2009 Budget

- Implement the Long-Range Financial Citizen Advisory Committee's strategies as developed.
- Work with the Economic Development Advisory Committee to identify community and economic development issues and work plan priorities for the Economic Development Program.

Governmental Excellence

- Conduct the 2009 employee satisfaction survey and develop an action plan.
- Continue collaborating with other municipalities in regional jail planning.

Effective Citizen Communication and Engagement

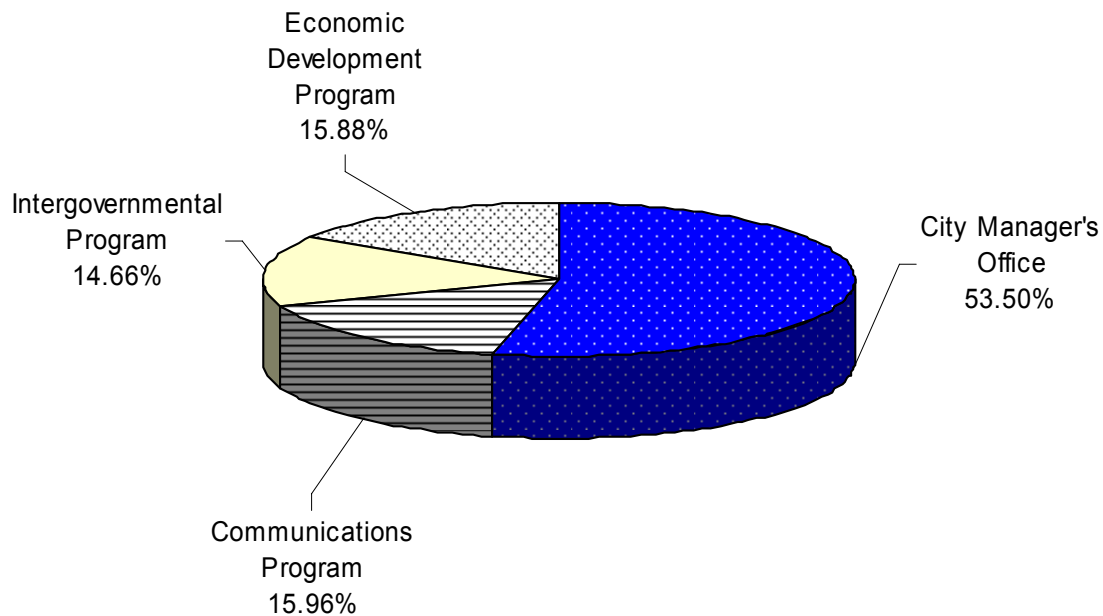
- Ensure citizens are informed of City business through a variety of communication methods, including the City's new website.
- Provide greater opportunity for citizen input using a variety of methods, including town hall meetings, surveys, and online polling.



City Manager's Office 2009 Budget

City Manager's Office 2006 - 2009 Budget Comparison By Program							
Program Expenditures	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
City Manager's Office	\$652,191	\$659,965	\$734,049	\$738,210	\$797,963	\$63,914	8.71%
Communications Program*	\$273,329	\$226,995	\$284,533	\$252,800	\$237,981	-\$46,552	-16.36%
Intergovernmental Program*	\$104,700	\$99,626	\$214,430	\$214,243	\$218,650	\$4,220	1.97%
Economic Development Program**	\$225,984	\$281,152	\$274,402	\$230,275	\$236,880	-\$37,522	-13.67%
Total Expenditures	\$1,256,204	\$1,267,738	\$1,507,414	\$1,435,528	\$1,491,474	-\$15,940	-1.06%
Program Revenue							
Miscellaneous Revenue	\$20	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$1,256,184	\$1,267,738	\$1,507,414	\$1,435,528	\$1,491,474	-\$15,940	-1.06%
Total Resources	\$1,256,204	\$1,267,738	\$1,507,414	\$1,435,528	\$1,491,474	-\$15,940	-1.06%
Department Statistics							
FTE's	9.03	9.03	9.5	9.5	9.5	0	0.00%

2009 City Manager's Program Breakdown





City Manager's Office 2009 Budget

City Manager's Office 2006 - 2009 Budget Comparison By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$717,604	\$689,121	\$794,388	\$757,076	\$835,950	\$41,562	5.23%
Personnel Benefits	\$163,015	\$179,912	\$220,496	\$220,941	\$249,294	\$28,798	13.06%
Supplies	\$12,662	\$11,161	\$15,750	\$14,224	\$12,850	-\$2,900	-18.41%
Other Services & Charges	\$362,786	\$387,544	\$476,780	\$443,287	\$393,380	-\$83,400	-17.49%
Intergovernmental Services	\$10	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$127	\$0	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$1,256,204	\$1,267,738	\$1,507,414	\$1,435,528	\$1,491,474	-\$15,940	-1.06%
Revenue							
Miscellaneous Revenue	\$20	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$1,256,184	\$1,267,738	\$1,507,414	\$1,435,528	\$1,491,474	-\$15,940	-1.06%
Total Resources	\$1,256,204	\$1,267,738	\$1,507,414	\$1,435,528	\$1,491,474	-\$15,940	-1.06%
Department Statistics							
FTEs	9.03	9.03	9.5	9.5	9.5	0	0
% of General Fund	4.36%	3.85%	4.62%	4.48%	4.61%	-0.01%	-0.13%

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment, applicable step increases and the addition of \$1,000 in extra help to assist in special events.

Personnel Benefits

- Includes change in health benefit costs, change in the employer contribution for PERS, changes in Medicare and Social Security replacement based on adjustments in salaries and associated benefits for the additional extra help hours.

Supplies

- Decreased \$2,900 based on historical expenditures.

Other Services & Charges

- The decrease of \$83,400 in this category is the result of:
 - Reducing \$2,000 Temporary Help that will be replaced by Extra Help.
 - Increasing Travel by \$1,375.
 - Removing \$31,000 from Communications Professional Services as the citizen survey is done every 2 years and money is not needed until 2010.
 - Decreasing Communications - owner's manual expenditures by \$15,500 and printing and binding by \$5,500 based on the decision of not printing an owner's manual.
 - Increasing Government Relations Professional Services by \$5,000 to cover the lobbyist services in Olympia to account for a longer legislative session in 2009.



City Manager's Office 2009 Budget

- Removing \$39,500 in Economic Development Professional Services for the Community Capital Development contract including the 2007 carryover for \$12,500.
- Increasing Economic Development advertising by \$2,000.



This Page Has Been Intentionally Left Blank

CITY MANAGER'S OFFICE

PROGRAM PURPOSE:

The City Manager's Office is accountable to the City Council for operational and financial results and organizational leadership.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of residents who are very/somewhat satisfied with the overall quality of services	69%	75%	75%	70%	70%
Percent of residents who contacted City staff and who believe staff were always or usually courteous/polite	92%	89%	89%	92%	92%
Percentage of employees who have a clear understanding of City's mission, goals, and organizational values	94%	94%	98%	98%	98%
Percentage of employees who rate the City as "one of the best" or "above average" as an organization to work for compared with other organizations	73%	73%	76%	76%	80%
Percentage of residents that rate the value of services received for their city taxes paid as Good or Excellent.	35%	50%	50%	40%	40%
Percentage of residents who are satisfied or very satisfied with the effectiveness of the City Manager and appointed staff	49%	50%	50%	54%	54%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Number of regular City employees per 1,000 population	2.6	2.6	2.7	2.6	2.6
Operating expenditures per capita (actual \$)	\$488	\$526	\$546	\$585	\$610
Operating expenditures per capita (constant \$)	\$244	\$253	\$244	\$260	\$265
Operating revenue per capita (constant \$)	\$268	\$256	\$258	\$262	\$265
Program budget as a percent of the City's operating budget	2.5%	2.5%	4.7%	4.7%	4.6%
Support service costs as a percentage of the City's operating expenditures	14.60%	15.06%	16.69%	15.25%	15.00%

CITY MANAGER'S OFFICE

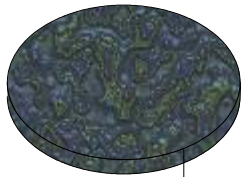
	2005	2006	2007	2008 Est.	2009 Target
Total average process time to respond to citizen letters or emails (calendar days).	15	12	14	16	12

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	6	6	6	6	6

2008 Budget

Program Expenditures	734,049
Program Revenue	0
General Support	734,049

Program Revenue vs General Support

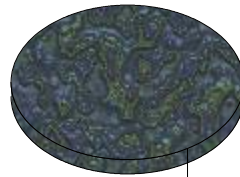


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	797,962
Program Revenue	0
General Support	797,962

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

COMMUNICATIONS

PROGRAM PURPOSE:

The Communications program develops and uses two-way communication resources to deliver and elicit useful information to and from our residents and other key stakeholders.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of internal customers rating Communications overall services as good or excellent		93%	93%	95%	95%
Percentage of residents who are satisfied with quality of programming on City's Government Access Channel	44%	45%	45%	41%	41%
Percentage of residents who are satisfied with the quality of the City's newsletter, "Currents"	71%	79%	79%	76%	76%
Percentage of residents who are satisfied with the quality of the City's website	47%	53%	53%	49%	49%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of website visits	164,208	185,242	209,111	215,000	227,000

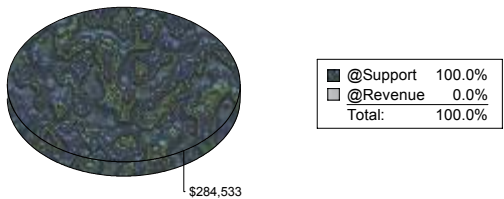
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.55	1.47	1.47	1.25	1.25

COMMUNICATIONS

2008 Budget

Program Expenditures	284,533
Program Revenue	0
General Support	284,533

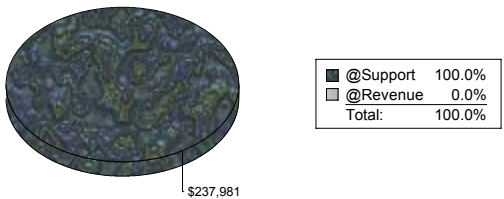
Program Revenue vs General Support



2009 Budget

Program Expenditures	237,981
Program Revenue	0
General Support	237,981

Program Revenue vs General Support



INTERGOVERNMENTAL RELATIONS

PROGRAM PURPOSE:

The Intergovernmental Relations program provides staff support for legislative objectives and intergovernmental alliances and partnerships that further the City's goals and priorities.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of internal customers rating Community Intergovernmental Relations overall services as good or excellent	N/A	95%	96%	96%	96%

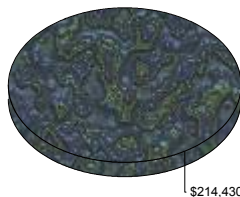
Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Intergovernmental Relations as a percentage of the City's operating budget	.04%	.04%	.04%	.07%	.67%

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	0.40	0.56	0.56	1.25	1.25

2008 Budget

Program Expenditures	214,430
Program Revenue	0
General Support	214,430

Program Revenue vs General Support

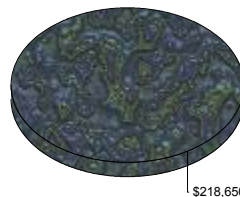


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	218,650
Program Revenue	0
General Support	218,650

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

ECONOMIC DEVELOPMENT: BUSINESS ATTRACTION AND RETENTION

PROGRAM PURPOSE:

To bring together public and private resources necessary to enhance the existing business environment in Shoreline and ensure the long-term viability of the City's economic base.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

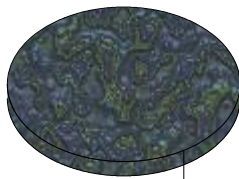
Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of City assessed valuation that is classified commercial	9.1%	9.09%	9.15%	9.20%	10.00%
Sales Tax Per Capita	\$114.22	\$115.30	\$124.74	\$127.06	\$132.35

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1	1	1	1	1

2008 Budget

Program Expenditures	274,402
Program Revenue	0
General Support	274,402

Program Revenue vs General Support

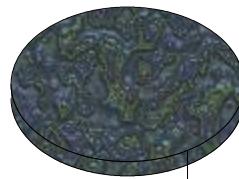


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	236,880
Program Revenue	0
General Support	236,880

Program Revenue vs General Support



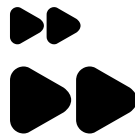
■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%



This Page Has Been Intentionally Left Blank



City Clerk





City Clerk 2009 Budget

Mission Statement

The City Clerk facilitates the effective functioning of the democratic process by overseeing the efficient and legal conduct of City Council meetings and appeal hearings; ensuring public access to records; and advising and assisting with the availability, protection, and retention of records.

Department Programs

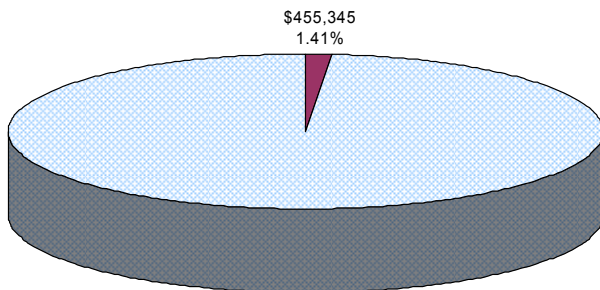
Public Records and City Council Meeting Management

3.8 FTE

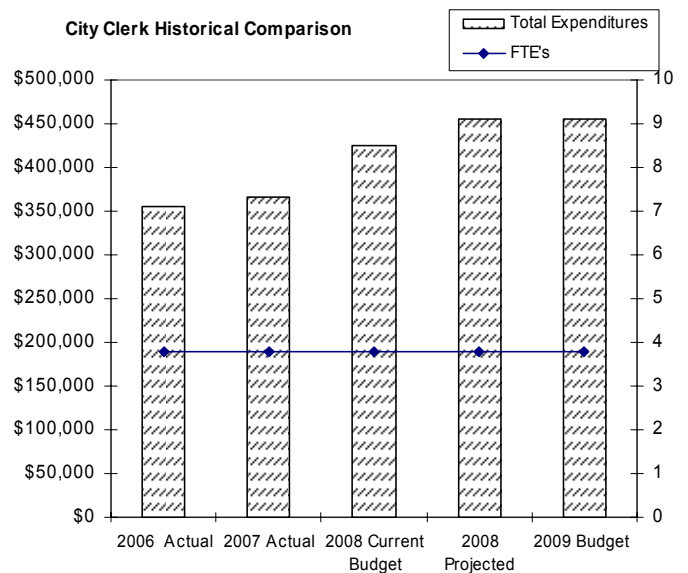
Sister City

0.0 FTE

2009 City Clerk as a Share of the General Fund



City Clerk Historical Comparison





City Clerk 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Managed streaming video capability for on-demand viewing of City Council meetings and other content from the City's website.
- Coordinated activities of City delegation visiting Shoreline's Sister City, Boryeong, Korea.

Governmental Excellence

- Secured a \$29,598 state grant for the preservation and microfilming of essential records; prepared 84 file boxes for microfilming.
- Worked with departments in the protection of essential and permanent records to meet state requirements and to provide back-up in case of emergency.
- Implemented email archiving system to achieve search capability and retention management of email records.

2009 Key Department Objectives in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Provide seamless transition and effectively maintain customer service levels while moving into the new City Hall.
- Manage streaming video capability for on-demand viewing of City Council meetings and other content from the City website.
- Coordinate activities of visiting governmental delegation from Shoreline's Sister City, Boryeong, Korea.

Governmental Excellence

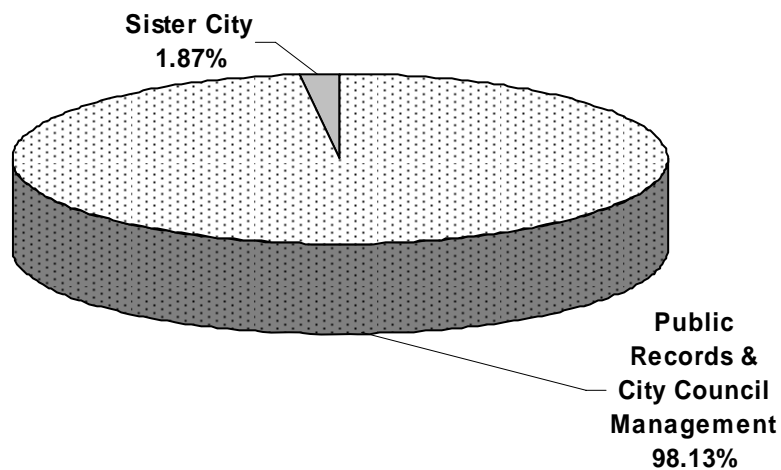
- Implement records management and disclosure training at new employee orientation.
- Continue working with departments in the protection of essential and permanent records to meet state requirements and to provide back-up in case of emergency.
- Manage email archiving system to achieve search capability and retention management of email records.



City Clerk 2009 Budget

Program Expenditures	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Public Records & City Council Management	\$353,131	\$359,357	\$419,171	\$448,769	\$446,845	\$27,674	6.60%
Sister City	\$1,963	\$6,984	\$6,000	\$6,000	\$8,500	\$2,500	41.67%
Total Program Budget	\$355,094	\$366,341	\$425,171	\$454,769	\$455,345	\$30,174	7.10%
Program Revenue							
Public Records & City Council Management	\$24,908	\$22,403	\$25,817	\$55,756	\$31,650	\$5,833	22.6%
Total Program Revenue	\$24,908	\$22,403	\$25,817	\$55,756	\$31,650	\$5,833	22.6%
General Fund Subsidy	\$330,186	\$343,938	\$399,354	\$399,013	\$423,695	\$24,341	6.10%
Total Resources	\$355,094	\$366,341	\$425,171	\$454,769	\$455,345	\$30,174	7.10%
Program Statistics							
FTEs	3.8	3.8	3.8	3.8	3.8	0	0.00%

2009 City Clerk Program Breakdown





City Clerk 2009 Budget

City Clerk 2006 - 2009 Budget By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$209,486	\$207,748	\$231,133	\$231,133	\$251,838	\$20,705	9.0%
Personnel Benefits	\$68,098	\$78,164	\$89,157	\$89,157	\$99,286	\$10,129	11.4%
Supplies	\$6,411	\$4,984	\$6,000	\$6,000	\$5,500	-\$500	(8.3%)
Other Services & Charges	\$70,799	\$74,095	\$98,881	\$97,881	\$97,721	-\$1,160	-1.17%
Intergovernmental Services	\$300	\$1,350	\$0	\$30,598	\$1,000	\$1,000	0.00%
Total Expenditures	\$355,094	\$366,341	\$425,171	\$454,769	\$455,345	\$30,174	7.10%
Revenue							
Licenses & Permits	\$21,139	\$20,777	\$20,050	\$21,050	\$20,650	\$600	3.0%
Charges for Goods and Services	\$3,769	\$1,626	\$5,767	\$5,108	\$11,000	\$5,233	90.7%
Intergovernmental Revenues	\$0	\$0	\$0	\$29,598	\$0	\$0	#DIV/0!
Total City Clerk Revenue	\$24,908	\$22,403	\$25,817	\$55,756	\$31,650	\$5,833	22.6%
General Fund Subsidy	\$330,186	\$343,938	\$399,354	\$399,013	\$423,695	\$24,341	6.1%
Total Resources	\$355,094	\$366,341	\$425,171	\$454,769	\$455,345	\$30,174	7.10%
Department Statistics							
FTEs	3.8	3.8	3.8	3.8	3.8	0	0
% of General Fund	1.23%	1.11%	1.30%	1.42%	1.41%	0.11%	8.10%

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment, applicable step increases and the addition of 236 hours of extra help to assist in records protection and preservation work.

Personnel Benefits

- Includes changes in the health benefit costs, changes in the employer contribution for PERS, changes in Medicare and Social Security replacement based on adjustments in salaries and associated benefits for the additional extra help hours.

Supplies

- Decreased based on historical expenditures



City Clerk 2009 Budget

Other Services & charges

- The decrease of \$1,160 in this category is the result of:
 - Reducing \$6,160 in Professional Services for Hearing Examiner (\$4,160) and Codification Services (\$2,000) based on historical expenditures.
 - Moving \$3,000 from Operating Rental & Leases to City Hall move contingency based on a September 2009 move-in target.
 - Moving \$3,000 from Repairs & Maintenance for Channel 21 equipment to City Hall move contingency.
 - Increasing Advertising Franchise Fees by \$9,000
 - Increasing Sister City travel by \$2,500 to a total of \$8,500 based on historical expenditures.
 - Reducing advertising by \$500 based on historical expenditures.

Intergovernmental Services

- Includes the addition of \$1,000 for background checks.

PUBLIC RECORDS & CITY COUNCIL MEETING MANAGEMENT

PROGRAM PURPOSE:

The City Clerk's Office oversees the legal and efficient operation of City Council meetings and Hearing Examiner appeal hearings and manages the availability, protection and retention of City records to facilitate the democratic process for the citizens of Shoreline.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of City Council packets available to the public on the City website the day after receipt by City Councilmembers	97%	95%	95%	100%	100%
Percentage of external customers who rate the City Clerk's public disclosure process as very good or excellent	95%	95%	94%	100%	100%
Percentage of internal customers rating the City Clerk's Office services very good or excellent	99%	99%	99%	100%	100%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of boxes of records accessioned into the Records Center	200	224	170	220	200
Number of City Council packets and sets of minutes produced	42	44	46	42	44
Number of contracts and property records, agreements processed, recorded, and/or filed	400	366	369	410	380
Number of items uploaded to the web site or network	1,300	1,420	1,877	1,400	1,500
Number of pages of public records provided	7,500	10,230	5,999	8,000	7,900
Number of public records requests processed	165	210	135	175	170
Number of specialty business licenses issued	193	176	173	185	180

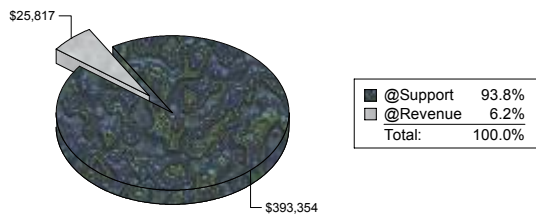
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3.8	3.8	3.8	3.8	3.8

PUBLIC RECORDS & CITY COUNCIL MEETING MANAGEMENT

2008 Budget

Program Expenditures	419,171
Program Revenue	25,817
General Support	393,354

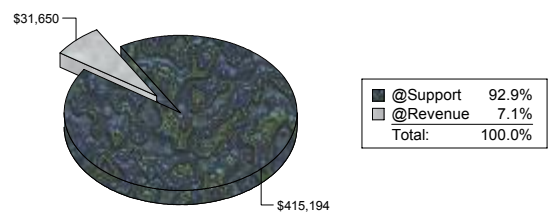
Program Revenue vs General Support



2009 Budget

Program Expenditures	446,844
Program Revenue	31,650
General Support	415,194

Program Revenue vs General Support



SISTER CITY RELATIONS

PROGRAM PURPOSE:

To seek international relationships which will enhance Shoreline citizens' understanding of other cultures, and/or which will allow the City to engage in productive and mutually beneficial exchanges of new technology, techniques, and solutions to problems with cities of comparable development.

STRATEGIC OBJECTIVES:

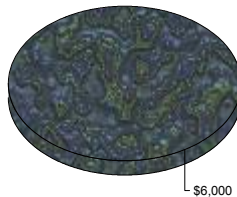
Effective Citizen Communication and Engagement

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Sister Cities Association meetings and events supported by City staff.	0	0	10	8	8

2008 Budget

Program Expenditures	6,000
Program Revenue	0
General Support	6,000

Program Revenue vs General Support

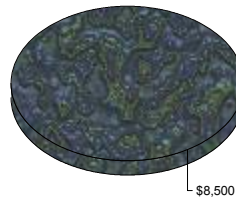


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	8,500
Program Revenue	0
General Support	8,500

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%



Community Services





Community Services 2009 Budget

Mission Statement

The Community Services Division provides leadership, support and direct services which connect individuals, families, neighborhoods, businesses and non-profit organizations with the information and resources they need to enhance the community's quality of life.

Department Programs

Human Services

1.47 FTE

Emergency Management Planning

1.29 FTE

Neighborhoods

1.29 FTE

24 Hour Customer Response Team

1.54 FTE

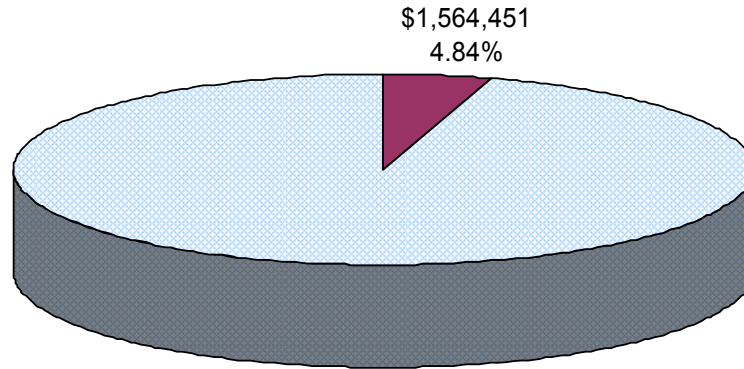
Code Enforcement Team

3.58 FTE

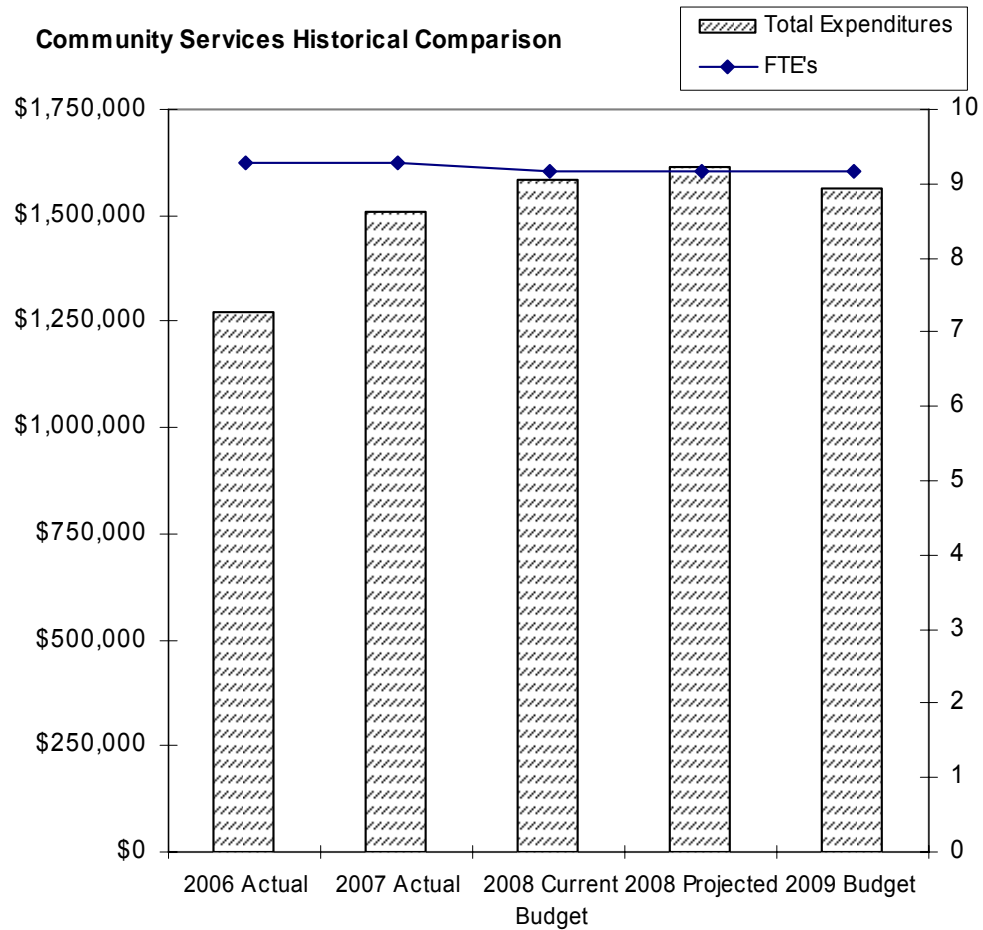


Community Services 2009 Budget

2009 Community Services as a Share of the General Fund



Community Services Historical Comparison





Community Services 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Recruited and trained 23 community volunteers to become registered disaster volunteer workers so that they can be mobilized to assist the City during a disaster for shelter management and vulnerable populations checks.
- Coordinated monthly Council of Neighborhoods meetings and neighborhood participation in City events such as Swingin' Summer's Eve, Celebrate Shoreline and National Night Out Against Crime.
- Provided administrative and technical assistance to neighborhood groups; i.e. newsletters, community events and grant applications.
- Successfully assisted two neighborhoods with neighborhood association start up.
- Provided three training classes for neighborhood leaders; website development resulting in four neighborhood websites, an Asset Based Community Development seminar and "How-To" become a non-profit organization seminar.
- Updated code enforcement website to provide information to assist citizen's with code compliance.
- Responded to approximately 5,000 customer requests and answered approximately 25,000 telephone calls.

Governmental Excellence

- Provided liaisons for neighborhood activities, including representation at meetings, and assistance in responding to community issues and on going support and assistance to the recycling program and Celebrate Shoreline.
- Maintained compliance with National Incident Management System by training 91 staff in emergency preparedness.
- Completed 100% of the Hazard Mitigation Plan strategies.
- Completed the Emergency Management Plan that was approved by the State of Washington as meeting and exceeding national standards.

Safe and Attractive Neighborhoods and Business Districts

- Awarded five neighborhood mini-grants.
- Developed proactive code compliance program to address graffiti, junk and abandoned vehicles and accumulation of refuse, junk and excessive debris stored on private property.
- Responded to an estimated 2,430 Strike one and Strike two code enforcement requests/actions.
- Participated in one citywide emergency exercise, e.g. Sound Shake 2008.



Community Services 2009 Budget

- Established two “Ready Neighborhoods”, which is a group of 10 to 20 households who meet, exchange information, and plan for group emergency response in the event of a disaster.

Human Services

- Supported City Council and citizen advisory committee’s work to complete Comprehensive Housing Strategy
- Held two forums for elected officials and community leaders on ways to support adequate levels of human services in Shoreline and north King County communities
- Established a partnership with SOAR – Helping Kids Reach for the Sky to fund youth leadership grants and to sponsor a Diversity Day youth conference
- Provided key leadership to develop and support the North Urban Human Services Alliance’s forum and report on human services needs in north King County
- Conducted bi-annual application and allocation process for both operating and capital funding which supports work of 24 community agencies
- Connected “School’s Out Washington” with local programs to inventory and improve the quality of after school programming
- Promoted and assisted with the “Back-to-School Consortium” annual event serving 650 students.
- Implemented utility bill assistance program that assisted 120 families.



Community Services 2009 Budget

2009 Key Department Objectives in Support of the City's Strategic Objectives:

Effective Citizen Communication and Engagement

- Support expanded involvement of neighborhoods in Ready Neighborhood planning and preparation.
- Enhance skills in emergency preparation and response for neighborhood leaders and registered volunteer disaster workers.
- Support involvement of neighbors in community building and strengthening activities resulting in increased community participation in neighborhood mini-grant projects and neighborhood events.
- Assist interested neighborhood groups with establishing formal associations.
- Assist with creating and promoting the city's diversity event.
- Support training and development opportunities for neighborhood leaders.

Governmental Excellence

- Maintain staff training and readiness to respond in emergencies and to activate the Emergency Operations Center as necessary.
- Enhance the capabilities of our primary Emergency Operating Center (EOC) to meet the needs of a functional EOC when activated.

Safe and Attractive Neighborhoods and Business Districts

- Improve condition of neighborhood through proactive code compliance program.
- Expand volunteer opportunities through implementation of the Adopt-a-Trail and outreach on Adopt-a-Road programs.
- Improve coordination of emergency preparation and response among local agencies; e.g. Shoreline Water, Ronald Waste Water, Seattle Public Utilities, Seattle City Light, Shoreline Fire to ensure effective emergency response.

Human Services

- Continue to provide leadership to local and regional advocacy groups seeking to increase attention and funding for human services in Shoreline and north King County.
- Strengthen the connection among youth development and before/after school service providers.
- Update the Human Services Plan and Youth Policy.
- Advocate for stronger more effective services to Shoreline residents through use of regional human service funding such as the Veterans and Human Services Levy.
- Implement recommendations supporting the development of affordable housing following development of a Comprehensive Housing Strategy.

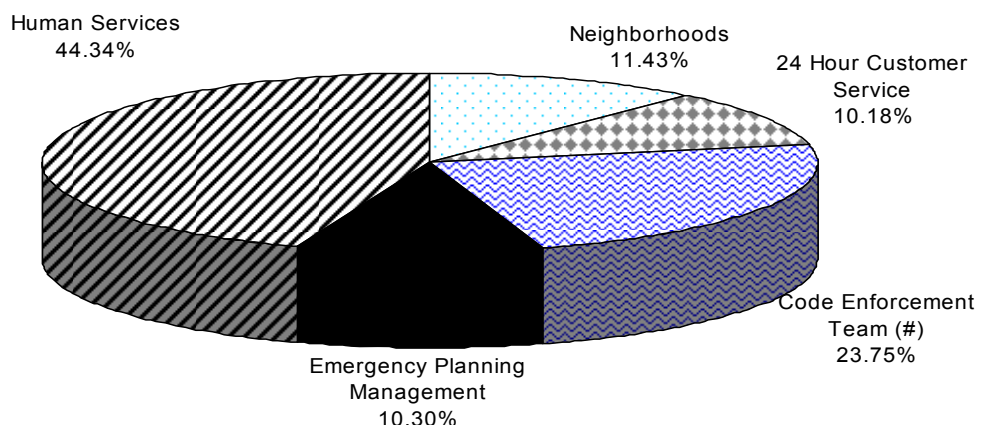


Community Services 2009 Budget

Community Services 2006 - 2009 Budget Comparison by Program							
Program Expenditures	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Neighborhoods	\$152,574	\$133,736	\$169,566	\$166,447	\$178,809	\$9,243	5.45%
24 Hour Customer Service	\$135,599	\$149,232	\$163,870	\$163,180	\$159,239	-\$4,631	-2.83%
Code Enforcement Team (#)	\$275,308	\$302,987	\$332,705	\$331,306	\$371,557	\$38,852	11.68%
Emergency Planning Management	\$153,847	\$273,807	\$279,892	\$315,511	\$161,142	-\$118,750	(42.43%)
Human Services	\$553,388	\$648,454	\$638,096	\$639,194	\$693,704	\$55,608	8.71%
Total Program Budget	\$1,270,716	\$1,508,216	\$1,584,129	\$1,615,638	\$1,564,451	-\$19,678	(1.24%)
Program Revenue							
Emergency Planning Management	\$24,123	\$154,244	\$123,077	\$158,191	\$0	-\$123,077	(100.0%)
Customer Response Team		\$0	\$0	\$0	\$0	\$0	#DIV/0!
Human Services	\$148,744	\$176,141	\$173,445	\$174,023	\$174,724	\$1,279	0.74%
Total Program Revenue	\$172,867	\$330,385	\$296,522	\$332,214	\$174,724	-\$121,798	(41.08%)
General Fund Subsidy	\$1,097,849	\$1,177,831	\$1,287,607	\$1,283,424	\$1,389,727	\$102,120	7.93%
Total Resources	\$1,270,716	\$1,508,216	\$1,584,129	\$1,615,638	\$1,564,451	-\$19,678	(1.24%)
Program Statistics							
FTE's	9.27	9.27	9.18	9.18	9.18	0	0.00%

(#) The program costs for Code Enforcement are \$534,247 for 2009. The remaining \$162,690 is in the Planning and Development Services Department.

2009 Community Services Program Breakdown





Community Services 2009 Budget

Community Services 2006 - 2009 Budget Comparison By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$577,132	\$609,244	\$644,049	\$640,646	\$675,021	\$30,972	4.8%
Personnel Benefits	\$166,051	\$186,540	\$205,435	\$207,160	\$226,169	\$20,734	10.1%
Supplies	\$27,870	\$37,647	\$28,333	\$40,473	\$23,383	-\$4,950	(17.5%)
Other Services & Charges	\$465,882	\$595,239	\$676,214	\$697,261	\$600,742	-\$75,472	(11.16%)
Intergovernmental Services	\$21,295	\$16,845	\$20,502	\$20,502	\$20,502	\$0	0.0%
Capital Outlays	\$0	\$48,895	\$0	\$0	\$0	\$0	
Interfund Payments for Service	\$12,486	\$13,806	\$9,596	\$9,596	\$18,634	\$9,038	94.19%
Total Expenditures	\$1,270,716	\$1,508,216	\$1,584,129	\$1,615,638	\$1,564,451	-\$19,678	(1.24%)
Revenue							
Intergovernmental Revenue	\$172,867	\$330,385	\$296,522	\$332,214	\$174,724	-\$121,798	(41.08%)
Miscellaneous Revenue	\$0	\$245	\$10,000	\$10,072	\$0	-\$10,000	(100.00%)
Total Revenue	\$172,867	\$330,630	\$306,522	\$342,286	\$174,724	-\$131,798	(43.00%)
General Fund Subsidy	\$1,097,849	\$1,177,586	\$1,277,607	\$1,273,352	\$1,389,727	\$112,120	8.78%
Total Resources	\$1,270,716	\$1,508,216	\$1,584,129	\$1,615,638	\$1,564,451	-\$19,678	(1.24%)
Department Statistics							
FTE's	9.27	9.27	9.18	9.18	9.18	0	0
% of General Fund	4.41%	4.58%	4.85%	5.04%	4.84%	(0.02%)	(0.32%)

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment and applicable step increases.

Personnel Benefits

- Includes changes in health benefit costs, changes in the employer contribution for PERS and changes in Medicare and Social Security replacement based on adjustments salaries.

Supplies

- Reduced program supplies & office supplies based on historical expenditures.

Other Services & charges

- The decrease of \$75,472 in this category is the result of:
 - Removing \$7,265 in City Grants to Other Agencies 2007 carryover.
 - Reducing Customer Response Team (CRT) Professional Services by \$1,500 and Operating Leases and Rentals by \$250 by eliminating the program retreat. (Retreat will be done at the department level).
 - Reducing CRT registration fees by \$750 based on historical expenditures.



Community Services 2009 Budget

- Removing \$123,077 in Emergency Management Planning Professional Services – King County Grant completed.
- Removing \$2,800 in phone expenditures – EOC phones covered by the new system.
- Increasing Neighborhood Travel by \$3,750 to cover the Council of Neighborhoods attendance to the Neighborhoods USA conference (one-time)
- Increasing liability insurance by \$731 to cover the premium increase from \$275 to \$313 per neighborhood and the addition of a neighborhood to a total of 13.
- Applying a 3.5% adjustment to maintain purchasing power of General Fund competitive Human Services funding.
- One-time funding of \$40,000 to update the Human Services and Youth Services Plan
- Increasing Human Services Professional Services by \$6,500 to fund the Human Services portal administered by EGov.

Interfund Payments for Service

- Increasing Vehicle Operations and Replacement by \$9,038 to cover higher operating expenditures and new vehicle replacement.



This Page Has Been Intentionally Left Blank

NEIGHBORHOODS

PROGRAM PURPOSE:

The Council of Neighborhoods was created in 1996 by City Council Resolution No. 54 to provide a vehicle for two-way communication between the City and its residents. The Neighborhoods program provides support, advice and assistance to the Council of Neighborhoods and neighborhood associations to build healthy, vibrant neighborhoods.

The Mini-Grant program was created in 1996 by City Council Resolution No. 54 to provide funding for neighborhood groups to make improvements that enhance the Shoreline community.

STRATEGIC OBJECTIVES:

Effective Citizen Communication and Engagement

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of internal customers rating neighborhoods overall services as good or excellent		80%	80%	80%	80%
Percentage of residents rating the condition of their neighborhoods as excellent or good	59%	58%	58%	62%	62%
Percentage of residents who think Shoreline is an excellent or good place to live	87%	91%	91%	93%	93%
Percentage of residents who think that the overall quality of life in the City is excellent or good	82%	83%	83%	84%	84%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Dollar value of improvements funded through the mini-grant program	\$11,101	\$26,137	\$12,265	\$20,000	\$20,000
Number of Neighborhoods/Grants	3	7	3	5	5

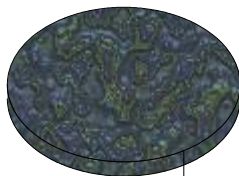
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.55	1.47	1.47	1.29	1.29

NEIGHBORHOODS

2008 Budget

Program Expenditures	169,566
Program Revenue	0
General Support	169,566

Program Revenue vs General Support



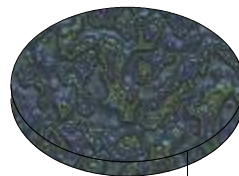
■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$169,566

2009 Budget

Program Expenditures	178,809
Program Revenue	0
General Support	178,809

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$178,809

24 HOUR CUSTOMER RESPONSE TEAM

PROGRAM PURPOSE:

Responds to internal and external inquiries, concerns, suggestions and complaints and provide reliable resolution and follow up to guarantee customer satisfaction. Provide telephone and in-person problem resolution and follow-up.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of customer requests responded to within 24 hours	95%	97%	97%	97%	100%
Percentage of external customers giving CRT services a good or excellent rating	98%	98%	97%	98%	100%
Percentage of internal customers rating CRT overall services as good or excellent	N/A	90%	90%	95%	95%
Percentage of requests inspected within 5 working days.	99%	97%	98%	95%	95%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average cost per service request	\$88	\$89	\$89	\$90	\$109
Average number of service requests per FTE	854	921	1,020	1,100	974

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of customer requests for service	4,272	4,606	5,102	5,500	4,870
Number of service requests for flooding/drainage	191	240	414	100	236
Number of service requests for litter/garbage	209	310	414	265	300
Number of service requests for roads repair	122	118	103	86	107
Number of service requests for signs.	328	350	506	385	392

24 HOUR CUSTOMER RESPONSE TEAM

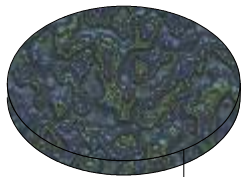
	2005	2006	2007	2008 Est.	2009 Target
Number of service requests for vandalism/graffiti	41	75	389	600	600
Number of service requests for vegetation	350	398	302	172	305

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3.55	1.65	1.75	1.54	1.54

2008 Budget

Program Expenditures	163,870
Program Revenue	0
General Support	163,870

Program Revenue vs General Support

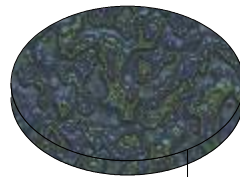


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	159,239
Program Revenue	0
General Support	159,239

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

CODE ENFORCEMENT TEAM

PROGRAM PURPOSE:

The Code Enforcement Team enforces the City's codes and regulations to implement community values and to sustain a safe and attractive City.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Average number of calendar days from request initiation to compliance (Abandoned Vehicles)	8	8	6	5	5
Average number of calendar days from request initiation to voluntary compliance (Strike 1 & 2)	22	36	30	23	28
Percent of abandoned vehicles tagged within 24 hours of notification	98%	97%	98%	99%	99%
Percentage of all cases issued a Notice and Order that are brought into compliance annually.	31%	31%	49%	42%	40%
Percentage of all code enforcement actions resolved by voluntary compliance (Strike 1&2)	95%	94%	98%	95%	95%
Percentage of cases closed by induced compliance (Strike 3) annually	30%	26%	30%	32%	30%
Percentage of cases open beyond 365 days (Strike 3)	72%	58%	60%	75%	65%
Percentage of internal customers rating Code Enforcement overall services as good or excellent		91%	91%	91%	91%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Code Enforcement expenditures per capita (Strike 3)	\$2.70	\$2.88	\$3.13	\$3.13	\$3.12
Number of Active Cases per FTE (Strike 3)	96	115	137	116	80
Number of code enforcement actions (Strike 1&2) per FTE	622	502	435	486	435

CODE ENFORCEMENT TEAM

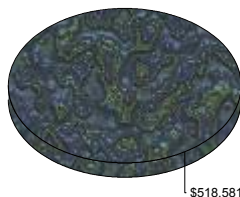
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of code enforcement requests for action	1,997	1,695	2,320	2,472	2,500
Number of service requests for parking/abandoned	1,626	1,236	1,430	1,500	1,448
Total number of code enforcement actions resolved (Strike 1&2)	1,971	1,543	2,176	2,420	2,300

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	2.7	4.9	4.9	4.9	4.9

2008 Budget

Program Expenditures	518,581
Program Revenue	0
General Support	518,581

Program Revenue vs General Support

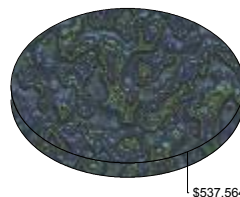


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	537,564
Program Revenue	0
General Support	537,564

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

EMERGENCY MANAGEMENT PLANNING

PROGRAM PURPOSE:

Emergency Management - provides the ability for the city to prepare for, to respond to, to mitigate for, and recover from emergencies and disasters that impact the City of Shoreline. This is done by educating staff and community members in emergency management issues so that we can minimize the loss of life and injury, protect the economy, property and the environment and restore effective management to the city as quickly as possible after an event.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of Hazard Mitigation Plan completed	46%	79%	96%	100%	100%
Percent of regular staff trained in emergency planning and preparedness	57%	70%	70%	70%	70%
Percent of required staff who are trained to federal mandates in emergency management practices	100%	99%	100%	100%	100%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of classes and staff trained and facilitated by EMC	5 : 84	20 : 18	7 : 73	4 : 91	1: 50
Number of Community Emergency Response volunteers trained	53	34	23	21	25
Number of presentations and training provided to the community (block watches, neighborhoods, businesses, faith groups, civic groups and staff)	7	9	34	20	20
Number of table tops, functional and full scale exercises conducted	1	2	3	2	2

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Amount of Grant funds awarded to the City	\$18,905	\$80,654	\$26,162	\$123,077	\$30,000
Budgeted FTEs	1	1	1	1.3	1.3

EMERGENCY MANAGEMENT PLANNING

2008 Budget

Program Expenditures	279,892
Program Revenue	123,077
General Support	156,815

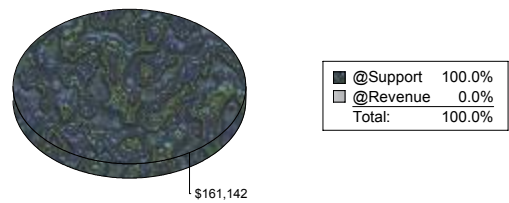
Program Revenue vs General Support



2009 Budget

Program Expenditures	161,142
Program Revenue	0
General Support	161,142

Program Revenue vs General Support



HUMAN SERVICES: SUPPORT FOR SOCIAL AGENCIES

PROGRAM PURPOSE:

Human Services fosters the development of an effective and accessible system of human services to meet the needs of Shoreline residents.

STRATEGIC OBJECTIVES:

Human Services

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of client based outcome goals met by human services contractors	n/a	85%	85%	85%	85%
Percentage of service goals met by human service contractors	84%	91%	88%	85%	85%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Program cost per capita	\$11.43	\$10.80	\$12.19	\$11.96	\$12.95
Program expenditures as a percentage of City's operating budget	2.13%	1.89%	2.34%	2.01%	2.12%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of community partnerships and collaborations supported	10	10	10	9	8
Number of individuals served at the Shoreline Senior Center	1,511	1,403	1,440	1,500	1,525
Number of major home repair projects completed	16	5	4	5	5
Number of minor home repairs completed.	25	33	43	60	60
Number of programs managed	24	23	24	24	24

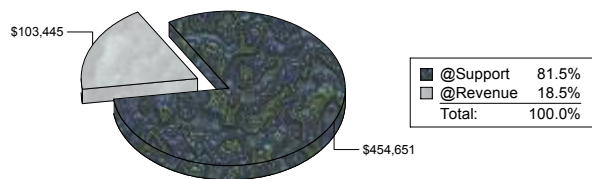
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.8	1.8	1.8	1.47	1.47

HUMAN SERVICES: SUPPORT FOR SOCIAL AGENCIES

2008 Budget

Program Expenditures	558,096
Program Revenue	103,445
General Support	454,651

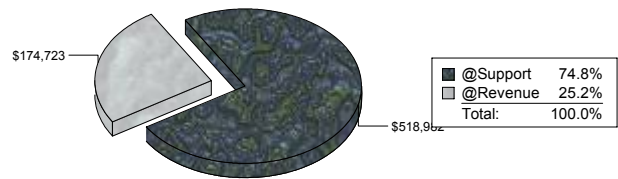
Program Revenue vs General Support



2009 Budget

Program Expenditures	693,705
Program Revenue	174,723
General Support	518,982

Program Revenue vs General Support





This Page Has Been Intentionally Left Blank



City Attorney



City Attorney 2009 Budget

"The City Attorney provides accurate and timely legal advice to the Council, City departments and advisory boards and commissions to improve effectiveness and minimize risk of City operations and oversees criminal justice services to the public"

Department Program and Activities

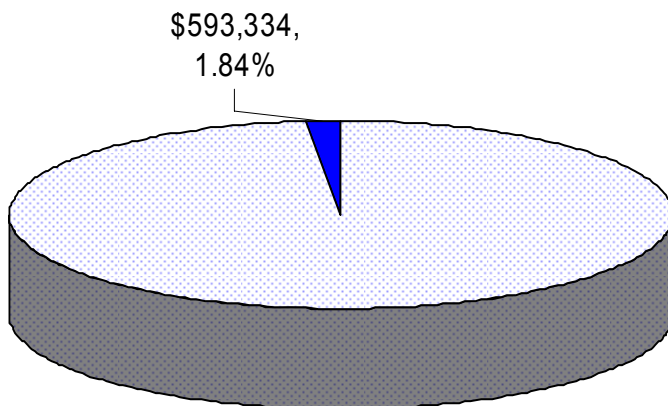
Legal Services

3.00 FTE

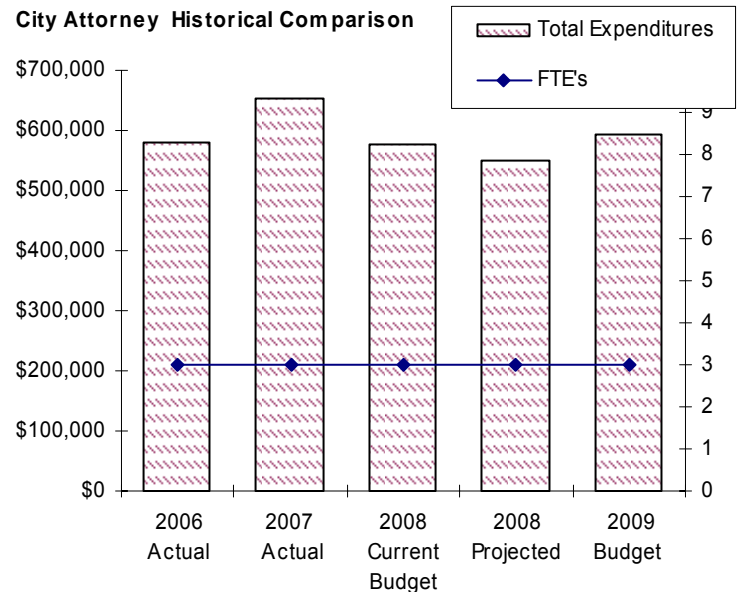
Prosecuting Attorney & Domestic Violence Victim Coordinator

0.0 FTE
(Contracted Service)

2009 City Attorney as a Share of the General Fund



City Attorney Historical Comparison





City Attorney 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Governmental Excellence

- Developed real property surplus procedure
- Revised email word retention and public disclosure process
- Negotiated new franchise agreements with Verizon and Shoreline Water District
- Completed WSDOT fiber optic agreement

Complete the Projects Approved in the 2006 Parks Bond

- Completed acquisition of park bond properties

Implement the Economic Development Strategic Plan

- Revised the property tax exemption program
- Legal support and analysis Ridgecrest Planned Area and Master Plan regulations.

Implement an affordable civic center/city hall project

- Completed Civic Center site acquisition and development agreement

Complete the Aurora improvements from 165th to 205th Streets including, but not limited to, sidewalks, drainage and transit

- Developed acquisition forms and procedures for right of way property acquisitions for the Aurora project

Create an “environmentally sustainable community”

- Replaced the King County Stormwater Code



City Attorney 2009 Budget

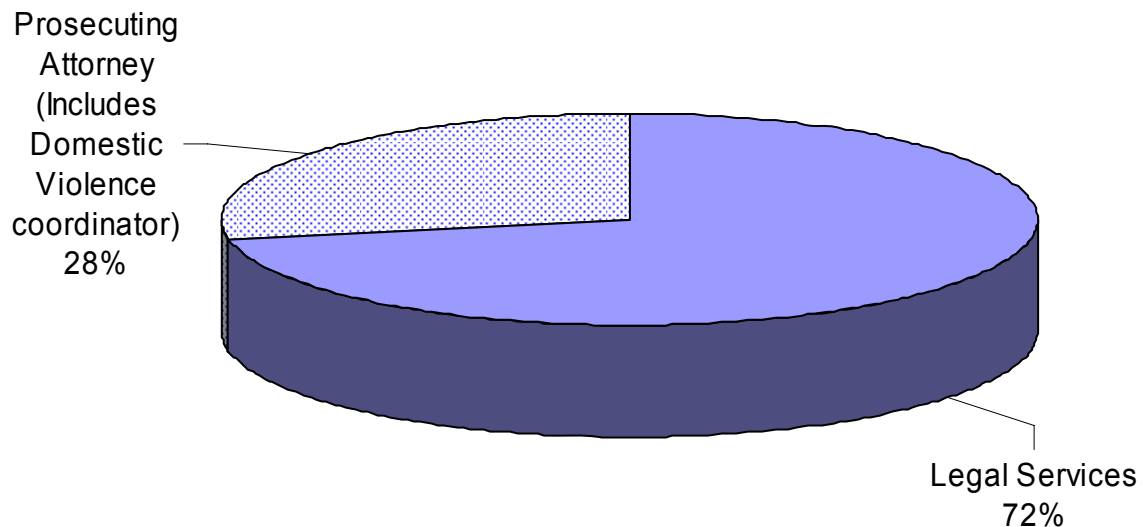
2009 Key Department Objectives in Support of the City's Strategic Objectives:

Construct the Aurora Improvements from 165th to 205th Streets

- Complete Aurora property acquisition settlement and condemnation
- Develop long term lease agreements for City Hall

City Attorney 2006 - 2009 Budget Comparison By Program							
Program Budget	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Legal Services	\$427,949	\$501,750	\$401,174	\$390,933	\$426,191	\$25,017	6.24%
Prosecuting Attorney	\$153,250	\$153,000	\$174,000	\$159,000	\$167,143	-\$6,857	(3.94%)
Total Expenditures	\$581,199	\$654,750	\$575,174	\$549,933	\$593,334	\$18,160	3.16%
Program Revenue							
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$581,199	\$654,750	\$575,174	\$549,933	\$593,334	\$18,160	3.16%
Total Resources	\$581,199	\$654,750	\$575,174	\$549,933	\$593,334	\$18,160	3.16%

2009 City Attorney Program Breakdown





City Attorney 2009 Budget

City Attorney 2006 - 2009 Budget Comparison By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$230,833	\$243,621	\$259,685	\$259,585	\$278,673	\$18,988	7.31%
Benefits	\$52,010	\$60,897	\$68,873	\$68,873	\$75,052	\$6,179	8.97%
Supplies	\$1,346	\$1,206	\$1,700	\$1,300	\$1,350	-\$350	-20.59%
Other Services & Charges	\$297,010	\$349,026	\$244,916	\$220,175	\$238,259	-\$6,657	-2.72%
Intergovernmental Services	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Total Expenditures	\$581,199	\$654,750	\$575,174	\$549,933	\$593,334	\$18,160	3.16%
Revenue							
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
General Fund Subsidy	\$581,199	\$654,750	\$575,174	\$549,933	\$593,334	\$18,160	3.16%
Total Resources	\$581,199	\$654,750	\$575,174	\$549,933	\$593,334	\$18,160	3.16%
Department Statistics							
FTE's	3.00	3.00	3.00	3.00	3.00	0	0.00%
% of General Fund	2.02%	1.99%	1.76%	1.72%	1.84%	0.07%	4.12%

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment and applicable step increases.

Personnel Benefits

- Includes changes in health benefit costs, changes in employer contribution for PERS, adjustments in L&I calculations, and changes in Medicare and Social Security replacement based on adjustments to salaries.

Supplies

- Reduced by \$350 in office supplies. \$200 of the savings were shifted to registration and training subscriptions to offset increases this area.

Other Services & Charges

- Reduced by \$15,000 for office space lease at the Shoreline District Court., to reflect historical trends.
- Increased professional services by \$8,143 for contractual obligated inflationary increase for the Prosecuting Attorney.

LEGAL SERVICES

PROGRAM PURPOSE:

The City Attorney provides accurate and timely legal advice to the Council, City departments and advisory boards and commissions to improve effectiveness and minimize risk of City operations

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of customers rating timeliness of legal services as good or excellent	79.2%	81%	81%	81%	81%
Percentage of internal customers rating legal Services overall as good or excellent	94.5%	84%	84%	85%	85%

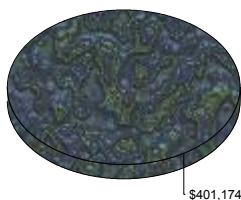
Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Program budget as a percent of the City's operating budget	1.2%	1.4%	1.8%	1.8%	1.8%

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	2.75	3	3	3	3

2008 Budget

Program Expenditures	401,174
Program Revenue	0
General Support	401,174

Program Revenue vs General Support

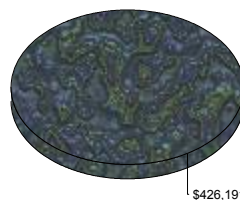


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	426,191
Program Revenue	0
General Support	426,191

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

PROSECUTING ATTORNEY

PROGRAM PURPOSE:

The Prosecuting Attorney prosecutes violations of the Shoreline Municipal Code.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

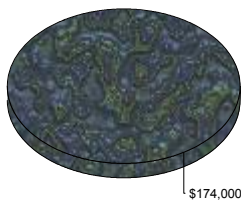
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Total Number of Criminal Cases	970	1,319	1,424	1,300	1,425

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	0.75	0	0	0	0

2008 Budget

Program Expenditures	174,000
Program Revenue	0
General Support	174,000

Program Revenue vs General Support

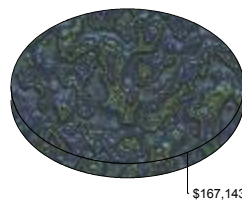


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	167,143
Program Revenue	0
General Support	167,143

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%



Finance





Finance 2009 Budget

Mission Statement

The Finance Department provides excellent and innovative financial and technological services to City Departments for the purpose of enhancing the community of Shoreline.

Department Programs

**Financial Planning
and Accounting
Services**

6.625 FTE

**Purchasing
Services**

1.75 FTE

**IT Strategic Plan
Implementation**

1.55 FTE

**IT Operations &
Security
Administration**

4.4 FTE

**Geographical
Information
Services**

1.05 FTE

**Intergovernmental
Participation**

0.0 FTE

**Finance
Administration**

2.0 FTE

Grant Development

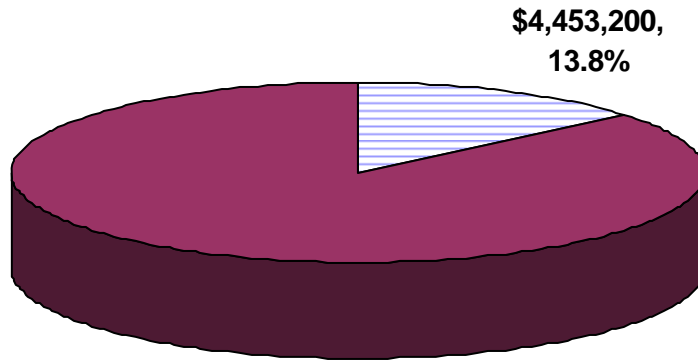
0.2 FTE

*An additional 0.62 FTE is budgeted in the
Capital Funds

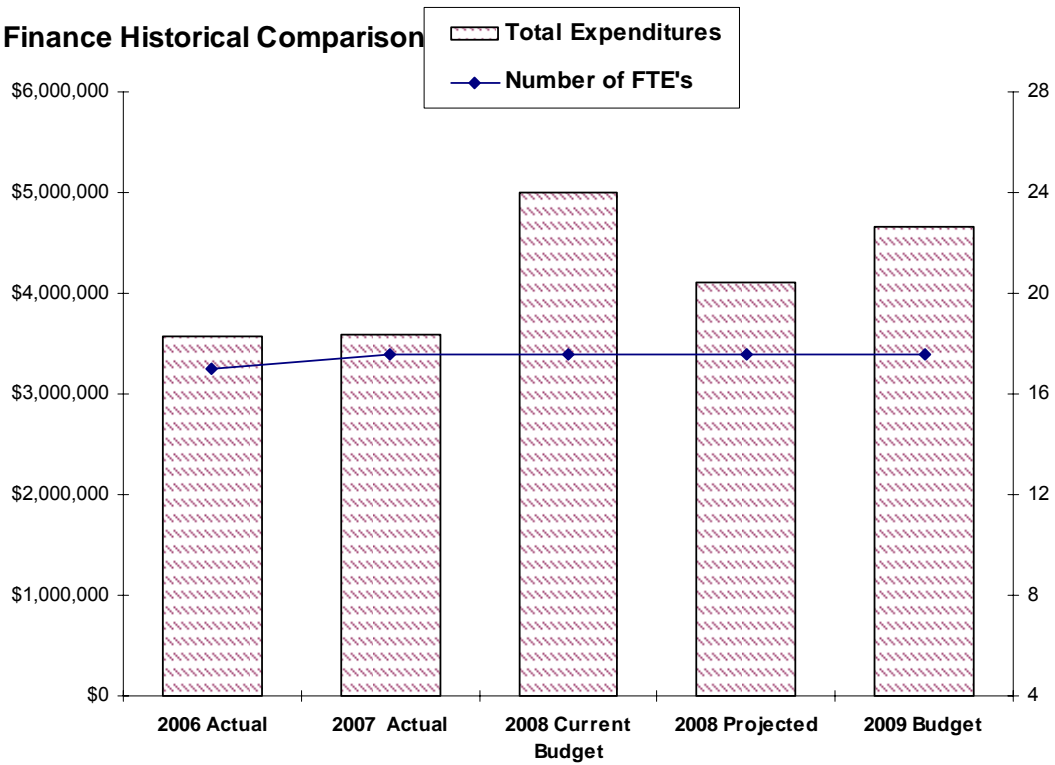


Finance 2009 Budget

2009 Finance as a Share of the General Fund



Finance Historical Comparison



2008



Finance 2009 Budget

Key Department Accomplishments in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Upgraded the City's financial software to version 7i of the Integrated Financial Accounting Software (IFAS)
- Implementation of Phase I of transfer of City's P-card program from JP Morgan Chase to US Bank.
- Completed the implementation of the city telephone system
- Increased connectivity between City Hall and the City's satellite offices
- Provided guidance to the developer of City Hall on technology infrastructure requirements
- Completed the third internal customer service survey for support departments

Governmental Excellence

- Completed the 2007 financial statements and 2007 audit receiving a clean audit opinion
- Developed the 2009-2014 Capital Improvement Program
- Implemented a new website design

Economic Vitality and Financial Stability

- Secured grant funding in support of City Council goals and City operational needs
- Managed technology infrastructure effectively to continue to reduce operating costs

Effective Citizen Communication and Engagement

- Facilitated the Citizens Advisory Committee on Community Priorities/Long-Range Financial Planning

2009 Key Department Objectives in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Train department users on the new screens in the 7i version of IFAS and upgrade to version 7.9 and train users on new functionality
- Implementation of Phase 2 of transfer of City's P-card program from JP Morgan Chase to US Bank.
- Oversee the design and implementation of the technology component of the new City Hall
- Coordinate move-out and move-in logistics for the new City Hall



Finance 2009 Budget

- Review and update the City's Information Technology Strategic Plan for 2010-2012
- Implement technology solution to support the operations of the City's emergency operation center

Governmental Excellence

- Complete the 2008 financial statements and 2008 audit with the goal of a clean audit opinion
- Facilitate the development of the 2010-2015 Capital Improvement Program

Economic Vitality and Financial Stability

- Continue to seek grant funding in support of City Council goals and City operational needs
- Issue long-term financing for City Hall

Effective Citizen Communication and Engagement

- Develop a performance report to the Citizens of the City's programs based on performance measurement data collected over the last three years
- Facilitate the Citizens Advisory Committee on Community Priorities/Long-Range Financial Planning and work with the committee to bring forward recommendations for a long-range financial strategy to maintain City services



Finance 2009 Budget

Finance 2006 - 2009 Budget Comparison By Programs							
Program Budget	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Finance Administration	\$215,661	\$227,443	\$270,564	\$276,123	\$270,941	\$377	0.14%
Financial Planning & Accounting Services	\$558,418	\$597,981	\$734,898	\$723,402	\$774,420	\$39,522	5.38%
Purchasing Services	\$139,071	\$156,983	\$174,460	\$174,007	\$184,837	\$10,377	5.95%
Geographical Information Services	\$172,585	\$173,773	\$261,513	\$251,232	\$186,525	-\$74,988	-28.67%
Information Technology Operations & Security	\$835,131	\$900,661	\$982,302	\$916,361	\$971,747	-\$10,555	-1.07%
Information Technology Strategic Plan Implementation	\$319,019	\$293,698	\$337,168	\$319,516	\$273,755	-\$63,413	-18.81%
Grant Research	\$15,481	\$13,595	\$19,340	\$19,332	\$20,348	\$1,008	5.21%
Intergovernmental Participation	\$82,345	\$104,648	\$108,974	\$111,725	\$117,368	\$8,394	7.70%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	\$1,236,481	\$1,118,867	\$2,118,853	\$1,310,904	\$1,860,595	-\$258,258	-12.19%
Total Expenditures	\$3,574,192	\$3,587,649	\$5,008,072	\$4,102,602	\$4,660,536	-\$347,536	-6.94%
Revenue		\$0	\$0	\$0	\$0		
Finance Administration							
Financial Planning & Accounting Services	\$1,800	\$1,802	\$1,800	\$1,801	\$1,800	\$0	0.00%
Purchasing Services	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Geographical Information Services	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Information Technology Operations & Security Administration	\$29	\$0	\$0	\$0	\$0	\$0	0.00%
Information Technology Strategic Plan Implementation	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Grant Research	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Intergovernmental Participation	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Non-Program Expenses (Citywide, Equipment Replacement, Unemployment)	\$729,405	\$391,348	\$321,984	\$330,340	\$336,516	\$14,532	4.51%
Total Finance Revenue	\$731,234	\$393,150	\$323,784	\$332,141	\$338,316	\$14,532	4.49%
Use of Equipment Replacement Fund Balance			\$75,000		\$0		
Use of Unemployment Fund Balance			\$2,000		\$2,500		
General Fund Subsidy	\$2,842,958	\$3,194,499	\$4,607,288	\$3,770,461	\$4,319,720	-\$287,568	-6.24%
Total Resources	\$3,574,192	\$3,587,649	\$5,008,072	\$4,102,602	\$4,660,536	-\$347,536	-6.94%
Department Statistics							
Number of FTE's	17.02	17.58	17.58	17.58	17.58	0.00	0.0%



Finance 2009 Budget

Finance 2006 - 2009 Operating Budget Comparison By Object							
Object Category Name	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salary	\$1,142,942	\$1,210,094	\$1,282,960	\$1,279,352	\$1,368,506	\$85,546	6.67%
Benefits	\$295,253	\$347,448	\$389,543	\$398,524	\$430,355	\$40,812	10.48%
Supplies	\$238,174	\$181,313	\$350,256	\$401,768	\$240,415	-\$109,841	-31.36%
Other Services & Charges	\$1,311,968	\$1,470,561	\$1,689,400	\$1,559,688	\$1,387,526	-\$301,874	-17.87%
Intergovernmental Services	\$313,133	\$164,901	\$242,616	\$229,514	\$189,346	-\$53,270	-21.96%
Capital Outlays	\$13,416	\$30,347	\$187,850	\$204,225	\$67,336	-\$120,514	-64.15%
Interfund Payments for Service, Contingencies & Depreciation	\$259,306	\$182,985	\$865,447	\$29,531	\$977,052	\$111,605	12.90%
Total Expenditures	\$3,574,192	\$3,587,649	\$5,008,072	\$4,102,602	\$4,660,536	-\$347,536	-6.94%
Revenue							
Licenses and Permits	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Intergovernmental Revenues	\$0	\$0	\$0	\$3,750	\$0	\$0	0.00%
Charges for Goods and Services	\$1,800	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.00%
Miscellaneous Revenues	\$274,652	\$281,187	\$216,984	\$221,591	\$231,516	\$14,532	6.70%
Other Financing Sources & Non-Re	\$454,782	\$110,163	\$105,000	\$105,000	\$105,000	\$0	0.00%
Total Finance Revenue	\$731,234	\$393,150	\$323,784	\$332,141	\$338,316	\$14,532	4.49%
Use of Equipment Replacement Fund Balance			\$75,000		\$0	\$29,064	38.75%
Use of Unemployment Fund Balance			\$2,000		\$2,500	\$58,128	2906.40%
General Fund Subsidy	\$2,842,958	\$3,194,499	\$4,607,288	\$3,770,461	\$4,319,720	-\$287,568	-6.24%
Total Resources	\$3,574,192	\$3,587,649	\$5,008,072	\$4,102,602	\$4,660,536	-\$347,536	-6.94%

Expenditures By Fund	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
General Fund	\$3,333,638	\$3,383,032	\$4,756,322	\$3,844,715	\$4,453,200	-\$303,122	(6.37%)
Equipment Replacement Fund	\$219,951	\$198,909	\$241,750	\$247,887	\$197,336	-\$44,414	(18.37%)
Unemployment Fund	\$20,603	\$5,708	\$10,000	\$10,000	\$10,000	\$0	0.00%
Total Fund Expenditures	\$3,574,192	\$3,587,649	\$5,008,072	\$4,102,602	\$4,660,536	-\$347,536	(6.94%)
Revenue By Fund							
General Fund	\$8,166	\$7,634	\$6,800	\$12,186	\$6,800	\$0	0.00%
Equipment Replacement Fund	\$709,749	\$372,065	\$308,984	\$312,983	\$324,016	\$15,032	4.86%
Unemployment Fund	\$13,319	\$13,451	\$8,000	\$6,972	\$7,500	-\$500	(6.25%)
Total Fund Revenue	\$731,234	\$393,150	\$323,784	\$332,141	\$338,316	\$14,532	4.49%

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment and applicable step increases.
- Extra-Help salaries increased to reflect market adjustment.

Personnel Benefits

- Includes changes in health benefit costs, changes in employer contribution for PERS, adjustments in L&I calculations, and changes in Medicare and Social Security replacement based on adjustments to salaries.

Supplies

- One-time funding of \$175,000 for the implementation of the citywide telephone system was removed.



Finance 2009 Budget

- Includes \$51,500 that has been included to purchase replacement computers in the Equipment Replacement Fund.
- Small Tools/Equipment and Software were both increased by \$6,000 in IT Operations and Security Administration

Other Services & Charges

- One-time funding totaling \$7,650 was added for consultant services to upgrade the version of the City's financial software.
- One-time funding of \$75,000 has been removed in the GIS program for digital aerial photography and mapping.
- One-time funding totaling \$50,000 in the Information Technology Plan for the integration of core systems, citywide security initiative, and training on City core system projects has been removed
- One-time funding of \$15,000 to facilitate the Long-Range Financial Planning Citizen Advisory Committee has been removed.
- One-time funding of \$55,000 for the implementation of the new phone system has been removed.
- Insurance premiums decreased by \$16,300.
- Telephone services were reduced by \$107,000 to recognize savings as a result of the installation of the new phone system.
- Repairs and maintenance for the new phone system was increased by \$16,000
- City-wide membership costs for organizations such as Association of Washington Cities increased by \$8,394.

Intergovernmental Services

- Since the City will not be holding any elections during 2008, election related costs have been reduced by \$56,170. King County bill the City for election costs in the subsequent year.
- Funding in IT Operations & Security Administration for I-NET services was increased by \$2,900. I-net is a fiber optic communications network providing broadband network services to several local government and non-profit agencies.

Capital Outlay

- Funding totaling \$24,600 for the purchase of web servers in conjunction with the upgrade of the City's financial system was removed.
- The funding level was increased by \$15,243 for replacement vehicles in keeping with the City's vehicle replacement plan.
- Reduction in capital outlay funding for technical equipment of \$111,157 from the 2008 level, as the focus for 2009 is on the replacement of items that fall under the supplies category.

Interfund Payments for Services

- Increased the amount paid annually into the replacement fund by \$ 6,661 for the replacement of city copiers.



Finance 2009 Budget

- Reduced the annual maintenance and operations cost for citywide pool vehicles by \$2,453.

Citywide Contingencies

- Contingency increased by \$77,858 from the current 2008 level to allocate towards the cost to move into the new City Hall and \$30,000 for the potential purchase of a vehicle for the Construction Inspector Supervisor.

FINANCE ADMINISTRATION

PROGRAM PURPOSE:

Finance Administration is responsible for the overall leadership and management of the department. The division focuses on process and policy development and provides general administrative support to all Finance divisions.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

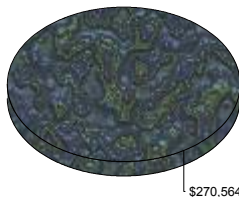
Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Received a clean audit opinion on the financial statements	YES	YES	YES	YES	YES

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Finance FTE per 1,000 population	0.32	0.34	0.34	0.34	0.34

2008 Budget

Program Expenditures	270,564
Program Revenue	0
General Support	270,564

Program Revenue vs General Support

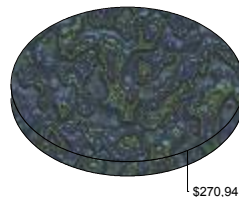


■ @Support	100.0%
□ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	270,941
Program Revenue	0
General Support	270,941

Program Revenue vs General Support



■ @Support	100.0%
□ @Revenue	0.0%
Total:	100.0%

FINANCIAL PLANNING AND ACCOUNTING SERVICES

PROGRAM PURPOSE:

This program provides financial analysis, financial reporting, accounting services, and financial planning to support City departments making fiscal and organizational decisions resulting in the optimization of city resources.

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Actual revenue collections compared to projected revenues.	104.1%	102.7%	103.02%	97% -105%	97% -105%
Basis points in which investment returns exceed the City's benchmark	75	-37	-15	50	25
Percentage of customers rating services as good or excellent	97.8%	96.7%	96.7%	97.0%	97.0%
Percentage of customers rating the Budget Division services as good or excellent	100%	98%	98%	98%	98%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Financial planning and accounting services as a % of the City's operating budget.	2.6%	2.6%	2.7%	2.7%	2.4%
Number of accounts payable checks processed per dedicated FTES.	4,042	3,621	3,648	3,950	4,050
Number of payroll checks processed per dedicated FTES.	5,934	6,112	6,214	6,300	6,400

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of accounts payable checks	4,000	3,621	3,700	3,950	4,050
Number of payroll checks processed	5,975	6,112	6,200	6,300	6,400

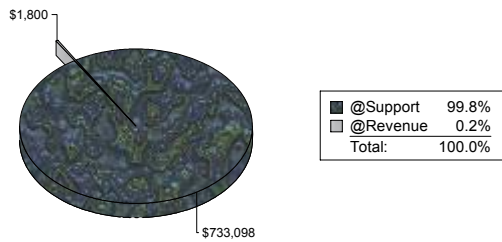
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	8.5	8.5	8.63	8.63	8.63

FINANCIAL PLANNING AND ACCOUNTING SERVICES

2008 Budget

Program Expenditures	734,898
Program Revenue	1,800
General Support	733,098

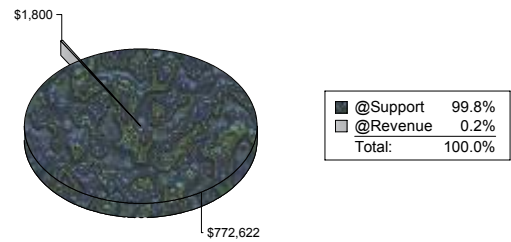
Program Revenue vs General Support



2009 Budget

Program Expenditures	774,422
Program Revenue	1,800
General Support	772,622

Program Revenue vs General Support



PURCHASING SERVICES

PROGRAM PURPOSE:

Purchasing provides City departments with knowledge and resources to obtain goods and services for the best value, while complying with applicable Federal, State, and City procurement regulations

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Number of protests filed per \$25 million purchased	0	0	0	0	0
Percentage of awards and solicitations made without protest	97%	100%	100%	100%	100%
Percentage of customers rating the Purchasing Division services as good or excellent	89%	88%	88%	90%	90%
Percentage of internal customers rating the Purchasing Division timeliness of services as good or excellent	89%	88%	88%	90%	90%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Dollar Amount of Central Purchasing Office Purchases per Central Purchasing Office FTE	\$14.8M	\$24.6M	\$28.1M	\$25.0M	\$25.0M
Number of Purchasing transactions per FTE	385	209	209	215	215
Percentage of purchasing transactions conducted using procurement and credit cards	2.27%	2.0%	3.0%	3.0%	3.0%

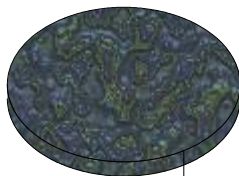
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.62	1.62	1.75	1.75	1.75
Number of protests filed and sustained	0	0	0	0	0

PURCHASING SERVICES

2008 Budget

Program Expenditures	174,460
Program Revenue	0
General Support	174,460

Program Revenue vs General Support



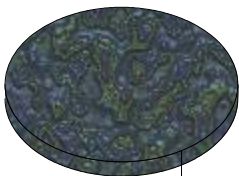
\$174,460

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	184,837
Program Revenue	0
General Support	184,837

Program Revenue vs General Support



\$184,837

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

GEOGRAPHICAL INFORMATION SYSTEMS

PROGRAM PURPOSE:

Geographical Information Systems manages enterprise wide data so that it is readily available to City departments to support their decision-making and planning processes.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of customers rating the GIS services as good or excellent		98%	98%	98%	98%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Number of Service Requests completed per FTE	126	147	150	150	150

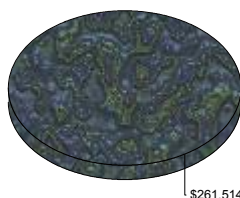
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Service Requests	126	147	150	150	150

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1	1.05	1.05	1.05	1.05

2008 Budget

Program Expenditures	261,514
Program Revenue	0
General Support	261,514

Program Revenue vs General Support

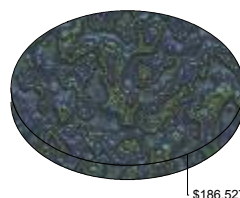


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	186,527
Program Revenue	0
General Support	186,527

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

INFORMATION TECHNOLOGY STRATEGIC PLAN IMPLEMENTATION

PROGRAM PURPOSE:

Information Technology Strategic Plan Implementation provides needs assessment, justification, alternatives analysis, oversight, project management, and on-site consultation advisory services to City departments/staff to successfully deliver projects in the City's IT Strategic Plan, aimed at enhancing service levels and streamlining business processes through the utilization of technology.

STRATEGIC OBJECTIVES:

Governmental Excellence

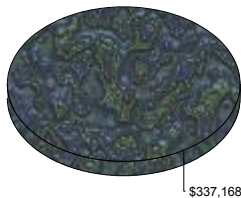
Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Information Technology Strategic Plan expenditures as a percentage of the City's operating budget	1.8%	1.1%	1.1%	2.0%	.84%

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	2.35	2.35	2.35	1.55	1.55
Total capital expenditures for IT activities and equipment	\$479,039	\$319,019	\$290,000	\$300,000	\$300,000

2008 Budget

Program Expenditures	337,168
Program Revenue	0
General Support	337,168

Program Revenue vs General Support

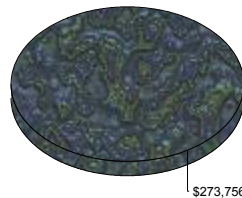


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	273,756
Program Revenue	0
General Support	273,756

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

INFORMATION TECHNOLOGY OPERATIONS AND SECURITY ADMINISTRATION

PROGRAM PURPOSE:

IT Operations and Security Administration provides technology infrastructure that supports the daily operations of City departments in achieving their goals and objectives.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Help Desk calls resolved within 8 hours	63%	65%	66%	68%	70%
Percentage of customers rating the Information Technology Division services as good or excellent	93%	88%	88%	90%	90%
Percentage of help desk calls resolved and/or repaired within 24 hours	98.5%	95%	95%	95%	95%
Percentage of Help Desk calls resolved at time of call	32%	33%	33%	34%	35%
Percentage of Help Desk calls resolved within 4 hours	54%	55%	55%	56%	59%
Percentage of telephone system problems resolved within 24 hours	73%	70%	68%	73%	75%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Central info tech operating maintenance and capital expenditures per workstation.	\$6,065	\$5,451	\$5,900	\$5,800	\$5,700
Central IT operating & maintenance expenditures per workstation (excluding telephone service)	\$3,044	\$2,926	\$3,000	\$3,000	\$2,900
Information technology operating and maintenance expenditures as a percentage of the City's operating budget	2.4%	3.0%	2.3%	3.3%	3.25%
Number of workstations per Central IT FTE	36.42	33	35	35	37

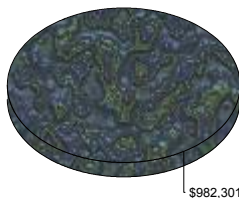
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	4.45	4.4	4.4	4.4	4.4

INFORMATION TECHNOLOGY OPERATIONS AND SECURITY ADMINISTRATION

2008 Budget

Program Expenditures	982,301
Program Revenue	0
General Support	982,301

Program Revenue vs General Support

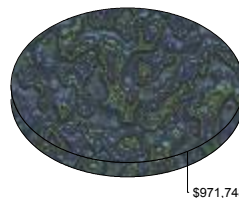


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	971,748
Program Revenue	0
General Support	971,748

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

GRANT RESEARCH & DEVELOPMENT

PROGRAM PURPOSE:

The Grant Development program coordinates and supports all City Departmental grant seeking efforts designed to increase resources available for General Fund and Capital Improvement Program Budgets

STRATEGIC OBJECTIVES:

Economic Vitality and Financial Stability

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of customers rating the Grant Development services as good or excellent	100%	92%	92%	94%	94%
Percentage of grant applications successfully awarded	60%	64%	89%	60%	60%
Percentage of internal customers rating Grant Assistance overall services as good or excellent		92%	92%	94%	94%

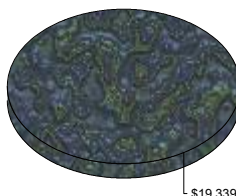
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Grant Applications Submitted	14	28	20	15	14

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	.20	.20	.20	.20	.20

2008 Budget

Program Expenditures **19,339**
 Program Revenue **0**
 General Support **19,339**

Program Revenue vs General Support

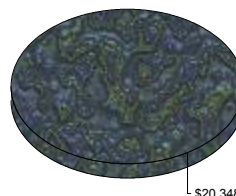


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures **20,348**
 Program Revenue **0**
 General Support **20,348**

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

INTERGOVERNMENTAL PARTICIPATION

PROGRAM PURPOSE:

City participation in organizations that provide a forum for city staff and/or council members to address federal, state, and regional issues and that provide financial or legislative support to the City. Includes the following organizations: Seashore Transportation Forum, Suburban Cities, Association of Washington Cities, Economic Development Council of Seattle & King County, National League of Cities, Puget Sound Regional Council, Puget Sound Clean Air Agency, and the Shoreline Chamber of Commerce.

STRATEGIC OBJECTIVES:

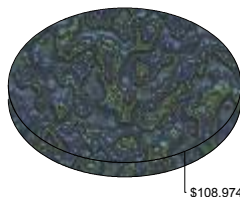
Governmental Excellence

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Program expenditures as a percentage of the City's total operating budget	0.34%	0.29%	0.36%	0.35%	0.36%

2008 Budget

Program Expenditures	108,974
Program Revenue	0
General Support	108,974

Program Revenue vs General Support

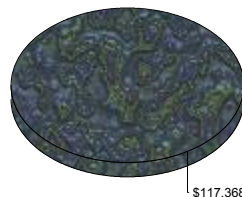


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	117,368
Program Revenue	0
General Support	117,368

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%



This Page Has Been Intentionally Left Blank



Human Resources





Human Resources 2009 Budget

Mission Statement

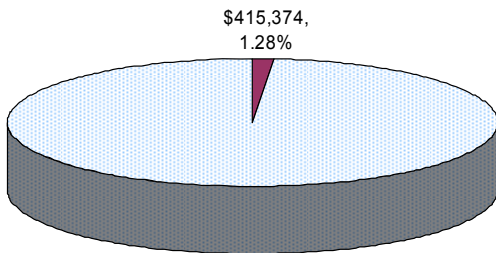
The mission of Human Resources is to foster and support our organizational values and goals to attract, retain and develop a professional and committed workforce that provides the highest quality and value in customer service

Department Programs

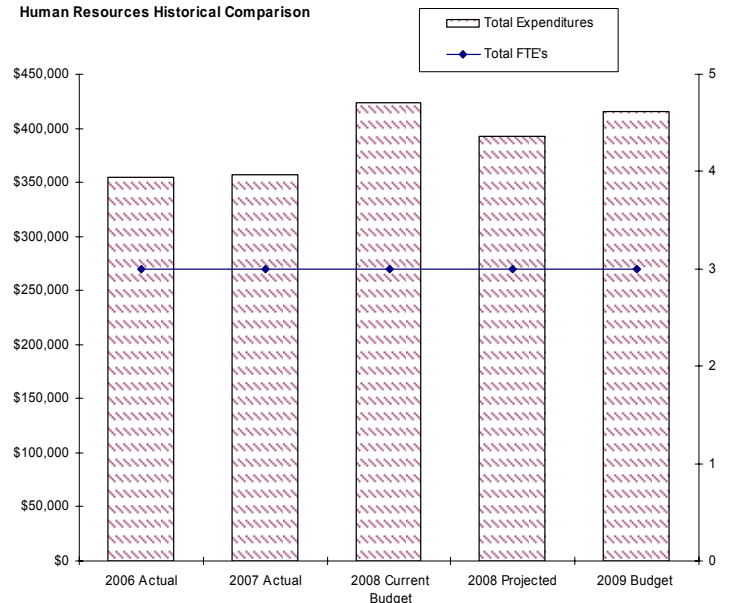
Employment Recruitment and Compensation Administration

3.0 FTE

2009 Human Resources as a Share of the General Fund



Human Resources Historical Comparison





Human Resources 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Governmental Excellence

- Implemented citywide Customer Service Training.
- Expanded menu of testing and other tools for use during selection process for City employment.
- Developed and implemented "Quality Hiring Survey" for regular City employment positions.
- Reviewed, expanded and processed classification and specification salary survey.
- Worked with the Leadership Team to develop action plans resulting from the 2007 Employee Satisfaction Survey.
- Provided citywide training to enhance interdepartmental teamwork.
- Developed and implemented new and innovative recruitment methods to expand and strengthen our applicant pools for City employment such as advertising on national employment websites (Jobdango, CareerBuilders, etc.) and using a brochure type announcement for certain positions.
- Participated on the Construction Transition and Employee Space Committees in preparation for the move to the new City Hall building.
- Updated Safety, Family Medical Leave Act and other state policies to be compliant with recent changes.
- Administered the process for the two-year Vehicle Use Policy Update.

2009 Key Department Objectives in Support of the City's Strategic Objectives:

Governmental Excellence

- Develop and implement citywide ethics training.
- Create additional celebration of citywide diversity events.
- Develop guidelines for departments to use for City values discussions.
- Collaborate with the Leadership Team to develop leadership competencies.
- Sponsor training on learning how to bridge generational gaps in the workplace.
- Participate in planning, implementing and training associated with IFAS 7i upgrade, Employee Online, tracking tools, etc.



Human Resources 2009 Budget

Human Resources 2006 - 2009 Budget Comparison By Program							
Program Budget	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Employment Recruitment and Compensation Administration	\$354,183	\$357,459	\$423,440	\$392,610	\$415,374	-\$8,066	(1.90%)
Total Program Budget	\$354,183	\$357,459	\$423,440	\$392,610	\$415,374	-\$8,066	(1.90%)
Program Revenue							
Other Revenue	\$1,031	\$1,753	\$8,000	\$11,356	\$8,000	\$0	0.00%
General Fund Subsidy	\$353,152	\$355,706	\$415,440	\$381,254	\$407,374	-\$8,066	-1.94%
Total Resources	\$354,183	\$357,459	\$423,440	\$392,610	\$415,374	-\$8,066	-1.90%
Department Statistics							
Total FTE's	3.00	3.00	3.00	3.00	3.00	0	0.00%

Human Resources 2006 - 2009 Budget Comparison By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$205,487	\$222,531	\$231,713	\$231,713	\$246,702	\$14,989	6.47%
Personnel Benefits	\$50,284	\$58,256	\$64,231	\$64,231	\$70,026	\$5,795	9.02%
Supplies	\$12,788	\$10,611	\$8,900	\$8,900	\$8,900	\$0	0.00%
Other Services & Charges	\$85,624	\$66,061	\$118,596	\$87,746	\$89,746	-\$28,850	-24.33%
Intergovernmental Services	\$0	\$0	\$0	\$20	\$0	\$0	0.00%
Total Expenditures	\$354,183	\$357,459	\$423,440	\$392,610	\$415,374	-\$8,066	-1.90%
Revenue							
Other Revenue	\$1,031	\$1,753	\$8,000	\$11,356	\$8,000	\$0	0.00%
General Fund Subsidy	\$353,152	\$355,706	\$415,440	\$381,254	\$407,374	-\$8,066	-1.94%
Total Resources	\$354,183	\$357,459	\$423,440	\$392,610	\$415,374	-\$8,066	-1.90%
Department Statistics							
Total FTE's	3.00	3.00	3.00	3.00	3.00	0	0.00%
% of General Fund	1.23%	1.08%	1.30%	1.23%	1.28%	(0.01%)	-0.99%

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment and applicable step increases.

Personnel Benefits

- Includes changes in health benefit costs, changes in the employer contribution for PERS and changes in Medicare and Social Security replacement based on adjustments to salaries.



Human Resources 2009 Budget

Other Services & Charges

- The decrease of \$28,850 in this category is the result of:
 - Reducing advertising by \$30,000 as a result of using more online advertising methods.
 - Increasing professional services by \$2,000 to cover higher Flex-Plan administration fees based on higher enrollment.
 - Reducing postage by \$850 based on historical usage.

EMPLOYEE RECRUITMENT, COMPENSATION ADMINISTRATION & ORGANIZATIONAL DEVELOPMENT

PROGRAM PURPOSE:

This program creates an environment which attracts, retains and develops a professional and committed workforce to support delivery of the highest quality public services to Shoreline residents.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Benefits as a percentage of Salaries & Benefits	21.2%	21.2%	22.9%	24.9%	24.4%
Percentage of customers rating Human Resources services as good or excellent	92%	87%	87%	90%	90%
Percentage of employees who rate the City of Shoreline as one of the best organizations to work for compared to other organizations	73%	73%	76%	76%	79%
Percentage of employees who would recommend Working for the City to a friend	89%	89%	88%	88%	90%
Percentage of regular staff who terminated employment during the year	15%	11%	8%	6.2%	7%
Salary and Benefits as a Percent of the Operating Budget	35.90%	33.19%	31.49%	35.00%	35.00%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average number of working days for external recruitment (PT/FT)	58	56	32	40	33
Human resource budget as a percent of the operating budget	1.4%	1.4%	1.4%	1.4%	1.3%
Ratio of human resources FTE's to total benefitted FTE's	1:46.6	1:48.8	1:48.8	1:48.8	1:48:8

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of position recruitments conducted (FT, PT, EH)	45	37	38	30	33
Number of training sessions conducted or sponsored		N/A	30	27	30

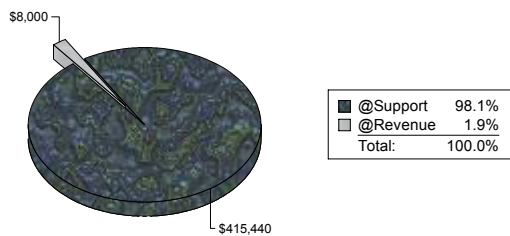
EMPLOYEE RECRUITMENT, COMPENSATION ADMINISTRATION & ORGANIZATIONAL DEVELOPMENT

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3	3	3	3	3

2008 Budget

Program Expenditures	423,440
Program Revenue	8,000
General Support	415,440

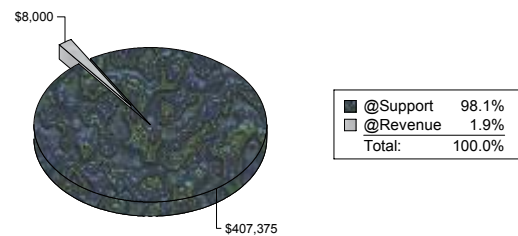
Program Revenue vs General Support



2009 Budget

Program Expenditures	415,375
Program Revenue	8,000
General Support	407,375

Program Revenue vs General Support





Police

POLICE





Police 2009 Budget

Mission Statement

"The mission of the Shoreline Police Department is to prevent crime and create an environment where people feel safe, while providing quality, professional law enforcement services designed to improve public safety."

2009 Department Programs

Administration

1.0 FTE
5.0 Contract FTE

Patrol

0.0 FTE
28.0 Contract FTE

Investigations Crimes Analysis

0.0 FTE
4.0 Contract FTE

Street Crimes Investigations

0.0 FTE
4.0 Contract FTE

Traffic Enforcement

0.0 FTE
5.0 Contract FTE

Special Support Services

0.0 FTE
(contracted service)
Indirect Equivalent
to 13.31 FTE

School Resource Officer Program

0.0 FTE
1.0 Contract FTE

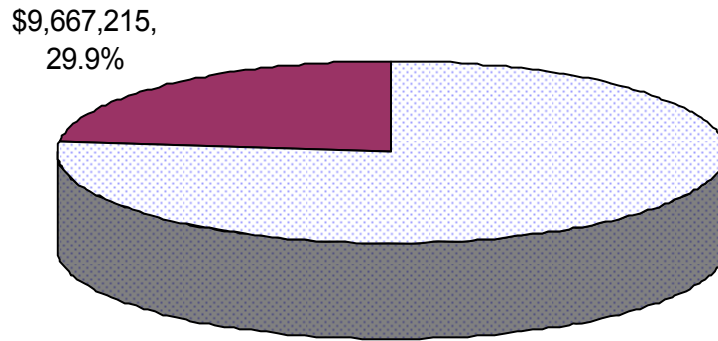
Community Storefronts

0.0 FTE
2.0 Contract FTE

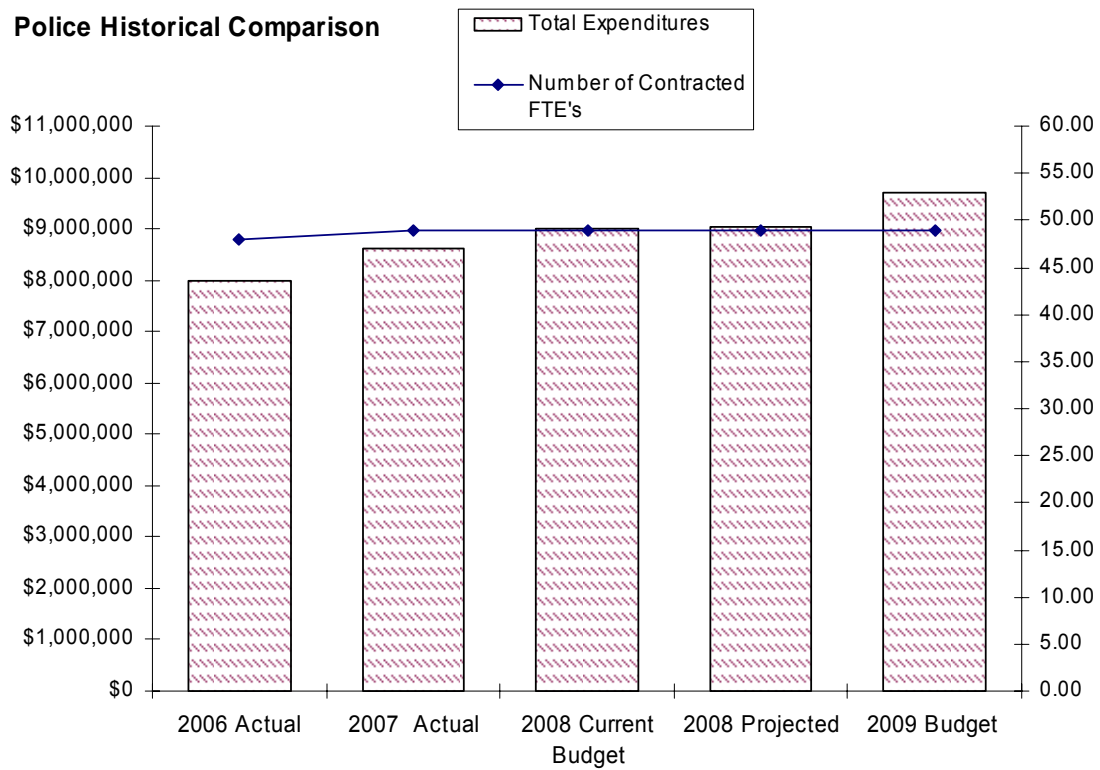


Police 2009 Budget

2009 Police Services General Fund Portion as a Share of the General Fund



Police Historical Comparison





Police 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Improved the Shoreline police response in the city emergency operations plan through drills involving a train derailment event. This event was coordinated through utilization of the Police and Fire Emergency Operations Centers, following National Incident Management System/Incident Command System training mandates.
- Continued to implement the auto theft action plan including the sale of the "Club" anti-auto theft device.
- Continued to implement and enforce a traffic enforcement plan in cooperation with the City Neighborhood Traffic Safety Program and the Shoreline School District.
- Strengthened the Civil Abatement Program in coordination with Code Enforcement program.
- Increased active block watch programs and hired a new Eastside Storefront Officer, Greg McKinney.
- Increased public involvement in Police sponsored events, including National Night Out Against Crime.
- Established a safety committee to enhance neighborhood/student safety and awareness through cooperation with Shoreline Fire, the Shoreline School District and City staff.

2009 Key Department Objectives in Support of the City's Strategic Objectives

Safe and Attractive Neighborhoods and Business Districts

- Continue to work with the Shoreline Emergency Management Coordinator to enhance response to major events.
- Continue the implemented auto theft action plan.
- Continue the implemented traffic enforcement enhancement plan.
- Implement the Anti-Graffiti program throughout the City of Shoreline in partnership with the School District, businesses and community groups.
- Increase active block watch programs.
- In cooperation with Public Works, identify high traffic accident areas and work to reduce the number of traffic collisions.
- Establish a safety committee to enhance neighborhood/student safety and awareness through cooperation with Shoreline Fire, the Shoreline School District and city staff.
- Continue to implement and enhance the Memory Impaired Assistance Program throughout the City of Shoreline.
- Continuing joint training with the Shoreline Fire Department in the areas of crime scene management.



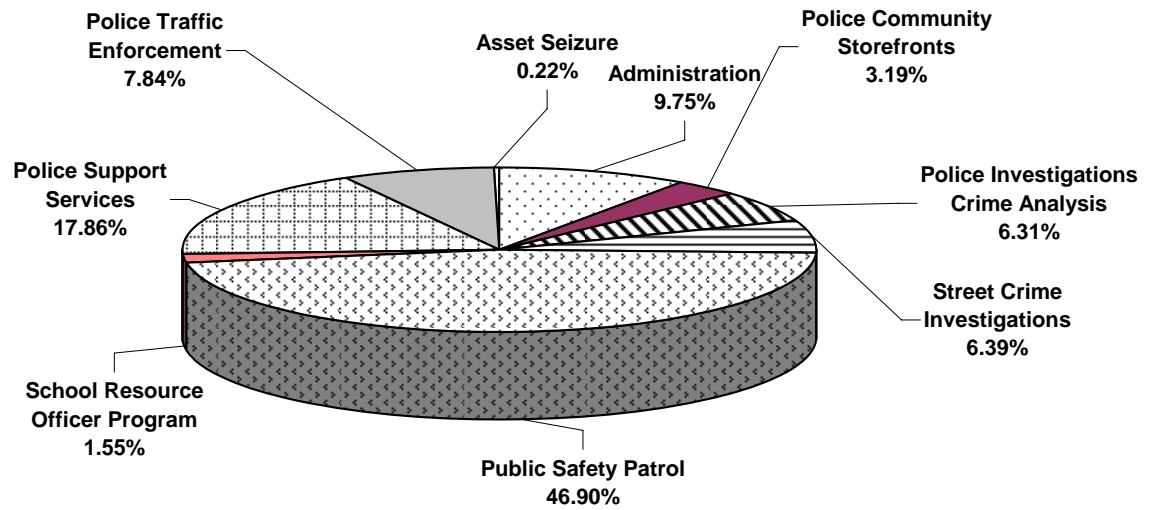
Police 2009 Budget

Police 2006 - 2009 Budget Comparison By Program							
Program Budget	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Administration	\$777,370	\$830,656	\$895,257	\$900,173	\$944,769	\$49,512	5.53%
Police Community Storefronts	\$260,841	\$273,022	\$281,795	\$286,738	\$308,777	\$26,982	9.58%
Police Investigations Crime Analysis	\$921,389	\$1,036,781	\$561,269	\$567,232	\$611,222	\$49,953	8.90%
Street Crime Investigations	\$0	\$0	\$573,865	\$574,420	\$619,507	\$45,642	7.95%
Police Patrol	\$3,760,370	\$3,991,682	\$4,051,057	\$4,147,796	\$4,543,549	\$492,492	12.16%
School Resource Officer Program	\$147,829	\$134,761	\$138,978	\$138,978	\$149,969	\$10,991	7.91%
Police Support Services	\$1,545,563	\$1,628,108	\$1,760,673	\$1,675,173	\$1,730,279	-\$30,394	-1.73%
Police Traffic Enforcement	\$537,384	\$693,871	\$726,430	\$709,255	\$759,143	\$32,713	4.50%
Teen Recreation*	\$32,911	\$29,019	\$0	\$0	\$0	\$0	0.00%
Asset Seizure	\$9,152	\$13,567	\$21,500	\$24,000	\$21,500	\$0	0.00%
Total Program Budget	\$7,992,809	\$8,631,467	\$9,010,824	\$9,023,765	\$9,688,715	\$677,891	7.52%
Program Revenue							
Administration	\$0	\$660	\$2,600	\$500	\$1,000	-\$1,600	-61.54%
Storefronts	\$0	\$1,469	\$0	\$100	\$0	\$0	0.00%
Police Investigations Crime Analysis	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Street Crime Investigations	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Public Safety Patrol	\$1,288,718	\$1,390,497	\$1,392,784	\$1,420,531	\$1,466,441	\$73,657	5.29%
School Resource Officer Program	\$78,960	\$60,432	\$31,110	\$31,110	\$44,171	\$13,061	41.98%
Police Support Services	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Police Traffic Enforcement	\$28,090	\$92,027	\$32,500	\$14,621	\$10,000	-\$22,500	-69.23%
Teen Recreation*	\$10,269	\$10,584	\$10,510	\$10,699	\$10,837	\$327	3.11%
Asset Seizure	\$5,674	\$19,946	\$21,500	\$24,655	\$21,500	\$0	0.00%
Total Program Revenue	\$1,411,711	\$1,575,615	\$1,491,004	\$1,502,216	\$1,553,949	\$62,945	4.22%
Use of Asset Seizure Fund Balance	\$3,478	-\$6,379	\$0	-\$655	\$0	\$0	0.00%
General Fund Subsidy	\$6,577,620	\$7,062,231	\$7,519,820	\$7,522,204	\$8,134,766	\$614,946	8.18%
Total Resources	\$7,992,809	\$8,631,467	\$9,010,824	\$9,023,765	\$9,688,715	\$677,891	7.52%



Police 2009 Budget

2009 Police Program Breakdown





Police 2009 Budget

Police 2006 - 2009 Operating Budget Comparison By Object							
Object Category	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salary	\$45,958	\$49,179	\$51,627	\$60,562	\$54,290	\$2,663	5.2%
Personnel Benefits	\$15,440	\$17,672	\$19,842	\$21,180	\$21,815	\$1,973	9.94%
Supplies	\$42,680	\$48,579	\$47,600	\$33,100	\$31,900	-\$15,700	-32.98%
Other Services & Charges	\$62,765	\$62,237	\$75,373	\$65,588	\$70,544	-\$4,829	-6.41%
Intergovernmental Services	\$7,816,412	\$8,443,408	\$8,806,547	\$8,833,500	\$9,505,966	\$699,419	7.9%
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$9,554	\$10,392	\$9,835	\$9,835	\$4,200	-\$5,635	(57.3%)
Total Expenditures	\$7,992,809	\$8,631,467	\$9,010,824	\$9,023,765	\$9,688,715	\$677,891	7.5%
Revenue Source							
Taxes	\$1,189,798	\$1,297,341	\$1,293,050	\$1,320,440	\$1,361,750	\$68,700	5.3%
Intergovernmental Revenues	\$197,208	\$179,881	\$163,854	\$149,121	\$161,699	-\$2,155	(1.3%)
Charges for Goods and Services	\$450	\$902	\$2,600	\$900	\$1,000	-\$1,600	
Fines and Forfeits	\$18,581	\$75,741	\$10,000	\$7,000	\$8,000	-\$2,000	(20.0%)
Miscellaneous Revenues	\$5,674	\$21,750	\$21,500	\$24,755	\$21,500	\$0	0.0%
Total Revenue	\$1,411,711	\$1,575,615	\$1,491,004	\$1,502,216	\$1,553,949	\$62,945	4.2%
Use of Asset Seizure Fund Balance	\$3,478	-\$6,379	\$0	-\$655	\$0	\$0	0.0%
General Fund Subsidy	\$6,577,620	\$7,062,231	\$7,519,820	\$7,522,204	\$8,134,766	\$614,946	8.2%
Total Resources	\$7,992,809	\$8,631,467	\$9,010,824	\$9,023,765	\$9,688,715	\$677,891	7.5%
Department Statistics							
General Fund Portion of Police as a % of Total General Fund	27.72%	26.15%	27.55%	28.09%	29.90%	2.35%	8.5%
Number of FTE's	1.00	2.00	1.00	1.00	1.00	0.00	0.0%
Number of Contracted FTE's	48.00	49.00	49.00	49.00	49.00	0.00	0.00%

The Police Department budget includes two City funds, the General Fund and the Asset Seizure Fund. The fund breakdown is displayed below.

Budget by Fund	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
General Fund Expenditures	\$7,983,657	\$8,617,900	\$8,989,324	\$8,999,765	\$9,667,215	\$677,891	7.5%
Asset Seizure Fund Expenditures	\$9,152	\$13,567	\$21,500	\$24,000	\$21,500	\$0	0.0%
Total Expenditures	\$7,992,809	\$8,631,467	\$9,010,824	\$9,023,765	\$9,688,715	\$677,891	7.52%



Police 2009 Budget

2009 Key Department Budget Changes

Salaries

- Includes the 5.22% market adjustment and applicable step increases for the 1.0 City FTE

Personnel Benefits

- Includes changes in health benefit costs, changes in employer contribution for PERS, adjustments in L&I calculations, and changes in Medicare and Social Security replacement based on adjustments in salaries for the 1.0 City FTE.

Supplies

- Removed grant funding of \$15,500 for radar equipment and a car camera.

Other Services & Charges

- Decrease of \$4,829 in this category is a result of:
 - \$3,709 in utility cost decreases the Police Station and the Community Storefronts.
 - \$1,000 decrease in repair and maintenance costs for radar and lidar calibration.

Intergovernmental Services

- The King County Contract for Police Services is increasing by \$699,419 or 7.9%. The increase includes projected increases for salaries and benefits along with other associated costs.

Capital Outlays

- No expenditures

Interfund Payments for Service

- Decreased by \$5,635 due to savings in vehicle operations and maintenance.

POLICE ADMINISTRATION

PROGRAM PURPOSE:

Administration establishes policy and priorities in order to deliver police services in Shoreline based upon Council direction and community input

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Complaints by citizens against Shoreline Police Officers	2	8	5	6	5
Part I Crime Rates Per 1,000 Residents	47.8	41.9	34	40	40
Percentage of citizens very satisfied or somewhat satisfied with the overall quality of local police protection	79%	75%	75%	76%	76%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Police Costs Per Capita	\$136.9	\$153.5	\$162.02	\$168.85	\$180.8

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Police Contacts	28,213	29,506	25,249	29,750	28,000

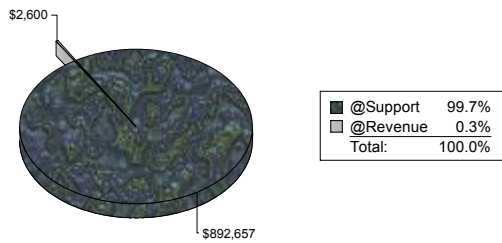
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	5	5	5	5	5
Budgeted FTEs	1	1	1	1	1

POLICE ADMINISTRATION

2008 Budget

Program Expenditures	895,257
Program Revenue	2,600
General Support	892,657

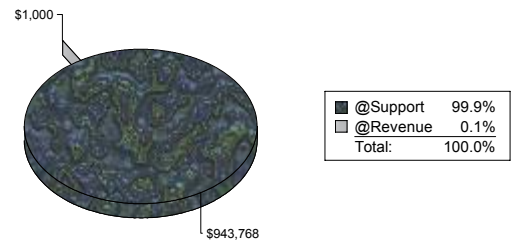
Program Revenue vs General Support



2009 Budget

Program Expenditures	944,768
Program Revenue	1,000
General Support	943,768

Program Revenue vs General Support



POLICE PATROL

PROGRAM PURPOSE:

Patrol responds to calls for service, enforces criminal laws and performs self-initiating activity to keep citizens safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of citizens feeling safe in their neighborhood at night	69%	71%	71%	77%	77%
Percentage of citizens feeling safe in their neighborhood during the day	91%	92%	92%	96%	96%
Response Time to Priority 1 Calls (minutes)	6.71	7.00	6.83	6.80	6.83
Response Time to Priority 2 Calls (minutes)	11.59	11.36	11.49	11.40	11.49
Response time to Priority X Calls (minutes)	3.98	3.91	3.75	4.00	3.75

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Alternative Calls Handled	963	830	651	960	750
Number of dispatched calls for service.	14,115	13,663	12,096	13,900	13,000
Number of Self-initiated Police Activities	14,615	15,844	13,153	16,000	15,000

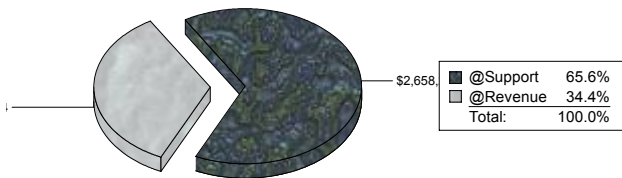
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	28	28	28	28	28

POLICE PATROL

2008 Budget

Program Expenditures	4,051,057
Program Revenue	1,392,784
General Support	2,658,273

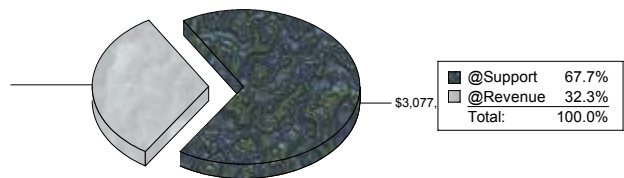
Program Revenue vs General Support



2009 Budget

Program Expenditures	4,543,549
Program Revenue	1,466,441
General Support	3,077,108

Program Revenue vs General Support



POLICE INVESTIGATIONS CRIME ANALYSIS

PROGRAM PURPOSE:

To investigate crime and solve cases in order to keep the community safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Number of cases closed and cleared by arrest (Part I and Part II Crimes)	1,377	1,544	1,404	1,400	1,450

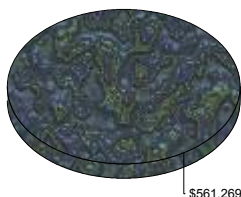
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Adult Charges & Arrest	1,357	1,811	1,753	1,800	1,800
Number of Juvenile Charges & Arrest	214	230	190	210	215
Part I crime	2,507	2,212	1,830	2,000	2,000

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	3.92	4.0	4.0	4.0	4.0

2008 Budget

Program Expenditures	561,269
Program Revenue	0
General Support	561,269

Program Revenue vs General Support

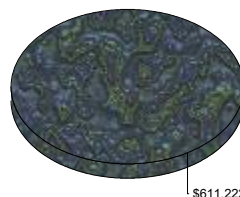


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	611,222
Program Revenue	0
General Support	611,222

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

POLICE TRAFFIC ENFORCEMENT

PROGRAM PURPOSE:

The Traffic Unit provides motorist education and enforces traffic laws, with the City of Shoreline in order to keep motorists and citizens safe.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of citizens who are satisfied or very satisfied with the enforcement of local traffic laws.	64%	57%	57%	67%	67%

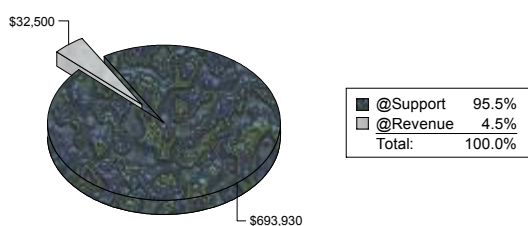
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of citizen traffic complaints referred to Police Department	188	126	58	100	60
Number of collisions with police response.	555	564	483	450	440
Number of Traffic Citations	5,523	9,231	8,968	7,000	7,500

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	4	4	5	5	5

2008 Budget

Program Expenditures	726,430
Program Revenue	32,500
General Support	693,930

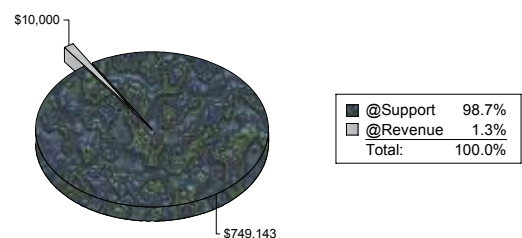
Program Revenue vs General Support



2009 Budget

Program Expenditures	759,143
Program Revenue	10,000
General Support	749,143

Program Revenue vs General Support



STREET CRIME INVESTIGATIONS

PROGRAM PURPOSE:

The Street Crimes Unit proactively responds to crimes such as narcotics activities, code violations in the adult entertainment industry and vice activities in the City; to investigate these crimes and solve cases in order to keep the community safe and improve the quality of life for residents.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Felony Charges Filed	155	123	104	125	125
Misdemeanor cases closed "Cleared by Arrest"	111	124	51	110	100
Number of Assigned Narcotic Activity Reports (neighborhood drug complaints)	15	35	30	30	30
Number of Narcotics Investigations	85	157	100	100	100
Number of Vice Arrests	59	49	45	50	50

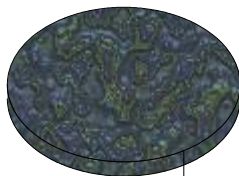
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	3.08	3.0	3.0	4.0	4.0

STREET CRIME INVESTIGATIONS

2008 Budget

Program Expenditures	573,865
Program Revenue	0
General Support	573,865

Program Revenue vs General Support



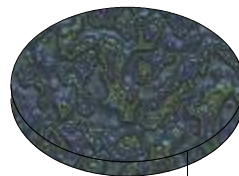
\$573,865

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	619,507
Program Revenue	0
General Support	619,507

Program Revenue vs General Support



\$619,507

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

POLICE SUPPORT SERVICES (911 CENTER, MAJOR CRIME INVESTIGATION, CANINE SERVICES, ETC.)

PROGRAM PURPOSE:

Support Services provides emergency communications and special investigation on major crimes in order to solve cases committed in Shoreline and apprehend offenders.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Dispatched calls for service	14,115	13,663	12,096	12,500	12,100
Number of Air Support (Helicopter) Flight Hours	7	9.2	12.1	9	11
Number of Bomb Disposal Unit responses	5	6	4	6	4
Number of canine calls for service	63	73	55	75	60
Number of Hostage & Barricade Incidents	6	5	3	5	4
Number of major accident reconstruction incidents (3 year average)	23	12	12	12	12
Total number of canine hours of service	120	109	85.5	120	100

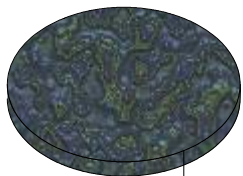
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	10.28	10.88	10.92	11.18	13.31

POLICE SUPPORT SERVICES (911 CENTER, MAJOR CRIME INVESTIGATION, CANINE SERVICES, ETC.)

2008 Budget

Program Expenditures	1,760,673
Program Revenue	0
General Support	1,760,673

Program Revenue vs General Support



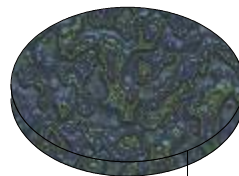
■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

-\$1,760,673

2009 Budget

Program Expenditures	1,730,279
Program Revenue	0
General Support	1,730,279

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

-\$1,730,279

POLICE COMMUNITY STOREFRONTS

PROGRAM PURPOSE:

Community Storefronts work collaboratively with local residents, businesses, and schools in order to address issues that affect the community.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Number of active block watch groups	125	125	85	81	81

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Court reminder program contacts	3,338	5,173	3,338	5,200	5,000
Number of Citizen Contacts	2,195	3,776	4,000	4,200	4,200
Number of crime prevention vacation house checks performed	215	240	250	250	250
Storefront Volunteer Hours	4,734	5,000	5,250	5,200	5,200
Victim Call Back Calls made	670	437	500	600	620

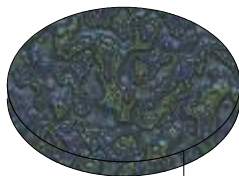
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	2	2	2	2	2

POLICE COMMUNITY STOREFRONTS

2008 Budget

Program Expenditures	281,795
Program Revenue	0
General Support	281,795

Program Revenue vs General Support



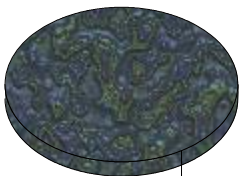
■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$281,795

2009 Budget

Program Expenditures	308,777
Program Revenue	0
General Support	308,777

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$308,777

SCHOOL RESOURCE OFFICER PROGRAM

PROGRAM PURPOSE:

The School Resource Officer (SRO) program facilitates a safe learning environment for students and staff; SRO's provide security, mentoring, and teach a variety of classes to students and staff in the Shoreline School District and some private schools in Shoreline.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

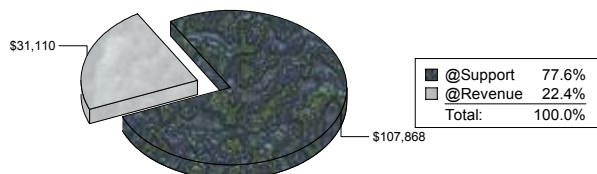
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Classes Taught through the SRO program	162	140	15	15	15
Number of School Resource Officer Hours	3,192	2,448	2,080	2,080	2080
Number of students taught	3341	2,500	500	500	500

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted Contracted FTEs	1	1	1	1	1

2008 Budget

Program Expenditures	138,978
Program Revenue	31,110
General Support	107,868

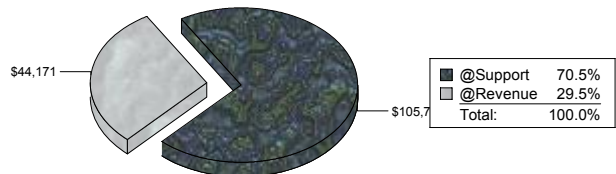
Program Revenue vs General Support



2009 Budget

Program Expenditures	149,969
Program Revenue	44,171
General Support	105,798

Program Revenue vs General Support





Criminal Justice





Criminal Justice 2009 Budget

Mission Statement

"The mission of the Criminal Justice program is to provide for the fair and timely adjudication of misdemeanor cases and develop cost effective alternatives to effect the resulting judicial decisions and sentencing requirements."

Department Programs

Jail Contract

0.0 FTE
(Contract Service)

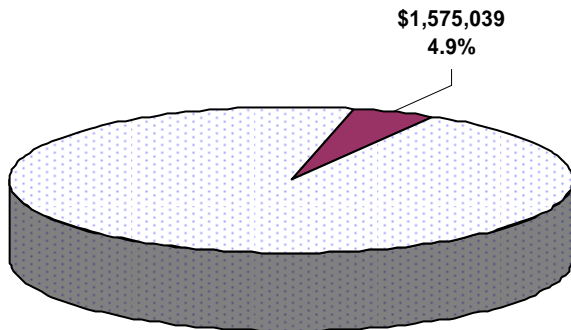
Public Defender

0.0 FTE
(Contract Service)

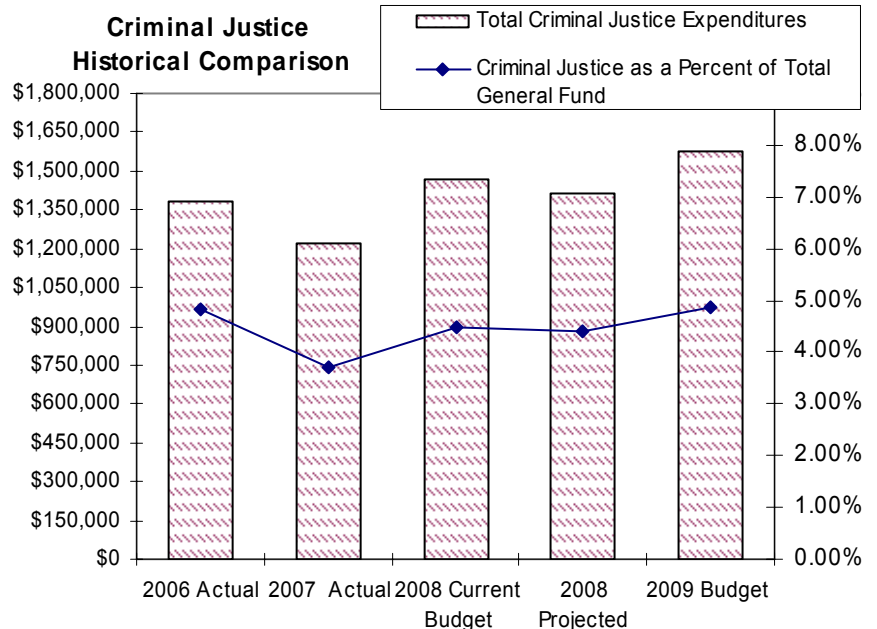
Municipal Court

0.0 FTE
(Contract Service)

2009 Criminal Justice as a Share of
the General Fund



Criminal Justice
Historical Comparison





Criminal Justice 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Economic Vitality and Financial Stability

- Continued to work to assure the City's misdemeanor population was housed in the most cost effective way possible.
- Completed an agreement with the Shoreline District Court for the City to be reimbursed from Shoreline inmates participating in work release.

2009 Key Department Objectives in Support of the City's Strategic Objectives

Economic Vitality and Financial Stability

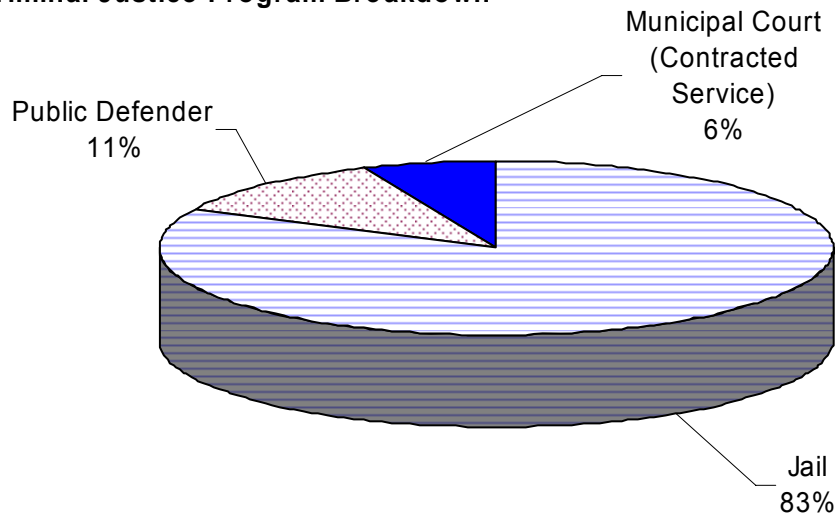
- Continue to work to decrease jail costs by increasing use of alternative sentencing methods and increase the City's use of Yakima County and Issaquah jails.
- Monitor potential changes made by the King County Prosecutor regarding filing and disposition standards and determine impacts to the City's criminal justice budget.



Criminal Justice 2009 Budget

Criminal Justice 2006 - 2009 Budget Comparison By Program							
Expenditures by Program	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Jail	\$1,222,637	\$1,058,112	\$1,300,000	\$1,155,000	\$1,300,000	\$0	0.0%
Public Defender	\$141,645	\$158,922	\$167,029	\$166,779	\$175,039	\$8,010	4.8%
Municipal Court (Contracted Service)	\$21,968	\$0	\$0	\$88,252	\$100,000	\$100,000	0.0%
Total Program Expenditures	\$1,386,250	\$1,217,034	\$1,467,029	\$1,410,031	\$1,575,039	\$108,010	7.4%
Revenue By Program							
Jail	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Public Defender	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Municipal Court (Contracted Service)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
General Fund Subsidy	\$1,386,250	\$1,217,034	\$1,467,029	\$1,410,031	\$1,575,039	\$108,010	7.4%
Total Criminal Justice Resources	\$1,386,250	\$1,217,034	\$1,467,029	\$1,410,031	\$1,575,039	\$108,010	7.4%
Department Statistics							
Contracted Service no FTE's	NA	NA	NA	NA	NA	NA	NA

2009 Criminal Justice Program Breakdown





Criminal Justice 2009 Budget

Criminal Justice 2006 - 2009 Budget Comparison By Object							
Object Category Name	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salary	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Personnel Benefits	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Other Services & Charges	\$138,286	\$156,159	\$163,279	\$162,779	\$170,539	\$7,260	4.4%
Intergovernmental Services	\$1,247,964	\$1,060,875	\$1,303,750	\$1,247,252	\$1,404,500	\$100,750	7.7%
Capital	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Interfund Payments for Service	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Total Criminal Justice Expenditures	\$1,386,250	\$1,217,034	\$1,467,029	\$1,410,031	\$1,575,039	\$108,010	7.4%
Revenue Source							
Licenses and Permits	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Intergovernmental Revenues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Fines	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Miscellaneous Revenues	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Total Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
General Fund Subsidy	\$1,386,250	\$1,217,034	\$1,467,029	\$1,410,031	\$1,575,039	\$108,010	7.4%
Total Criminal Justice Resources	\$1,386,250	\$1,217,034	\$1,467,029	\$1,410,031	\$1,575,039	\$108,010	7.4%
Department Statistics							
Criminal Justice as a Percent of Total General Fund	4.81%	3.69%	4.50%	4.40%	4.87%	0.38%	8.4%
Contracted Service no FTE's	NA	NA	NA	NA	NA	NA	NA

2009 Key Department Budget Changes

Salaries

- All programs are contracted services there are no FTES.

Other Services & Charges

- Increase of \$7,260 in this category is a result of:
 - A 3.5% cost of living adjustment for the City's public defender contract.

Intergovernmental Services

- Jail costs budgeted at same level as the 2008 budget. Anticipating an increase in 700 jail days in 2009 as a result of the King County Prosecutor raising the threshold for property misdemeanants from \$500 to \$1,000. This is estimated to cost \$72,000.
- The City is budgeting \$100,000 for court services. Previously the City had been generating enough fine related revenue to offset court costs. Beginning in 2008, court costs have out paced revenues and we anticipate that trend to continue into 2009.

JAIL

PROGRAM PURPOSE:

The Jail program accounts for the costs of screening, booking and imprisonment of misdemeanor offenders. This service is provided through interlocal agreements with the King County and Yakima County jails.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

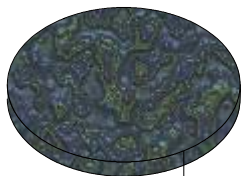
Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average cost per jail day used	\$82.22	\$89.05	\$104.70	\$114.36	\$110
Percentage of days held at Yakima County Jail Facility	64%	60%	49%	55%	60%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Total Jail Days Used	12,086	14,510	10,110	10,131	10,000

2008 Budget

Program Expenditures	1,300,000
Program Revenue	0
General Support	1,300,000

Program Revenue vs General Support

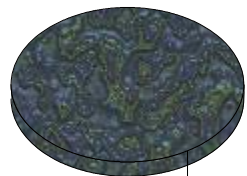


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	1,300,000
Program Revenue	0
General Support	1,300,000

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

PUBLIC DEFENDER

PROGRAM PURPOSE:

The Public Defender provides legal representation for indigent criminal defendants

STRATEGIC OBJECTIVES:

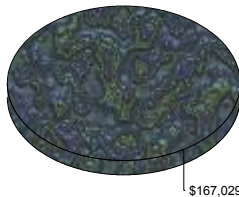
Governmental Excellence

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of cases represented	600	817	900	950	

2008 Budget

Program Expenditures	167,029
Program Revenue	0
General Support	167,029

Program Revenue vs General Support

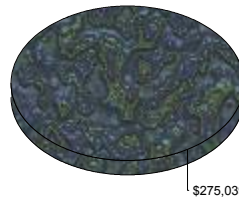


■ @Support	100.0%
■ @Revenue	0.0%
Total: 100.0%	

2009 Budget

Program Expenditures	275,039
Program Revenue	0
General Support	275,039

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total: 100.0%	

MUNICIPAL COURT

PROGRAM PURPOSE:

The City contracts with King County to provide municipal court services for the City of Shoreline

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Percentage of days held at Yakima County Jail Facility	64%	60%	49%	55%	60%

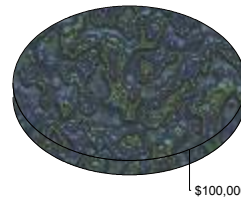
Budget

Program Expenditures
Program Revenue
General Support

2009 Budget

Program Expenditures **100,000**
Program Revenue **0**
General Support **100,000**

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%



This Page Has Been Intentionally Left Blank



Parks, Recreation And Cultural Services



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

Mission Statement

"Provide life-enhancing experiences and promote a healthy community, and to bring our culture to life and transfer it to the next generation"

Department Programs

Parks Administration

4.00 FTE

Athletic Field Maintenance & Operations

2.125 FTE

Parks & Open Space Maintenance

5.525 FTE

Aquatics

5.70 FTE

Recreation Facility Rental Program

.375 FTE

General Recreation Programs

4.275 FTE

Teen Recreation Programs

4.10 FTE

Parks Cultural Services Programs

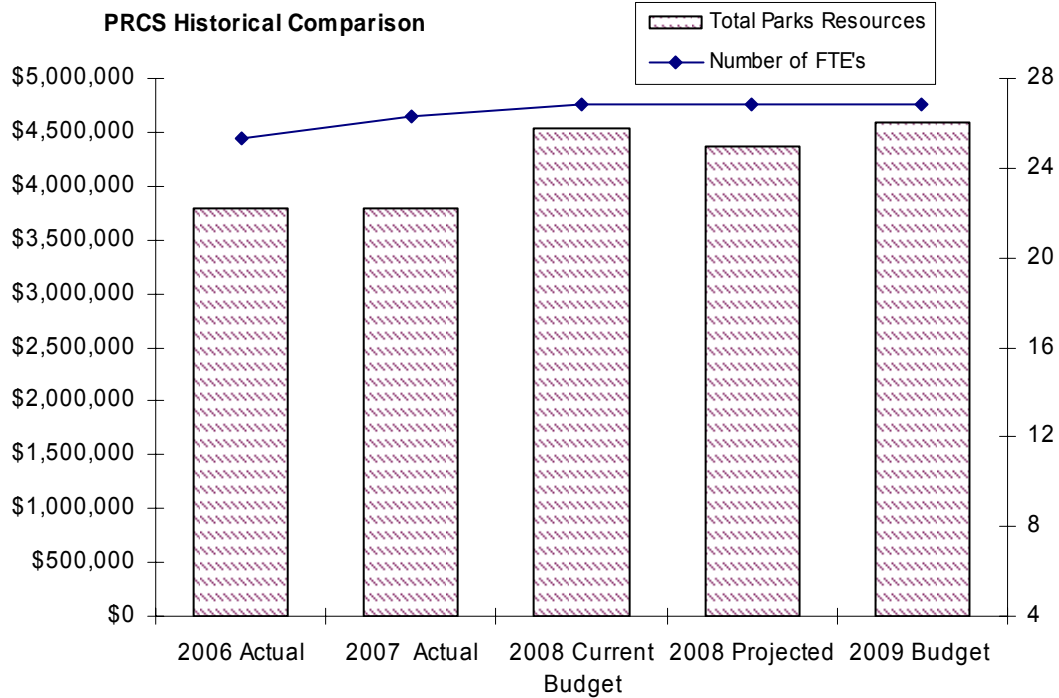
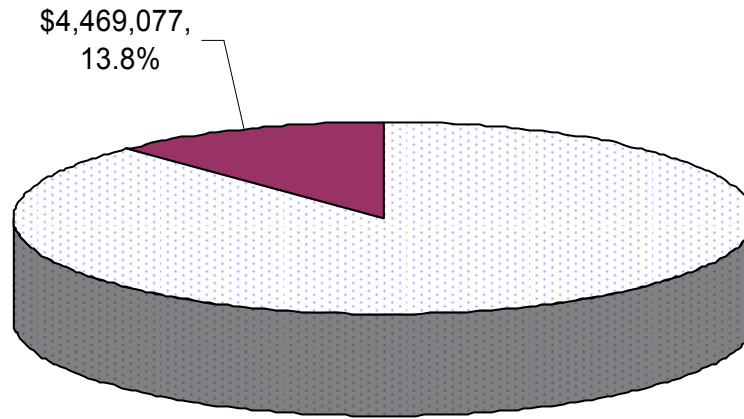
.70 FTE

**An Additional Parks & Recreation .5 FTE
is budgeted in the Capital Funds*



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

2009 PRCS Department as a Share of the General Fund





Parks, Recreation and Cultural Services (PRCS) 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Quality Services, Facilities and Infrastructure

- Constructed and installed new play equipment at Hillwood Park.
- Resurfaced four tennis courts at Shoreline Park, including crack sealing and resurfacing.
- Construction of 1,000 sq. ft. metal storage building at the Hamlin Park Maintenance Facility.
- Received "Outstanding Teen Services Award" from WRPA for the Hip-Hop Program.
- Participation in our adult health and fitness classes has increased 30% since 2006 with programs such as: Pilates, Jazzercise, Yoga and the weight room.
- Physical improvements to the Spartan Recreation Center included: lockers, tile floors, paint and electrical work has all been added to the locker rooms. Both restrooms have been painted and tiled. Outdoor landscaping has taken place with the help from local Eagle scouts and Girl Scout troops.
- The youth dance program has grown. We held our 4th annual dance recital showcasing 164 students in two shows.
- Kruckeberg Garden Acquisition - Purchase was finalized in January 2008 and the dedication ceremony was held in June.
- Richmond Beach Saltwater Park - Construction began in August and is expected to be nearing completion in December.
- Cromwell Park Improvement Project - Master Plan was adopted by City Council February 2008. Design continues through end 2008.
- A new park will be built at the Richmond Beach Pump station. Project was advertised for bids in September and construction begins in late 2008.
- Boeing Creek Park - Construction began June and will complete in October.
- Urban Forest Assessment - Vegetation Management plans are complete for Shoreview/Boeing Creek Park, Hamlin and South Woods.
- Hamlin Re-Vegetation Study - Six vegetation test plots were installed in March to be monitored for survival throughout 2008 and 2009.
- Twin Ponds Synthetic Turf Field - Construction is complete with a dedication in July.
- Trail Corridor Study Group, subcommittee of the PRCS Board, identified needed Soft Surface Trail Corridor improvements and presented them to the PRCS Board and City Council for approval. Design begins for a prioritized list of trail improvements.
- Banner project for the Ridgecrest Neighborhood in collaboration with the City's Neighborhood Coordinator. Banners funded by a City of Shoreline Neighborhood Mini-Grant.



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

Human Services

- Established Teen CIT Camp (Counselors in Training) for two 2-week sessions.
- Established a new lunchtime Teen program at Shorewood High School.
- Increased planning opportunities for Teen program OYE! (Open Your Eyes) program. In addition to organizing the School's Out BBQ event, the group also created exhibits at Fat Laces celebrating Black History Month, and at Cypha celebrating Asian Pacific Islander Heritage Month.
- Teen program partnership with Shorewood High School and Partners in Prevention in establishing an alcohol and drug free dance for high school students. The dance was called "Do the Thang".
- Established a Teen program called "Chop It Up", organized by both EYE and OYE for roundtable discussions with topics that deal with teen issues.
- Coordinated a collaborative all-day Diversity Conference for High School Students in the district with 100 students in attendance. Partners included Shoreline Community College, Shoreline School District and the Shoreline/South County YMCA.

Economic Vitality and Financial Stability

- Celebrate Shoreline business sponsorships have increased to include new businesses to Shoreline, such as Watermark Credit Union, Gold's Gym and Dinners Ready and several others.



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

2009 Key Department Objectives in Support of the City's Strategic Objectives

Quality Services, Facilities, and Infrastructure

- Complete the design and construction of Cromwell Park and Hamlin Park funded through the 2006 Bond Issue
- Complete the construction and dedicate the pump station park site in Richmond Beach
- Continue implementation of park signage strategy
- Complete and begin implementation of the Kruckeberg Garden master site plan
- Begin the development of a cultural strategy to be included in the comprehensive plan update
- Develop policy for fees and charges for all recreation programs and activities
- Implement resident registration for quarterly classes.

Safe and Attractive Neighborhoods and Business Districts

- Continue the planning and implementation of Spartan Recreation Center serving as an emergency Red Cross shelter

Safe, Healthy, and Sustainable Environment

- Formalize the planning and permitting process for volunteers to assist with the maintenance and improvement of sensitive park areas
- Increase environmental awareness in summer day camp programs

Effective Citizen Communication and Engagement

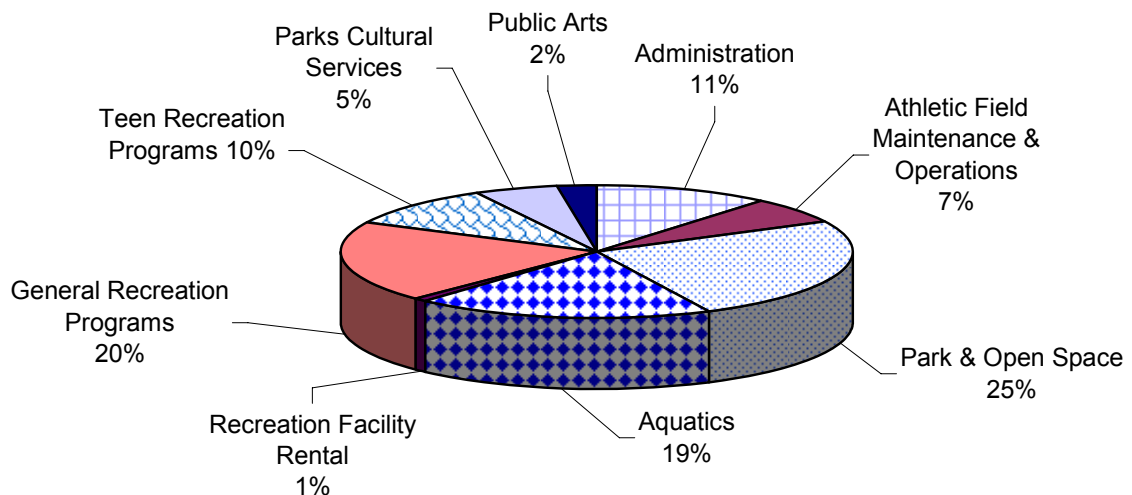
- Implement a strategy for surveying recreation program and facility users



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

Parks, Recreational & Cultural Services 2006 - 2009 Comparison By Program							
Expenditures By Program	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Administration	\$332,181	\$403,551	\$471,589	\$440,584	\$508,153	\$36,564	7.75%
Athletic Field Maintenance & Operations	\$244,827	\$261,569	\$299,233	\$283,229	\$297,493	-\$1,740	-0.58%
Park & Open Space	\$932,053	\$1,005,561	\$1,171,040	\$1,108,583	\$1,160,564	-\$10,476	-0.89%
Aquatics	\$722,964	\$742,166	\$861,748	\$787,406	\$866,153	\$4,405	0.51%
Recreation Facility Rental	\$26,782	\$28,039	\$30,860	\$29,199	\$30,896	\$36	0.12%
General Recreation Programs	\$884,207	\$830,972	\$858,407	\$911,908	\$910,993	\$52,586	6.13%
Teen Recreation Programs	\$353,543	\$369,327	\$438,915	\$433,343	\$450,693	\$11,778	2.68%
Parks Cultural Services	\$223,771	\$230,712	\$235,475	\$234,995	\$244,132	\$8,657	3.68%
Public Arts	\$72,072	\$35,184	\$168,645	\$146,577	\$114,500	-\$54,145	-32.11%
Total Expenditure	\$3,792,400	\$3,907,081	\$4,535,912	\$4,375,823	\$4,583,577	\$47,665	1.05%
Revenue By Program							
Administration	\$0	\$0	-\$35,000	-\$34,350	-\$45,000	-\$10,000	28.57%
Athletic Field Maintenance & Operations	\$221,032	\$295,083	\$292,876	\$304,616	\$310,596	\$17,720	6.05%
Park & Open Space	\$14,777	\$8,060	\$38,889	\$35,805	\$41,327	\$2,438	6.27%
Aquatics	\$358,487	\$361,540	\$352,211	\$373,991	\$364,950	\$12,739	3.62%
Recreation Facility Rental	\$21,602	\$29,043	\$28,287	\$29,502	\$29,997	\$1,710	6.05%
General Recreation Programs	\$507,651	\$543,568	\$551,582	\$601,030	\$664,600	\$113,018	20.49%
Teen Recreation Programs	\$35,994	\$35,835	\$47,848	\$50,518	\$48,675	\$827	1.73%
Parks Cultural Services	\$13,179	\$17,221	\$13,000	\$16,200	\$16,000	\$3,000	23.08%
Public Arts	\$33,458	\$37,743	\$3,645	\$16,108	\$2,500	-\$1,145	100.00%
Total Operations Revenue	\$1,206,181	\$1,328,093	\$1,293,338	\$1,393,420	\$1,433,645	\$140,307	10.85%
General Fund Subsidy	\$2,547,605	\$2,581,547	\$3,077,574	\$2,851,934	\$3,037,932	-\$39,642	-1.29%
Use of Public Arts Fund Balance	\$38,614	-\$2,559	\$165,000	\$130,469	\$112,000	-\$53,000	100.00%
Total Resources	\$3,792,400	\$3,907,081	\$4,535,912	\$4,375,823	\$4,583,577	\$47,665	1.05%

2009 PRCS Program Breakdown





Parks, Recreation and Cultural Services (PRCS) 2009 Budget

Parks, Recreational & Cultural Services 2006 - 2009 Budget Comparison By Object							
Object Category Name	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Reclassified expenses	\$2,385	\$95					
Salary	\$1,697,950	\$1,874,659	\$2,030,648	\$2,000,192	\$2,166,183	\$135,535	6.67%
Benefits	\$475,158	\$544,432	\$628,867	\$615,699	\$682,585	\$53,718	8.54%
Supplies	\$166,283	\$191,469	\$231,646	\$214,546	\$185,267	-\$46,379	-20.02%
Other Services & Charges	\$1,215,935	\$1,167,844	\$1,386,531	\$1,309,583	\$1,346,392	-\$40,139	-2.89%
Intergovernmental Services	\$5,563	\$5,882	\$44,250	\$43,918	\$47,450	\$3,200	7.23%
Capital Outlays	\$153,046	\$48,597	\$148,910	\$126,825	\$70,025	-\$78,885	-52.97%
Interfund Payments for Service	\$76,080	\$74,103	\$65,060	\$65,060	\$85,675	\$20,615	31.69%
Total Parks Expenditures	\$3,792,400	\$3,907,081	\$4,535,912	\$4,375,823	\$4,583,577	\$47,665	1.05%
Revenue							
Licenses and Permits	\$226	\$118	\$300	\$300	\$300	\$0	0.00%
Intergovernmental Revenues	\$37,954	\$38,755	\$51,145	\$54,209	\$45,790	-\$5,355	-10.47%
Charges for Goods and Services	\$1,067,419	\$1,193,174	\$1,179,196	\$1,266,176	\$1,323,935	\$144,739	12.27%
Fines	\$0	\$667	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$93,296	\$71,082	\$62,697	\$62,735	\$63,620	\$923	1.47%
Other Financing Sources	\$7,286	\$24,297	\$0	\$10,000	\$0	\$0	0.00%
Total Parks Revenue	\$1,206,181	\$1,328,093	\$1,293,338	\$1,393,420	\$1,433,645	\$140,307	10.85%
General Fund Subsidy	\$2,547,605	\$2,581,547	\$3,077,574	\$2,851,934	\$3,037,932	-\$39,642	-1.29%
Use of Public Arts Fund Balance	\$38,614	-\$2,559	\$165,000	\$130,469	\$112,000	-\$53,000	100.00%
Total Parks Resources	\$3,792,400	\$3,907,081	\$4,535,912	\$4,375,823	\$4,583,577	\$47,665	1.05%
Department Statistics							
% of General Fund	12.9%	11.7%	13.4%	13.2%	13.8%	0.44%	3.3%
Number of FTE's	25.3	26.3	26.8	26.8	26.8	0.0	0.0%

Parks, Recreational & Cultural Services 2006 - 2009 by Fund							
Expenditures By Program	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
General Fund	\$3,720,328	\$3,871,897	\$4,367,267	\$4,229,246	\$4,469,077	\$101,810	2.33%
Public Arts Projects	\$72,072	\$35,184	\$168,645	\$146,577	\$114,500	-\$54,145	-32.11%
Total Parks Budget	\$3,792,400	\$3,907,081	\$4,535,912	\$4,375,823	\$4,583,577	\$47,665	1.05%



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

2009 Key Department Budget Changes

Expenditures

Salaries

- Includes the 5.22% market adjustment and applicable step increases.
- Increased General Recreation extra help salaries by \$54,053. This increase is primarily the result of increased staffing needs based on increased participation of summer youth camp programs and the increase in special recreation programming.
- Reduced extra help salaries in Parks Facilities by \$7,484, Teen Program by \$7,700 and Cultural Services by \$298.

Personnel Benefits

- Includes change in health benefit costs, changes in employer contribution for PERS, adjustments in L&I calculations, and changes in Medicare and Social Security replacement based on adjustments in salaries for regular staff and extra help.

Supplies

- Reduced Parks Operations operating supplies by \$13,000.
- Increased Parks Operations small tools and minor equipment by \$3,440.
- Removed one-time 2008 funding for General Recreations purchase of \$40,000 for weight room equipment for the Spartan Recreation Center.
- Increased General Recreations program supplies by \$3,131.
- Increased Parks Cultural Services program supplies by \$1,260 to cover increased costs of supplying the City's community events.

Other Services & Charges

- Increased Parks Administration dues and subscriptions by \$1,400.
- Increased Parks Operations operating rental & leases by \$5,000.
- Added \$23,343 for Parks Operations contract service costs for new maintenance requirements for Westminster Triangle, Saltwater Park and Pumpstation Park.
- Reduced funding in Parks Operations by \$3,000 each for on-call electrical and plumbing services to reflect historical usage.
- Removed one-time funding of \$2,105 for the Urban Forestry Assessment.
- Reduced Parks Operations \$5,000 for the maintenance contract for Kruckeberg Garden.
- Reduced Aquatics utility natural gas cost by \$20,000 based on 2006 and 2007 usage.
- Reduced General Recreations professional services by \$1,100 as video services were removed from the budget.
- Increased General Recreations advertising by \$1,000 to cover additional advertising for the City's special recreation programs.



Parks, Recreation and Cultural Services (PRCS) 2009 Budget

- Increased General Recreation's utility natural gas costs by \$3,383.
- Increased General Recreation's facility rentals by \$600 for recreation activities.
- Added \$5,000 for repair and maintenance for the Spartan recreation Center to provide increased maintenance and repair of the facility due to increased usage during the summer months.
- Increased Teen Program professional services by \$1,450 for class and program cost increases.
- Increased funding to the Shoreline Arts Council and Shoreline Historical Museum by \$2,266 each for 2009.

Intergovernmental Services

- Increased police overtime costs in the Teen program by \$3,000
- Increased the budget for background checks in General Recreation by \$200.

Capital Outlays

- Removed \$20,825 for park sign construction as the work was completed in 2008.
- Removed one time funding of \$56,000 for parks maintenance equipment for athletic field maintenance.

Interfund Payments for Services

- Increased vehicle operating and maintenance fees

Revenues

Intergovernmental Revenue

- General Recreation grant revenue reduced by \$7,482 as the DSHS grant for adult choices is not available in 2009.

Charges for Goods & Services

- Increased scholarship funding by \$10,000.
- Increased General Recreation revenue for youth camps and programs by \$127,500 due to increased participation and selected fee increases.
- Reduced revenue from preschool art by \$7,000
- Increased athletic field rental revenue by \$18,000.
- Increased pool swim lesson revenue by \$12,625 as a result of increased demand for swim lessons.
- Other pool revenues are budgeted at 2008 levels as there is uncertainty regarding how much the new Shoreline YMCA will affect Shoreline pool revenues.
- Increased revenue from the rental of the caretaker's house by \$2,868

PARKS ADMINISTRATION

PROGRAM PURPOSE:

Administer a full service Parks, Recreation and Cultural Services Department and provide long term planning and capital project oversight of park projects to support community use and meet public recreation needs of the community and provides support to the Shoreline Library Board.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Park acreage per thousand population	6.78	7.22	7.22	7.18	7.18
Percentage of citizens satisfied with Parks, Recreation and Cultural Services	79%	81%	81%	82%	82%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Parks Administration as a percent of the total Parks budget	9.0%	9.56%	10.30%	11.15%	11%
Parks and Recreation FTE per 1.000 population	.44	.50	.50	.50	.50
Recreation and athletic programming cost recovery percentage	49%	51%	52.0%	64.5%	64.6%

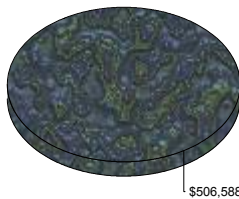
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3	4	4	4	4
Number of volunteer hours	1,979	3,502	3,370	3,800	3,500

PARKS ADMINISTRATION

2008 Budget

Program Expenditures	471,588
Program Revenue	-35,000
General Support	506,588

Program Revenue vs General Support

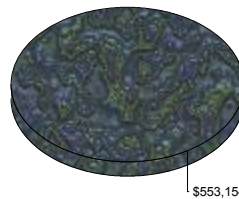


■ @Support	93.5%
■ @Revenue	(6.5)%
Total:	100.0%

2009 Budget

Program Expenditures	508,154
Program Revenue	-45,000
General Support	553,154

Program Revenue vs General Support



■ @Support	92.5%
■ @Revenue	(7.5)%
Total:	100.0%

ATHLETIC FIELD MAINTENANCE & OPERATIONS

PROGRAM PURPOSE:

Provide stewardship for the City's athletic fields and to create safe recreational opportunities for the well-being and enjoyment of the public.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Program Revenue as a percent of program expense	47%	74.5%	64%	97.9%	104%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of baseball fields	15	15	15	15	10
Number of baseball/soccer game field preps provided	1,297	1,301	1,312	1,270	1,350
Number of baseball/soccer practice field preps provided	1,326	1,330	1,340	1,300	1,390
Number of hours of adult field rentals	4,281	4,382	5,571	4,600	4,000
Number of hours of youth field rentals	14,267	12,268	13,755	15,000	14,000
Number of soccer fields	10	10	10	10	8

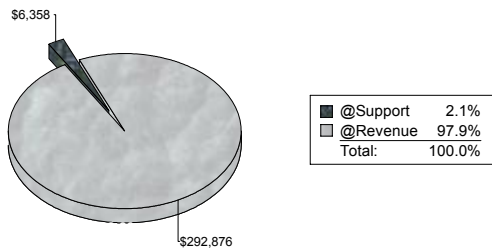
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.86	1.935	2.075	2.125	2.12

ATHLETIC FIELD MAINTENANCE & OPERATIONS

2008 Budget

Program Expenditures	299,233
Program Revenue	292,876
General Support	6,358

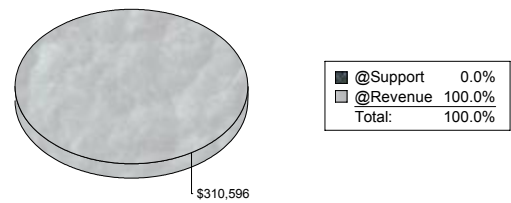
Program Revenue vs General Support



2009 Budget

Program Expenditures	297,494
Program Revenue	310,596
General Support	0

Program Revenue vs General Support



PARKS AND OPEN SPACE MAINTENANCE PROGRAM

PROGRAM PURPOSE:

Provide stewardship for the City's parks and open space system, including the preservation of important natural areas, the enhancement of quality parks, and to create safe recreational and educational opportunities for the well-being and enjoyment of the public.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average Annual cost per acre of park property maintained	\$4,300	\$4,300	\$3,752	\$3,658	\$3,616

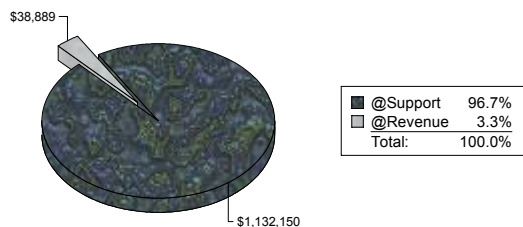
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of acres of park and open space maintained	356	356	381	381	381

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	4.25	4.675	5.5	5.5	5.5
Total Cost of Contracted Maintenance Services	\$516,547	\$456,204	\$367,000	\$322,608	\$322,608

2008 Budget

Program Expenditures	1,171,039
Program Revenue	38,889
General Support	1,132,150

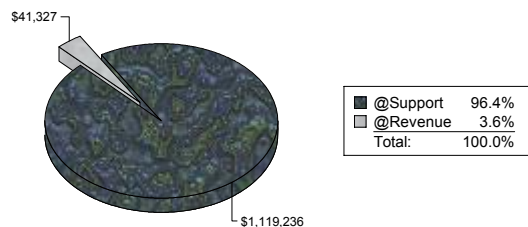
Program Revenue vs General Support



2009 Budget

Program Expenditures	1,160,563
Program Revenue	41,327
General Support	1,119,236

Program Revenue vs General Support





This Page Has Been Intentionally Left Blank

AQUATICS

PROGRAM PURPOSE:

Provide safe, healthy, accessible and affordable programs and services for the Shoreline community.
Provide diverse, life-long activities that meet evolving community needs in the areas of water safety, swimming skills, athletics, health, fitness, psychological well-being, certifications and recreational aquatics.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Drop-in participants per hour of drop-in opportunity.	17.64	16.96	16.82	17.34%	17.45%
Program Revenue as a percentage of program costs (added utilities in 2005).	47.6%	49.6%	48.8%	40.9%	42.1%
Revenue per hour of Shoreline Pool operation	\$70.05	\$71.44	\$72.02	\$74.53	\$72.73

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of course participants	4,712	4,833	4,793	4900	4950
Number of drop-in participants	45,660	43,901	43,544	44,916	45,100
Number of hours of course instruction	4,730	5,027	5,161	5020	5200
Number of hours of drop-in opportunities (Lap & Rec Swim, Aerobic)	2,589	2,589	2,589	2,589	2,589
Number of pool rental hours.	4,539	4,168	3,892	3,987	4,150
Resident Course Participants	85.8%	82.9%	83.2%	84%	85%
Total Number of hours of pool operation	5,018	5,018	5,018	5,018	5,018

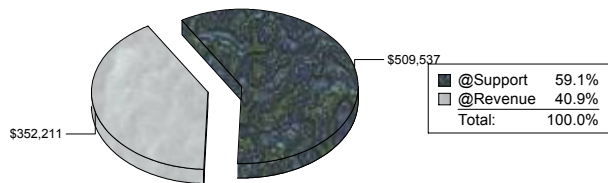
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	5.62	5.625	5.625	5.70	5.70

AQUATICS

2008 Budget

Program Expenditures	861,748
Program Revenue	352,211
General Support	509,537

Program Revenue vs General Support



2009 Budget

Program Expenditures	866,152
Program Revenue	364,950
General Support	501,202

Program Revenue vs General Support



RECREATION FACILITY RENTAL PROGRAM

PROGRAM PURPOSE:

Provide opportunities for Shoreline residents to use recreational facilities and picnic shelters for special events.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Hours of Baseball/Softball Field Rentals	9,730	10,248	10,323	10,450	9,000
Hours of Football Field Rentals	635	987	1,042	1,100	700
Hours of Picnic Shelter Rentals	1,292	1,475	1,685	1,500	1,600
Hours of Rentals of Richmond Highlands Recreation Center	485	490	394	300	275
Hours of Rentals of Spartan Recreation Center	2,788	2,992	2,751	3,200	3,300
Hours of Soccer Field Rentals	7,232	6,230	8,104	7,500	8,000
Total Hours of facility rentals	22,162	22,422	24,299	28,050	22,975

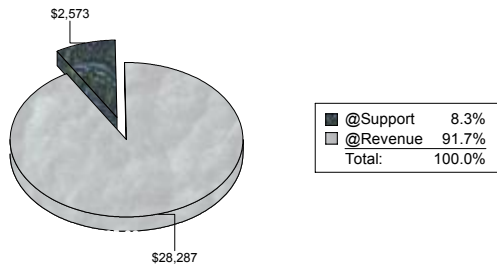
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	0.37	0.37	.37	.37	.37

RECREATION FACILITY RENTAL PROGRAM

2008 Budget

Program Expenditures	30,860
Program Revenue	28,287
General Support	2,573

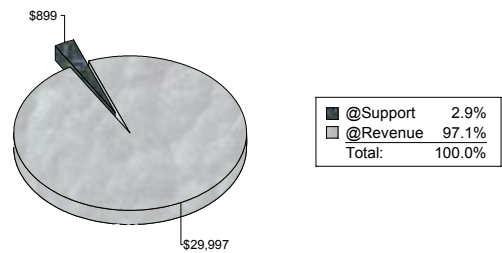
Program Revenue vs General Support



2009 Budget

Program Expenditures	30,896
Program Revenue	29,997
General Support	899

Program Revenue vs General Support



GENERAL RECREATION PROGRAMS

PROGRAM PURPOSE:

Develop and implement comprehensive recreation programs, services, and events targeting all ages and abilities, and a variety of special interests throughout the year to meet the needs of the community.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of class sessions, ie pre-ballet has 10 sessions = 10 classes, that were held that were offered	73%	75%	80%	75%	80%
Percentage of customers rating the quality of the programs as good or excellent	94%	95%	95%	95%	95%
Percentage of residents who participated in recreational programming offered by the City	73%	70%	82%	70%	

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average Number of Participants per Day	376	500	500	515	550
Percent of general recreation program budget supported by fees.	51.5%	47.6%	65.4%	64.3%	73.0%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of adult participants	19,211	22,567	34,767	19,500	35,000
Number of adult recreational classes held	256	187	190	180	185
Number of preschool participants	8,698	9,298	8,334	8,000	8,000
Number of preschool recreational classes held	99	123	139	125	125
Number of youth participants	3,319	5,632	5,725	6,000	6,500
Number of youth recreational classes held	252	252	352	300	350

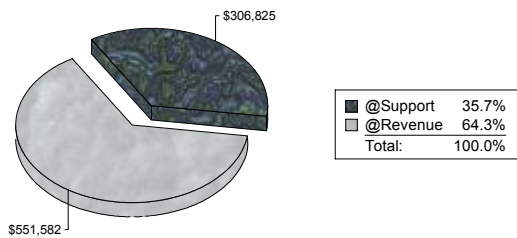
GENERAL RECREATION PROGRAMS

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3.39	3.9	3.9	4.275	4.275

2008 Budget

Program Expenditures	858,407
Program Revenue	551,582
General Support	306,825

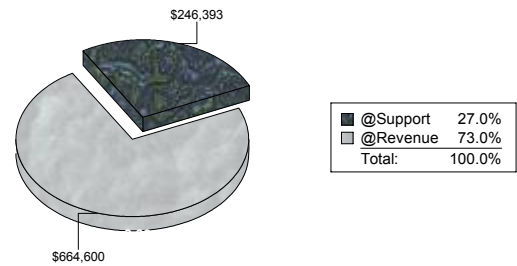
Program Revenue vs General Support



2009 Budget

Program Expenditures	910,993
Program Revenue	664,600
General Support	246,393

Program Revenue vs General Support



TEEN RECREATION PROGRAMS

PROGRAM PURPOSE:

The Teen Recreation program helps youth in the community, ages 12-19 years old, make successful life choices by being positive role models and offering diverse, challenging, safe and innovative programs. As a means of gauging progress toward this goal, the program uses 9 of the 40 Search Institute's Development Assets for success as guiding factors. The assets chosen focus on the following: giving teens useful roles, valuing their opinions, giving clear expectations, doing their homework, volunteerism, increasing their sense of personal responsibility, non-violent conflict resolution, adding more caring adults in their lives and helping them feel more in control over their life.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of surveyed participants that always or sometimes feel that the Teen Program provides all 9 of the development assets surveyed	82%	83%	73%	75%	

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Net cost per hour of teen recreation programs (net of revenue)	\$130.09	\$125.62	\$117.97	\$138	\$144
Net Cost per Visit (net of revenues)	\$11.76	\$11.06	\$10.68	\$11.96	\$12.32

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of teen recreation program hours	2,719	2,847	2,827	2,850	2,850
Number of visits in the Teen Late Night Programs	8,977	9,250	9,270	9,400	9,000
Number of visits to all Teen Programs excluding Late Night	22,561	22,818	21,954	23,500	24,000
Total number of all visits.	31,538	32,068	31,224	32,900	33,500

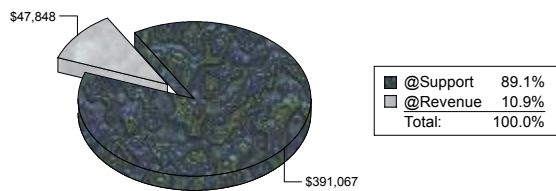
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	4.06	4.06	4.05	4.10	4.10

TEEN RECREATION PROGRAMS

2008 Budget

Program Expenditures	438,915
Program Revenue	47,848
General Support	391,067

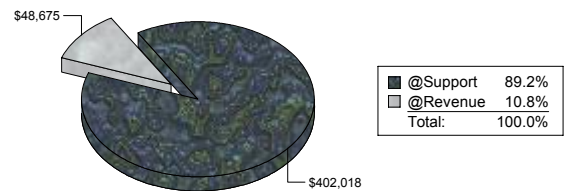
Program Revenue vs General Support



2009 Budget

Program Expenditures	450,693
Program Revenue	48,675
General Support	402,018

Program Revenue vs General Support



PARKS CULTURAL SERVICES PROGRAMS

PROGRAM PURPOSE:

The Parks Cultural Services Program provides a variety of community services and events: Celebrate Shoreline, Summer Lunchtime Music Series, Swingin' Summer Eve, Hamlin Haunt, Fall Library programs, and financial contributions to the Arts Council and Shoreline Museum.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Shoreline Historical Museum contribution per capita	\$1.18	\$1.18	\$1.18	\$1.19	\$1.23
Shoreline/Lake Forest Park Arts Council contribution per capita	\$1.18	\$1.18	\$1.18	\$1.19	\$1.23

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Fall library program participants	150	150	150	150	150
Hamlin Haunt attendance	1,000	1,000	1,000	1,000	1,000
Number of Events Held During Celebrate Shoreline: Teen Event, Parade, Festival and Sand Castle Contest, Car Show, Rotary Run	6	6	6	6	6
Number of fall library programs	6	4	4	4	4
Number of Sponsors of Celebrate Shoreline Events	18	14	24	20	20
Number of summer lunchtime events	6	6	6	6	6
Summer lunchtime event attendance	2,000	2,200	2,400	2,400	2,400
Swingin' Summer Eve attendance	1,000	800	800	1,000	1,000

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Amount of sponsorship dollars for Celebrate Shoreline	\$6,350	\$6,150	\$9,900	\$8,000	\$9,000

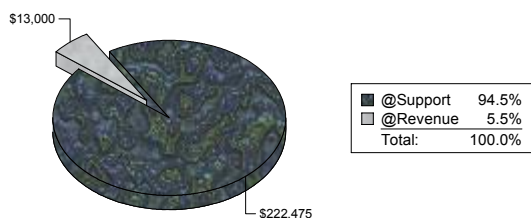
PARKS CULTURAL SERVICES PROGRAMS

	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	0.75	0.75	0.75	0.70	.70
Total Cost for Swingin' Summer Eve Events	\$400	\$400	\$400	\$400	\$400
Total Cost of Fall Library Program	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Total Cost of Hamlin Haunt	\$800	\$800	\$800	\$800	\$800
Total Cost of Summer Lunchtime Events	\$3,000	\$3,000	\$3,100	\$3,100	\$3,100

2008 Budget

Program Expenditures	235,475
Program Revenue	13,000
General Support	222,475

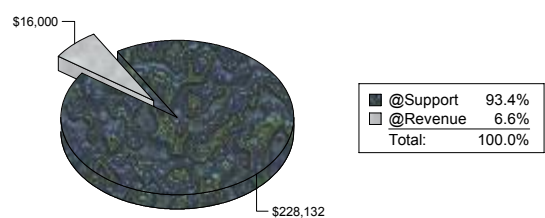
Program Revenue vs General Support



2009 Budget

Program Expenditures	244,132
Program Revenue	16,000
General Support	228,132

Program Revenue vs General Support





This Page Has Been Intentionally Left Blank



Planning & Development Services





Planning and Development Services 2009 Budget

Mission Statement

"Our mission is to ensure that the natural and built environments are healthy, safe, and reflect the community's vision by providing exceptional customer service, listening to our customers and citizens, and proactively solving problems."

Department Programs

**Code
Enforcement
Team**

1.47FTE

**Operations
Support Team**

2.37 FTE

**Long Range
Planning Team**

3.93 FTE

**Current
Planning Team**

4.44 FTE

**Permit Services
Team**

8.84 FTE

**Building &
Inspections
Team**

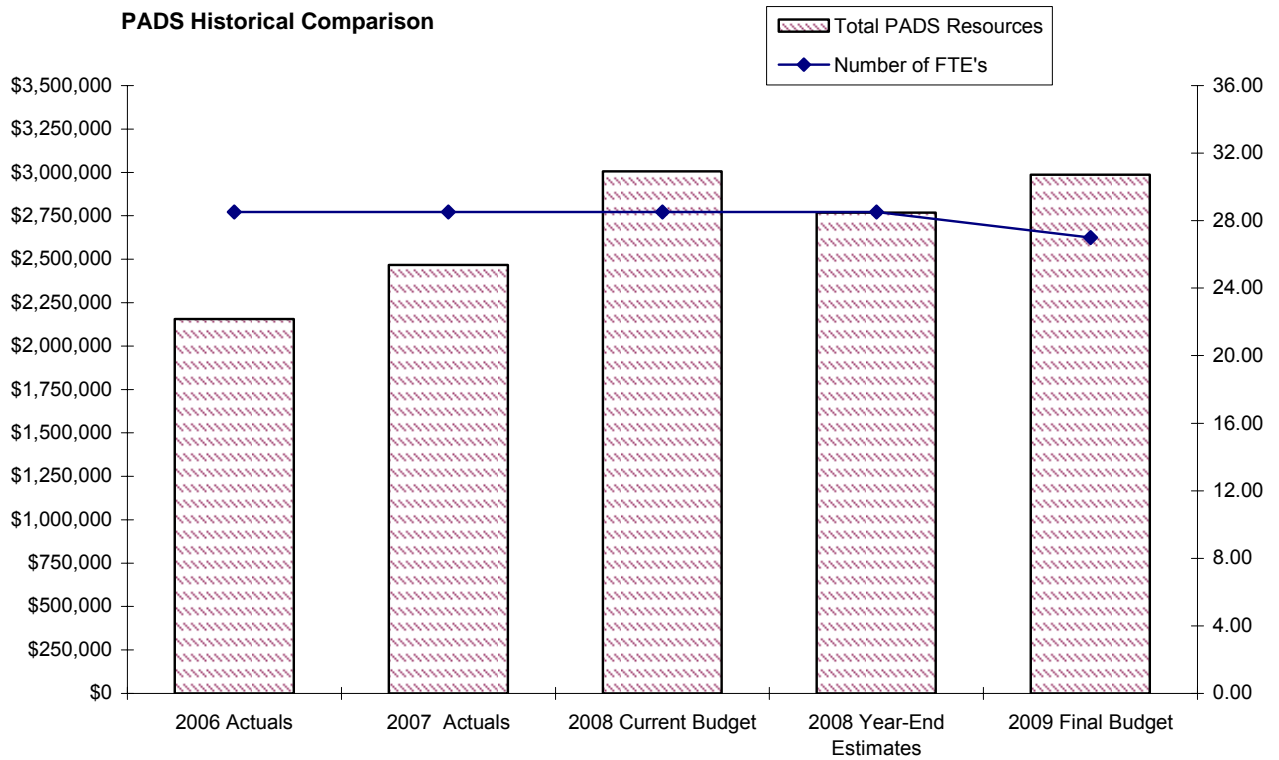
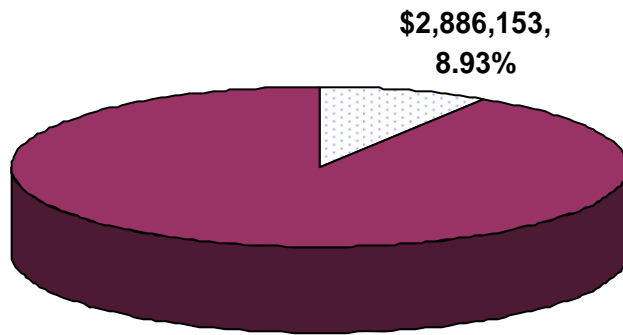
5.95 FTE

*An Additional 0.50
Planning &
Development FTE is
budgeted in the
General Capital Funds



Planning and Development Services 2009 Budget

2009 PADS General Fund Portion as a Share of the General Fund





Planning and Development Services 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Selected 16 member committee to participate in the development of the Southeast Neighborhoods Subarea Plan
- Participated in disaster preparedness training, exercises, and hazard mitigation implementation
- Completed Phase I of the Town Center Plan – SketchUp model and UW Urban Design Study

Quality Services, Facilities and Infrastructure

- Added Sketch Up capability for computer modeling of building envelopes, depicting masses and shadow patterns for potential development options
- Created a plans tracking system for locating public infrastructure constructed by developers
- Created development engineering plan review checklists, handouts, and other aids to establish consistent and orderly review
- The Interdepartmental Policy Group met regularly to enhance communication between departments by identifying, drafting, and implementing policies and clarifying issues and code language
- Prepared a building inspection handout to improve efficiency in inspections and educate customers about procedures
- Expanded planners' job functions to include both current and long range projects providing back-up capacity and broadening experience level
- Trained plans examiners to perform prescriptive fire plan review on building projects to reduce plan review time
- Reduced and reorganized electronic files to create additional storage and improve efficiency

Economic Vitality and Financial Stability

- Developed regulations to encourage redevelopment of Ridgcrest commercial area
- Enhanced working relationships with Shoreline's utility purveyors



Planning and Development Services 2009 Budget

Safe, Healthy and Sustainable Environment

- Continued to assist the state in the development of the Fircrest Master Plan
- Assisted Public Works with the development of the Surface Water Management Code
- Completed the Environmental Sustainability Strategy and was adopted by Council on July 14, 2008

Human Services

- Completed the Comprehensive Housing Strategy and was adopted by Council on March 24, 2008

2009 Key Department Objectives in Support of the City's Goals and Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Complete the Town Center Subarea Plan and implement regulations
- Complete the Southeast Neighborhoods Subarea Plan and implement regulations
- Assist in the preparation of the City's Hazard Mitigation Plan update

Safe, Healthy, and Sustainable Environment

- Complete the updating of the City's vision and framework goals
- Assist the State to complete the Fircrest Master Plan area permit
- Implement the Environmental Sustainable Strategy
- Assist in Public Health Lab risk and safety assessment
- Participate in the International Code Council 2008 final action hearings
- Participate in the implementation of the proactive code enforcement program

Quality Services, Facilities, and Infrastructure

- Enhance customer service by preparing permit packets to consolidate information about requirements, inspections, and permit services offered
- Reallocate staff resources to support Long Range Planning projects

Human Services

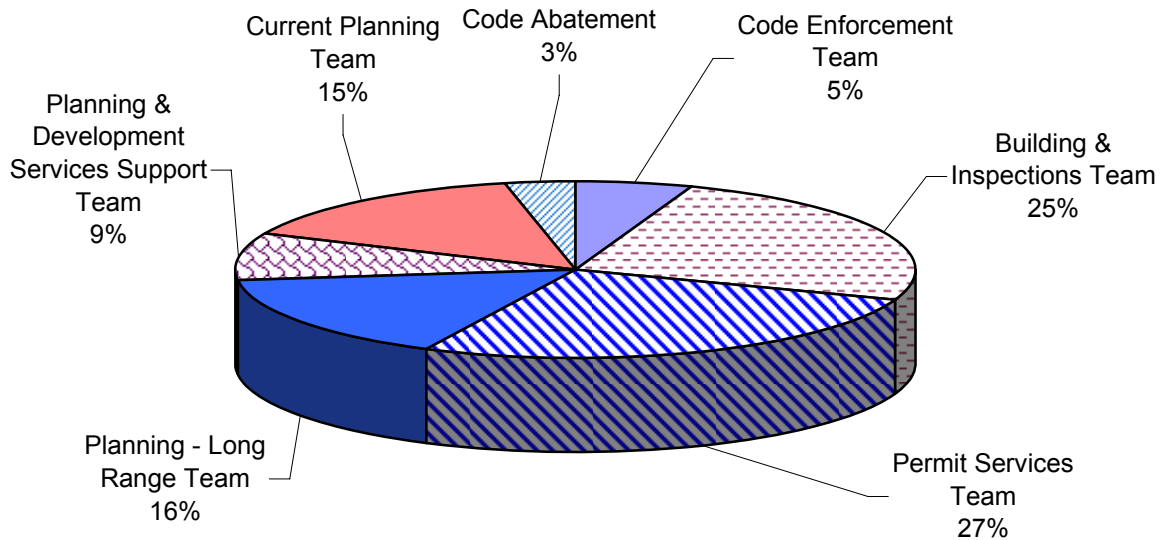
- Prepare a subarea plan to implement Comprehensive Housing Committee outcomes which may result in Development Code and Comprehensive Plan amendments



Planning and Development Services 2009 Budget

Planning & Development Services 2006 - 2009 Budget Comparison By Program							
Program Budget	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Year-End Estimates	2009 Final Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Code Enforcement Team*	\$139,610	\$166,708	\$185,874	\$182,349	\$166,006	-\$19,868	-10.69%
Building & Inspections Team	\$562,126	\$586,340	\$708,870	\$657,236	\$743,367	\$34,497	4.87%
Permit Services Team	\$637,090	\$688,687	\$757,459	\$755,160	\$803,338	\$45,879	6.06%
Planning - Long Range Team	\$249,102	\$314,214	\$520,147	\$458,450	\$465,841	-\$54,306	-10.44%
Planning & Development Services Support Team	\$226,067	\$241,384	\$277,664	\$271,418	\$260,890	-\$16,774	-6.04%
Current Planning Team	\$339,092	\$468,158	\$456,264	\$422,892	\$446,711	-\$9,553	-2.09%
Code Abatement	\$2,325	\$1,688	\$100,000	\$20,106	\$100,000	\$0	0.00%
Total Program Budget	\$2,155,412	\$2,467,179	\$3,006,278	\$2,767,611	\$2,986,153	-\$20,125	-0.67%
*The Code Enforcement Program is also supported by the Customer Response Team.							
Program Revenue							
Code Enforcement Team*	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Building & Inspections Team	\$748,190	\$823,434	\$686,730	\$732,387	\$731,355	\$44,625	6.50%
Permit Services Team	\$352,906	\$389,214	\$457,820	\$394,362	\$487,570	\$29,750	0.00%
Planning - Long Range Team	\$50,985	\$61,080	\$111,035	\$109,308	\$48,625	-\$62,410	0.00%
Planning & Development Services Support Team	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Current Planning Team	\$197,468	\$237,015	\$196,515	\$193,459	\$186,875	-\$9,640	0.00%
Code Abatement	\$34,608	\$13,571	\$100,000	\$4,792	\$100,000	\$0	0.00%
Total Program Revenue	\$1,384,157	\$1,524,315	\$1,552,100	\$1,434,308	\$1,554,425	\$2,325	0.15%
General Fund Subsidy	\$803,538	\$954,747	\$1,441,678	\$1,317,989	\$1,419,228	-\$22,450	-1.56%
Use of Code Abatement Fund Balance	-\$32,283	-\$11,883	\$12,500	\$15,314	\$12,500	\$0	0.00%
Total Resources	\$2,155,412	\$2,467,179	\$3,006,278	\$2,767,611	\$2,986,153	-\$20,125	-0.67%

2009 PADS Program Breakdown





Planning and Development Services 2009 Budget

Planning & Development Services 2006 - 2009 Budget Comparison By Object							
Object Category Name	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Year-End Estimates	2009 Final Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Reclassified expenses	\$121	\$993	\$0	\$0	\$0	\$0	\$0
Salary	\$1,503,919	\$1,688,011	\$1,893,861	\$1,850,987	\$1,964,927	\$71,066	3.75%
Benefits	\$432,186	\$523,227	\$609,236	\$602,635	\$659,019	\$49,783	8.17%
Supplies	\$19,758	\$20,562	\$22,211	\$17,692	\$22,211	\$0	0.00%
Other Services & Charges	\$189,271	\$222,252	\$470,195	\$285,522	\$332,043	-\$138,152	-29.38%
Intergovernmental Services	\$0	\$5	\$0	\$0	\$0	\$0	0.00%
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Interfund Payments for Service	\$10,157	\$12,129	\$10,775	\$10,775	\$7,953	-\$2,822	-26.19%
Total PADS Expenditures	\$2,155,412	\$2,467,179	\$3,006,278	\$2,767,611	\$2,986,153	-\$20,125	-0.67%
Revenue							
Budgeted Beginning Fund Balance	\$0	\$0	\$12,500	\$0	\$12,500	\$0	0.00%
Licenses & Permits	\$782,926	\$941,394	\$782,250	\$814,228	\$822,175	\$39,925	5.10%
Intergovernmental Revenue	\$0	\$0	\$60,000	\$20,000	\$0	-\$60,000	100.00%
Charges for Goods and Services	\$566,623	\$569,349	\$609,850	\$595,288	\$632,250	\$22,400	3.67%
Fines	\$5,731	\$6,038	\$0	\$0	\$0	\$0	0.00%
Miscellaneous Revenues	\$8,877	\$8,882	\$87,500	\$4,792	\$87,500	\$0	0.00%
Non revenues	\$0	-\$1,348	\$0	\$0	\$0	\$0	0.00%
Other Financing Sources	\$20,000	\$0	\$0	\$0	\$0	\$0	0.00%
Total PADS Revenue	\$1,384,157	\$1,524,315	\$1,552,100	\$1,434,308	\$1,554,425	\$2,325	0.15%
General Fund Subsidy	\$738,972	\$930,981	\$1,454,178	\$1,348,617	\$1,431,728	-\$22,450	-1.54%
Use of Code Abatement Fund Balance	\$32,283	\$11,883	\$0	-\$15,314	\$0	\$0	#DIV/0!
Total PADS Resources	\$2,155,412	\$2,467,179	\$3,006,278	\$2,767,611	\$2,986,153	-\$20,125	-0.67%
Department Statistics							
% of General Fund	7.48%	7.48%	8.91%	8.58%	8.93%	0.02%	0.2%
Number of FTE's	28.50	28.50	28.50	28.50	27.00	-1.50	(5.3%)

Planning & Development Services 2006 - 2009 Budget Comparison By Fund							
Expenditures By Fund	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Year-End Estimates	2009 Final Budget	2008 Current Budget versus 2009 Budget	Percentage Change
General Fund	\$2,153,087	\$2,465,491	\$2,906,278	\$2,747,505	\$2,886,153	-\$20,125	-0.69%
Code Abatement Fund	\$2,325	\$1,688	\$100,000	\$20,106	\$100,000	\$0	0.00%
Total Fund Expenditures	\$2,155,412	\$2,467,179	\$3,006,278	\$2,767,611	\$2,986,153	-\$20,125	-0.67%
Revenue By Fund							
General Fund	\$1,349,549	\$1,510,744	\$1,452,100	\$1,429,516	\$1,454,425	\$2,325	0.16%
Code Abatement Fund	\$34,608	\$13,571	\$100,000	\$4,792	\$100,000	\$0	0.00%
Total Fund Revenues	\$1,384,157	\$1,524,315	\$1,552,100	\$1,434,308	\$1,554,425	\$2,325	0.15%
General Fund Subsidy	\$803,538	\$954,747	\$1,441,678	\$1,317,989	\$1,419,228	-\$22,450	-1.56%
Use of Code Abatement Fund Balance	-\$32,283	-\$11,883	\$12,500	\$15,314	\$12,500	\$0	0.00%
Total Fund Resources	\$2,155,412	\$2,467,179	\$3,006,278	\$2,767,611	\$2,986,153	-\$20,125	-0.67%



Planning and Development Services 2009 Budget

2009 Key Department Budget Changes

Expenditures

Salaries

- Includes the 5.22% market adjustment and applicable step increases.
- Reduction in staff hours equivalent to an 0.50 FTE for two employees who are working reduced schedules results in a \$47,782 salary savings in 2009.

Personnel Benefits

- Includes changes in health benefit costs, changes in employer contribution for PERS, adjustments in L&I calculations, and changes in Medicare and Social Security replacement based on adjustments to salaries.

Other Services and Charges

- Removed 2008 Budget one-time funding for:
 - Southeast Subarea plan (\$75,000)
 - Shoreline Master Plan (\$49,956)
 - Fircrest Master Plan (\$20,000)
 - Sustainability Strategy Goal (\$5,380)
 - Town Center Goal (\$8,616)
 - Short plat applications (\$4,200)
- Added one-time funding of \$25,000 for the development of a design review process and design standards for commercial areas.

Intergovernmental Services

- No expenditures.

Capital Outlays

- No expenditures

Interfund Payment for Services

- Reduced vehicle operating and maintenance fees

Revenues

Licenses and Permits

- Increase building permit revenue estimate by \$35,000
- Reduce plumbing permit revenue estimate by \$900
- Increase electrical permit revenue estimate by \$3,150
- Increase mechanical permit revenue estimate by \$14,725
- Reduce land use fee revenue estimate by \$12,050



Planning and Development Services 2009 Budget

Charges for Goods and Services

- Reduce plumbing inspection fee revenue estimate by \$19,000
- Increase plan check fee revenue estimate by \$41,400

Intergovernmental Revenue

- Removed 2008 one time grant funding of \$60,000

Miscellaneous Revenue

- No change from 2008

Fines, Non Revenue, & Other Financing Sources

- No revenue in 2008 or 2009



This Page Has Been Intentionally Left Blank

CODE ENFORCEMENT TEAM

PROGRAM PURPOSE:

The Code Enforcement Team enforces the City's codes and regulations to implement community values and to sustain a safe and attractive City.

STRATEGIC OBJECTIVES:

Safe and Attractive Neighborhoods and Business Districts

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Average number of calendar days from request initiation to compliance (Abandoned Vehicles)	8	8	6	5	5
Average number of calendar days from request initiation to voluntary compliance (Strike 1 & 2)	22	36	30	23	28
Percent of abandoned vehicles tagged within 24 hours of notification	98%	97%	98%	99%	99%
Percentage of all cases issued a Notice and Order that are brought into compliance annually.	31%	31%	49%	42%	40%
Percentage of all code enforcement actions resolved by voluntary compliance (Strike 1&2)	95%	94%	98%	95%	95%
Percentage of cases closed by induced compliance (Strike 3) annually	30%	26%	30%	32%	30%
Percentage of cases open beyond 365 days (Strike 3)	72%	58%	60%	75%	65%
Percentage of internal customers rating Code Enforcement overall services as good or excellent		91%	91%	91%	91%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Code Enforcement expenditures per capita (Strike 3)	\$2.70	\$2.88	\$3.13	\$3.13	\$3.12
Number of Active Cases per FTE (Strike 3)	96	115	137	116	80
Number of code enforcement actions (Strike 1&2) per FTE	622	502	435	486	435

CODE ENFORCEMENT TEAM

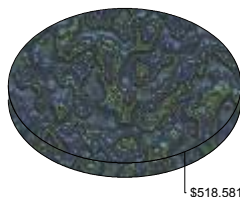
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of code enforcement requests for action	1,997	1,695	2,320	2,472	2,500
Number of service requests for parking/abandoned vehicles	1,626	1,236	1,430	1,500	1,448
Total number of code enforcement actions resolved (Strike 1&2)	1,971	1,543	2,176	2,420	2,300

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	2.7	4.9	4.9	4.9	4.9

2008 Budget

Program Expenditures	518,581
Program Revenue	0
General Support	518,581

Program Revenue vs General Support

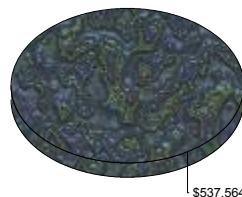


■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	537,564
Program Revenue	0
General Support	537,564

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

BUILDING AND INSPECTIONS TEAM

PROGRAM PURPOSE:

The Building & Inspections Team perform reviews and make decisions on more complex building permits; to provide comprehensive inspections and approval of conditions for all permitted work; and to provide enforcement and education of the adopted codes and ordinances.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of customers who rated services as good or excellent.	93%	82%	89%	90%	93%
Percent of customers who said they were treated courteously by employees.	98%	98%	94%	100%	100%
Percent of customers who were satisfied with the clarity of inspection correction forms.	91%	95%	89%	85%	90%
Percent of customers who were satisfied with the timeliness of building inspections.	94%	96%	100%	90%	90%
Percent of customers who were satisfied with the updates they received regarding their project's status.	94%	77%	81%	87%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process.	87%	80%	86%	90%	92%
Percentage of building permits issued on or before the target dates identified in SMC 20.30.040 (data includes days waiting for information)	93.6%	84.8%	91.5%	95%	95%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average number of Inspections Completed Per Inspector per day	9	9	10	9	9

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Addition/Remodel Commercial Permits submitted	79	67	71	65	65
Number of Demolition Permits submitted	67	65	58	50	50
Number of Electrical Permits Submitted		319	962	900	900

BUILDING AND INSPECTIONS TEAM

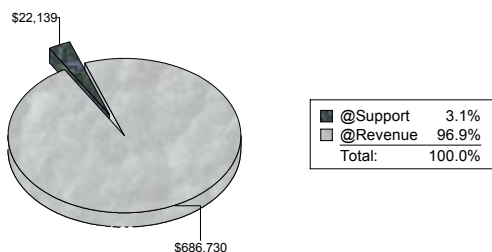
	2005	2006	2007	2008 Est.	2009 Target
Number of Fire Systems Permits submitted	152	101	144	95	95
Number of inspections completed annually	4,222	4,236	5,151	4,600	4,500
Number of Mechanical Permits submitted	286	273	301	215	215
Number of Miscellaneous Structures - Complex Permits submitted (retaining walls/rockeries, wireless facilities)	12	20	22	15	15
Number of New Construction Commercial Permits submitted	41	23	18	25	25
Number of Plumbing Permits submitted	216	182	175	150	175

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	5.75	5.55	6.05	5.95	5.95

2008 Budget

Program Expenditures	708,869
Program Revenue	686,730
General Support	22,139

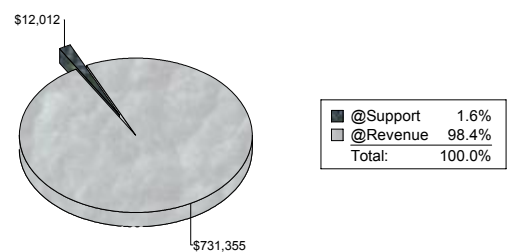
Program Revenue vs General Support



2009 Budget

Program Expenditures	743,367
Program Revenue	731,355
General Support	12,012

Program Revenue vs General Support



PERMIT SERVICES TEAM

PROGRAM PURPOSE:

The Permit Services Team provides accurate information and referral services; intake and issuance of all building and land use related permits; including expedited review for less complex projects.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of customers who rated services as good or excellent	93%	82%	89%	90%	93%
Percent of customers who said they were treated courteously by employees	98%	98%	94%	100%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status	94%	77%	81%	87%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process	87%	80%	86%	90%	92%
Percentage of permits issued on or before the target dates identified in SMC 20.30.040 (data includes days waiting for information)	95.6%	90.5%	85.7%	95%	95%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Average number of permit applications submitted per Technical Assistant	580	681	620	610	610
Average number of permits issued per Technical Assistant	576	560	610	595	595

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Accessory Dwelling Units (ADU) or Adult Family Home Applications submitted	10	3	5	3	3
Number of Addition/Remodel Single-family Residential Permits submitted	200	203	221	200	200
Number of Home Occupation, B&B, or Boarding House Permits submitted	4	10	2	4	4
Number of New Construction Single-family Residential Permits submitted	66	67	65	60	65

PERMIT SERVICES TEAM

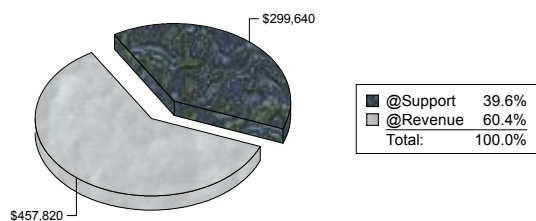
	2005	2006	2007	2008 Est.	2009 Target
Number of Sign and Miscellaneous Structure Permits submitted	54	49	49	45	45
Number of walk-in customers served	11,027	12,400	12,000	10,040	10,500
Number Right-of-Way Permits submitted	526	536	508	470	470
Total Number of Applications submitted	1,765	2,044	1,859	1,830	1,830

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	7.60	8.95	9.15	8.90	8.84

2008 Budget

Program Expenditures	757,460
Program Revenue	457,820
General Support	299,640

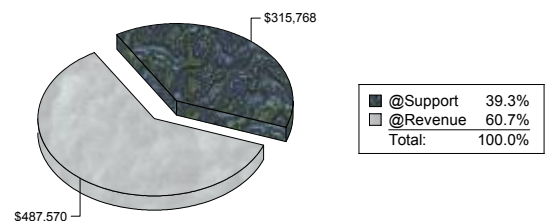
Program Revenue vs General Support



2009 Budget

Program Expenditures	803,338
Program Revenue	487,570
General Support	315,768

Program Revenue vs General Support



PLANNING - LONG RANGE TEAM

PROGRAM PURPOSE:

The Planning - Long Range Team provide opportunities for public input and develop staff reports and recommendations for all quasi-judicial and legislative permits and proposals

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of customers who rated services as good or excellent.	93%	82%	89%	90%	93%
Percent of customers who said they were treated courteously by employees.	98%	98%	94%	100%	100%
Percent of customers who were satisfied with the updates they received regarding their project's status.	94%	77%	81%	87%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process.	87%	80%	86%	90%	92%
Percentage of permits issued on or before target dates identified in SMC 20.30.060 (data includes days waiting for Information)	62.5%	70.8%	75%	80%	80%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Comprehensive Plan amendments processed annually	621	1	1	8	4
Number of Development Code amendments processed annually	24	7	20	34	25
Number of Planning Commission meetings staffed	26	20	22	24	22
Number of Preliminary Subdivisions submitted	1	1	0	1	1
Number of public disclosure requests processed	59	78	72	45	45
Number of Rezones submitted	1	9	4	5	2
Number of Special Use Permits (SUP) submitted	1	1	0	1	1

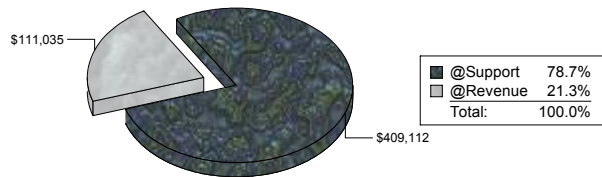
PLANNING - LONG RANGE TEAM

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3.05	3.25	3.35	3.70	3.93

2008 Budget

Program Expenditures	520,147
Program Revenue	111,035
General Support	409,112

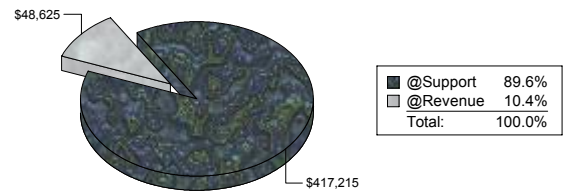
Program Revenue vs General Support



2009 Budget

Program Expenditures	465,840
Program Revenue	48,625
General Support	417,215

Program Revenue vs General Support



PLANNING AND DEVELOPMENT OPERATIONS SUPPORT TEAM

PROGRAM PURPOSE:

The Planning & Development Support Team provides support to enhance the Planning & Development Services Department's operations and systems through administrative and technical support; technology enhancements; managing fiscal and human resources, and implementation of a performance measurement system.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of customers who rated services as good or excellent.	93%	82%	89%	90%	93%
Percent of customers who said they were treated courteously by employees.	98%	98%	94%	100%	100%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Operations Support Team budget as a percent of the Planning and Development Services budget.	10.4%	10.5%	9.2%	9.8%	8.7%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of archival requests retrieved annually	263	403	321	210	200

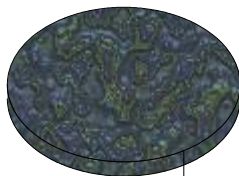
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	3.15	2.65	2.60	2.60	2.37

PLANNING AND DEVELOPMENT OPERATIONS SUPPORT TEAM

2008 Budget

Program Expenditures	277,664
Program Revenue	0
General Support	277,664

Program Revenue vs General Support



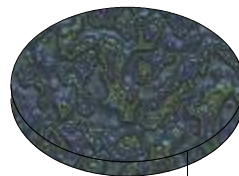
\$277,664

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	260,890
Program Revenue	0
General Support	260,890

Program Revenue vs General Support



\$260,890

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

CURRENT PLANNING TEAM

PROGRAM PURPOSE:

The Current Planning Team performs reviews and make decisions on administrative land use actions.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percent of customers who rated services as good or excellent.	93%	82%	89%	90%	93%
Percent of customers who said they were treated courteously by employees.	98%	98%	94%	100%	100
Percent of customers who were satisfied with the updates they received regarding their project's status.	94%	77%	81%	87%	92%
Percent of customers who were satisfied with the usefulness of the pre-application process.	87%	80%	86%	90%	92%
Percentage of permits issued on or before target dates identified in SMC 20.30.040 and .050 (data includes days waiting for information)	56.3%	53.6%	66.9%	75%	75%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of Building Permits that require SEPA submitted (new commercial exceeding 4,000 square feet)	14	5	1	4	5
Number of Clearing & Grading Permits submitted	17	15	14	25	16
Number of Conditional Use Permits submitted	1	3	1	1	1
Number of Development Code interpretations submitted	11	18	14	9	10
Number of Final Short Plats submitted	17	14	20	12	15
Number of Lot Line Adjustments submitted	12	13	10	7	7
Number of Preliminary Short Plats submitted	27	16	21	14	15
Number of SEPA Threshold Determinations	22	17	17	18	17

CURRENT PLANNING TEAM

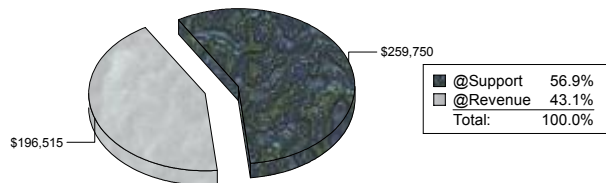
	2005	2006	2007	2008 Est.	2009 Target
Number of Site Development/Construction Permits submitted	12	6	15	6	8
Number of Temporary Use Permits submitted	3	3	3	2	2
Number of Variance from Engineering Standards submitted	0	7	2	1	1
Number of Zoning Variances submitted	2	0	0	1	1

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	4.85	4.55	4.7	4.7	4.44

2008 Budget

Program Expenditures	456,265
Program Revenue	196,515
General Support	259,750

Program Revenue vs General Support



2009 Budget

Program Expenditures	446,711
Program Revenue	186,875
General Support	259,836

Program Revenue vs General Support





This Page Has Been Intentionally Left Blank



Public Works





Public Works 2009 Budget

Mission Statement

“Public Works: What are we doing to make a difference? Public Works employees are guided by the principles of integrity, respect and partnerships combined with innovation, hard work and customer responsiveness. We, as a team are dedicated to maintaining and improving our City’s infrastructure through positive and proactive leadership, education, planning and the delivery of quality projects on time, on target and on budget while being strong stewards of the environment, public safety, and fiscal resources. Public Works Employees strive to be known for getting it done ...and done well.”

Department Programs

Administration

1.15 FTE

Public Facilities and Vehicle Maintenance & Operations

2.45 FTE

Environmental Services

1.35 FTE

Street Operations

9.25 FTE

Right of Way Permit & Inspection Program

1.9 FTE

Surface Water Utility

9.57 FTE

Traffic Services

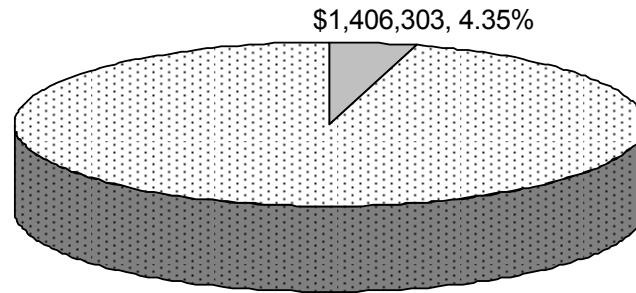
1.5 FTE

*An Additional 11.83
Public Works’ FTEs are
budgeted in the
General and Roads
Capital Funds

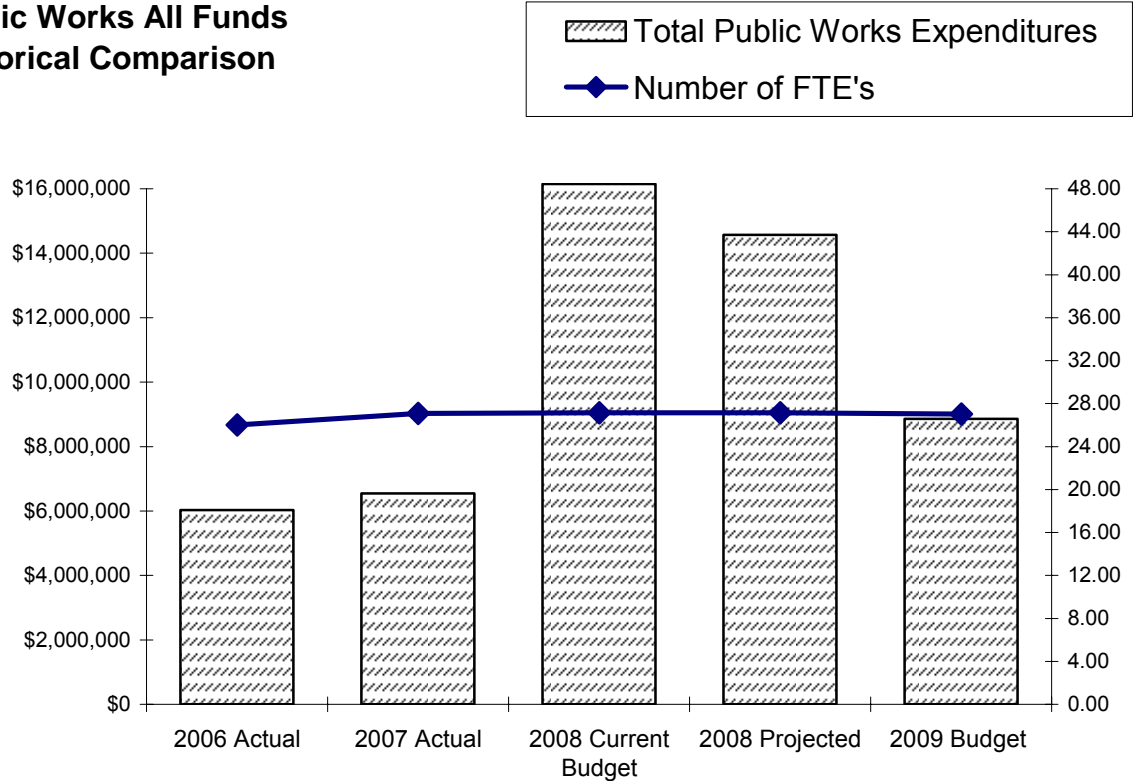


Public Works 2009 Budget

2009 General Fund Portion of Public Works as a Share of the General Fund



Public Works All Funds Historical Comparison





Public Works 2009 Budget

2008 Key Department Accomplishments in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Completed a new pedestrian facility on Fremont Ave N as part of the Sidewalk Priority Project
- Activated a new signal at the intersection of 15th Avenue NE and NE 150th Street
- Developed standards, procedures, and policies for investigating and evaluating new street light requests
- Completed traffic data statistics for 2008 for the annual traffic report
- Installed a new traffic circle at NE 160th St and 8th Ave NE
- Managed the traffic signal rehabilitation program
- Finalized route plans for school walking routes
- Completed building a uninterrupted power supply charging station for use during power outages
- Completed traffic signal rebuilds at 3rd Ave NW/NW Richmond Beach Rd; 8th Ave NW/NW Richmond Beach Rd; and at Dayton Ave N/N Richmond Beach Rd

Safe, Healthy, and Sustainable Environment

- Awarded a \$6M grant from the Transportation Improvement Board (TIB) for the Aurora Corridor Project (N. 175th Street – N. 185th Street). The grant provides funding for the Right of Way and Construction Phases of the project.
- Awarded a \$3M grant of Surface Transportation Program (STP) funds for the Construction Phase of the Aurora Corridor Project (N. 165th Street – N. 185th Street).
- Completed a federal review of the Aurora Corridor Project (N. 145th Street – N. 165th Street). The review primarily concentrated on compliance with documentation requirements and materials review conducted by the Washington State Department of Transportation (WSDOT).
- Completed the environmental review for the Aurora Corridor Project (N. 165th Street – N. 205th Street).

Quality Services, Facilities and Infrastructure

- Streamlined the data entry process into the Public Works Hansen software to provide data to better serve our customers.
- Completed the 2008 Overlay Program
- Construction of surface water and park improvements at Boeing Creek Park
- Installed drainage improvements on 18th Ave NW
- Installed drainage improvement south of Ronald Bog
- Constructed of a pump station and drainage improvements at Pan Terra Stormwater Facility



Public Works 2009 Budget

- Installed new synthetic surface at Twin Ponds Soccer Fields
- Completed numerous long-term maintenance projects in multiple City facilities:
 - Police Station – installed new carpet and repainted; sealed the asphalt parking lot on the north side
 - Pool – annual maintenance
 - Richmond Highland Recreation Center – painted interior and exterior of building; installed new range and dishwasher
 - Richmond Beach Saltwater Park (Caretakers House) – re-roofed caretaker's house
- Completed the 2008 Overlay Program contracted through King County
- Completed Curb/Ramp/Sidewalk improvements
- Stabilized the embankment and restored Ridgefield Road NW due to erosion damage caused by the December 2007 flood event.
- Completed removal of storm debris in the Ronald Bog neighborhood caused by the December 2007 storm event.
- Installed approximately 731 lane feet of berms throughout the City to help reduce flooding calls during heavy rain events.
- Put contract in place for ditching 30,000 ft. of historical troubled areas throughout the City.
- Completed the design of City Hall and started construction.
- Completed the first year using in-house staff and our new street sweeper to perform the street sweeping around the City.

Economic Vitality and Financial Stability

- Completed closeout of the Aurora Corridor Project (N. 145th Street – N. 165th Street) and the Interurban Pedestrian and Bicycle Crossing Project.



Public Works 2009 Budget

2009 Key Department Objectives in Support of the City's Strategic Objectives:

Safe and Attractive Neighborhoods and Business Districts

- Complete 2009 Priority Sidewalk Route of Ashworth from 185th to 192nd.
- Activate a new signal at 170th and 15th Ave NE to enhance pedestrian safety.
- Continue to support curb ramp designs for 2009 Curb Ramp Program
- Continue to manage the Traffic Signal Rehabilitation Program
- Install a bulb out and walkway on Wallingford Ave N/N 175th St
- Install a traffic circle at Midvale Ave N/N 157th St
- Support installation of traffic signal at 15th Ave NE/NE 170th St and related roadway improvements
- Install new traffic calming devices through the Neighborhood Traffic Safety Program and Neighborhood Traffic Action Plans programs
- Complete Neighborhood Traffic Action Plans and continue implementation of related projects
- Manage the traffic count – including data collection, completing analyses, reports, and placement schedule of counters throughout the city
- Update Traffic Services website, including traffic county summary, traffic flow map, and traffic program updates
- Manage the streetlight program, evaluating requests, issuing work orders, and developing policies and procedures
- Implement our West Nile Virus Response Plan and public information campaign in conjunction with Seattle/King County Public Health and the Washington Department of Health.
- Perform weekly monitoring of swimming beaches at Echo Lake and Hidden Lake for bacteria from May 1 through September 30.
- Monitor the water quality in 7 streams and 2 lakes on a monthly basis

Safe, Healthy, and Sustainable Environment

- Complete the right of way phase and begin the construction phase for the Aurora Corridor Project (N. 165th Street – N. 185th Street).
- Complete Thornton Creek Basin Plan
- Revise the Stormwater code, manual, and supporting documentation to include low impact development techniques and other change to comply with the Western Washington Phase II Municipal Stormwater permit as part of the Nation Pollution Discharge Elimination System (NPDES) program.
- Continue to provide environmental mini-grants to promote and educate residents on sustainable practices within the community.
- Assist in the design and development of a Green Street demonstration project



Public Works 2009 Budget

- Assist implementation of LEED and King County Conservation District grant-funded projects in City Hall/Civic Center project
- Develop & implement a Green Building Program for residents who want to remodel using sustainable techniques
- Develop Climate Protection Program: collect and analyze data for baseline carbon footprint of Shoreline; continue to research energy and climate change initiatives
- Serve approximately 1,300 residents at annual Natural Yard Care Event, 2,350 customers at recycling events; and chip 2,000 trees at Christmas tree recycling event.
- Actively participate in the Thornton Creek Watershed Oversight Committee, Lake Ballinger Watershed Meeting, WRIA 8, Regional Road Maintenance, Local Hazardous Waste Management Program regional meetings, King County Solid Waste Comprehensive Plan update and planning forums, and Stormwater Outreach Regional Municipalities of Puget Sound

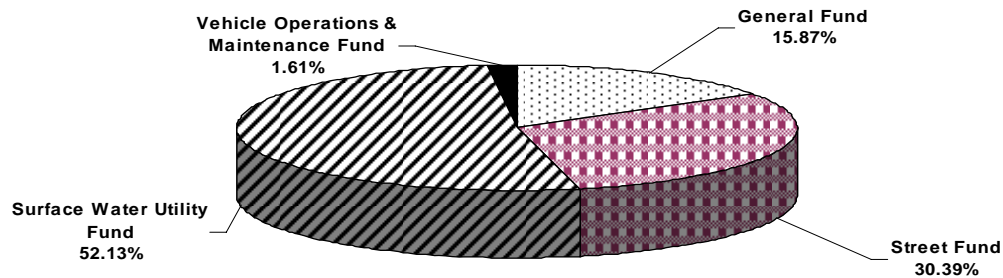
Quality Services, Facilities and Infrastructure

- Complete the 2009 Overlay Program
- Construction of Cromwell Park and Stormwater Improvements
- Construction of improvements at Hamlin Park
- Complete East Boeing Creek drainage improvements at 178th and Midvale
- Richmond Highlands Community Center – Remodel restrooms located next to stage area
- Slope mow arterials and collector streets citywide (44 miles)
- Continue the sweeping (80 miles) twice a month for arterial and collector streets, and sweeping neighborhoods three times a year.
- Maintain 60 lane miles of right of way vegetation edging, mowing, and cleaning sidewalks
- Continue sidewalk panel, curb & gutter, ramp replacement (2700 sq. ft. of sidewalk panel, 100 ft. curb & ramp, and 10 ramps).
- Continue to promote the “Adopt a Road” program to remove litter in the ROW by using volunteers, educating and informing the public.
- Continue to inspect annual inspection of over 250 commercial flow control and water quality facilities for compliance with maintenance standards.
- Continue to inspect 100 regional and residential flow and water quality control facilities and complete all necessary maintenance.
- Continue to monitor the performance of CleanScapes in providing contract-mandated services to residents and business customers.
- Continue to expand the Hansen database to improve program operations.
- Complete construction of City Hall and Garage



Public Works 2009 Budget

Public Works Breakdown by Fund



Public Works 2006 - 2009 Operating Budget Comparison By Object							
Object Category Name	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Salaries	\$1,507,585	\$1,581,084	\$1,930,477	\$2,043,678	\$2,007,820	\$77,343	4.01%
Personnel Benefits	\$407,832	\$470,947	\$598,955	\$527,140	\$630,433	\$31,478	5.26%
Supplies	\$381,731	\$366,952	\$404,153	\$382,113	\$357,824	-\$46,329	-11.46%
Other Services & Charges	\$1,435,500	\$1,417,545	\$4,116,023	\$3,836,022	\$2,293,699	-\$1,822,324	-44.27%
Intergovernmental Services	\$320,276	\$315,416	\$304,543	\$355,383	\$369,428	\$64,885	21.31%
Capital Outlay	\$419,398	\$904,064	\$7,143,491	\$5,771,796	\$1,285,119	-\$5,858,372	-82.01%
Debt Service	\$319,943	\$326,475	\$326,475	\$326,475	\$326,475	\$0	0.00%
Debt Service Interest	\$25,010	\$23,639	\$22,853	\$22,853	\$21,221	-\$1,632	-7.14%
Interfund Payments for Service	\$1,215,976	\$1,143,431	\$1,300,976	\$1,300,062	\$1,569,662	\$268,686	20.65%
Total Public Works Expenditures	\$6,033,251	\$6,549,553	\$16,147,946	\$14,565,522	\$8,861,681	-\$7,286,265	-45.12%
Revenue Source							
Licenses and Permits	\$153,800	\$153,499	\$135,000	\$150,000	\$173,907	\$38,907	28.82%
Intergovernmental Revenues	\$897,408	\$986,226	\$1,442,783	\$1,359,303	\$926,983	-\$515,800	-35.75%
Charges for Goods and Services	\$2,656,004	\$2,900,891	\$3,021,822	\$2,956,073	\$3,103,688	\$81,866	2.71%
Fines & Forfeits	\$22	\$1,808	\$0	\$69	\$0	\$0	0.00%
Other Financing Sources	\$66,666	\$5,151	\$2,052,090	\$2,138,349	\$0	-\$2,052,090	-100.00%
Miscellaneous Revenues	\$734,366	\$969,129	\$814,875	\$710,079	\$539,128	-\$275,747	-33.84%
Total Revenue	\$4,508,266	\$5,016,704	\$7,466,570	\$7,313,873	\$4,743,706	-\$2,722,864	-36.47%
General Fund Subsidy	\$2,775,079	\$2,421,314	\$2,543,083	\$2,461,240	\$2,847,414	\$304,331	11.97%
Use of Streets Fund Balance	-\$302,399	-\$118,994	\$364,823	\$436,787	\$0	-\$364,823	-100.00%
Use of Surface Water Utility Fund Balance	-\$941,681	-\$752,120	\$5,773,470	\$4,355,957	\$1,272,961	-\$4,500,509	-77.95%
Use of Vehicle Oper. & Maint. Fund Balance	-\$6,014	-\$17,493	\$0	-\$2,335	-\$2,400	-\$2,400	0.00%
Total Resources	\$6,033,251	\$6,549,411	\$16,147,946	\$14,565,522	\$8,861,681	-\$7,286,265	-45.12%
Department Statistics							
General Fund Portion of Public Works as a % of Total General Fund	4.77%	3.90%	4.55%	4.61%	4.35%	-0.20%	-4.4%
Number of FTE's	26.00	27.08	27.15	27.15	27.02	-0.13	(0.5%)



Public Works 2009 Budget

Public Works Services 2006 - 2009 Budget Comparison By Program							
Program Budget	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
Environmental Services	\$130,077	\$236,754	\$333,629	\$333,629	\$292,469	-\$41,160	-12.34%
Right-of-way Permit & Inspection	\$89,416	\$97,262	\$110,878	\$110,858	\$173,907	\$63,029	56.85%
Street Operation	\$1,949,024	\$1,862,089	\$2,368,866	\$2,371,734	\$2,266,777	-\$102,089	-4.31%
Surface Water Utility	\$2,264,702	\$2,887,542	\$11,806,854	\$10,229,405	\$4,619,790	-\$7,187,064	-60.87%
Traffic Services	\$263,728	\$287,572	\$261,426	\$261,426	\$251,945	-\$9,481	-3.63%
Public Facility & Vehicle Maintenance & Operations	\$1,053,279	\$848,057	\$911,631	\$903,289	\$1,024,746	\$113,115	12.41%
Public Works Administration	\$283,025	\$300,687	\$304,662	\$299,596	\$212,047	-\$92,615	-30.40%
Highland Plaza & Park Center	\$0	\$29,590	\$50,000	\$55,585	\$20,000	-\$30,000	-60.00%
Total Program Budget	\$6,033,251	\$6,549,553	\$16,147,946	\$14,565,522	\$8,861,681	-\$7,286,265	-45.12%
Program Revenue							
Environmental Services	\$152,301	\$172,608	\$292,796	\$292,976	\$249,034	-\$43,762	-14.95%
Right-of-way Permit & Inspection	\$153,800	\$153,499	\$135,000	\$150,000	\$173,907	\$38,907	28.82%
Street Operation	\$861,786	\$779,841	\$795,341	\$750,225	\$740,577	-\$54,764	-6.89%
Surface Water Utility	\$3,206,383	\$3,639,662	\$6,033,384	\$5,873,448	\$3,346,829	-\$2,686,555	-44.53%
Traffic Services	\$23,850	\$42,456	\$0	\$0	\$0	\$0	0.00%
Public Facility & Vehicle Maintenance & Operations	\$99,095	\$147,980	\$115,049	\$117,384	\$145,359	\$30,310	26.35%
Highland Plaza & Park Center	\$11,051	\$80,800	\$95,000	\$129,840	\$88,000	-\$7,000	-7.37%
Public Works Administration	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Total Program Revenue	\$4,508,266	\$5,016,846	\$7,466,570	\$7,313,873	\$4,743,706	-\$2,722,864	-36.47%
General Fund Subsidy	\$2,775,079	\$2,421,314	\$2,543,083	\$2,461,240	\$2,847,414	\$304,331	11.97%
Use of Streets Fund Balance	-\$302,399	-\$118,994	\$364,823	\$436,787	\$0	-\$364,823	(100.00%)
Use of Surface Water Utility Fund Balance	-\$941,681	-\$752,120	\$5,773,470	\$4,355,957	\$1,272,961	-\$4,500,509	(77.95%)
Use of Vehicle Oper. & Maint. Fund Balance	-\$6,014	-\$17,493	\$0	-\$2,335	-\$2,400	-\$2,400	0.00%
Total Resources	\$6,033,251	\$6,549,553	\$16,147,946	\$14,565,522	\$8,861,681	-\$7,286,265	-45.12%

The Public Works Department has budget in four City Funds: the General Fund, Street Fund, Surface Water Utility Fund, and Vehicle Operations & Maintenance. The fund breakdown is displayed below.

Public Works Expenditures by Fund	2006 Actual	2007 Actual	2008 Current Budget	2008 Projected	2009 Budget	2008 Current Budget versus 2009 Budget	Percentage Change
General Fund	\$1,373,300	\$1,284,601	\$1,484,873	\$1,477,050	\$1,406,303	-\$78,570	-5.29%
Street Fund	\$2,302,168	\$2,246,923	\$2,741,170	\$2,744,018	\$2,692,629	-\$48,541	-1.77%
Surface Water Utility Fund	\$2,264,702	\$2,887,542	\$11,806,854	\$10,229,405	\$4,619,790	-\$7,187,064	-60.87%
Vehicle Operations & Maintenance Fund	\$93,081	\$130,487	\$115,049	\$115,049	\$142,959	\$27,910	24.26%
Total Public Works Expenditures	\$6,033,251	\$6,549,553	\$16,147,946	\$14,565,522	\$8,861,681	-\$7,286,265	-45.12%



Public Works 2009 Budget

2009 Key Department Budget Changes

Expenditures

Salaries

- Includes the 5.22% market adjustment and applicable step increases, the addition of a new position (Construction Inspector Supervisor) and the elimination of another position (Administrative Service Manager).

Personnel Benefits

- Includes changes in the health benefit costs, changes in the employer contribution for PERS, changes in Medicare and Social Security replacement based on adjustments to salaries and associated benefits for the position changes mentioned above.

Supplies

- The decrease of \$46,329 in this category is the result of:
 - Decreasing Public Works Administration supplies by \$1,800 based on historical expenditures.
 - Increasing \$4,222 in Environmental Services program supplies.
 - Removing \$36,000 in Environmental Services materials related to the CPG grant.
 - Increasing \$1,000 Facilities supplies to cover the purchase of infectious control waste removal kits.
 - Moving \$6,300 from Street Operations street sweeping dumping fees to Utilities-Garbage/Solid Waste.
 - Reducing Street Operations materials and supplies by \$7,585 based on inventory at the end of the year.

Other Services & Charges

- The decrease of \$1,830,324 in this category is the result of:
 - Removing \$290,103 in carryovers from 2007 for Environmental Services, Street Operations, Traffic Services, Surface Water Roads and Surface Water Management.
 - Removing \$124,051 from Street Lights contingency. All street light retroactive payments were made in 2007.
 - Increasing Public Works postage by \$1,150 based on historical expenditures.
 - Increasing Environmental Services printing & binding by \$11,450 to cover the new Green Building Program, self hauler ruling and other recycling events.
 - Increasing Environmental Services postage by \$4,000 to cover self hauler ruling and postage increases.
 - Increasing Facilities Professional Services by \$16,667 to cover 5 months of the new City Hall janitorial services.



Public Works 2009 Budget

- Increasing Facilities Professional Services by \$1,500 to cover the blood borne pathogen waste removal program.
- Increasing Utilities by \$46,000 (Electricity \$32,200, Water \$13,800) to cover 4 months at the new City Hall.
- Increasing Repairs and Maintenance by \$27,602 to cover 4 months at the new City Hall.
- Moving \$32,078 from Operating Rentals and Lease to City Hall move contingency.
- Removing \$35,000 from Highland Plaza and Highland Park Center expenditures.
- Increasing Street Operations operating rentals & leases by \$5,000 due to increases in equipment rental costs and additional equipment needs to improve efficiencies.
- Adding \$11,063 to Utility Garbage/Solid Waste to cover CleanScapes dumping fees.
- Increasing water utility costs by \$3,500 for Aurora corridor irrigation.
- Increasing Street Operations Repairs and Maintenance by \$67,513 to cover Aurora maintenance.
- Increasing Vehicle Fuel consumed by \$5,339 based on 2007 fuel consumption plus a 30% increase due to higher fuel costs.
- Increasing vehicle repairs and maintenance by \$23,321 based on 2007 actual expenditures plus a 30% increase due to higher cost of materials. Also added additional 20 pieces of equipment that will require maintenance in the near future.
- Moving \$14,101 in repairs & maintenance for the street sweeper into contingency.
- The Surface Water Utility Capital activity in this category is decreasing by \$1,427,518

Intergovernmental Services

- The increase of \$64,885 in this category is the result of:
 - Increasing Facilities by \$6,500 to cover services for Ronald Wastewater.
 - Increasing \$3,933 King County lab fees for water quality monitoring
 - Increasing \$2,400 King County fees for Echo Lake monitoring and data analysis
 - Increasing \$1,289 NPDES fees.
 - Adding \$1,059 in annual fees for M-I Dam \$771 and Boeing Creek North Stormwater Pond Ecology Dam Safety \$288
 - Reinstating the \$49,704 moved to the Surface Water Management to fund Hidden Lake sediment removal that was higher than expected due to the December 2007 storm.

Capital Layout

- The decrease of \$5,858,372 in this category is the result of:
 - Decreasing Highland Plaza and Highland Park Center improvements by \$26,000



Public Works 2009 Budget

- Removing Traffic Services 2008 carryover for \$12,863.
- The Surface Water Utility Capital activity in this category is decreasing by \$5,819,509

Debt Service Interest

- Amount is based upon repayment schedule for the Public Works Trust Fund Loan (PWTFL)

Interfund Payments for Service

- The increase of \$268,686 in this category is the result of:
 - Increasing vehicle operations and maintenance by \$15,142.
 - Increased General Fund overhead charge by \$239,443
 - Added a contingency totaling \$14,101 for unexpected street sweeping requirements due to storms, flooding, etc..

Revenues

Licenses and Permits

- The increase of \$38,907 in Right of Way revenue is based on historical revenue and projections.

Intergovernmental Revenues

- Removed \$59,689 from Department of Ecology - CPG grant.
- Fuel Tax decreased by \$46,764 based on the new per capita rate of \$23.41 and estimated population of 53,440.
- Removed \$75,000 Department of Ecology – NPDES grant.
- Mitigation funding from the Hidden Lake and Brightwater projects has been fully spent therefore reducing this category by \$493,347
- Added King County Flood Zone District Opportunity Grant of \$159,000 for capital projects.

Charges for Goods and Services

- Surface water fees have increased by \$81,866 over 2008

Miscellaneous Revenue

- Annual contribution from CleanScapes increased by \$15,927.
- Decreased lease income for the Highland Plaza and the Highland Park center by \$7,000.
- Decreased projected investment interest by \$312,734.
- Revenue from interfund charges for the replacement of City vehicles and equipment increased by \$28,060.

Other Financing Sources

- Removed use of Public Works Trust Fund Loan based on the adopted CIP.

PUBLIC WORKS ADMINISTRATION

PROGRAM PURPOSE:

Public Works Administration provides the department with overall management, leadership, grants and contract administration, process and policy development.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of invoices processed on time		100%	100%	100%	100%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Public Works Administration as a percent of the total Public Works Budget	5,0%	4.0%	6.2%	5.4%	3.9%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of grant reimbursements processed	41	54	17	20	25
Number of vendor invoices processed	2,984	2,191	2,250	2,300	2,300
Total number of contracts processed	147	159	181	200	200
Total number of easements processed	39	12	11	10	10
Total number of interlocals processed	9	7	5	8	8

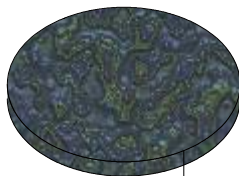
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	2.15	2.15	2.15	2.15	1.15

PUBLIC WORKS ADMINISTRATION

2008 Budget

Program Expenditures	304,662
Program Revenue	0
General Support	304,662

Program Revenue vs General Support



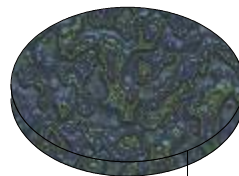
■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$304,662

2009 Budget

Program Expenditures	212,047
Program Revenue	0
General Support	212,047

Program Revenue vs General Support



■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

\$212,047

PUBLIC FACILITY & VEHICLE MAINTENANCE & OPERATIONS

PROGRAM PURPOSE:

The Facilities Program manages and maintains the City's owned and leased buildings and vehicles keeping them in good working order to provide services to citizens and to promote good stewardship of City of Shoreline's assets

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of internal customers rating Facilities overall services as good or excellent		96%	96%	96%	100%
Percentage of internal customers rating Fleet Maintenance overall services as good or excellent		85%	85%	85%	100%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Cost per square foot to maintain	\$10.67	\$4.61	\$2.86	\$3.64	\$3.67
Fleet maintenance cost per mile - vehicles and light trucks	\$0.15	\$0.15	\$0.27	\$0.30	\$0.31
Fleet maintenance cost per mile -heavy-duty trucks and equipment	\$0.65	\$0.72	\$0.87	\$1.50	\$1.55
Number of square feet maintained (facilities) per FTE	47,953	76,845	69,205	63,522	66,401
Percentage of work orders that are fully completed on time	100%	100%	100%	100%	100%
Total contracted custodial expenditures per square foot for administrative/office facilities	\$1.29	\$1.25	\$2.52	\$2.56	\$2.34
Total in-house custodial expenditures per square foot for administrative/office facilities	\$0.09	\$0.03	\$0.07	\$0.03	\$0.03

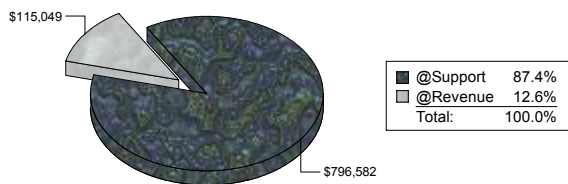
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	2.45	2.45	2.45	2.45	2.45

PUBLIC FACILITY & VEHICLE MAINTENANCE & OPERATIONS

2008 Budget

Program Expenditures	911,631
Program Revenue	115,049
General Support	796,582

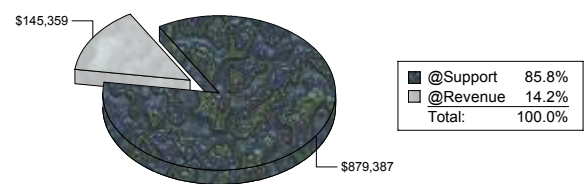
Program Revenue vs General Support



2009 Budget

Program Expenditures	1,024,746
Program Revenue	145,359
General Support	879,387

Program Revenue vs General Support



ENVIRONMENTAL SERVICES

PROGRAM PURPOSE:

Provide waste reduction and recycling education programs to the community. Coordinate recycling events, provide resource materials (compost bins, etc.), and manage the City's single solid waste service contract.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of households participating in City recycling events	18.0%	22.7%	26%	30%	30%

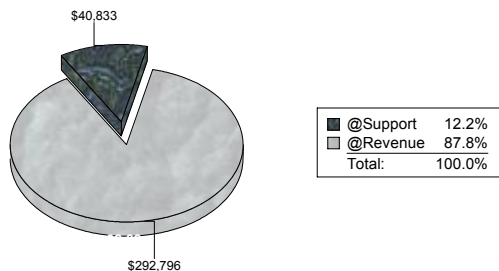
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Pounds of household batteries recycled	3,147	4,021	5,177	5,215	5,275

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	.35	.35	.35	1.35	1.35
Number of households participating in annual recycling opportunities	3,700	5,184	5,587	5,273	5,275

2008 Budget

Program Expenditures	333,629
Program Revenue	292,796
General Support	40,833

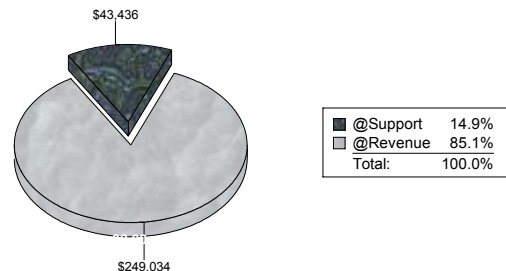
Program Revenue vs General Support



2009 Budget

Program Expenditures	292,470
Program Revenue	249,034
General Support	43,436

Program Revenue vs General Support



RIGHT-OF-WAY PERMIT AND INSPECTION PROGRAM

PROGRAM PURPOSE:

Review planned work and inspect construction/work taking place in the public right-of-way, manage City franchises in the right-of-way, and provide plan review services on planning and development project applications submitted to the City's Planning and Development Services Department.

STRATEGIC OBJECTIVES:

Governmental Excellence

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Number of ROW inspections completed per FTE	781	804	981	1,000	1,000

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of inspections performed	1,003	1,608	1,962	2,000	2,000
Number of right-of-way permits issued	511	536	494	500	500

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.4	1.3	1.3	1.3	1.8

2008 Budget

Program Expenditures	110,878
Program Revenue	135,000
General Support	-24,122

Program Revenue vs General Support

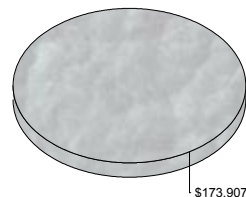


@Support	(15.2)%
@Revenue	84.8%
Total:	100.0%

2009 Budget

Program Expenditures	173,906
Program Revenue	173,907
General Support	-1

Program Revenue vs General Support



@Support	0.0%
@Revenue	100.0%
Total:	100.0%

STREET OPERATION

PROGRAM PURPOSE:

Vegetation & Tree Maintenance in Right-of-Way: Maintains public rights-of-way by tree trimming, controlling vegetation, grading and other methods.

Street Maintenance & Operations: Manages the city's road overlay, curb ramp, and sidewalk programs. Provides maintenance and upkeep of city streets and roads. This service includes pothole patching, crack sealing, street sweeping, and snow and ice removal. Provides general maintenance support for the City including signing, striping, fence/barricade repair, parking lot maintenance, and other odd jobs.

Street Lighting: Provides funding for street lights on arterial streets and traffic signalization. Maintains inventory data on all streetlights, through a GPS network mapping system.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Average pavement rating for arterials/collectors.	73	73	73	76	76
Average pavement rating for residential streets.	80.8	80.8	80.8	80.8	80.8
Percentage of citizens surveyed that are satisfied with the adequacy of city street lighting on arterial streets	60%	53%	53%	60%	60%
Weighted average pavement rating for all City streets.	81.3	81.3	81.3	81.3	81.3

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Annual operating and maintenance costs per City traffic signal	\$5,780	\$2,709	\$3,263	\$3,271	\$3,570
Annual street operation expenditures per paved lane mile in the City	\$3,551	\$3,500	\$3,850	\$4,200	\$4,258
Cost per lane mile for asphalt overlay	\$45,974	\$75,723	\$94,002	\$170,000	\$188,000
Cost per lane mile for slurry seal	\$8,542	\$9,925	\$9,483	N/A	N/A
Cost per lane mile of street sweeping	\$22.20	\$25.86	\$33.36	\$35.67	\$36.92

STREET OPERATION

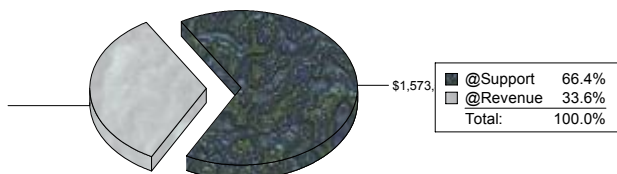
Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Contract hours spent sanding & plowing roads	65.6	65	42	40	40
In-house hours spent sanding & plowing roads	286.5	396.50	255	200	200
Number of lane miles rehabilitated with slurry seal	13.6	11.6	10.8	N/A	N/A
Number of lane miles resurfaced with asphalt overlay	13.4	8.28	6.7	5.0	5.0
Number of lane miles swept	1,958	1,958	2,892	2,545	2,550
Number of potholes repaired	59	40	43	35	30
Number of traffic signs maintained	275	391	529	450	415

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	9.25	9.25	9.25	9.25	9.25

2008 Budget

Program Expenditures	2,368,866
Program Revenue	795,341
General Support	1,573,525

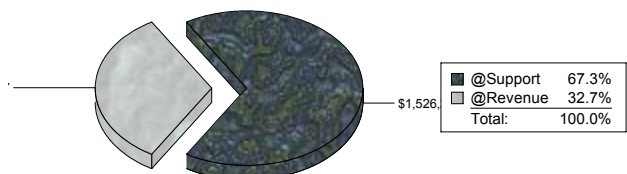
Program Revenue vs General Support



2009 Budget

Program Expenditures	2,266,777
Program Revenue	740,577
General Support	1,526,200

Program Revenue vs General Support



SURFACE WATER UTILITY

PROGRAM PURPOSE:

The Surface Water Management Program manages, operates and maintains the City's surface water infrastructure and natural channels to promote flood protection, comply with regulatory requirements, and to protect and enhance water quality and habitat through the practice and promotion of sound environmental stewardship.

STRATEGIC OBJECTIVES:

Safe, Healthy and Sustainable Environment

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of catch basins routinely cleaned annually	50%	50%	37%	24%	24%
Percentage of citizens who are very satisfied or satisfied with the adequacy of storm drainage services in their neighborhood	55%	55%	55%	59%	59%
Percentage of citizens who are very satisfied or satisfied with the overall quality of the City's stormwater system	55%	62%	62%	60%	60%
Percentage of drainage channels cleaned	.006%	.008%	.010%	.130%	.130%

Measurement: EFFICIENCY	2005	2006	2007	2008 Est.	2009 Target
Cost per catch basin - routine cleaning	20.00	18.00	17.50	29.18	32.09

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Approximate linear feet of stormwater pipes to maintain	640,000	640,000	640,000	640,000	640,000
Approximate total linear feet of ditches to maintain	150,000	150,000	150,000	150,000	150,000
Number of City owned Storm Water Facilities to inspect and maintain	30	31	31	31	31
Number of dams to inspect and maintain	5	5	5	5	5
Number of drainage or flooding service requests	177	242	414	138	186
Number of privately owned stormwater facilities to inspect	235	275	153	250	255

SURFACE WATER UTILITY

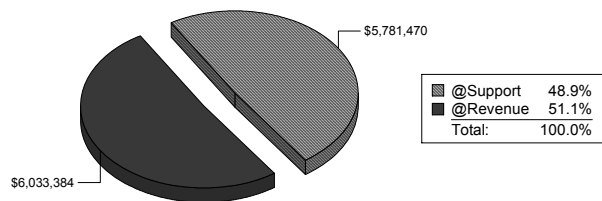
	2005	2006	2007	2008 Est.	2009 Target
Number of pump stations to inspect and maintain	4	5	5	6	6

Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	5.8	6.8	6.8	9.25	9.25

2008 Budget

Program Expenditures	11,814,854
Program Revenue	6,033,384
Use of Fund Balance	5,781,470

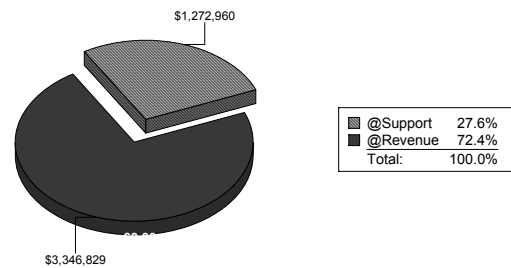
Program Revenue vs Use of Fund Balance



2009 Budget

Program Expenditures	4,619,789
Program Revenue	3,346,829
Use of Fund Balance	1,272,960

Program Revenue vs Use of Fund Balance



TRAFFIC SERVICES

PROGRAM PURPOSE:

Responsible for plan review, design and approval of all traffic control devices including streetlights, crosswalks, signals, signs, striping, etc; maintenance of traffic-related records including accident reports and signage/crosswalk inventories; preparation and documentation of city traffic standards; traffic counts and investigations and community education.

Provide traffic counts and investigations, community education, and management of the City's Neighborhood Traffic Safety Program (NTSP). Design traffic calming solutions that enhance the quality of life for Shoreline residents. Provide funding for special emphasis police traffic enforcement.

STRATEGIC OBJECTIVES:

Quality Services, Facilities and Infrastructure

Measurement: EFFECTIVENESS	2005	2006	2007	2008 Est.	2009 Target
Percentage of citizens surveyed who are very satisfied or somewhat satisfied with the flow of traffic and congestion.	41%	38%	38%	52%	52%
Percentage of services requests completed on time.	95%	95%	100%	100%	100%

Measurement: WORKLOAD	2005	2006	2007	2008 Est.	2009 Target
Number of active residential areas involved in the NTSP Program	38	42	52	42	35
Number of residential area traffic projects completed per year	25	50	26	7	10
Number of service requests received	132	221	87	150	150
Number of targeted law enforcement hours in a NTSP residential area.	954	950	756	750	750
Number of traffic counts completed each year	308	470	348	350	350
Number of work orders issued	329	350	1,284	350	350

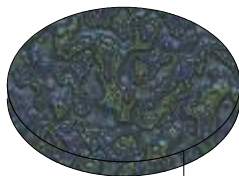
Measurement: INPUT	2005	2006	2007	2008 Est.	2009 Target
Budgeted FTEs	1.75	2.26	2.26	1.50	1.50

TRAFFIC SERVICES

2008 Budget

Program Expenditures	261,426
Program Revenue	0
General Support	261,426

Program Revenue vs General Support



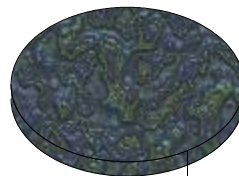
\$261,426

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%

2009 Budget

Program Expenditures	251,946
Program Revenue	0
General Support	251,946

Program Revenue vs General Support



\$251,946

■ @Support	100.0%
■ @Revenue	0.0%
Total:	100.0%



This Page Has Been Intentionally Left Blank



BUDGET BY FUND

City Fund Structure

Fund Structure

The City has established a variety of funds that are used to collect revenues and hold funds in reserve for specified purposes. The City has four categories of funds; operating, capital, internal service and agency. Operating funds collect a variety of revenues to support the City's various functions. Capital funds receive designated revenues and transfers-in from other funds to be used for specific capital projects. Internal service funds account for the goods and services provided internally on a cost-reimbursement basis. The City provides fiscal agency services to the Northshore/Shoreline Community Network. These transactions are reflected in an agency fund.

In 2009, the General Capital Fund will be the City's largest fund accounting for 31.36% of the City's total budget. The City's other funds in order of size are:

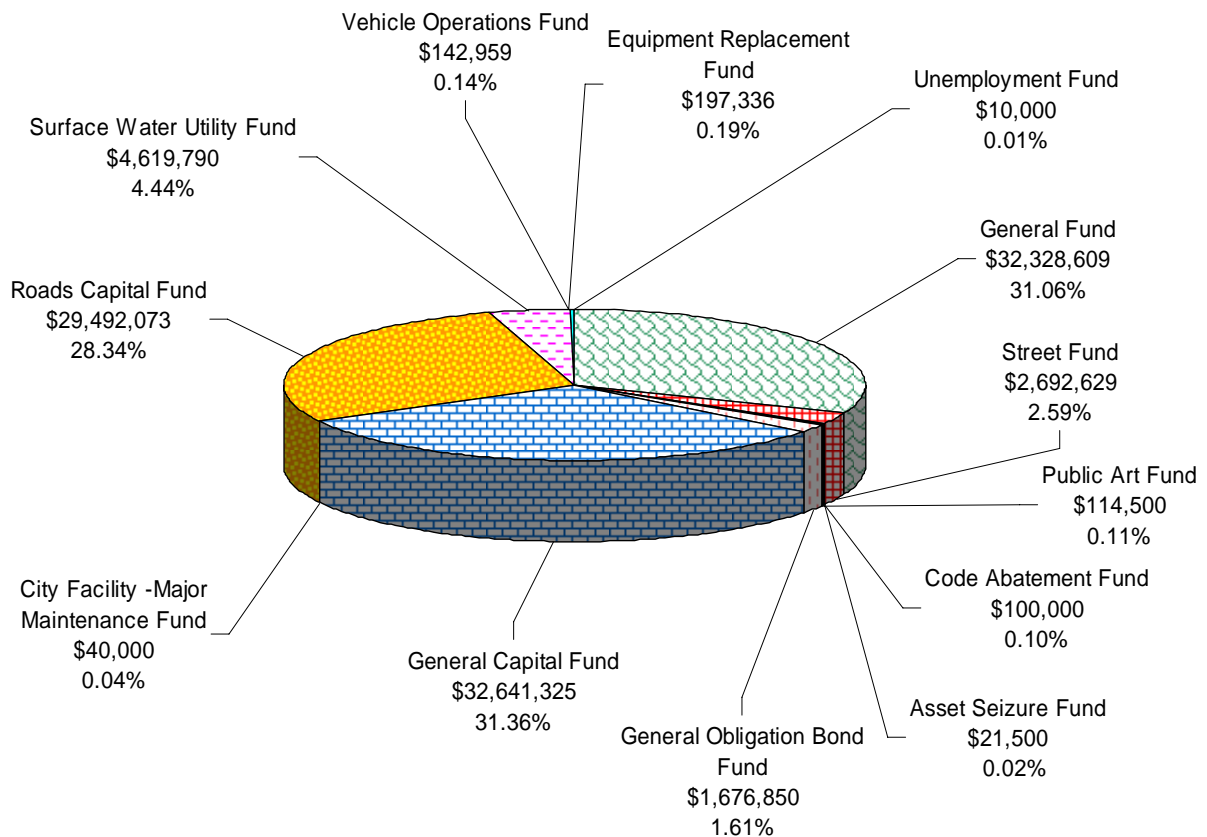
- General Fund (31.06%),
- Roads Capital Fund (28.34%),
- Surface Water Utility Fund (4.44%),
- Street Fund (2.59%),
- General Obligation Bond Fund (1.61%)
- Equipment Replacement Fund & Public Art Fund (0.19%)
- Vehicle Operations & Maintenance Fund (0.14%)
- Public Arts Fund (0.11%)
- Code Abatement Fund (0.10%)
- City Facility – Major Maintenance Fund (0.04%)
- Asset Seizure Fund (0.02%),
- Unemployment Fund (0.01%),
- Revenue Stabilization Fund and (0.0%)

Fund Name	Description
Fund 001 General Fund	<u>Operating Funds</u> The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are local taxes. Property tax and sales tax combined provide approximately 49% of the General Fund operating revenues.
<u>Special Revenue Funds</u>	Funds that include dedicated revenues for a specific purpose (e.g. roads, surface water management, etc.), that require an additional level of accountability and are collected in a separate account.
Funds 101 Street Fund	The Street Fund is used to support roads and transportation programs. Fuel tax and a subsidy from the General Fund are the two sources of on-going support.
Fund 104 General Reserve Fund	The General Reserve Fund is used to provide for temporary financing of unforeseen needs of an emergency nature, adverse changes in the economic environment, and to facilitate the orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. The resources in the General Reserve Fund will be kept in reserve until a defined need has been presented to/and adopted by the City Council.
Fund 107 Code Abatement Fund	The purpose of this Fund is to provide funding for City code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the Fund for future abatement efforts.
Fund 108 Asset Seizure Fund	The purpose of this fund is to account for Federal and State seizure funds received by the City.
Fund 109 Public Arts Fund	The purpose of this fund is to account for the 1% for Arts program. An amount equal to 1% of capital construction contracts will be transferred from each

Fund Name	Description
	capital fund. Funding will be utilized for public art projects.
Fund 190 Revenue Stabilization Fund	The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.
<u>Debt Service Fund</u>	A fund established to account for the accumulation of resources for; and the payment of, general long-term debt principal and interest.
Fund 201 2006 General Obligation Bond fund	This fund is used to record the property tax revenues and debt service payments related to the 2006 General Obligation bonds issued to fund open space acquisitions and park improvements.
<u>Capital Funds</u>	Funds that are specifically designated for major capital improvements.
Fund 301 General Capital Fund	The General Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and General Fund transfers. These funds are used for facility, recreation, parks and open space projects.
Fund 312 City Facility- Major Maintenance Fund	This fund was established in 2005. This capital fund will account for the long-term maintenance of City Facilities.
Fund 330 Roads Capital Fund	The Roads Capital Fund receives funds that are designated specifically for capital purposes. The primary source of dedicated revenue is Real Estate Excise Tax (REET) and federal, state, and local grant sources. These funds are used for street and transportation related projects.
<u>Enterprise Fund</u>	A proprietary fund type is used to report an activity for which a fee is charged to external users for goods or services. Usually an activity accounted for in an enterprise fund indicates that the fees charged should cover both operational and capital activities of the activity.
Fund 401 Surface Water Utility Fund	This fund includes all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.
<u>Internal Service Funds</u>	A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing the services.
Fund 501 Vehicle Operations and Maintenance Fund	The Vehicle Operations and Maintenance Fund accounts for the costs of operating and maintaining city vehicles and auxiliary equipment. An annual charge is made to department budgets using City vehicles to support this purpose.
Fund 503 Equipment Replacement Fund	The Equipment Replacement Fund is used to account for the future replacement of all City assets, including purchased vehicles, computer equipment, furniture, buildings, other equipment, etc. An annual allocation is charged to departments for the replacement of vehicles and other equipment.
Fund 505 Unemployment Fund	An annual allocation is made to this Fund in lieu of making contributions to State unemployment insurance. In 2006, \$10,000 will be transferred from the General Fund to this Fund. These funds will be used to pay unemployment benefits to qualified City employees.

Fund Name	Description
<u>Agency Fund</u>	Used to account for assets held by a government as an agent for individuals, private organizations, other government agencies and/or other funds.
Fund 651 Northshore / Shoreline Community Network	The city provides fiscal agency services through an interlocal agreement to the Northshore/Shoreline Community Network. The network's Executive Board retains complete control over the day-to-day administrative activities. This fund is custodial in nature and does not involve the measurement of results of operations. Therefore, the City does not appropriate a budget for this fund.

2009 Budget by Fund



All Funds Historical Revenue/Expenditure Summary

	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Adopted Budget	2008 Current Budget vs. 2009 Proposed Budget
RESOURCES						
Beginning Fund Balance	\$ 47,775,713	\$ 57,613,795	\$ 45,105,772	\$ 49,979,260	\$ 34,658,596	\$ (10,447,176)
Revenues & Transfers-In						
General Fund	\$ 27,759,213	\$ 29,637,925	\$ 30,303,418	\$ 30,587,568	\$ 31,374,859	1,071,441
Street Fund	2,604,567	2,365,917	2,376,347	2,307,231	2,692,629	316,282
Arterial Street Fund	-	-	-	-	-	-
General Reserve Fund	114,516	138,122	96,000	-	-	(96,000)
Revenue Stabilization Fund	-	6,125,357	-	-	-	-
Code Abatement Fund	34,608	13,571	87,500	4,792	87,500	-
Asset Seizure Fund	5,674	19,947	21,500	24,655	21,500	-
Public Art Fund	33,458	37,744	3,645	16,108	2,500	(1,145)
General Obligation Bond Fund	10,000	1,768,906	1,780,000	1,785,827	1,700,000	(80,000)
General Capital Fund	23,210,148	5,603,793	17,076,840	5,621,897	22,877,853	5,801,013
City Facility -Major Maintenance Fund	80,265	59,712	35,852	34,097	39,331	3,479
Roads Capital Fund	22,005,780	8,367,100	20,035,786	16,472,781	27,453,334	7,417,548
Surface Water Utility Fund	3,206,383	3,639,662	6,033,384	5,873,448	3,346,829	(2,686,555)
Vehicle Operations Fund	99,095	147,980	115,049	117,384	145,359	30,310
Equipment Replacement Fund	364,967	372,065	308,984	312,983	324,016	15,032
Unemployment Fund	13,319	13,453	8,000	6,972	7,500	(500)
Total Revenues & Transfers-In	\$ 79,541,993	\$ 58,311,254	\$ 78,282,305	\$ 63,165,743	\$ 90,073,210	\$ 11,790,905
Total Resources	\$ 127,317,706	\$ 115,925,049	\$ 123,388,077	\$ 113,145,003	\$ 124,731,806	\$ 1,343,729
USES						
Expenditures & Transfers Out						
General Fund	\$ 28,802,060	\$ 32,961,486	\$ 32,631,036	\$ 32,035,801	\$ 32,328,609	\$ (302,427)
Street Fund	2,302,168	2,246,923	2,741,170	2,744,018	2,692,629	(48,541)
Arterial Street Fund	-	-	-	-	-	-
General Reserve Fund	-	2,412,984	-	-	-	-
Revenue Stabilization Fund	-	-	-	-	-	-
Code Abatement Fund	2,325	1,688	100,000	20,106	100,000	-
Asset Seizure Fund	9,152	13,567	21,500	24,000	21,500	-
Public Art Fund	72,072	35,184	168,645	146,577	114,500	(54,145)
General Obligation Bond Fund	-	1,635,928	1,662,475	1,661,778	1,676,850	14,375
General Capital Fund	11,493,904	12,184,531	30,438,421	11,211,627	32,641,325	2,202,904
City Facility -Major Maintenance Fund	51,913	47,812	61,000	61,000	40,000	(21,000)
Roads Capital Fund	24,459,263	11,245,004	23,012,286	19,979,160	29,492,073	6,479,787
Surface Water Utility Fund	2,264,702	2,887,542	11,806,854	10,229,405	4,619,790	(7,187,064)
Vehicle Operations Fund	93,081	130,487	115,049	115,049	142,959	27,910
Equipment Replacement Fund	132,666	136,943	241,750	247,887	197,336	(44,414)
Unemployment Fund	20,603	5,708	10,000	10,000	10,000	-
Total Expenditures & Transfers Out	\$ 69,703,909	\$ 65,945,787	\$ 103,010,186	\$ 78,486,408	\$ 104,077,571	\$ 1,067,385
Ending Fund Balance	\$ 57,613,795	\$ 49,979,260	\$ 20,377,891	\$ 34,658,596	\$ 20,654,235	\$ 276,344
Total Uses	\$ 127,317,704	\$ 115,925,046	\$ 123,388,077	\$ 113,145,004	\$ 124,731,806	\$ 1,343,729

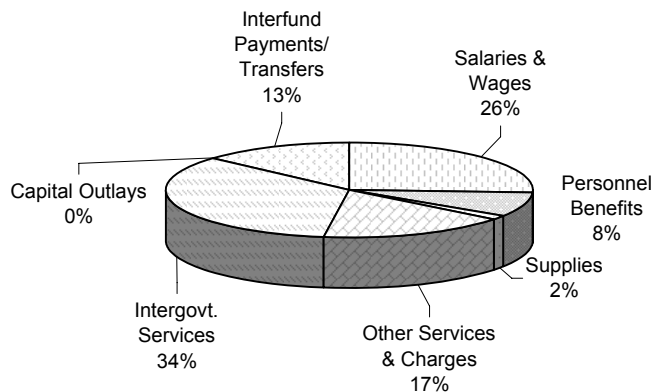
General Fund (001) Summary

The General Fund is used to pay the expenses and liabilities of the City associated with general service functions that are not budgeted in special revenue funds. The primary sources of revenue are general purpose State and local taxes. Property tax and sales tax combined equal approximately 48% of the General Fund operating revenues. Beginning in 2005, this fund will also include all permitting activities which have previously been recorded in the Development Services Fund (105).

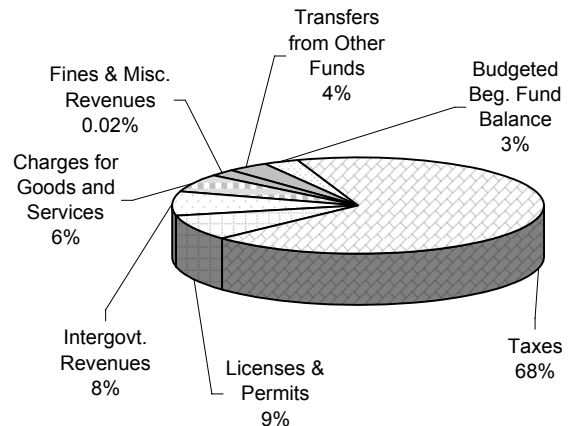
Department: Various
Program: Various

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 11,345,253	\$ 9,685,010	\$ 8,642,165	\$ 5,318,604	\$ 5,318,604	\$ 3,870,371	\$ (1,448,233)	-27%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 2,301,760	\$ -	\$ 953,750	\$ (1,348,010)	-59%
Taxes	\$19,983,041	19,538,008	20,766,954	21,273,703	21,484,742	22,121,091	847,388	4%
Licenses & Permits	\$2,570,032	2,643,507	2,836,316	2,640,463	2,759,041	2,812,846	172,383	7%
Intergovt. Revenues	\$2,217,007	2,092,877	2,308,689	2,554,684	2,431,002	2,568,404	13,720	1%
Charges for Goods and Services	\$1,444,612	1,643,770	1,770,090	1,799,213	1,871,598	1,969,985	170,772	9%
Fines and Forfeits	\$46,891	18,581	128,986	10,000	28,067	8,000	(2,000)	-20%
Misc. Revenues	\$383,564	618,629	803,533	768,119	755,882	718,748	(49,371)	-6%
Prior Year Adjustment	-	-	(23,090)	-	-	-	-	-
Total Revenue	\$ 26,645,147	\$ 26,555,372	\$ 28,591,478	\$ 31,347,942	\$ 29,330,332	\$ 31,152,824	\$ (195,118)	-1%
Transfers From Other Funds	1,160,590	1,203,841	1,046,447	1,257,236	1,257,236	1,175,785	(81,451)	-6%
Total Funding Sources	\$ 27,805,737	\$ 27,759,213	\$ 29,637,925	\$ 32,605,178	\$ 30,587,568	\$ 32,328,609	\$ (276,569)	-1%
Use of Funds								
Salaries & Wages	\$ 6,498,453	\$ 6,798,844	\$ 7,268,329	\$ 7,956,374	\$ 7,843,980	\$ 8,334,949	\$ 378,575	5%
Personnel Benefits	1,682,992	1,868,663	2,165,616	2,493,245	2,487,885	2,704,008	210,763	8%
Supplies	600,454	569,491	545,073	752,088	763,071	487,201	(264,887)	-35%
Other Services & Charges	4,850,125	5,029,184	5,269,068	5,955,379	5,585,789	5,360,082	(595,297)	-10%
Intergovt. Services	8,398,038	9,384,516	9,682,720	10,403,665	10,401,814	11,161,264	757,599	7%
Capital Outlays	26,664	116,092	103,249	127,425	113,818	-	(127,425)	-100%
Interfund Payments/Transfers	7,409,254	5,035,270	7,927,431	4,942,860	4,839,444	4,281,105	(661,755)	-13%
Total Expenditures	\$ 29,465,980	\$ 28,802,060	\$ 32,961,486	\$ 32,631,036	\$ 32,035,801	\$ 32,328,609	\$ (302,427)	-1%
Ending Fund Balance	\$ 9,685,010	\$ 8,642,165	\$ 5,318,604	\$ 2,990,986	\$ 3,870,371	\$ 2,916,621	\$ (74,365)	-2%
Total FTE's	107.07	110.18	112.43	114.31	114.31	112.81	(1.50)	-1%

2009 Use of Funds



2009 Funding Sources



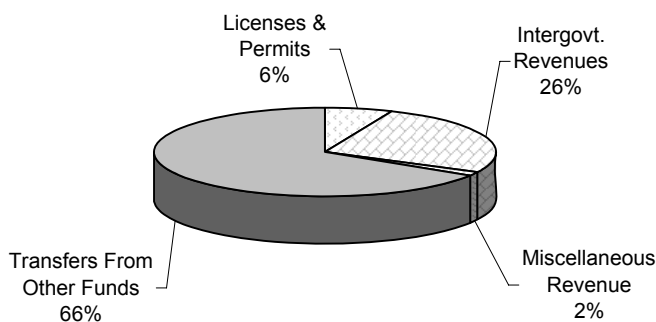
Street Fund (101) Summary

The Street Fund provides support for roads and transportation maintenance and right of way activities. Fuel tax is the major source of revenue. Funds are transferred from the General Fund to subsidize the Street Operations and Traffic Services programs.

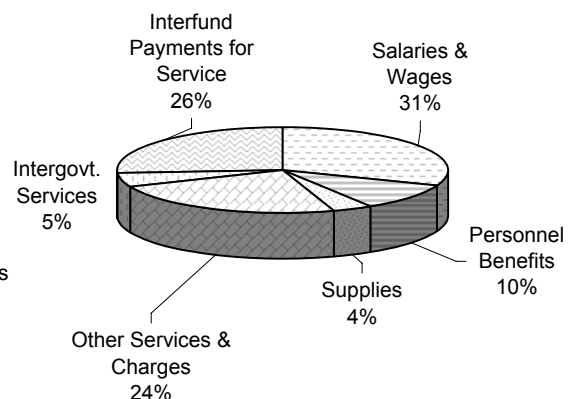
Department: Public Works
Programs: Right of Way Permit & Inspection
 Street Operations
 Traffic Services

	2005	2006	2007	2008 Current	2008	2009	2008 Current Budget vs. 2009	Percent
	Actuals	Actuals	Actuals	Budget	Projected	Proposed Budget	Proposed Budget	Change
Beginning Fund Balance	\$ 618,678	\$ 778,567	\$ 1,080,968	\$ 619,333	\$ 1,199,962	\$ 763,176	\$ 143,843	23%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 364,823	\$ -	\$ -	\$ (364,823)	-100%
Licenses & Permits	213,514	153,800	153,499	135,000	150,000	173,907	38,907	29%
Intergovt. Revenues	742,372	779,083	752,050	747,341	705,605	700,577	(46,764)	-6%
Charges for Goods and Services	-	-	4,956	-	-	-	-	-
Fines and Forfeits	-	22	1,808	-	69	-	-	0%
Misc. Revenues	17,270	89,055	63,341	48,000	44,551	40,000	(8,000)	-17%
Prior Year Adjustment	-	-	142	-	-	-	-	-
Total Revenue	\$ 973,156	\$ 1,021,960	\$ 975,796	\$ 1,295,164	\$ 900,225	\$ 914,484	\$ (380,680)	-29%
Transfers From Other Funds	1,411,690	1,582,607	1,390,121	1,446,006	1,407,006	1,778,145	332,139	23%
Total Funding Sources	\$ 2,384,846	\$ 2,604,567	\$ 2,365,917	\$ 2,741,170	\$ 2,307,231	\$ 2,692,629	\$ (48,541)	-2%
Use of Funds								
Salaries & Wages	\$ 604,741	\$ 611,305	\$ 661,103	\$ 734,437	\$ 729,636	\$ 829,852	\$ 95,415	13%
Personnel Benefits	176,488	183,944	210,225	245,237	244,807	277,221	31,984	13%
Supplies	125,976	155,771	137,010	121,737	111,927	107,852	(13,885)	-11%
Other Services & Charges	259,387	337,096	333,413	794,050	817,303	635,125	(158,925)	-20%
Intergovt. Services	326,425	181,573	129,885	142,769	137,405	142,769	-	0%
Capital Outlays	2,388	-	133,200	12,863	12,863	-	(12,863)	-100%
Interfund Payments for Service	729,551	832,479	642,087	690,077	690,077	699,810	9,733	1%
Total Expenditures	\$ 2,224,956	\$ 2,302,168	\$ 2,246,923	\$ 2,741,170	\$ 2,744,018	\$ 2,692,629	\$ (48,541)	-2%
Ending Fund Balance	\$ 778,567	\$ 1,080,968	\$ 1,199,962	\$ 254,510	\$ 763,176	\$ 763,176	\$ 508,666	200%
Total FTE's	12.15	12.05	12.05	12.05	12.05	12.65	0.60	5%

2009 Funding Sources



2009 Use of Funds



Arterial Street Fund (102) Summary

The Arterial Street Fund provides funding for roads and transportation capital projects. The major source of revenue is fuel tax that is designated for road and transportation improvements. Fuel tax revenues received by this fund are transferred to the Roads Capital Fund. This fund was closed at the end of 2005 and the remaining fund balance which consisted of fuel tax proceeds was transferred to the Roads Capital Fund to be used for transportation improvements.

Department: Public Works
Program: Administrative Transfers

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 15,535	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Funding Sources								
Budgeted Beginning Fund Balance								
Taxes								
Licenses & Permits								
Intergovt. Revenues	\$ 347,109	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Charges for Goods and Services								
Fines and Forfeits								
Misc. Revenues	44,819	-	-	-	-	-	-	0%
Total Revenue	\$ 391,928	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Transfers From Other Funds								
Total Funding Sources	\$ 391,928	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Use of Funds								
Interfund Payments for Service	\$ 348,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 348,545	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Ending Fund Balance	58,918*	\$ -		\$ -	\$ -	\$ -	\$ -	0%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

*The remaining fund balance was transferred to the Roads Capital Fund when this fund was closed.

2009 Funding Sources

This fund was closed at the end of 2005.

2009 Use of Fund

This fund was closed at the end of 2005.

General Reserve Fund (104) Summary

The purpose is to maintain reserves to provide temporary financing of unforeseen needs of an emergency nature, adverse changes in the economic environment, and to facilitate the orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. The fund was created in 1997 with a transfer from the General Fund.

According to RCW 35.33.145, the amount that can be set aside in a separate reserve fund cannot exceed thirty-seven and one-half cents per thousand dollars of assessed valuation. This limit for 2006 was \$2.3 million.

In 2006, the General Reserve Fund when combined with the undesignated General Fund fund balance of \$6.7 million created a total reserve of \$9 million, 32% of the projected General Fund operating revenues. City policy required the City to maintain a minimum reserve equal to 10% of budgeted General Fund funding sources. In 2007, Council revised the City reserves and eliminated the need for this fund. This fund will be formally closed in late 2007 and its remaining fund balance will be transferred to the new Revenue Stabilization Fund.

Department: Finance
Program: Reserves

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 1,970,996	\$ 2,160,346	\$ 2,274,862	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Funding Sources								
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Miscellaneous Revenues	35,157	114,516	137,077	96,000	-	-	(96,000)	
Transfers From Other Funds	154,193	-	1,045	-	-	-	-	
Total Funding Sources	\$ 189,350	\$ 114,516	\$ 138,122	\$ 96,000	\$ -	\$ -	\$ -	0%
Use of Funds								
Interfund Payments for Service	\$ -	\$ -	\$ 2,412,984	\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ -	\$ -	\$ 2,412,984	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance	\$ 2,160,346	\$ 2,274,862	\$ -	\$ 96,000	\$ -	\$ -	\$ (96,000)	-100%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources

No Revenues are being proposed for appropriation at this time. This fund will be closed in late 2007. This fund is being displayed for historical purposes only.

2009 Use of Funds

No Revenues are being proposed for appropriation at this time. This fund will be closed in late 2007. This fund is being displayed for historical purposes only.

Revenue Stabilization Fund (190) Summary

The Revenue Stabilization Fund was created in late 2007 as an outcome of the revised reserve policy adopted by the City Council earlier in 2007. The Revenue Stabilization Fund will accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods. The minimum reserve level to meet this requirement for 2008 is \$6,234,000. Investment interest from these funds will be allocated to the General Fund.

Department: Finance
Program: Reserves

	2005				2008 Current	2008	2009	2008 Current Budget vs. 2009	
	Actuals	2006 Actuals	2007 Actuals		Budget	Projected	Proposed Budget	Proposed Budget	Percent Change
Beginning Fund Balance	\$ -	\$ -	\$ -		\$ 6,246,115	\$ 6,125,357	\$ 6,125,357	\$ (120,758)	
Funding Sources									
Miscellaneous Revenues			\$ 120		\$ -	\$ -	\$ -	\$ -	
Transfers From Other Funds			\$ 6,125,237		\$ -	\$ -	\$ -	\$ -	
Total Funding Sources	\$ -	\$ -	\$ 6,125,357		\$ -	\$ -	\$ -	\$ -	
Use of Funds	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
Total Expenditures	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance	\$ -	\$ -	\$ 6,125,357		\$ 6,246,115	\$ 6,125,357	\$ 6,125,357	\$ (120,758)	
Total FTE's	0.00	0.00	0.00		0.00	0.00	0.00	0.00	

2009 Funding Sources

No Revenues are being proposed for appropriation at this time as this fund serves as a reserve.

2009 Use of Funds

No Expenditures are being proposed for appropriation at this time as this fund serves as a reserve.

Code Abatement Fund (107) Summary

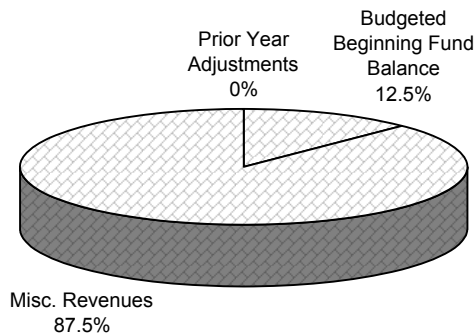
The Code Abatement Fund provides funding for City code abatement efforts (public nuisances, dangerous buildings, etc.). The costs associated with the abatement will be charged to the owner of the property either as a lien on the property or on the tax bill. Recovered monies would replenish the fund for future abatement efforts. This fund was established in 2002 by a transfer from the General Fund.

Department: Planning & Development Services

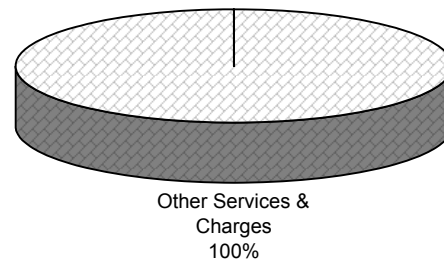
Program: Code Abatement Operations

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 38,322	\$ 118,916	\$ 151,199	\$ 151,256	\$ 163,082	\$ 147,768	\$ (3,488)	-2%
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 17,500	\$ -	\$ 12,500	\$ -	0%
Fines and Forfeits	30,940	5,731	6,038				-	
Misc. Revenues	9,372	8,877	8,881	87,500	4,792	87,500	-	0%
Prior Year Adjustments			(1,348)					
Total Revenue	\$ 40,312	\$ 14,608	\$ 13,571	\$ 105,000	\$ 4,792	\$ 100,000	\$ -	0%
Other Financing/Transfers In	60,000	20,000					-	0%
Total Funding Sources	\$ 100,312	\$ 34,608	\$ 13,571	\$ 105,000	\$ 4,792	\$ 100,000	\$ -	0%
Use of Funds								
Supplies								
Other Services & Charges	19,717	2,325	1,688	100,000	20,106	100,000	-	0%
Capital Outlays								
Interfund Payments for Service								
Total Expenditures	\$ 19,717	\$ 2,325	\$ 1,688	\$ 100,000	\$ 20,106	\$ 100,000	\$ -	0%
Ending Fund Balance	\$ 118,916	\$ 151,199	\$ 163,082	\$ 138,756	\$ 147,768	\$ 135,268	\$ (3,488)	-3%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds



Asset Seizure Fund (108) Summary

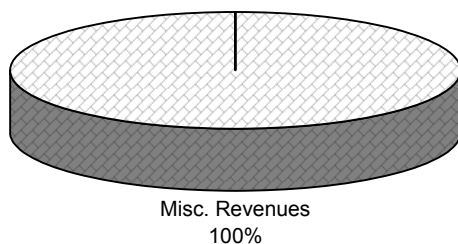
The purpose of the Asset Seizure Fund is to account for Federal and State seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.

Department: Police

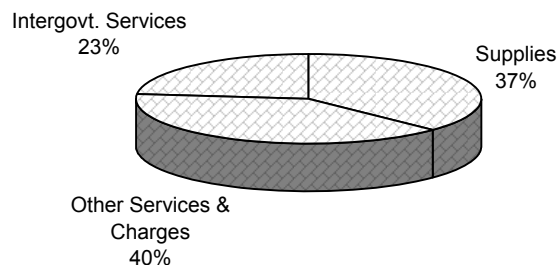
Program: State/Federal Seizures

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 20,335	\$ 21,722	\$ 18,243	\$ 40,464	\$ 24,623	\$ 25,278	\$ (15,186)	-38%
Funding Sources								
Fines & Forfeits	\$ -	\$ -	\$ 326	\$ -	\$ -	\$ -	\$ -	
Misc. Revenues	10,774	5,674	19,753	21,500	24,655	21,500	-	0%
Prior Year Adjustment			(132)				-	
Total Revenue	\$ 10,774	\$ 5,674	\$ 19,947	\$ 21,500	\$ 24,655	\$ 21,500	\$ -	0%
Transfers From Other Funds							-	
Total Funding Sources	\$ 10,774	\$ 5,674	\$ 19,947	\$ 21,500	\$ 24,655	\$ 21,500	\$ -	0%
Use of Funds								
Supplies	\$ 454	\$ 1,796	\$ 1,741	\$ 8,000	\$ 11,850	\$ 8,000	\$ -	0%
Other Services & Charges	4,333	7,356	6,695	8,500	11,150	8,500	-	
Intergovernmental Services	4,600		5,131	5,000	1,000	5,000	-	0%
Total Expenditures	\$ 9,387	\$ 9,152	\$ 13,567	\$ 21,500	\$ 24,000	\$ 21,500	\$ -	0%
Ending Fund Balance	\$ 21,722	\$ 18,243	\$ 24,623	\$ 40,464	\$ 25,278	\$ 25,278	\$ (15,186)	-38%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds



Public Arts Fund (109) Summary

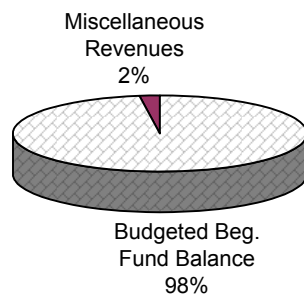
The Public Arts Fund accounts for the 1% for Arts Program. An amount equal to 1% of annual capital construction is transferred from each capital fund into this fund. Funding will be utilized to support public art projects.

Department: Parks, Recreation, and Cultural Services

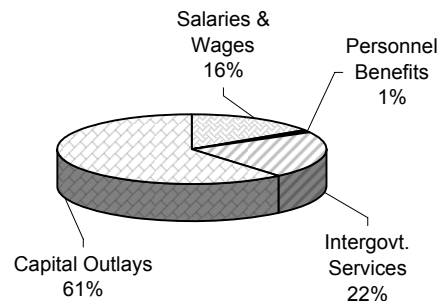
Program: Public Arts Administration

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 61,040	\$ 278,867	\$ 240,253	\$ 218,397	\$ 242,813	\$ 112,344	\$ (106,053)	-49%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 165,000		\$ 112,000	\$ (53,000)	-32%
Miscellaneous Revenues	1,220	26,172	13,446	3,645	6,108	2,500	\$ (1,145)	-31%
Transfers From Other Funds	231,607	7,286	28,758		10,000			
Prior Year Adjustments			(4,460)					
Total Funding Sources	\$ 232,827	\$ 33,458	\$ 37,744	\$ 168,645	\$ 16,108	\$ 114,500	\$ (1,145)	-1%
Use of Funds								
Salaries & Wages	\$ -	\$ -	\$ 8,269	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	0%
Personnel Benefits			670	1,475	1,477	1,475	\$ -	0%
Supplies			681				\$ -	
Other Services & Charges			975	77,085	77,100		\$ (77,085)	-100%
Intergovt. Services	15,000		24,589	72,085	50,000	25,000	\$ (47,085)	-65%
Capital Outlays		49,132				70,025	\$ 70,025	
Interfund Payments for Service		22,940					\$ -	
Total Expenditures	\$ 15,000	\$ 72,072	\$ 35,184	\$ 168,645	\$ 146,577	\$ 114,500	\$ (54,145)	-32%
Ending Fund Balance	\$ 278,867	\$ 240,253	\$ 242,813	\$ 53,397	\$ 112,344	\$ 344	\$ (53,053)	-99%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds



General Obligation Bond Fund (201)

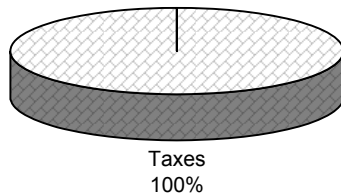
This fund is used to record the property tax revenues and debt service payments related to the 2006 general Obligation bonds issued to fund open space acquisitions and park improvements.

Department: Debt Services Department

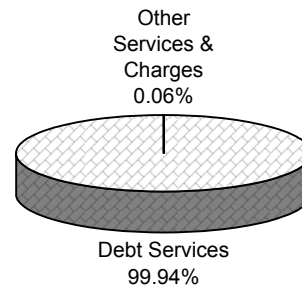
Program: Unlimited Tax GO Bond

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ -	\$ -	\$ 10,000	\$ 174,370	\$ 142,978	\$ 267,027	\$ 92,657	
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Taxes			1,768,906	1,780,000	1,785,827	1,700,000	(80,000)	-4%
Miscellaneous Revenues							-	
Total Revenue	\$ -	\$ -	\$ 1,768,906	\$ 1,780,000	\$ 1,785,827	\$ 1,700,000	\$ (80,000)	-4%
Transfers From Other Funds		10,000					\$ -	
Total Funding Sources	\$ -	\$ 10,000	\$ 1,768,906	\$ 1,780,000	\$ 1,785,827	\$ 1,700,000	\$ (80,000)	-4%
Use of Funds								
Other Services & Charges				1,000	303	1,000	\$ -	0%
Debt Services			1,635,928	1,661,475	1,661,475	1,675,850	\$ 14,375	1%
Total Expenditures	\$ -	\$ -	\$ 1,635,928	\$ 1,662,475	\$ 1,661,778	\$ 1,676,850	\$ 14,375	1%
Ending Fund Balance	\$ -	\$ 10,000	\$ 142,978	\$ 291,895	\$ 267,027	\$ 290,177	\$ (1,718)	-1%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds



General Capital Fund (301) Summary

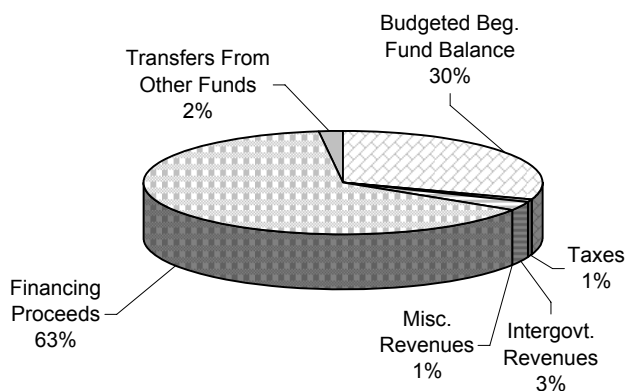
The General Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other revenue sources include General Fund support and dedicated project grants. Projects in the General Capital Fund are divided into three major categories: facilities projects, parks projects and open space projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works

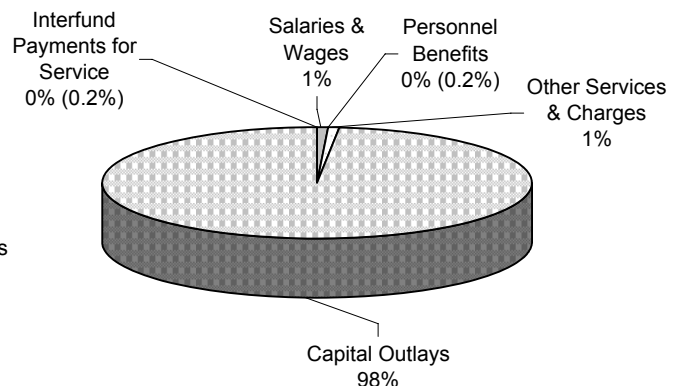
Programs: General Capital Engineering
General Capital Projects

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 7,980,092	\$ 12,100,573	\$ 23,816,814	\$ 16,710,167	\$ 17,236,076	\$ 11,646,346	\$ (5,063,821)	-30%
Funding Sources								
Budgeted Beg. Fund Balance				\$ 13,376,965		\$ 9,763,472	\$ (3,613,493)	-27%
Taxes	1,337,816	1,282,681	1,020,708	741,500	600,000	313,330	(428,170)	-58%
Intergovt. Revenues	27,990	406,492	1,695,706	1,470,735	1,831,792	895,118	(575,617)	-39%
Misc. Revenues	265,053	831,739	984,665	507,329	773,866	348,514	(158,815)	-31%
Prior Year Adjustments			2,651				-	
Total Revenue	\$ 1,630,859	\$ 2,520,912	\$ 3,703,730	\$ 16,096,529	\$ 3,205,658	\$ 11,320,434	\$ (4,776,095)	-30%
Other Financing		18,994,498		\$ 12,750,000		\$ 20,690,891	\$ (5,938,697)	
Transfers From Other Funds	4,000,000	1,694,738	1,900,063	1,607,276	2,416,239	630,000	(977,276)	-61%
Total Funding Sources	\$ 5,630,859	\$ 23,210,148	\$ 5,603,793	\$ 30,453,805	\$ 5,621,897	\$ 32,641,325	\$ (11,692,068)	-38%
Use of Funds								
Salaries & Wages	\$ 72,051	\$ 85,717	\$ 111,019	\$ 181,052	\$ 521,663	\$ 232,431	\$ 51,379	28%
Personnel Benefits	17,843	23,404	35,546	60,349		77,373	17,024	28%
Supplies	31,642	29,206	18,291	1,386	1,386	2,900	1,514	109%
Other Services & Charges	182,268	203,941	1,353,150	973,255	1,248,834	261,096	(712,159)	-73%
Intergovt. Services	588,807	6	12,953		17,650		-	
Capital Outlays	575,288	10,914,279	10,604,040	29,180,338	9,380,803	32,032,980	2,852,642	10%
Debt Services		185,080						
Interfund Payments for Service	42,479	52,271	49,532	42,042	41,291	34,545	(7,497)	-18%
Total Expenditures	\$ 1,510,378	\$ 11,493,904	\$ 12,184,531	\$ 30,438,422	\$ 11,211,627	\$ 32,641,325	\$ 2,202,903	7%
Ending Fund Balance	\$ 12,100,573	\$ 23,816,814	\$ 17,236,076	\$ 3,348,585	\$ 11,646,346	\$ 1,882,874	\$ (1,465,711)	-44%
Total FTE's	0.90	1.48	2.23	2.50	2.50	2.92	0.42	17%

2009 Funding Sources



2009 Use of Funds



City Facility -Major Maintenance Fund (312) Summary

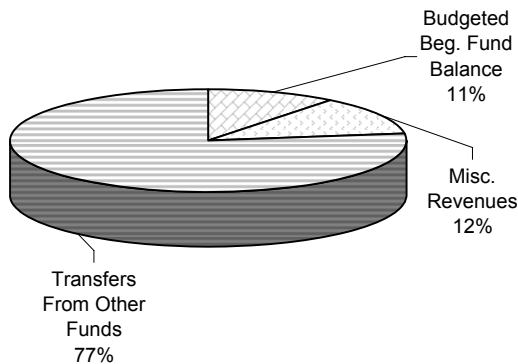
This fund was established in 2005. Projects in this capital fund will include major repairs and replacement of City facilities such as the police station, recreation centers and pool. The allocation of resources in this fund will be done through the City's capital improvement program.

Department: Public Works

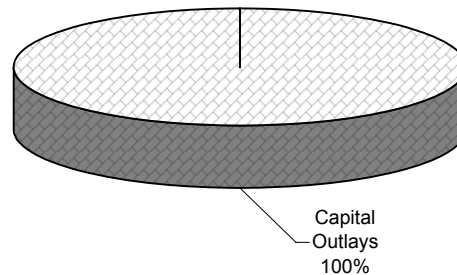
Program: Major Maintenance Projects

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance		\$ 160,723	\$ 189,073	\$ 96,045	\$ 200,971	\$ 174,068	\$ 78,023	
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 4,148	\$ -	\$ 4,701	\$ 553	13%
Misc. Revenues	549	10,265	10,922	5,852	4,097	5,299	(553)	-9%
Prior Year Adjustments			(1,210)				-	
Total Revenue	\$ 549	\$ 10,265	\$ 9,712	\$ 10,000	\$ 4,097	\$ 10,000	\$ -	0%
Transfers From Other Funds	244,000	70,000	50,000	30,000	30,000	34,032	4,032	13%
Total Funding Sources	\$ 244,549	\$ 80,265	\$ 59,712	\$ 40,000	\$ 34,097	\$ 44,032	\$ 4,032	10%
Use of Funds								
Other Services & Charges		13,940		21,000			(21,000)	
Capital Outlays	83,826	37,973	47,812	40,000	61,000	40,000	-	0%
Total Expenditures	\$ 83,826	\$ 51,913	\$ 47,812	\$ 61,000	\$ 61,000	\$ 40,000	\$ (21,000)	-34%
Ending Fund Balance	\$ 160,723	\$ 189,073	\$ 200,971	\$ 70,897	\$ 174,068	\$ 173,399	\$ 102,502	145%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds



Roads Capital Fund (330) Summary

The Roads Capital Fund receives resources that are designated specifically for capital purposes. The primary on-going dedicated resource is real estate excise tax (REET). Other dedicated sources include fuel tax which is collected in the Arterial Street Fund and transferred to this fund and various project grants. Projects in the Roads Capital Fund are divided into three major categories: pedestrian/non-motorized projects, system preservation projects, and safety/operational projects. For a complete discussion of this fund refer to the Capital Improvement Program section of this document.

Department: Public Works

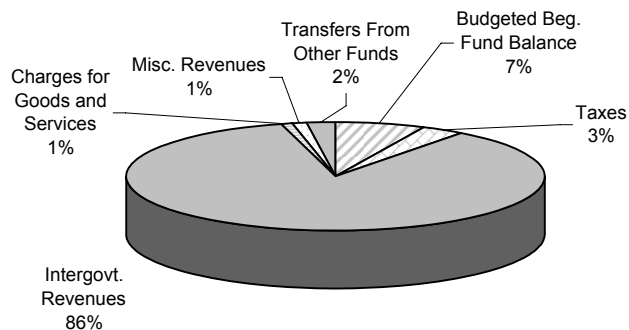
Programs: Roads Capital Engineering

Roads Capital Projects

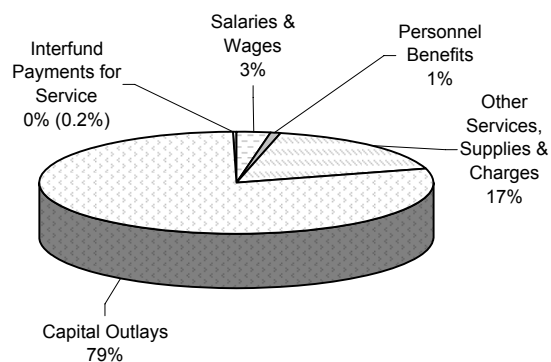
	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance*	\$ 15,236,389	\$ 13,150,365	\$ 10,696,882	\$ 3,595,943	\$ 7,818,978	\$ 4,312,599	\$ 716,656	20%
Budgeted Beg. Fund Balance	\$ -			\$ 2,976,500		\$ 2,038,739	\$ (937,761)	-32%
Taxes	1,337,816	1,282,681	1,110,708	941,500	800,000	1,003,330	61,830	7%
Licenses & Permits	450,578	613	385				-	0%
Intergovt. Revenues	12,187,991	19,104,555	6,194,252	17,983,192	14,674,076	25,237,028	7,253,836	40%
Charges for Goods and Services	17,105	6,815	154,263	49,003		204,222	155,219	317%
Misc. Revenues	257,973	242,391	282,286	282,060	286,174	322,517	40,457	14%
Prior Year Adjustments			790					
Total Revenue	\$ 14,251,463	\$ 20,637,055	\$ 7,742,684	\$ 22,232,255	\$ 15,760,250	\$ 28,805,836	\$ 6,573,581	30%
Transfers From Other Funds	1,624,479	1,368,725	624,416	780,031	712,531	686,237	(93,794)	-12%
Total Funding Sources	\$ 15,875,942	\$ 22,005,780	\$ 8,367,100	\$ 23,012,286	\$ 16,472,781	\$ 29,492,073	\$ 6,479,787	28%
Use of Funds								
Salaries & Wages	\$ 744,903	\$ 837,015	\$ 799,341	\$ 712,854	\$ 973,304	\$ 806,846	\$ 93,992	13%
Personnel Benefits	181,633	211,343	215,750	214,228		249,380	35,152	16%
Supplies	66,894	68,075	40,876	3,896	10,423	10,206	6,310	162%
Other Services & Charges	2,841,112	2,598,878	1,827,649	3,889,078	5,114,516	4,956,953	1,067,875	27%
Intergovt. Services	63,117	90,015	189,290	172,215	30,945	3,027	(169,188)	-98%
Capital Outlays	13,824,636	20,589,152	8,087,690	17,953,811	13,783,682	23,410,197	5,456,386	30%
Interfund Payments for Service	298,592	64,785	84,408	66,204	66,290	55,464	(10,740)	-16%
Total Expenditures	\$ 18,020,887	\$ 24,459,263	\$ 11,245,004	\$ 23,012,286	\$ 19,979,160	\$ 29,492,073	\$ 6,479,787	28%
Ending Fund Balance	\$ 13,091,444	\$ 10,696,882	\$ 7,818,978	\$ 619,443	\$ 4,312,599	\$ 2,273,860	\$ 1,654,417	267%
Total FTE's	10.70	10.44	9.61	9.60	9.60	10.03	0.43	4%

*The Fund Balance of the Arterial Street Fund was transferred to the Roads Capital Fund at the end of 2005.

2009 Funding Sources



2009 Use of Funds



Surface Water Utility Fund (401) Summary

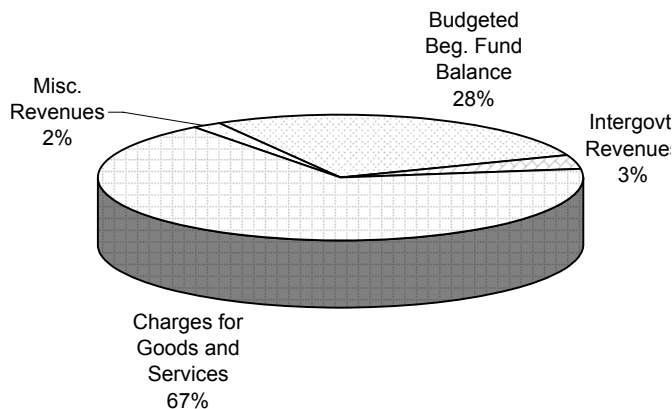
This fund is used to account for all operations and capital improvements related to surface water management and drainage. The City charges property owners an annual surface water fee that is used to fund these activities.

Department: Public Works
 Programs: Surface Water Management
 Various Surface Water Capital Projects

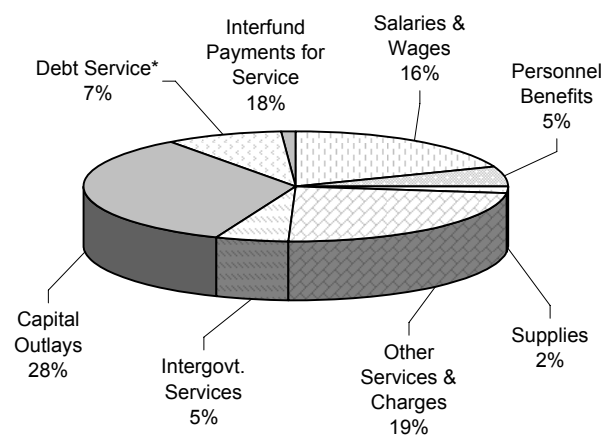
	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 8,672,470	7,951,832	\$ 8,893,514	\$ 10,286,968	\$ 9,645,634	\$ 5,289,677	\$ (4,997,291)	-49%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 5,773,470	\$ -	\$ 1,272,961	\$ (4,500,509)	-78%
Intergovt. Revenues	56,653	20,367		568,347	526,603	159,000	(409,347)	
Charges for Goods and Services	2,511,859	2,655,939	2,895,615	3,021,822	2,955,893	3,103,688	81,866	3%
Misc. Revenues	289,366	482,137	626,171	391,125	252,603	84,141	(306,984)	-78%
Capital Contributions	944,666		117,876				-	
Total Revenue	\$ 3,802,544	\$ 3,158,443	\$ 3,639,662	\$ 9,754,764	\$ 3,735,099	\$ 4,619,790	\$ (5,134,974)	-53%
Transfers From Other Funds		47,940		2,052,090	2,138,349		(2,052,090)	
Total Funding Sources	\$ 3,802,544	\$ 3,206,383	\$ 3,639,662	\$ 11,806,854	\$ 5,873,448	\$ 4,619,790	\$ (7,187,064)	-61%
Use of Funds								
Salaries & Wages	\$ 441,772	\$ 489,647	\$ 508,115	\$ 702,630	\$ 826,094	\$ 728,009	\$ 25,379	4%
Personnel Benefits	111,308	128,946	150,344	216,280	142,593	226,860	10,580	5%
Supplies	89,237	94,567	78,178	81,361	79,018	76,845	(4,516)	-6%
Other Services & Charges	326,242	281,363	363,259	2,594,788	2,267,803	896,528	(1,698,260)	-65%
Intergovt. Services	354,262	138,428	185,230	160,774	210,478	219,159	58,385	36%
Capital Outlays	2,438,991	419,398	770,864	7,104,628	5,757,940	1,285,119	(5,819,509)	-82%
Debt Service*	343,611	344,953	350,114	349,328	349,328	347,696	(1,632)	0%
Interfund Payments for Service	22,023	19,607	39,601	35,174	34,260	38,923	3,749	11%
Operating Transfers	395,736	347,793	441,837	561,891	561,891	800,651	238,760	
Total Expenditures	\$ 4,523,182	\$ 2,264,702	\$ 2,887,542	\$ 11,806,854	\$ 10,229,405	\$ 4,619,790	\$ (7,425,824)	-63%
Ending Fund Balance	\$ 7,951,832	\$ 8,893,514	\$ 9,645,634	\$ 4,513,498	\$ 5,289,677	\$ 4,016,716	\$ (496,782)	-11%
Total FTE's	8.90	10.08	10.15	10.02	10.02	9.57	-0.45	-4%

* This fund started in 2005 by merging Surface Water Management Fund (103) and Surface Water Capital Fund (340)

2009 Funding Sources



2009 Use of Funds



Vehicle Operations Fund (501) Summary

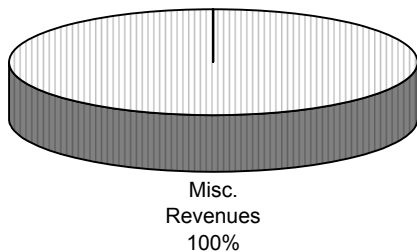
The Vehicle Operations and Maintenance Fund is used to account for the costs of operating and maintaining City vehicles and auxiliary equipment. Departments are assessed an annual charge for the estimated cost of the repair and maintenance of their vehicles along with projected fuel costs.

Department: Public Works

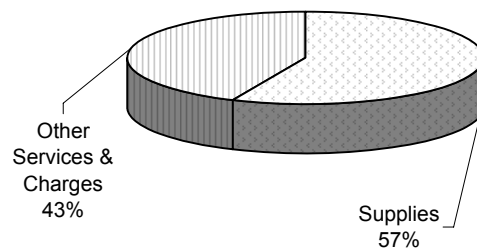
Program: Vehicle Operations & Maintenance

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 52,602	\$ 47,572	\$ 53,586	\$ 61,159	\$ 71,079	\$ 73,414	\$ 12,255	20%
Funding Sources								
Misc. Revenues	\$ 73,950	\$ 97,845	\$ 142,875	\$ 115,049	\$ 117,384	\$ 145,359	\$ 30,310	26%
Prior Year Adjustments	-		(46)					
Total Revenue	\$ 73,950	\$ 97,845	\$ 142,829	\$ 115,049	\$ 117,384	\$ 145,359	\$ 30,310	26%
Transfers From Other Funds		1,250	5,151					
Total Funding Sources	\$ 73,950	\$ 99,095	\$ 147,980	\$ 115,049	\$ 117,384	\$ 145,359	\$ 30,310	26%
Use of Funds								
Supplies	\$ 49,364	\$ 53,987	\$ 69,840	\$ 75,863	\$ 75,863	\$ 81,202	\$ 5,339	7%
Other Services & Charges	29,617	39,094	60,647	39,186	39,186	61,757	22,571	58%
Prior Year Adjustments							-	
Total Expenditures	\$ 78,981	\$ 93,081	\$ 130,487	\$ 115,049	\$ 115,049	\$ 142,959	\$ 27,910	24%
Ending Fund Balance	\$ 47,572	\$ 53,586	\$ 71,079	\$ 61,159	\$ 73,414	\$ 75,814	\$ 14,655	24%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds



Equipment Replacement Fund (503) Summary

The Equipment Replacement Fund is used to account for the future replacement of City property. This includes replacement of vehicles, computers, servers and other related equipment. An annual transfer is made from the General Fund to support the replacement of all computer related equipment. Based upon the vehicle replacement schedule, departments are assessed an annual charge to cover the anticipated replacement cost for their vehicles.

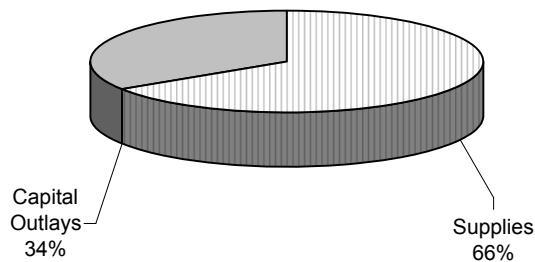
Department: Finance

Programs: Operational Equipment Replacement

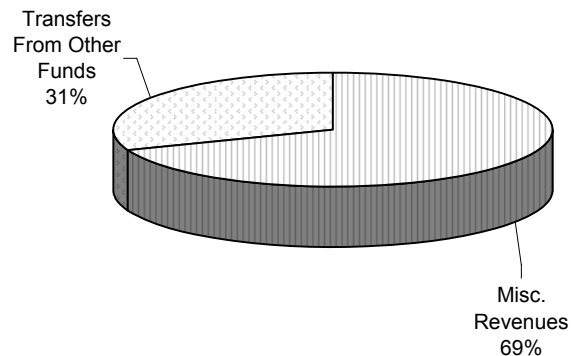
Technical

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 1,168,020	\$ 1,251,262	\$ 1,483,563	\$ 1,522,128	\$ 1,718,686	\$ 1,783,782	\$ 261,654	17%
Funding Sources								
Budgeted Beg. Fund Balance	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ (75,000)	
Misc. Revenues	207,149	264,967	271,467	208,984	212,983	224,016	\$ 15,032	7%
Prior Year Adjustments			\$ 598				\$ -	
Total Revenue	\$ 207,149	\$ 264,967	\$ 272,065	\$ 283,984	\$ 212,983	\$ 224,016	\$ (59,968)	-21%
Transfers From Other Funds	100,000	100,000	100,000	100,000	100,000	100,000	\$ -	-
Total Funding Sources	\$ 307,149	\$ 364,967	\$ 372,065	\$ 383,984	\$ 312,983	\$ 324,016	\$ (59,968)	-16%
Use of Funds								
Supplies	\$ 99,725	\$ 35,268	\$ 45,676	\$ 78,500	\$ 79,662	\$ 130,000	\$ 51,500	66%
Other Services & Charges		4,254	4,309				\$ -	0%
Capital Outlays	124,182	93,144	86,951	163,250	168,225	67,336	\$ (95,914)	-59%
Intergovernmental Services			7				\$ -	
Prior Year Adjustments		-	-				\$ -	
Total Expenditures	\$ 223,907	\$ 132,666	\$ 136,943	\$ 241,750	\$ 247,887	\$ 197,336	\$ (44,414)	-18%
Ending Fund Balance	\$ 1,251,262	\$ 1,483,563	\$ 1,718,686	\$ 1,589,362	\$ 1,783,782	\$ 1,910,462	\$ 321,100	20%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Use of Funds



2009 Funding Sources



Unemployment Fund (505) Summary

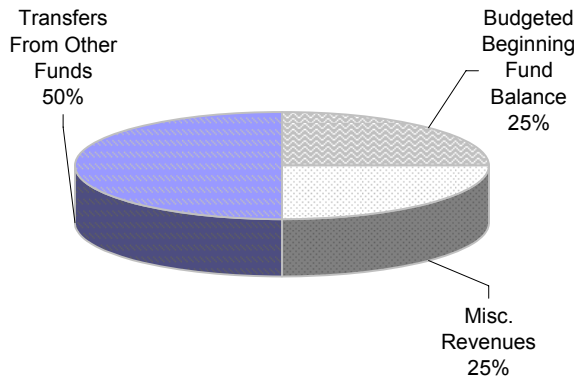
An annual allocation is made to the Unemployment Fund in lieu of making contributions to state unemployment insurance. These funds are used to pay unemployment benefits for qualified City employees that leave City employment.

Department: Finance

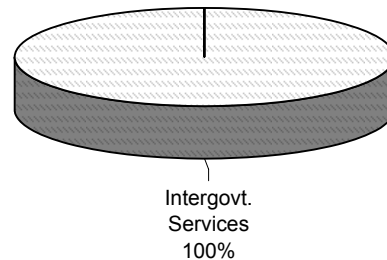
Program: Unemployment Administration

	2005 Actuals	2006 Actuals	2007 Actuals	2008 Current Budget	2008 Projected	2009 Proposed Budget	2008 Current Budget vs. 2009 Proposed Budget	Percent Change
Beginning Fund Balance	\$ 72,154	\$ 69,958	\$ 62,673	\$ 64,823	\$ 70,417	\$ 67,389	\$ 2,566	4%
Funding Sources								
Budgeted Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,500	\$ 500	25%
Miscellaneous Revenues	\$ 3,229	\$ 3,319	\$ 3,886	\$ 3,000	\$ 1,972	\$ 2,500	\$ (500)	-17%
Transfers From Other Funds	10,000	10,000	10,000	5,000	5,000	5,000	\$ -	
Prior Year Adjustments			(433)				\$ -	#DIV/0!
Total Funding Sources	\$ 13,229	\$ 13,319	\$ 13,453	\$ 10,000	\$ 6,972	\$ 10,000	\$ -	0%
Use of Funds								
Intergovt. Services	\$ 15,425	\$ 20,603	\$ 5,708	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
Total Expenditures	\$ 15,425	\$ 20,603	\$ 5,708	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
Ending Fund Balance	\$ 69,958	\$ 62,673	\$ 70,417	\$ 62,823	\$ 67,389	\$ 64,889	\$ 2,566	4%
Total FTE's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2009 Funding Sources



2009 Use of Funds





This Page Has Been Intentionally Left Blank

**Revenue and Expenditure Report for All Funds
2009 Budget**

Fund / Revenue	General Fund	Street Fund	General Capital Fund	Roads Capital Fund	Debt Service Fund	Surface Water Enterprise Fund	Revenue Stabilization Fund	Equipment Replace. Fund	Vehicle Ops. & Maint. Fund	Unemploy. Fund	Code Abate. Fund	City Facility Major Maint Fund	Public Arts Fund	Asset Seizure Fund	Fund Totals
Beginning Fund Balance	\$3,870,371	\$763,176	\$11,646,346	\$4,312,599	\$267,027	\$5,289,677	\$6,125,357	\$1,783,782	\$73,414	\$67,389	\$147,768	\$174,068	\$112,344	\$25,278	\$34,658,596
<u>Revenues</u>															
Budgeted Beg Fund Balance	\$953,750		\$9,763,472	\$2,038,739		\$1,272,961				\$2,500	\$12,500	\$4,701	\$112,000		\$14,160,623
Property Tax - City	\$7,406,509				\$1,700,000										\$9,106,509
Retail Sales - City	\$7,090,452														\$7,090,452
Retail Sales - Criminal Justice	\$1,361,750														\$1,361,750
Natural Gas Utility	\$1,033,581														\$1,033,581
Sanitation Utility	\$475,000														\$475,000
Cable TV Utility	\$750,000														\$750,000
Telephone/Cell Phone/Pagers Utility	\$1,800,000														\$1,800,000
Storm Drainage Utility	\$191,000														\$191,000
Leasehold Excise	\$4,299														\$4,299
Gambling Tax	\$2,008,500														\$2,008,500
Franchise Fee - Cable	\$664,000														\$664,000
Contract Payment - Electricity	\$1,467,500														\$1,467,500
Franchise Fee - Water	\$610,000														\$610,000
Franchise Fee - Sewer	\$695,521														\$695,521
Animal Licenses	\$200														\$200
State Police Chiefs	\$2,500														\$2,500
State - CJ - Violent Crime - Per Capita	\$12,291														\$12,291
State - CJ - City Law Enforce.	\$74,000														\$74,000
State - CJ - Special Programs	\$10,837														\$10,837
State-DUI /Criminal Justice Assistance	\$10,000														\$10,000
State Liquor Excise	\$274,725														\$274,725
State Liquor Profits	\$400,640														\$400,640
Court Fines/Forfeits	\$8,000														\$8,000
Investment Income	\$350,000	\$40,000		\$140,254		\$84,141		\$46,000	\$3,500	\$2,500	\$7,500	\$5,299	\$2,500	\$500	\$682,194
Sales Tax Interest	\$24,000														\$24,000
Miscellaneous Revenue	\$13,905								\$1,000						\$14,905
Business Licenses - Prof/Amusement	\$20,650														\$20,650
Cable Franchise Reimbursements	\$9,000														\$9,000
Hearing Examiner Appeal Revenue	\$2,000														\$2,000
Financial/Accounting Services	\$1,800														\$1,800
Parks Administration	-\$45,000														-\$45,000
Parks - Recreation Programs	\$664,600														\$664,600
Parks - Aquatics Revenues	\$364,950														\$364,950
Parks - Facility Rentals	\$333,300														\$333,300
Parks - Teen Programs	\$37,838														\$37,838
Parks - Operations	\$48,620														\$48,620
Parks - Cultural Services	\$16,000														\$16,000
Charges for Services	\$1,000														\$1,000
<u>Dedicated Revenue</u>															
Capital Grants			\$1,106,632	\$8,590,091											\$9,696,723
WSDOT				\$8,454,742											\$8,454,742
Private Contributions-Capital Projects															
Utility Capital Reimbursement															
Storm Drainage Fees						\$3,103,688									\$3,103,688
Permits & Zoning Fees	\$1,454,425														\$1,454,425
Right-of-Way Permits		\$173,907													\$173,907
Real Estate Excise Tax (REET)			\$313,330	\$1,003,330											\$1,316,660
Vehicle Maint. & Operation Charges									\$140,859						\$140,859
Equipment Replacement Charges								\$178,016							\$178,016
King County Conservation Futures Grant															
Interlocal Funding General			\$137,000	\$7,641,742		\$159,000									\$7,937,742
State Fuel Tax		\$700,577		\$550,453											\$1,251,030
General Obligation Bond Proceeds			\$20,690,891												\$20,690,891
Brightwater Mitigation															
Public Works Trust Fund Loan															
In-Lieu Payments				\$204,222											\$204,222
KC Community Organizing Comm	\$1,000														\$1,000
HS - Community Dev. Block Grant	\$146,058														\$146,058
City of Kenmore Transport Van Contract															
DOE Grants Recycling	\$59,689														\$59,689

**Revenue and Expenditure Report for All Funds
2009 Budget**

Fund / Revenue	General Fund	Street Fund	General Capital Fund	Roads Capital Fund	Debt Service Fund	Surface Water Enterprise Fund	Revenue Stabilization Fund	Equipment Replace. Fund	Vehicle Ops. & Maint. Fund	Unemploy. Fund	Code Abate. Fund	City Facility Major Maint Fund	Public Arts Fund	Asset Seizure Fund	Fund Totals
Public Works - Coord. Prevention Grant															
Public Works - Loc. Hz. Wst Grant	\$26,810														\$26,810
Public Works - COP/WRR	\$40,596														\$40,596
Contribution from Solid Waste	\$181,628														\$181,628
Code Abatement Revenue Recovery											\$80,000				\$80,000
Lease Income	\$88,000														\$88,000
Donations-Memorial				\$182,263											\$182,263
Parks - Grants															
Traffic Safety Commission	\$6,900														\$6,900
Police - School District - SRO Participation															
Police - Asset Seizures														\$21,000	\$21,000
Total Revenues	\$31,152,824	\$914,484	\$32,011,325	\$28,805,836	\$1,700,000	\$4,619,790		\$224,016	\$145,359	\$5,000	\$100,000	\$10,000	\$114,500	\$21,500	\$99,824,634
Transfers In															
General Fund Transfer		\$1,778,145	\$330,000	\$686,237				\$100,000		\$5,000		\$34,032			\$2,933,414
Street Fund Transfer	\$589,447														\$589,447
General Capital Fund Transfer	\$32,714														\$32,714
Roads Capital Fund Transfer	\$52,973														\$52,973
Surface Water Fund Transfer	\$500,651		\$300,000												\$800,651
General Reserve Fund Transfer															
Arterial Street Fund Transfer															
Equipment Replacement Fund Transfer															
Total Transfers In	\$1,175,785	\$1,778,145	\$630,000	\$686,237				\$100,000		\$5,000		\$34,032			\$4,409,199
Total Resources	\$32,328,609	\$2,692,629	\$32,641,325	\$29,492,073	\$1,700,000	\$4,619,790		\$324,016	\$145,359	\$10,000	\$100,000	\$44,032	\$114,500	\$21,500	\$104,233,833
Operating Expenditures															-\$104,233,833
City Council	\$180,230														\$180,230
City Manager	\$1,491,474														\$1,491,474
City Clerk	\$455,345														\$455,345
Community Services	\$1,564,451														\$1,564,451
City Attorney	\$593,334														\$593,334
Finance & Citywide	\$3,764,887							\$197,336		\$10,000					\$3,972,223
Human Resources	\$415,374														\$415,374
Police	\$9,667,215													\$21,500	\$9,688,715
Criminal Justice	\$1,575,039														\$1,575,039
Parks & Recreation	\$4,469,077												\$114,500		\$4,583,577
Planning & Development Services	\$2,886,153										\$100,000				\$2,986,153
Public Works	\$1,406,303	\$2,103,182							\$142,959						\$3,652,444
Contingencies	\$688,313														\$688,313
Operating Expenditures	\$29,157,195	\$2,103,182						\$197,336	\$142,959	\$10,000	\$100,000		\$114,500	\$21,500	\$31,846,672
Internal Service Charges	\$319,986														
Debt Service					\$1,676,850										\$1,676,850
Capital Expenditures			\$32,608,611	\$29,439,100								\$40,000			\$62,087,711
SWM Utility Fund						\$3,819,139									\$3,819,139
Transfers Out															
Roads Capital Transfer	\$686,237														\$686,237
General Reserve Fund Transfer															
Street Fund Transfer	\$1,778,145														\$1,778,145
Public Art Fund Transfer															
Overhead / Indirect Cost Plan		\$589,447	\$32,714	\$52,973		\$800,651									\$1,475,785
Surface Water Enterprise Fund															
General Capital Transfer	\$568,000														\$568,000
Major Maint. Capital Transfer	\$34,032														\$34,032
General Fund Transfer															
Development Services Fund Transfer															
Public Works CRT Share															
Technology Plan Share															
Surface Water Management Fund															
Code Abatement Fund Transfer															
Equipment Replacement Fund Transfer	\$100,000														\$100,000
Unemployment Fund Transfer	\$5,000														\$5,000
Total Transfers Out	\$3,171,414	\$589,447	\$32,714	\$52,973		\$800,651									\$4,647,199
Total Expenditures	\$32,328,609	\$2,692,629	\$32,641,325	\$29,492,073	\$1,676,850	\$4,619,790		\$197,336	\$142,959	\$10,000	\$100,000	\$40,000	\$114,500	\$21,500	\$104,077,571
Ending Fund Balance	\$2,916,621	\$763,176	\$1,882,874	\$2,273,860	\$290,177	\$4,016,716	\$6,125,357	\$1,910,462	\$75,814	\$64,889	\$135,268	\$173,399	\$344	\$25,278	\$20,654,235



This Page Has Been Intentionally Left Blank



CAPITAL
IMPROVEMENT
PROGRAM

CAPITAL IMPROVEMENT PROGRAM

Introduction

The Capital Improvement Plan provides a multi-year list of proposed major capital expenditures and associated operating costs for the City. This plan attempts to set funding strategies not only for the current year, but also to project future needs for major construction, land acquisition and equipment needs that improve the cultural environment, capital infrastructure and recreational opportunities for the citizens of Shoreline. Capital expenditures are viewed not only in the context of how much the new project will cost, but also what impact the project will have on the City's operating budget.

Impacts of Growth Management

Capital facilities planning and financing is now subject to the State of Washington Growth Management Act of 1990 (GMA). The GMA requires communities to adopt comprehensive plans designed to guide the orderly development of growth over the next twenty years.

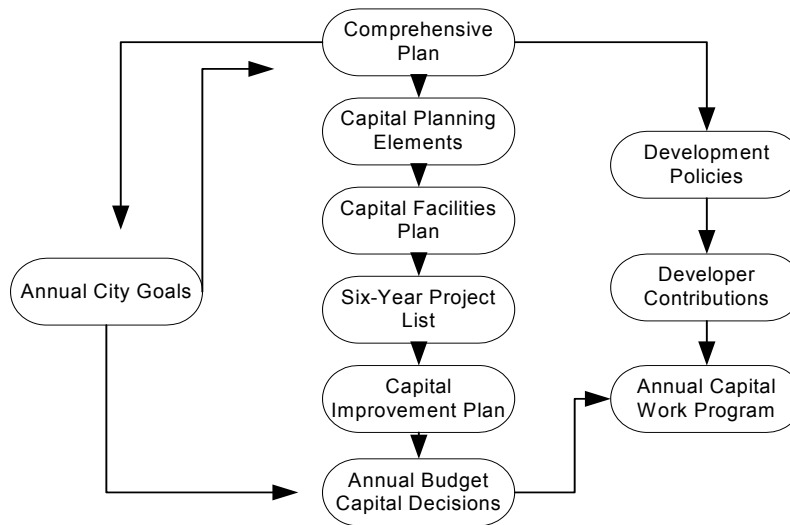
To comply with GMA, the City prepared a comprehensive Capital Facilities Plan (CFP). The CFP provides long range policy guidance for the development of capital improvements. The purpose of a CFP is to identify and coordinate those capital improvements deemed necessary to accommodate orderly growth, set policy direction for capital improvements and ensure that needed capital facilities are provided in a timely manner.

The GMA requires that the CFP contain the following elements:

1. An inventory of existing public owned capital facilities showing locations and capacities.
2. A forecast of the future needs for such capital facilities.
3. The proposed locations and capacities of expanded or new capital facilities.
4. A minimum six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes.
5. A requirement to reassess the land-use element if probable funding falls short of meeting existing needs.

Capital facilities are defined as mandatory elements for inclusion in the comprehensive plan.

Capital Planning, Programming and Budget System



Capital Improvement Fund Descriptions

The City's Capital Improvement Plan includes four capital funds. They are:

GENERAL CAPITAL FUND: In the General Capital Fund projects are categorized as Facilities Projects, Parks Projects, and Open Space Projects. Funding for these projects is primarily a result of the allocation of one-time General Fund revenues, Real Estate Excise Tax, municipal financing, and grants.

FACILITIES MAJOR MAINTENANCE FUND: In the Facilities Maintenance fund, projects are categorized as either General Facilities or Parks Facilities. Funding for these projects is provided by an annual transfer of monies from the City's General Fund. When this fund was established in 2004, the original annual contribution was \$70,000. As part of the long term financial plan the annual contribution was reduced in 2007 to \$30,000. It will be increased by \$10,000 per year starting in 2010 through 2013 to reach the original contribution amount of \$70,000.

ROADS CAPITAL FUND: In the Roads Capital fund, projects are categorized as either Pedestrian/Non-Motorized Projects, System Preservation Projects, and Safety/Operations Projects. Funding for these projects is provided as a result of allocation from the General Fund, Fuel Tax, Real Estate Excise Tax (REET), and grants.

The City's Capital Improvement Plan also includes the capital portion of the Surface Water Utility fund.

SURFACE WATER UTILITY FUND: In the Surface Water Utility Fund, projects are categorized as Flood Protection Projects, Water Quality Projects, or Stream Rehabilitation/Habitat Enhancement Projects. Funding for these projects is provided from an allocation of surface water fees or financing such as Public Works Trust Fund Loans. Any debt, which is used to finance projects, must be repaid by allocating a portion of surface water fees for this purpose.

Capital Budget Criteria

Capital improvement programming and budgeting involves the development of a long-term plan for capital expenditures for the City of Shoreline. Capital expenditures include expenditures for buildings, land, major equipment, and other commodities which are of significant value (greater than \$10,000) and have a useful life of at least five years.

The capital improvement plan (CIP) lists each proposed capital item to be undertaken, the year in which it will be started, the amount expected to be expended in each year and the proposed method of financing these expenditures. Based on these details, summaries of capital activity in each year can be prepared as well as summaries of financial requirements such as amounts of general obligation bonds to be issued, amounts of general operation funds required and any anticipated intergovernmental support, etc.

The capital improvement budget is enacted annually based on the capital improvement plan. It encompasses enacting appropriations for the projects in the first year of the capital improvement plan.

Flexibility is built into the capital improvement plan to allow for delay of projects when financing constraints make it impossible to allow for funding of the entire array of projects and to move future projects forward when financial availability makes it possible. The point is that the CIP is required to be updated at a minimum annually to:

- Make any adjustments in future program years when changes occur in funding or cost.
- Add a year of programming to replace the current year funded.

Advantages of Capital Planning

In addition to the Growth Management Act (GMA) which requires communities to establish a long-range capital plan, there are several advantages to the community from capital planning.

- Capital planning facilitates repair or replacement of existing facilities before they fail. Failure is almost always costly, time consuming and more disruptive than planned repair or replacement.
- It focuses the community and City Council's attention to priority goals, needs and capabilities. There are always more needs and competing projects than the available funds. A good capital plan forces the City to consciously set priorities between competing projects and interests. New projects and good ideas can then be ranked against the established project priority array.

- A CIP provides a framework for decisions about community growth and development. Long-range planning for infrastructure needs allows the community to accommodate reasonable growth without being overwhelmed.
- A CIP promotes a more efficient government operation. Coordination of capital projects can reduce scheduling problems and conflicts between several projects. Related projects such as sidewalks, drainage and roads can be planned simultaneously.
- A CIP enhances opportunities for outside financial assistance. Adequate lead-time allows for all avenues of outside grant funding of government agency assistance to be explored.
- A CIP serves as an effective community education tool, which conveys to the public that the City Council has made decisions that affect the future of the City and is guiding the development of the community.

Capital project activity is funded with cash made available by the issuance of General Obligation debt, by grants, by general tax allocation, and by transfers from other funds as may be approved by the City Council.

Annual contributions may be used in whole or in part to fund capital projects as cash assets are accumulated, or the annual contributions may be allowed to remain in reserve until funds, along with accrued interest have grown sufficiently to permit larger projects to be undertaken and paid for with cash.

Capital Improvement Program Plan Policies

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. Relationship of Long-Range Plans to the CIP

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There

are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Finance Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The City has divided its CIP projects into the following program areas: General and Parks Capital Projects, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Finance Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.
4. A Preliminary CIP Plan is developed by the Finance Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Preliminary CIP Plan, holds a public hearing (s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of \$10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures; and
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project.
4. Involves the skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of \$25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds \$25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Pre-design Study:

For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the pre-design study process.

F. Required Project Features and Financial Responsibility: If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. Predictability of Project Timing, Cost and Scope:

The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of projects schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. CIP Maintenance and Operating Costs:

CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. Local Improvement Districts (LID)

Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Work's Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

- J. Preserve Existing Capital Infrastructure Before Building New Facilities:**
The City's policy is to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.
- K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost:**
The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.
- L. Public Input at All Phases of Projects:**
The City makes a serious commitment to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.
- M. Basis for Project Appropriations:**
During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.
- N. Balanced CIP Plan:**
The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.
- O. Use of Debt in the CIP:**
The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

P. Finance Director's Authority to Borrow:

The Finance Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.

Q. CIP Plan Update and Amendment:

The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.

R. Usage of County-Imposed Vehicle License Fees:

The City's share of the King County-imposed Vehicle License Fees is a component of "Transportation Funding" and can therefore be assumed to be part of the annual Transportation Funding contribution to the CIP Plan as pursuant to State Law.

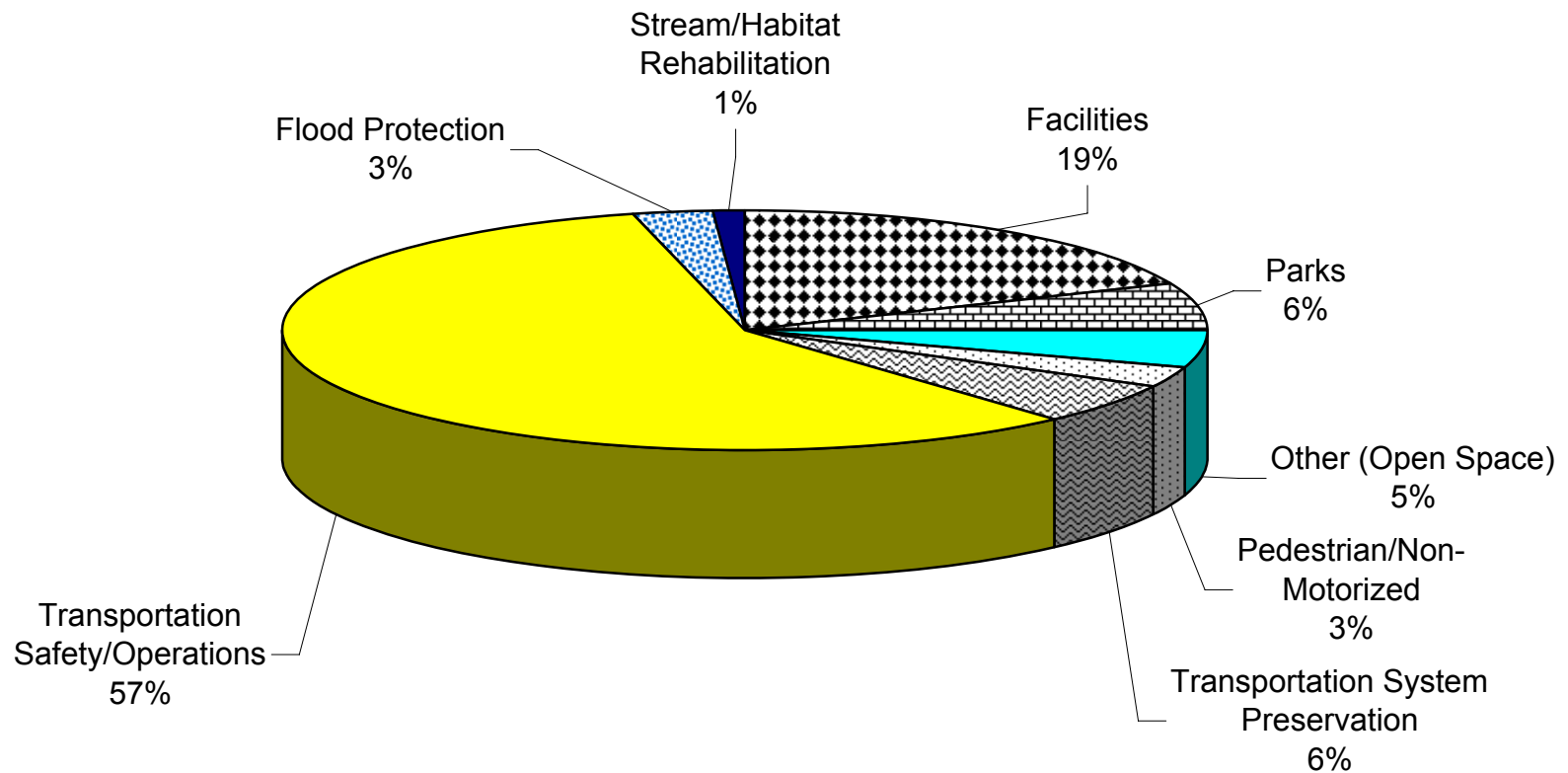
S. Formalization of Monetary Agreements:

All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.

T. Applicable Project Charges:

CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

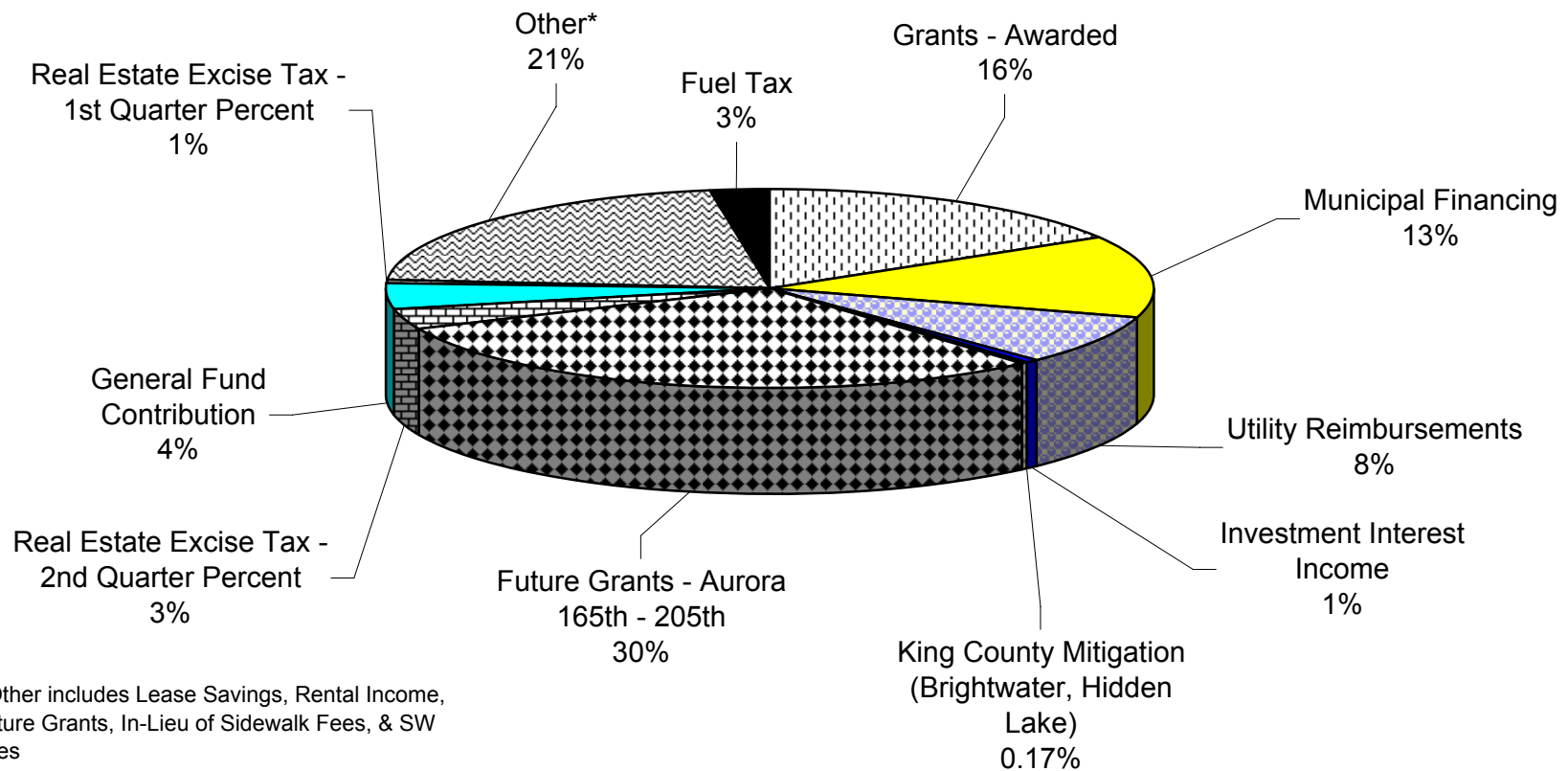
2009-2014 Capital Projects by Category \$155.22 Million



2009-2014

Capital Resources by Category

\$155.22 Million



**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Total
Fund	2009	2010	2011	2012	2013	2014	2009-2014
<i>Project</i>							
General Capital							
<i>Facilities Projects</i>							
Civic Center/City Hall	\$28,903,433	\$0	\$0	\$0	\$0	\$0	\$28,903,433
Public Facility Study	\$0	\$50,000	\$0	\$0	\$0	\$0	\$50,000
<i>Parks Projects</i>							
Baseball/Softball Field Improvements	\$13,227	\$0	\$0	\$0	\$0	\$0	\$13,227
Boeing Creek Park Improvements	\$35,000	\$133,760	\$0	\$0	\$0	\$0	\$168,760
Cromwell Park Improvements	\$1,300,659	\$0	\$0	\$0	\$0	\$0	\$1,300,659
Hamlin Park Improvements	\$1,108,746	\$0	\$0	\$0	\$0	\$0	\$1,108,746
Interurban Park	\$20,000	\$101,846	\$875,000	\$125,000	\$0	\$0	\$1,121,846
Kruckeberg Gardens	\$607,541	\$0	\$0	\$0	\$0	\$0	\$607,541
Off Leash Dog Park	\$74,398	\$0	\$0	\$0	\$0	\$0	\$74,398
Parks Repair and Replacement	\$323,000	\$252,000	\$263,000	\$273,000	\$283,920	\$295,277	\$1,690,197
Pym Acquisition	\$0	\$0	\$800,000	\$0	\$0	\$0	\$800,000
Richmond Beach Area Park Improvements Pump Station	\$0	\$123,000	\$0	\$0	\$0	\$0	\$123,000
Richmond Beach Saltwater Park Improvements	\$137,000	\$0	\$0	\$0	\$0	\$0	\$137,000
Trail Corridors	\$904,077	\$937,608	\$110,416	\$113,728	\$117,140	\$0	\$2,182,969
Twin Ponds Park Master Plan	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
<i>Open Space Projects</i>							
Paramount Open Space	\$84,000	\$0	\$0	\$0	\$0	\$0	\$84,000
<i>Non-Project Specific</i>							
General Capital Engineering	\$74,715	\$78,077	\$81,591	\$79,012	\$76,318	\$73,502	\$463,215
General Fund Cost Allocation Charge	\$33,754	\$33,754	\$33,754	\$33,754	\$33,754	\$33,754	\$202,524
General Capital Fund Total	\$33,619,550	\$1,710,045	\$2,163,761	\$624,494	\$511,132	\$452,533	\$39,081,515
City Facilities - Major Maintenance							
<i>Facilities Projects</i>							
Police Station Long-Term Maintenance	\$0	\$0	\$61,000	\$16,000	\$0	\$0	\$77,000
<i>Parks Projects</i>							
Pool Long-Term Maintenance	\$0	\$0	\$0	\$22,000	\$91,000	\$137,000	\$250,000
Richmond Highlands Community Center Long-Term Maintenance	\$40,000	\$32,000	\$0	\$0	\$0	\$0	\$72,000
City Facilities - Major Maintenance Fund Total	\$40,000	\$32,000	\$61,000	\$38,000	\$91,000	\$137,000	\$399,000

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES

Fund

Project

	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
Roads Capital Fund							
<i>Pedestrian / Non-Motorized Projects</i>							
Annual Sidewalk Improvements	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
Curb Ramp, Gutter & Sidewalk Program	\$130,000	\$138,000	\$145,000	\$151,000	\$157,000	\$157,000	\$878,000
Sidewalks - Priority Routes	\$600,000	\$600,000	\$0	\$0	\$0	\$0	\$1,200,000
Traffic Small Works	\$235,000	\$248,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,483,000
Transportation Master Plan Update	\$280,000	\$50,000	\$0	\$0	\$0	\$0	\$330,000
<i>System Preservation Projects</i>							
Annual Road Surface Maintenance Program	\$888,000	\$800,000	\$800,000	\$600,000	\$900,000	\$954,000	\$4,942,000
Richmond Beach Overcrossing 167AOX	\$1,636,000	\$1,603,000	\$0	\$0	\$0	\$0	\$3,239,000
Traffic Signal Rehabilitation	\$100,000	\$100,000	\$50,000	\$50,000	\$100,000	\$100,000	\$500,000
<i>Safety / Operations Projects</i>							
145th Dual Left Turn at Aurora	\$0	\$150,000	\$175,000	\$175,000	\$0	\$0	\$500,000
Aurora Avenue North 145th - 165th	\$23,458	\$0	\$0	\$0	\$0	\$0	\$23,458
Neighborhood Traffic Safety Program	\$192,000	\$165,000	\$165,000	\$150,000	\$175,000	\$192,000	\$1,039,000
Traffic Signal at 170th/15th Ave NE	\$429,000	\$0	\$0	\$0	\$0	\$0	\$429,000
Aurora Avenue North 165th-205th	\$18,592,502	\$19,877,697	\$17,928,455	\$18,607,774	\$415,408	\$0	\$75,421,836
Aurora Avenue North 165th - 205th Utility Improvements	\$5,940,000	\$6,415,000	\$0	\$0	\$0	\$0	\$12,355,000
<i>Non-Project Specific</i>							
General Fund Cost Allocation Overhead Charge	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$334,080
Roads Capital Engineering	\$222,206	\$228,000	\$239,000	\$246,000	\$262,000	\$279,000	\$1,476,206
Transportation Planning Program	\$170,935	\$174,627	\$178,242	\$181,771	\$185,370	\$189,208	\$1,080,153
Roads Capital Fund Total	\$29,494,781	\$30,605,004	\$20,036,377	\$20,517,225	\$2,550,458	\$2,226,888	\$105,430,733

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
Fund							
Project							
Surface Water Capital							
Flood Protection Projects							
Boeing Creek Basin Plan	\$0	\$0	\$0	\$400,000	\$260,000	\$0	\$660,000
Boeing Creek Park Stormwater Project	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,000
Cromwell Park Surface Water Enhancement	\$778,300	\$0	\$0	\$0	\$0	\$0	\$778,300
East Boeing Creek Drainage Improvements	\$378,000	\$0	\$0	\$0	\$0	\$0	\$378,000
N 148th St. Near Linden Ave N Drainage Improvement	\$0	\$0	\$311,000	\$0	\$0	\$0	\$311,000
N. 167th & Whitman Avenue N. Drainage Improvements	\$23,000	\$0	\$0	\$0	\$0	\$0	\$23,000
Pan Terra Pond & Pump Project	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000
Pump Station No. 25	\$0	\$228,000	\$0	\$0	\$0	\$0	\$228,000
Ronald Bog Park Wetland	\$0	\$0	\$0	\$0	\$595,000	\$0	\$595,000
Surface Water Small Projects	\$100,000	\$87,000	\$210,000	\$232,000	\$244,000	\$258,000	\$1,131,000
Thornton Creek Basin Plan	\$250,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Water Quality Facilities							
<i>No 2009-2014 projects proposed</i>							
Stream Rehabilitation/Habitat Enhancement							
Boeing Creek Reach 1 and 8 - Bank Stabilization	\$0	\$0	\$0	\$0	\$0	\$900,000	\$900,000
Green (Shore) Streets Initiative	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
Stream Rehab / Habitat Enhancement Program	\$67,000	\$66,000	\$74,000	\$79,000	\$83,000	\$88,000	\$457,000
Non-Project Specific							
SWM CIP Project Formulation & Engineering	\$250,000	\$230,000	\$230,000	\$240,000	\$240,000	\$240,000	\$1,430,000
SWM Contribution to Transportation Project	\$0	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
SWM Contribution to City Hall Project	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
General Fund Cost Allocation Overhead Charge	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$1,352,106
Surface Water Capital Fund Total	\$2,586,651	\$2,136,351	\$1,050,351	\$1,176,351	\$1,647,351	\$1,711,351	\$10,308,406
TOTAL EXPENDITURES	\$65,740,982	\$34,483,400	\$23,311,489	\$22,356,070	\$4,799,941	\$4,527,772	\$155,219,654

**City of Shoreline 2009 - 2014 Capital Improvement Plan
PROGRAM SUMMARY**

EXPENDITURES	Proposed 2009	Proposed 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Total 2009-2014
<u>Fund</u>							
<i>Project</i>							
RESOURCES							
General Fund Contribution	\$993,737	\$1,007,173	\$1,020,541	\$1,033,908	\$1,047,349	\$1,051,025	\$6,153,733
Surface Water Contribution to Gen Cap	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
Surface Water Funds for Roads	\$0	\$1,300,000	\$0	\$0	\$0	\$0	\$1,300,000
Real Estate Excise Tax - 1st Quarter Percent	\$458,330	\$100,497	\$118,007	\$135,867	\$154,084	\$172,666	\$1,139,451
Real Estate Excise Tax - 2nd Quarter Percent	\$858,330	\$875,497	\$893,007	\$910,867	\$929,084	\$947,666	\$5,414,449
Fuel Tax	\$615,201	\$627,505	\$640,055	\$652,856	\$665,913	\$679,232	\$3,880,762
Surface Water Fees	\$883,660	\$1,003,138	\$1,050,351	\$1,176,351	\$1,412,493	\$1,560,816	\$7,086,809
Investment Interest Income	\$578,209	\$214,837	\$122,595	\$119,093	\$69,222	\$73,760	\$1,177,715
Lease Savings & Revenue	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Municipal Financing	\$20,690,891	\$0	\$0	\$0	\$0	\$0	\$20,690,891
<u>King County Flood Zone District Opportunity Fund</u>	<u>\$159,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	<u>\$80,000</u>	\$559,000
Grants - Awarded	\$18,955,616	\$6,450,067	\$0	\$0	\$0	\$0	\$25,405,683
<u>Future Grants</u>	<u>\$1,627,263</u>	<u>\$550,000</u>	<u>\$1,850,000</u>	<u>\$300,000</u>	<u>\$0</u>	<u>\$0</u>	\$4,327,263
<u>Future Grants - Aurora 165th - 205th</u>	<u>\$0</u>	<u>\$11,906,933</u>	<u>\$17,002,435</u>	<u>\$16,743,544</u>	<u>\$415,408</u>	<u>\$0</u>	\$46,068,320
King County Mitigation (Brightwater, Hidden Lake)	\$137,000	\$123,000	\$0	\$0	\$0	\$0	\$260,000
King County Voter Approved Trail Funding	\$104,077	\$107,200	\$110,416	\$113,728	\$117,140	\$0	\$552,561
Bond Issue	\$2,322,030	\$830,408	\$0	\$0	\$0	\$0	\$3,152,438
Utility Reimbursements	\$5,940,000	\$6,415,000	\$0	\$0	\$0	\$0	\$12,355,000
In-Lieu of Sidewalk Fees	\$204,222	\$358,689	\$50,000	\$50,000	\$50,000	\$50,000	\$762,911
Use of Accumulated Fund Balance	\$10,763,417	\$2,533,457	\$374,083	\$1,039,857	(\$140,753)	(\$87,393)	\$14,482,667
TOTAL RESOURCES	\$65,740,982	\$34,483,400	\$23,311,489	\$22,356,070	\$4,799,941	\$4,527,772	\$155,219,654

Changes between Adopted 2009-2014 CIP and Proposed 2009 Budget

General Capital Fund

- General Capital Engineering has increased by \$22,813.
- Cromwell Park Improvement project has been reduced by \$500,000. The project as included in the CIP listed potential funding from a grant from the Washington State Recreation and Conservation Office (RCO). The City was not awarded this grant therefore the project has been reduced.
- Hamlin Park Improvements project has been reduced by \$500,000. The project as included in the CIP also listed potential funding from a grant from the RCO. The City was not awarded this grant therefore the project has been reduced.
- The General Fund Overhead cost allocation charge is \$1,040 less than projected.

Roads Capital Fund

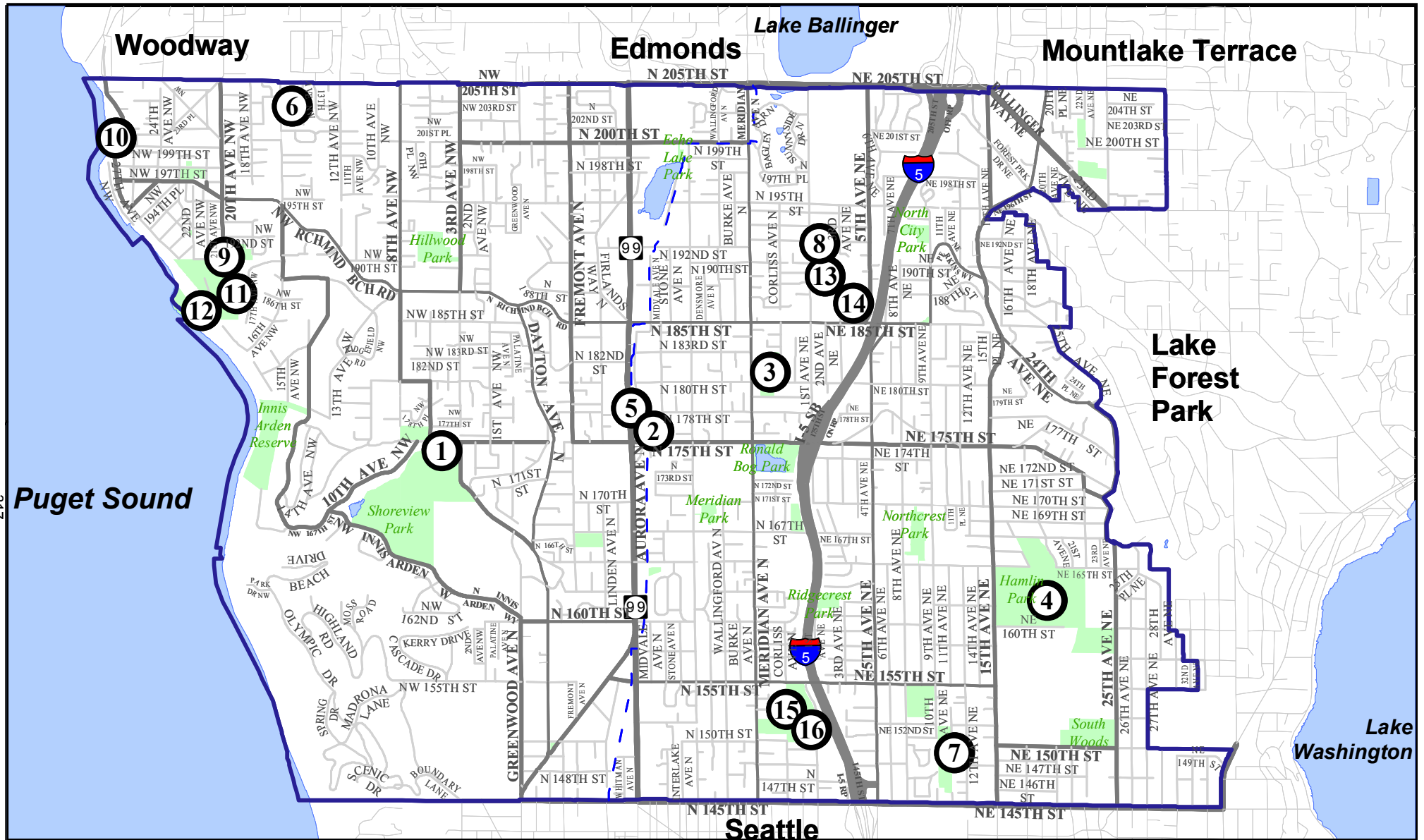
- The General Fund Overhead cost allocation charge is \$2,707 less than projected.
- Collections from fuel tax is \$64,748 less than projected for a total of \$550,453

Surface Water Utility Fund – Capital Projects

- The CIP contained an estimated amount of \$86,486 for the General Fund Overhead cost allocation charge for the Surface Water Capital Engineering program. The amount of that charge has been decreased by \$15,658 to \$70,828.
- The CIP contained an estimated amount of \$138,865 overhead charge for all surface water capital projects. The amount of that charge has been decreased to \$118,211 a decrease of \$20,654.



GENERAL CAPITAL



City of Shoreline 2009-2014 General Capital Improvement Plan



0 550 1,100 2,200 3,300 4,400 Feet

Filename: CIP_General_09.mxd 11:59:05 AM
Plot date: 5/2008



Project Location



Park



Interurban

- Boeing Creek Park Improvements
- Civic Center/City Hall
- Cromwell Park Improvements
- Hamlin Park Improvements
- Interurban Park
- Kruckeberg Gardens
- Paramount Open Space
- Public Facility Study
- Pym Acquisition
- Richmond Beach Area Park Improvements, Pump Station

- Richmond Beach Saltwater Park Improvements
- Saltwater Park Ped. Bridge Major Repair
- Shoreline Center Tennis Court Lights
- Spartan Rec. Center Upgrades
- Twin Ponds Park Master Plan
- Twin Ponds Park Soccer Field Improvements

CITYWIDE IMPROVEMENTS

- Baseball/Softball Field Improvements
- City Gateways/Community Signage
- Off Leash Dog Park
- Parks Maintenance Storage
- Parks Repair and Replacement
- Trail Corridors

**City of Shoreline 2009 - 2014 Capital Improvement Plan
Program Summary
General Capital Fund**

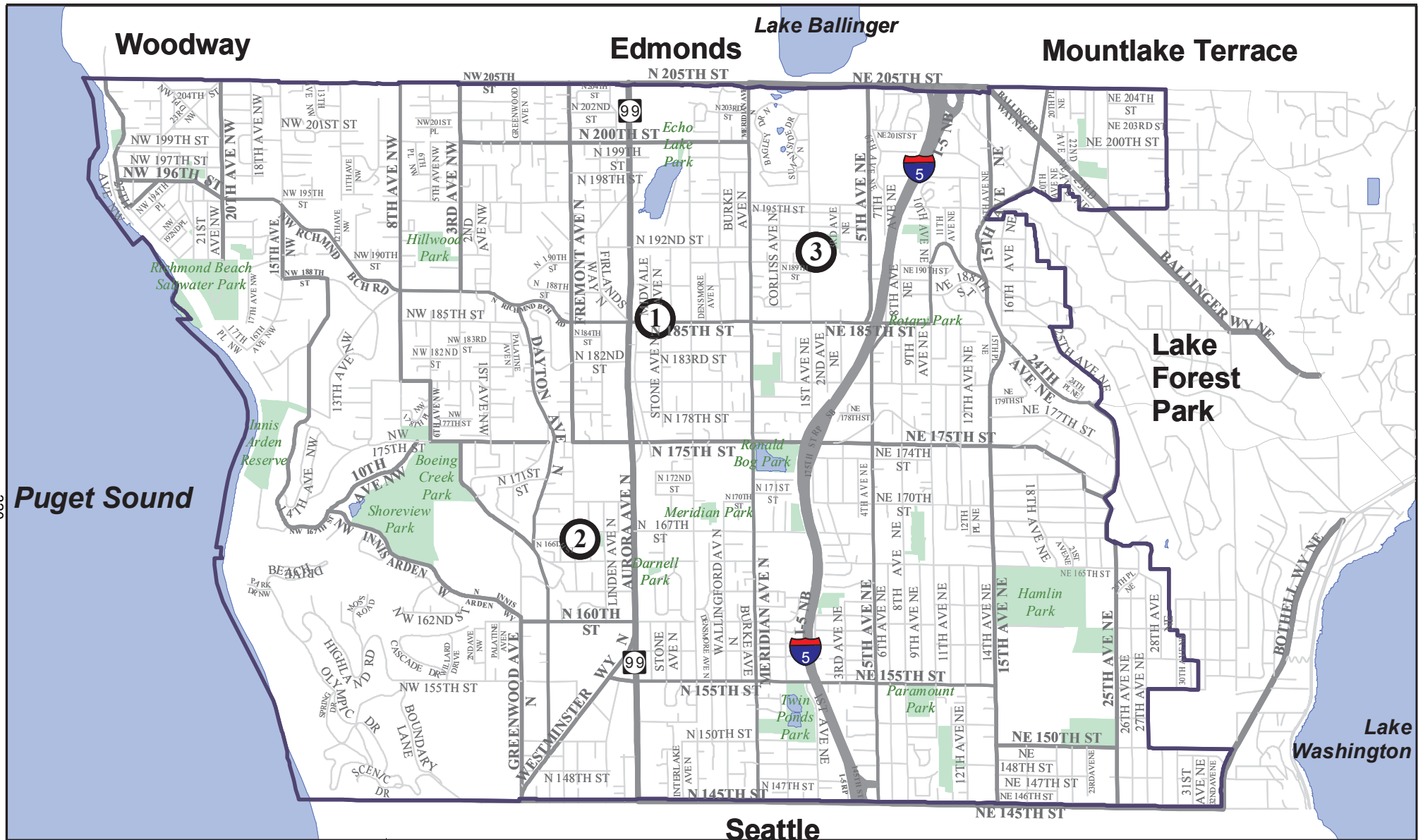
Project	Prior Years' Expenditures	2008 Budget	2008 Projected	2009 Estimate	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	Total 2009 - 2014	Total Project Cost
Expenditures											
Facilities Projects											
Civic Center/City Hall	\$6,462,835	\$18,697,162	\$2,045,651	\$28,903,433						\$28,903,433	\$37,411,919
Public Facility Study					\$50,000					\$50,000	\$50,000
Parks Projects											
Baseball/Softball Field Improvements	\$10,983	\$124,017	\$225,790	\$13,227						\$13,227	\$250,000
Boeing Creek Park Improvements	\$201,642	\$968,410	\$839,000	\$35,000	\$133,760					\$168,760	\$1,209,402
Cromwell Park Improvements	\$75,310	\$1,135,686	\$174,031	\$1,300,659						\$1,300,659	\$1,550,000
Hamlin Park Improvements	\$34,254	\$125,734	\$182,000	\$1,108,746						\$1,108,746	\$1,325,000
Interurban Park		\$24,000	\$59,000	\$20,000	\$101,846	\$875,000	\$125,000			\$1,121,846	\$1,180,846
Kruckeberg Gardens	\$13,692	\$1,386,308	\$1,236,308	\$607,541						\$607,541	\$1,857,541
Off Leash Dog Park	\$602	\$158,796	\$75,000	\$74,398						\$74,398	\$150,000
Parks Repair and Replacement	\$540,581	\$377,019	\$376,894	\$323,000	\$252,000	\$263,000	\$273,000	\$283,920	\$295,277	\$1,690,197	\$2,607,672
Pym Acquisition						\$800,000				\$800,000	\$800,000
Richmond Beach Area Park Improvements Pump Station	\$98,095	\$505,995	\$528,905		\$123,000					\$123,000	\$750,000
Richmond Beach Saltwater Park Improvements	\$211,925	\$2,750,527	\$2,952,233	\$137,000						\$137,000	\$3,301,158
Trail Corridors	\$65,900	\$1,151,000	\$701,046	\$904,077	\$937,608	\$110,416	\$113,728	\$117,140		\$2,182,969	\$2,949,915
Twin Ponds Park Master Plan									\$50,000	\$50,000	\$50,000
Open Space Projects											
Paramount Open Space		\$169,000	\$85,000	\$84,000						\$84,000	\$169,000
Non-Project Specific											
General Capital Engineering	\$47,123	\$92,137	\$92,137	\$74,715	\$78,077	\$81,591	\$79,012	\$76,318	\$73,502	\$463,215	\$602,475
General Fund Cost Allocation Charge		\$41,291	\$41,291	\$33,754	\$33,754	\$33,754	\$33,754	\$33,754	\$33,754	\$202,524	\$243,815
Projects to be completed in Current Year (2008)											
City Gateways/Community Signage	\$241,155	\$25,000	\$25,000								\$266,155
Parks Maintenance Storage		\$40,000	\$30,000								\$30,000
Saltwater Park Pedestrian Bridge Major Repair	\$5,584	\$286,418	\$286,422								\$292,006
Shoreline Center Tennis Court Lights	\$78,344	\$125,734	\$89,506								\$167,850
Spartan Recreation Center Upgrades	\$805,533	\$22,000	\$22,000								\$827,533
Twin Ponds Park Soccer Field Improvements	\$87,583	\$1,144,398	\$1,144,413								\$1,231,996
Total Expenditures by Year	\$8,981,141	\$29,350,632	\$11,211,627	\$33,619,550	\$1,710,045	\$2,163,761	\$624,494	\$511,132	\$452,533	\$39,081,515	\$59,274,283
Revenues											
General Fund Contribution - One-time		\$40,000	\$30,000								\$30,000
General Fund Contribution - Parks Facilities		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	\$350,000
General Fund Contribution - City Hall/Civic Center		\$15,384	\$1,881,649								\$1,881,649
Surface Water Utility Contribution - City Hall/Civic Center				\$300,000						\$300,000	\$300,000
Real Estate Excise Tax (1st Quarter)		\$741,500	\$675,000	\$313,330	\$100,497	\$118,007	\$135,867	\$154,084	\$172,666	\$994,451	\$1,669,451
Interest Income		\$334,829	\$601,366	\$348,514	\$63,891	\$28,799	\$26,922	\$22,274	\$17,892	\$508,292	\$1,109,658
Lease Savings and Revenue		\$345,000	\$324,590	\$150,000						\$150,000	\$474,590
Municipal Financing		\$12,750,000		\$20,690,891						\$20,690,891	\$20,690,891
Soccer Field Rental Contribution		\$129,627	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$130,000	\$780,000	\$910,000
Private Donations		\$22,500	\$22,500								\$22,500
Kruckeberg Garden State of Washington Grant		\$150,000	\$150,000								\$150,000
<u>King County Youth Sports Facility Grant</u>		<u>\$50,000</u>		<u>\$125,000</u>						<u>\$125,000</u>	<u>\$125,000</u>
Conservation Futures Tax Grants		\$71,500	\$340,000	\$189,041						\$189,041	\$529,041
<u>Conservation Futures Tax Grants</u>						<u>\$400,000</u>				<u>\$400,000</u>	<u>\$400,000</u>
Recreation and Conservation Office Grants		\$300,000	\$300,000								\$300,000
<u>Recreation and Conservation Office Grants</u>			<u>\$300,000</u>	<u>\$1,300,000</u>		<u>\$900,000</u>				<u>\$2,200,000</u>	<u>\$2,500,000</u>
<u>Federal Highway Administration</u>						<u>\$375,000</u>	<u>\$125,000</u>			<u>\$500,000</u>	<u>\$500,000</u>
<u>4Culture Grant</u>				<u>\$20,000</u>						<u>\$20,000</u>	<u>\$20,000</u>
King County Green Building Grant				\$20,000						\$20,000	\$20,000
King County Voter Approved Trail Funding			\$101,046	\$104,077	\$107,200	\$110,416	\$113,728	\$117,140		\$552,561	\$653,607
King County Easement			\$23,158								\$23,158
King County and Brightwater Mitigation		\$505,995	\$691,905	\$137,000	\$123,000					\$260,000	\$951,905
King County-Boeing Creek Park Mitigation		\$543,223	\$75,683								\$75,683
Total Revenues by Year		\$ 16,049,558	\$ 5,696,897	\$ 23,877,853	\$ 574,588	\$ 2,112,222	\$ 581,517	\$ 473,498	\$ 370,558	\$ 27,990,236	\$ 39,597,028
Beginning Fund Balance			\$17,181,873	\$11,617,142	\$1,825,445	\$639,988	\$538,450	\$445,473	\$357,839	\$11,617,142	
Total Revenues			\$5,696,897	\$23,877,853	\$574,588	\$2,112,222	\$581,517	\$473,498	\$370,558	\$27,990,236	
Amount restricted for future turf replacement			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000	
Total Expenditures			\$11,211,627	\$33,619,550	\$1,710,045	\$2,163,761	\$624,494	\$511,132	\$452,533	\$39,081,515	
Ending Fund Balance			\$11,617,142	\$1,825,445	\$639,988	\$538,450	\$445,473	\$357,839	\$225,863	\$225,863	
Impact on Operating Budget			68,000	158,199	278,876	268,093	345,991	345,991	361,589		



This Page Has Been Intentionally Left Blank



FACILITIES



City of Shoreline
2008-2013 Facilities
Capital Improvement Plan



0 500 1,000 2,000 3,000 4,000 Feet

Filename: Cip_Facility_08.mxd 11:33:32 AM
Plot date: 5/14/2007



Project Location



Park

- 1: Police Station
Long-Term Maintenance**
- 2: Richmond Highlands Community Center
Long-Term Maintenance**
- 3: Shoreline Pool
Long-Term Maintenance**

**City of Shoreline 2009 - 2014 Capital Improvement Plan
Program Summary
City Facility-Major Maintenance Fund**

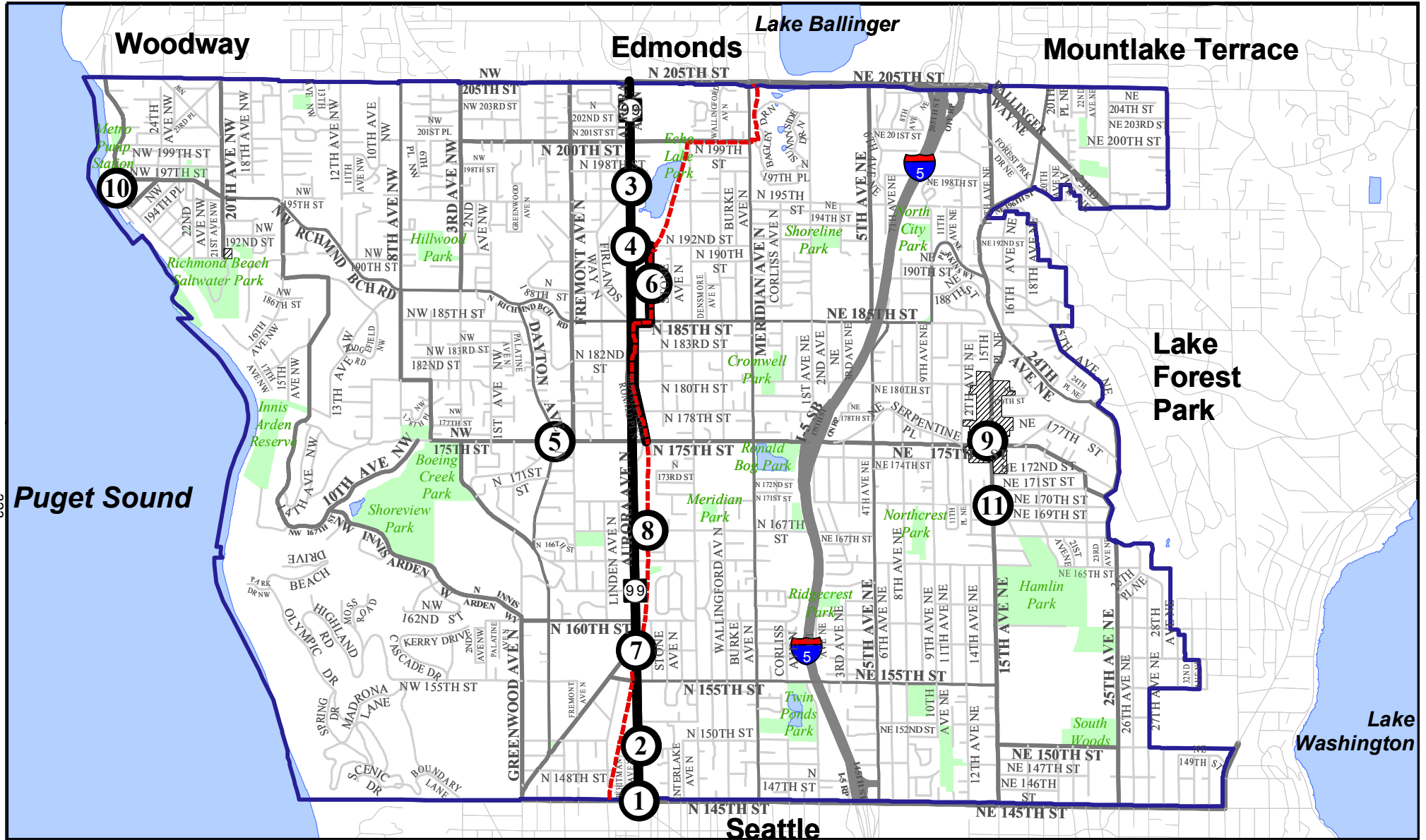
Project	Prior Years' Expenditures	2008 Budget	2008 Projected	2009 Estimate	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	Total 2009-2014	Total Project Cost
Expenditures											
General Facilities											
Police Station Long-Term Maintenance	\$93,109		\$25,000			\$61,000	\$16,000			\$77,000	\$195,109
Parks Facilities											
Pool Long-Term Maintenance	\$82,695						\$22,000	\$91,000	\$137,000	\$250,000	\$332,695
Richmond Highlands Community Center Long-Term Maintenance	\$7,748	\$40,000	\$36,000	\$40,000	\$32,000					\$72,000	\$115,748
Total Expenditures by Year	\$183,552	\$40,000	\$61,000	\$40,000	\$32,000	\$61,000	\$38,000	\$91,000	\$137,000	\$399,000	\$643,552
Revenues											
Operating Transfer - General Fund	\$244,000	\$30,000	\$30,000	\$30,000	\$40,000	\$50,000	\$60,000	\$70,000	\$70,000	\$320,000	\$594,000
Interest Income	\$548	\$4,097	\$4,097	\$5,299	\$6,018	\$8,368	\$9,166	\$10,724	\$10,211	\$49,786	\$54,430
Total Revenues by Year	\$ 244,548	\$ 34,097	\$ 34,097	\$ 35,299	\$ 46,018	\$ 58,368	\$ 69,166	\$ 80,724	\$ 80,211	\$ 369,786	\$ 648,430
Beginning Fund Balance		\$117,047	\$203,540	\$176,637	\$171,935	\$185,954	\$183,321	\$214,487	\$204,211	\$176,637	
Total Revenues	\$244,548	\$34,097	\$34,097	\$35,299	\$46,018	\$58,368	\$69,166	\$80,724	\$80,211	\$369,786	
Total Expenditures	\$183,552	\$40,000	\$61,000	\$40,000	\$32,000	\$61,000	\$38,000	\$91,000	\$137,000	\$399,000	
Ending Fund Balance		\$111,144	\$176,637	\$171,935	\$185,954	\$183,321	\$214,487	\$204,211	\$147,422	\$147,423	
Impact on Operating Budget											



This Page Has Been Intentionally Left Blank



ROADS CAPITAL



**City of Shoreline 2009 - 2014 Capital Improvement Plan
Program Summary
Roads Capital Fund**

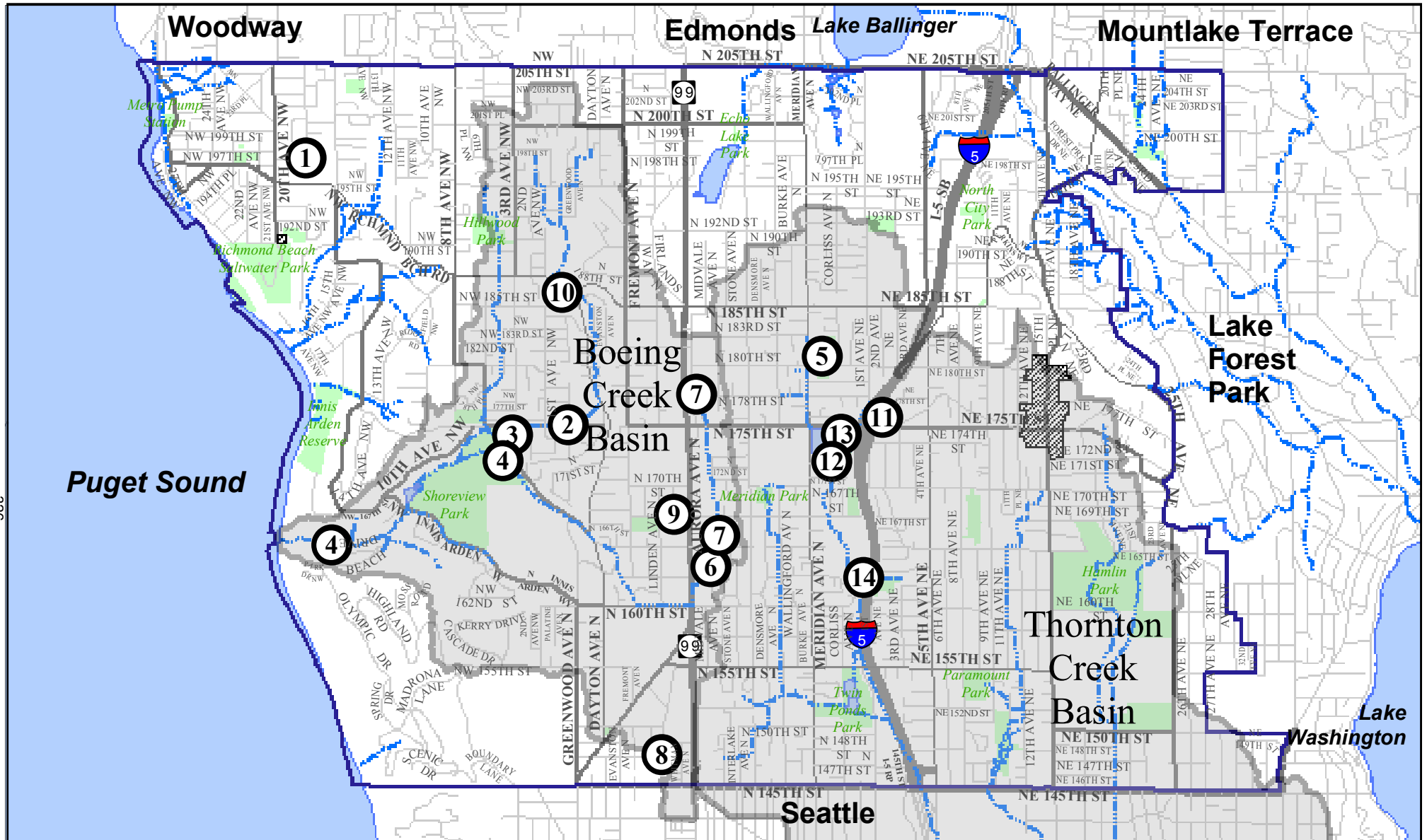
Project	Prior Years' Expenditures	2008 Budget	2008 Projected	2009 Estimate	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	2009-2014 Total	Total Project
Expenditures											
Pedestrian / Non-Motorized Projects											
Annual Sidewalk Improvements						\$50,000	\$50,000	\$50,000	\$50,000	\$200,000	\$200,000
Curb Ramp, Gutter & Sidewalk Program	\$1,206,401	\$339,657	\$340,000	\$130,000	\$138,000	\$145,000	\$151,000	\$157,000	\$157,000	\$878,000	\$2,424,401
Sidewalks - Priority Routes	\$1,472,141	\$734,118	\$734,120	\$600,000	\$600,000					\$1,200,000	\$3,406,261
Traffic Small Works	\$410,983	\$290,412	\$320,000	\$235,000	\$248,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,483,000	\$2,213,983
Transportation Master Plan Update				\$280,000	\$50,000					\$330,000	\$330,000
System Preservation Projects											
Annual Road Surface Maintenance Program	\$6,322,761	\$994,215	\$994,000	\$888,000	\$800,000	\$800,000	\$600,000	\$900,000	\$954,000	\$4,942,000	\$12,258,761
Richmond Beach Overcrossing 167AOX	\$689,817	\$3,055,694	\$106,000	\$1,636,000	\$1,603,000					\$3,239,000	\$4,034,817
Traffic Signal Rehabilitation	\$255,881	\$215,115	\$215,000	\$100,000	\$100,000	\$50,000	\$50,000	\$100,000	\$100,000	\$500,000	\$970,881
Safety / Operations Projects											
145th Dual Left Turn at Aurora					\$150,000	\$175,000	\$175,000			\$500,000	\$500,000
Aurora Avenue North 145th - 165th	\$27,624,155	\$156,752	\$237,743	\$23,458						\$23,458	\$27,885,356
Neighborhood Traffic Safety Program	\$953,448	\$260,271	\$260,271	\$192,000	\$165,000	\$165,000	\$150,000	\$175,000	\$192,000	\$1,039,000	\$2,252,719
Traffic Signal at 170th/15th Ave NE		\$454,997	\$360,000	\$429,000						\$429,000	\$789,000
Non-Project Specific											
General Fund Cost Allocation Overhead Charge	\$111,353	\$65,290	\$65,290	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$55,680	\$334,080	\$510,723
Roads Capital Engineering		\$197,301	\$197,301	\$222,206	\$228,000	\$239,000	\$246,000	\$262,000	\$279,000	\$1,476,206	\$1,673,507
Transportation Planning Program			\$59,117	\$170,935	\$174,627	\$178,242	\$181,771	\$185,370	\$189,208	\$1,080,153	\$1,139,270
Project to be completed in Current Year (2008)											
Dayton Avenue North @ North 175th Street Retaining Wall	\$1,159,540	\$309,993	\$330,000								\$1,489,540
Interurban Trail - North Central Segment	\$2,999,800	\$16,829	\$16,829								\$3,016,629
Interurban Trail Pedestrian Crossing	\$6,052,840	\$22,250	\$22,250								\$6,075,090
Interurban Trail Safety & Enhancements		\$50,000	\$50,000								\$50,000
NCBD/15th Avenue Improvements	\$9,304,618	\$642,853	\$588,000								\$9,892,618
Traffic Calming	\$195,355	\$2,759	\$2,759								\$198,114
Transportation Improvements Formulation & Engineering	\$705,763	\$61,225	\$2,108								\$707,871
Subtotal Expenditures by Year	\$59,464,856	\$7,869,731	\$4,900,788	\$4,962,279	\$4,312,307	\$2,107,922	\$1,909,451	\$2,135,050	\$2,226,888	\$17,653,897	\$82,019,541
Revenues											
Real Estate Excise Tax (1st Quarter)	\$1,065,708	\$100,000	\$100,000	\$145,000						\$145,000	\$1,310,708
Real Estate Excise Tax (2nd Quarter)	\$5,735,022	\$841,500	\$775,000	\$858,330	\$875,497	\$893,007	\$910,867	\$929,084	\$947,666	\$5,414,449	\$11,924,471
General Fund Support	\$1,328,141	\$780,031	\$780,031	\$783,737	\$787,173	\$790,541	\$793,908	\$797,349	\$801,025	\$4,753,733	\$6,861,905
Fuel Tax	\$1,029,176	\$587,196	\$587,196	\$615,201	\$627,505	\$640,055	\$652,856	\$665,913	\$679,232	\$3,880,762	\$5,497,134
Investment Interest	\$2,022,203	\$282,060	\$266,387	\$140,254	\$97,858	\$70,185	\$57,225	\$534	\$15,926	\$381,983	\$2,670,573
In-Lieu of Sidewalk Fees	\$6,815	\$49,003	\$200,000	\$204,222	\$358,689	\$50,000	\$50,000	\$50,000	\$50,000	\$762,911	\$969,726
Awarded Grants	\$6,600,665	\$3,810,933	\$966,639	\$1,970,951	\$1,550,000					\$3,520,951	\$11,088,255
Anticipated Future Grants				\$182,263	\$550,000	\$175,000	\$175,000			\$1,082,263	\$1,082,263
Subtotal Revenues by Year	\$17,787,730	\$6,450,723	\$3,675,253	\$4,899,958	\$4,846,722	\$2,618,787	\$2,639,856	\$2,442,880	\$2,493,848	\$19,942,052	\$41,405,035
Aurora Avenue North 165th-205th	\$2,515,184	\$15,159,363	\$15,078,372	\$18,592,502	\$19,877,697	\$17,928,455	\$18,607,774	\$415,408		\$75,421,836	\$93,015,392
Aurora Avenue North 165th - 205th Utility Improvements				\$5,940,000	\$6,415,000					\$12,355,000	\$12,355,000
TOTAL ROADS CAPITAL EXPENDITURES	\$61,980,040	\$23,029,094	\$19,979,160	\$29,494,781	\$30,605,004	\$20,036,377	\$20,517,225	\$2,550,458	\$2,226,888	\$105,430,733	\$187,389,933
Aurora Avenue North 165th - 205th Awarded Grants	\$1,907,585	\$13,161,686	\$13,161,686	\$16,775,624	\$4,900,067					\$21,675,691	\$24,775,276
Aurora Avenue North 165th - 205th Surface Water Funds					\$1,300,000					\$1,300,000	\$1,300,000
Aurora Avenue North 165th - 205 Future Grants					<u>\$11,906,933</u>	<u>\$17,002,435</u>	<u>\$16,743,544</u>	<u>\$415,408</u>		<u>\$46,068,320</u>	<u>\$46,068,320</u>
Aurora Avenue North 165th - 205th Utility Reimbursements				<u>\$5,940,000</u>	<u>\$6,415,000</u>					\$12,355,000	\$12,355,000
TOTAL ROADS CAPITAL REVENUES	\$19,695,315	\$19,612,409	\$16,836,939	\$27,615,582	\$29,368,722	\$19,621,222	\$19,383,400	\$2,858,288	\$2,493,848	\$101,341,063	\$137,873,317
Beginning Fund Balance		\$7,611,044	\$7,817,366	\$4,675,145	\$2,795,946	\$1,559,664	\$1,144,509	\$10,684	\$318,515	\$4,675,145	
Total Revenues		\$19,612,409	\$16,836,939	\$27,615,582	\$29,368,722	\$19,621,222	\$19,383,400	\$2,858,288	\$2,493,848	\$101,341,063	
Total Expenditures		\$23,029,094	\$19,979,160	\$29,494,781	\$30,605,004	\$20,036,377	\$20,517,225	\$2,550,458	\$2,226,888	\$105,430,733	
Ending Fund Balance		\$4,194,359	\$4,675,145	\$2,795,946	\$1,559,664	\$1,144,509	\$10,684	\$318,515	\$585,475	\$585,475	
Impact on Operating Budget			\$28,425	\$172,904	\$178,484	\$238,271	\$243,420	\$248,668	\$254,283		



This Page Has Been Intentionally Left Blank



SURFACE WATER UTILITY



City of Shoreline 2009-2014 Surface Water Capital Improvement Plan



0 560 1,100 2,200 3,300 4,400 Feet

Filename: Cip_SurfaceWater_08.mxd 10:14:12 AM
Plot date: 5/13/2008



- Project Location
- Park
- GIS.Basins_Major
- Stream

- | | |
|--|-------------------------------|
| 1: 18th Ave NW Drainage Improvements | Imp. |
| 2: Boeing Creek Basin Plan | 10: Pan Terra Pond & Pump |
| 3: Boeing Creek Park Stormwater Project | 11: Pump Station 25 |
| 4: Boeing Creek Reach 1&8-Bank Stabilization | 12: Ronald Bog Park Wetland |
| 5: Cromwell Park Surface Wtr. Enhance. | 13: Ronald Bog South |
| 6: Darnell Park Wetpond | 14: Thornton Creek Basin Plan |
| 7: East Boeing Creek Drainage Improvements | |
| 8: N 148th St near Linden Ave N Drainage | |
| Imp. Proj. | |
| 9: N 167th St & Whitman Ave N Drainage | |

CITYWIDE IMPROVEMENTS

- Green (Shore) Street Initiative
- Stream Rehab / Habitat Enhancement Program
- Surface Water CIP Project Formulation and Engineering
- Surface Water Small Projects

**City of Shoreline 2009 - 2014 Capital Improvement Plan
Program Summary
Surface Water Utility Fund**

Creek Basin	Project	Prior Years' Expenditures	2008 Budget	2008 Projected	2009 Estimate	2010 Estimate	2011 Estimate	2012 Estimate	2013 Estimate	2014 Estimate	Total 2009-2014	Total Project Cost
	Expenditures											
	Flood Protection Projects											
	Boeing Creek Basin Plan							\$400,000	\$260,000		\$660,000	\$660,000
Boeing	Boeing Creek Park Stormwater Project	\$194,896	\$792,125	\$787,124	\$5,000						\$5,000	\$987,020
Thornton	Cromwell Park Surface Water Enhancement	\$39,541	\$883,457	\$105,159	\$778,300						\$778,300	\$923,000
Boeing	East Boeing Creek Drainage Improvements	\$143,917	\$925,139	\$1,015,000	\$378,000						\$378,000	\$1,536,917
	N 148th St. Near Linden Ave N Drainage Improvement		\$219,000				\$311,000				\$311,000	\$311,000
	N. 167th & Whitman Avenue N. Drainage Improvements	\$40,424	\$297,576	\$310,000	\$23,000						\$23,000	\$373,424
Boeing	Pan Terra Pond & Pump Project	\$145,852	\$2,155,000	\$2,124,769	\$10,000						\$10,000	\$2,280,621
Thornton	Pump Station No. 25	\$290	\$23,710	\$24,000		\$228,000					\$228,000	\$252,290
	Ronald Bog Park Wetland								\$595,000		\$595,000	\$595,000
Multiple	Surface Water Small Projects	\$1,409,959	\$238,716	\$238,000	\$100,000	\$87,000	\$210,000	\$232,000	\$244,000	\$258,000	\$1,131,000	\$2,778,959
	Thornton Creek Basin Plan			\$377,705	\$250,000						\$250,000	\$627,705
	Water Quality Facilities											
	Stream Rehabilitation / Habitat Enhancement											
Boeing	Boeing Creek Reach 1 and 8 - Bank Stabilization									\$900,000	\$900,000	\$900,000
	Green (Shore) Streets Initiative	\$30,898	\$207,500	\$7,500	\$200,000						\$200,000	\$238,398
Multiple	Stream Rehab / Habitat Enhancement Program	\$73,112	\$92,000	\$92,000	\$67,000	\$66,000	\$74,000	\$79,000	\$83,000	\$88,000	\$457,000	\$622,112
	Non-Project Specific											
	SWM CIP Project Formulation & Engineering	\$771,610	\$291,728	\$241,000	\$250,000	\$230,000	\$230,000	\$240,000	\$240,000	\$240,000	\$1,430,000	\$2,442,610
	SWM Contribution to Transportation Project	\$15,000				\$1,300,000					\$1,300,000	\$1,315,000
	SWM Contribution to City Hall Project				\$300,000						\$300,000	\$300,000
	General Fund Cost Allocation Overhead Charge	\$86,073	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$225,351	\$1,352,106	\$1,663,530
	Projects to be completed in Current Year (2008)											
	18th Avenue NW Drainage Improvements	\$23,715	\$267,285	\$202,000								\$225,715
Boeing	Darnell Park Wetpond		\$140,000	\$140,000								\$140,000
Thornton	Ronald Bog South	\$272,263	\$2,833,581	\$2,138,000								\$2,410,263
	Total Expenditures by Year	\$3,247,550	\$9,592,168	\$8,027,608	\$2,586,651	\$2,136,351	\$1,050,351	\$1,176,351	\$1,647,351	\$1,711,351	\$10,308,406	\$21,583,564
	Revenues											
	Interest Income		\$391,125	\$247,107	\$84,141	\$47,070	\$15,242	\$25,779	\$35,690	\$29,732	\$237,655	\$484,761
	Thornton Creek - Public Works Trust Fund Loan		\$2,052,090	\$2,138,349								\$2,138,349
	Boeing Creek - King County Mitigation	\$194,896	\$493,347	\$442,504								\$637,400
	<i>King County Flood Zone District Opportunity Fund</i>				<i>\$159,000</i>	<i>\$80,000</i>	<i>\$80,000</i>	<i>\$80,000</i>	<i>\$80,000</i>	<i>\$80,000</i>	<i>\$559,000</i>	<i>\$559,000</i>
	Total Revenues by Year		\$ 2,936,562	\$ 2,827,960	\$ 243,141	\$ 127,070	\$ 95,242	\$ 105,779	\$ 115,690	\$ 109,732	\$ 796,655	\$ 3,819,510
	Beginning Fund Balance		\$6,744,039	\$7,060,189	\$2,804,710	\$1,344,860	\$338,717	\$515,574	\$713,805	\$594,637	\$2,804,710	
	Total Capital Revenues		\$2,936,562	\$2,827,960	\$243,141	\$127,070	\$95,242	\$105,779	\$115,690	\$109,732	\$796,655	
	Total Operating Revenues		\$3,021,822	\$2,955,893	\$3,103,688	\$3,258,872	\$3,421,816	\$3,592,906	\$3,772,552	\$3,961,179	\$21,111,013	
	Total Capital Expenditures		\$9,592,168	\$8,027,608	\$2,586,651	\$2,136,351	\$1,050,351	\$1,176,351	\$1,647,351	\$1,711,351	\$10,308,406	
	Total Operating Expenditures		\$2,011,723	\$2,011,723	\$2,220,028	\$2,255,734	\$2,289,850	\$2,324,103	\$2,360,059	\$2,400,363	\$13,850,137	
	Ending Fund Balance		\$1,098,532	\$2,804,710	\$1,344,860	\$338,717	\$515,574	\$713,805	\$594,637	\$553,835	\$553,835	
	Minimum Working Capital		\$301,758	\$301,758	\$333,004	\$338,360	\$343,478	\$348,615	\$354,009	\$360,054		
	Variance above Minimum Working Capital		\$796,774	\$2,502,952	\$1,011,856	\$357	\$172,097	\$365,190	\$240,629	\$193,780		
	Impact on Operating Budget					\$29,000	\$29,000	\$29,000	\$29,000	\$29,000		



This Page Has Been Intentionally Left Blank



APPENDIX

Financial Policies

I. Financial Planning Policies

II. General Budget Policies

- A. No Operating Deficit
- B. Resources Greater than Estimates
- C. Budget Adoption Level
- D. Necessary to Implement City Council Goals Identified in Annual Workplan
- E. Public Safety Protection
- F. Degradation of Current Service Levels
- G. Investments that are Primarily funded by Additional Fees or Grants
- H. Investments that delay Future Cost Increases
- I. Investments that Forestall Adding Permanent Staff
- J. Commitments that can Reasonably be Maintained over the Long Term
- K. Overhead and Full Cost Allocation
- L. Maintenance of Quality Service Programs
- M. Distinguished Budget Presentation

III. Formulation and Approval of Budgets

IV. Budget Adjustment and Amendment Process

- A. Adjustment
- B. Amendment

V. Reserve and Contingency Fund Policies

- A. General Policy
- B. Revenue Stabilization Fund
- C. General Fund Operating Reserves
- D. Equipment and Vehicle Replacement Reserves
- E. City Street Fund Reserve
- F. Surface Water Utility Fund Reserve

VI. Capital Improvement Program Plan Policies

- A. Relationship of Long-Range Plans to the CIP
- B. Capital Improvement Plan Coordination Team
- C. Establishing CIP Priorities
- D. Types of Projects Included in the CIP
- E. Scoping and Costing Based on Predesign Study
- F. Required Project Features and Financial Responsibility
- G. Predictability of Project Timing, Cost and Scope
- H. CIP Maintenance and Operating Costs
- I. Local Improvement Districts (LID)
- J. Preserve Existing Capital Infrastructure Before Building New Facilities
- K. New Facilities Should be of High Quality, Low Maintenance, Least Cost
- L. Public Input at All Phases of Projects
- M. Basis for Project Appropriations
- N. Balanced CIP Plan
- O. Use of Debt in the CIP
- P. Finance Director's Authority to Borrow
- Q. CIP Plan Update and Amendment
- R. Formalization of Monetary Agreements
- S. Applicable Project Charges

VII. Debt Policy

I. FINANCIAL PLANNING POLICY

The City shall develop and maintain a 6-year financial forecast that estimates resource and expenditure behavior for the five years beyond the current budget period. This forecast will provide the City's decision makers with an indication of the long-term fiscal impact of current policy and budget decisions. This planning tool must recognize the effects of economic cycles on the demand for services and the City's resources. To this end, the forecast should differentiate between revenue associated with one-time economic activities and revenues derived as a result of base economic growth. City financial planning should ensure the delivery of needed services (many of which become more critical during economic downturns) by assuring adequate reliance on ongoing resources in order to support continued City services during economic downturns.

II. GENERAL BUDGET POLICIES

These general budget policies are the basis on which staff develops budget recommendations and establishes funding priorities within the limited revenues the City has available to provide municipal services.

- A. No Operating Deficit: Current revenues will be sufficient to support current expenditures. Revenue estimates will be realistic and debt financing will not be used for current operating expenses.
- B. Resources Greater than Budget Estimates: Resources (fund balance) greater than budget estimates in any fund shall be considered "one-time" resources and shall not be used to fund ongoing service delivery programs.
- C. Budget Adoption Level: Budget adoption by the City Council shall be at fund level. Any changes in appropriations at fund level require City Council approval.
- D. Necessary to Implement City Council Goals Identified in Annual Workplan: The City Council identifies specific goals as part of its work-plan, and departmental budgets should include adequate resources to accomplish those goals in the expected timeframes.
- E. Public Safety Protection: Public safety is a top priority, and as such, unmet needs in this area should have a priority over other service areas.
- F. Degradation of Current Service Levels: When increased service demands are experienced over a sustained period of time, resources should be provided to prevent service level degradation below an acceptable level.
- G. Investments that are Primarily Funded by Additional Fees or Grants: Programs and investments that are funded through a dedicated revenue source (i.e., non-tax revenue), that meet the goals of the City Council, will receive priority consideration.
- H. Investments that Delay Future Cost Increases: When practical, resources should be allocated for selective preventative investments that can be made to avoid even larger costs in the future.
- I. Investments that Forestall Adding Permanent Staff: Recognizing that personnel related expenditures represent the largest portion of the City's budget, methods to increase efficiency and effectiveness of the delivery of City services through technology improvements should receive priority funding if it can forestall the addition of permanent staff.
- J. Commitments that can Reasonably be Maintained over the Long-Term: Funding for new programs and services in operating funds should be limited to the extent that they can be reasonably funded over the near-to-long-term given the current revenue stream.
- K. Overhead and Full Cost Allocation: Department budgets should be prepared in a manner to reflect the full cost of providing services.
- L. Maintenance of Quality Service Programs: The City of Shoreline will offer quality service programs. If expenditure reductions are necessary as a result of changing economic status, selective service elimination is preferable to poor or marginal quality programs that are caused by across the board cuts.

- M. Distinguished Budget Presentation: The City will seek to comply with the suggested criteria of the Government Finance Officers Association in producing a budget document that meets the Distinguished Budget Presentation program criteria as policy document, as an operations guide, as a financial plan, and as a communication device.

III. FORMULATION AND APPROVAL OF BUDGETS

In accordance with RCW 35A.33, departments shall be requested by the Finance Director to prepare detailed estimates of revenues and expenditures for the next fiscal year by no later than the second Monday of September. Responses will be due by no later than the fourth Monday in September, and by no later than the first business day in October, the Finance Director will present to the City Manager a proposed preliminary budget setting forth the complete financial program, showing expenditures requested by each department and sources of revenue by which each program is proposed to be financed.

Although the schedule outlined above meets the requirements of the Revised Code of Washington, the Shoreline budget process usually follows an accelerated time schedule. The Finance Director typically requests departments to prepare their detailed estimates of revenues and expenditures for the next fiscal year in July, with those responses due in August.

By no later than the first Monday in October, the City Manager will provide the City Council with current information on estimates of revenues from all sources as adopted in the budget for the current year. The City complies with this requirement by providing the City Council with a quarterly report and a comprehensive overview of the City's current financial position at a summer Budget Retreat.

The administration will analyze program priorities and needs and recommend funding levels for each program in a proposed operating budget and six-year capital improvement program, which will be submitted to the Council by no later than 60 days prior to the end of the fiscal year. The City Manager typically presents the proposed budget to the City Council in late October.

As part of the budget document, a budget message will be prepared that contains the following:

- An explanation of the budget document.
- An outline of the recommended financial policies and programs of the City for the ensuing fiscal year.
- A statement of the relation of the recommended appropriation to such policies and programs.
- A statement of the reason for salient changes from the previous year in appropriation and revenue items.
- An explanation of any recommended major changes in financial policy.

The operating budget proposal for the general fund will include a financial plan that shows projected revenues and expenditures for at least the next five fiscal years. The financial plan will provide an explanation of the assumptions used in projecting future year expenditure and revenue levels, such as growth in tax revenues, inflation, cost of services, and other factors that may impact the financial condition of the City.

The operating budget will be classified and segregated according to a standard classification of accounts as prescribed by the State Auditor.

The Council will hold public hearings as required and approve operating and capital budgets prior to the end of the fiscal year in accordance with State law.

IV. BUDGET ADJUSTMENT & AMENDMENT PROCESSES

Under the provisions of State law and the City's operating procedures, the operating budget may be adjusted or amended in two different ways. Adjustment of the budget involves a reallocation of existing appropriations and does not change the budget "bottom line."

Amendment of the budget involves an addition to or reduction of existing appropriations.

A. Adjustment

The City departmental expenditures and program goals are monitored throughout the year. Certain departments may develop the need for additional expenditure authority to cover unanticipated costs that cannot be absorbed within the budget, while other departments may unexpectedly not require their full budget authorizations. The Finance Department reviews and analyzes all department and/or fund budgets to determine what adjustments are necessary and whether the adjustments can be made within existing appropriation limits and within the City Council and Departmental goals as provided in the budget. Necessary adjustments are then reviewed with the affected department and/or fund managers. When an adjustment is needed, the Finance staff will look first to savings within the department and then consider budget transfers between departments. The Finance Director, in conjunction with the Department Directors and the City Manager, reviews and decides if any specific budget reductions are needed. No City Council action is needed as State law allows budget adjustments to be done administratively and approved by the City Manager. As a matter of practice, staff will include any adjustments made between departments with the quarterly financial information provided to the City Council.

B. Amendment

Amending the City's budget occurs whenever the requested changes from departments and/or funds will cause the existing appropriation level for the fund to change. This situation generally occurs when the City Council authorizes additional appropriation. This is done by an ordinance that amends the original budget and states the sources of funding for the incremental appropriations.

V. RESERVE AND CONTINGENCY FUND POLICIES

Adequate fund balance and reserve levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength.

Maintenance of fund balance for each accounting fund assures adequate resources for cash flow and to mitigate short-term effects of revenue shortages. Reserve funds are necessary to enable the City to deal with unforeseen emergencies or changes in condition.

A. General Policy

The City shall maintain reserves required by law, ordinance and/or bond covenants.

All expenditures drawn from reserve accounts shall require prior Council approval unless previously authorized by the City Council for expenditure within the City's annual budget.

If reserves and/or fund balances fall below required levels as set by this policy, the City shall include within its annual budget a plan to restore reserves and/or fund balance to the required levels.

All reserves will be presented in the City's annual budget.

B. Revenue Stabilization Fund

The City will establish a Revenue Stabilization Fund and shall accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.

C. General Fund Operating Reserves

The City shall maintain a General Fund Operating Reserve to provide for adequate cash flow, budget contingencies, and insurance reserves. The General Fund Operating Reserves will be determined as follows:

1. Cash Flow Reserve: The City shall maintain a cash flow reserve within the General Fund in an amount equal to \$3,000,000. This is approximately equal to 1.5 months of operating expenditures. The City will review annually the required cash flow reserve level that is necessary to meet the City's cash flow needs. If it is determined that \$3,000,000 is not adequate, the Finance Director shall propose an amendment to these policies.
2. Budget Contingency: The City shall maintain a budget contingency reserve within the General Fund equal to 2% of budgeted operating revenues.
3. Insurance Deductible Reserve: The City shall maintain an insurance reserve within the General Fund to be used for potential substantial events that cause damage to the City's fixed assets and/or infrastructure.

D. Equipment and Vehicle Replacement Reserves

The City will maintain fully funded reserves for the replacement of vehicles, computer equipment, and equipment identified on the City's fixed asset listing. Contributions will be made through assessments to the using funds and maintained on a per asset basis.

E. City Street Fund Reserve

The City shall maintain an operating reserve within the City's Street Fund an amount equal to 20% of annually budgeted operating revenues.

F. Surface Water Utility Fund Reserve

The City shall maintain an operating reserve within the Surface Water Utility Fund an amount equal to no less than 20% of budgeted operating revenues.

VI. CAPITAL IMPROVEMENT PROGRAM PLAN POLICIES

A number of important policy considerations are the basis for the Capital Improvement Program (CIP) Plan. These policies provide guidelines for all financial aspects of the CIP, and ultimately affect the project selection process.

A. Relationship of Long-Range Plans to the CIP

The CIP will be updated annually as part of the City's budget process. The City Council may amend the CIP Plan at any time as required.

Virtually all of the projects included in the CIP are based upon formal long-range plans that have been adopted by the City Council. This ensures that the City's Capital Improvement Program, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City Council as contained in the Comprehensive Plan, Council work goals, and supporting documents. Examples of these supporting documents: Pavement Management System Plan and the Parks and Open Space and Recreation Services Plan. There are exceptions, but they are relatively small when compared to the other major areas of expenditure noted above.

B. CIP Coordination Team

A CIP Coordination Team is a cross-departmental team which participates in the review and recommendation of the CIP program to the City Manager. The Team will review proposed capital projects in regards to accurate costing (design, capital, and operating), congruence with City objectives, and prioritize projects by a set of deterministic criteria. The Public Works Director, or his/her designee, will serve as the lead for the team.

C. Establishing CIP Priorities

The City uses the following basic CIP project prioritization and selection process:

1. Each CIP program area establishes criteria to be used in the prioritization of specific projects submitted for funding. These specific criteria are developed by staff in conjunction with City Council priorities and input from citizens, associated City boards and commissions. The criteria is identified in the City's budget document. The City has divided its CIP projects into the following program areas: General & Parks Capital Projects, Roads Capital Projects, and Surface Water Capital Projects.
2. Designated personnel within City departments recommend project expenditure plans to the Finance Department. The project expenditure plans include all capital costs and any applicable maintenance and operation expenditures along with a recommended funding source.
3. The CIP Coordination Team evaluates the various CIP projects and selects those with the highest priority based on input from citizens, project stakeholders, appropriate advisory committees, and City Council goals.
4. A Preliminary CIP Plan is developed by the Finance Department and is recommended to the City Council by the City Manager.
5. The City Council reviews the Operating and Preliminary CIP Plan, holds a public hearing(s) on the plan, makes their desired alterations, and then officially adopts the CIP and establishes related appropriations as a part of the City's budget.
6. Within the available funding, the highest priority projects are then selected and funded in the CIP.

D. Types of Projects Included in the CIP Plan

The CIP Plan will display, to the maximum extent possible, all major capital projects in which the City is involved. It is difficult to define precisely what characteristics a project should have before it is included in the CIP Plan for the public's and City Council's review and approval. While the following criteria may be used as a general guide to distinguish among projects which should be included or excluded from the CIP Plan, there are always exceptions which require management's judgment. Therefore, the City Manager has the administrative authority to determine which projects should be included in the CIP Plan and which projects are more appropriately contained in the City's operating budget.

For purposes of the CIP Plan, a CIP project is generally defined to be any project that possesses all of the following characteristics:

1. Exceeds an estimated cost of \$10,000;
2. Involves totally new physical construction, reconstruction designed to gradually and systematically replace an existing system on a piecemeal basis, replacement of a major component of an existing facility, or acquisition of land or structures; and
3. Involves City funding in whole or in part, or involves no City funds but is the City's responsibility for implementing, such as a 100% grant-funded project or 100% Local Improvement District funded project.

4. Involves the skills and construction needs beyond those needed for a general repair and maintenance project.

These should be considered general guidelines. Any project in excess of \$25,000 meeting the criteria of (2), (3) and (4) above, or various miscellaneous improvements of a like nature whose cumulative total exceeds \$25,000 (i.e., street overlays) should be considered as part of the CIP process.

Program area managers are responsible for the cost estimates of their proposed programs, including future maintenance and operations costs related to the implementation of completed projects.

E. Scoping and Costing Based on Predesign Study

For some projects it is difficult to develop accurate project scopes, cost estimates, and schedules on which no preliminary engineering or community contact work has been done. To address this problem, some projects are initially proposed and funded only for preliminary engineering and planning work. This funding will not provide any monies to develop final plans, specifications, and estimates to purchase rights-of-way or to construct the projects. Future project costs are refined through the predesign study process.

F. Required Project Features and Financial Responsibility: If a proposed project will cause a direct impact on other publicly-owned facilities, an equitable shared and funded cost plan must be coordinated between the affected program areas.

G. Predictability of Project Timing, Cost and Scope: The predictability of timing and costs of projects is important to specific private developments, such as the provision of street improvements or the extension of major sewer lines or water supply, without which development could not occur. These projects generally involve significant financial contributions from such private development through developer extension agreements, LIDs, and other means. Once a project has been approved by the City Council in the CIP, project scheduling is a priority to maintain.

The City Council authorizes the City Manager to administratively approve the acceleration of project schedules so long as they can be accomplished within budgeted and any allowable contingency expenditures, with the understanding that all controversial issues will be brought before the City Council. All project additions or deletions must be approved by the City Council.

H. CIP Maintenance and Operating Costs: CIP projects, as approved by the City Council, shall have a funding plan for maintenance and operating costs identified in the project description. These costs will be included in the City's long-term financial planning.

I. Local Improvement Districts (LID)

Examples of when future LIDs may be formed are as follows: 1) where old agreements exist, committing property owners to LID participation on future projects; 2) when a group of property owners wish to accelerate development of a certain improvement; 3) when a group of property owners desire a higher standard of improvement than the City's project contemplates; or 4) when a group of property owners request City assistance in LID formation to fund internal neighborhood transportation facilities improvements, which may or may not have City funding involved. If City funding is proposed by the project sponsors (property owners), they shall so request of the City Council (through the City Clerk) in writing before any LID promotion activity begins. The City Manager shall analyze such request and report his conclusions and recommendation to Council for their consideration. The Council shall by motion affirm or deny the recommendation. The

Council's affirmative motion to financially participate shall expire in 180 days, unless the project sponsors have submitted a sufficient LID petition by that time.

In the event that the request is for street resurfacing in advance of the City's normal street resurfacing cycle, the City's contribution, if any, will be determined based on a recommendation from the Public Works Department and a financial analysis of the impact of completing the project prior to the City's original timeline.

On capital projects whose financing depends in part on an LID, interim financing will be issued to support the LID's portion of the project budget at the same time or in close proximity to the issuance of the construction contract. The amount of the interim financing shall be the current estimate of the final assessment roll as determined by the administering department.

In the event that the project is 100% LID funded, interim financing shall be issued either in phases (i.e., design phase and construction phase) or up front in the amount of the entire estimated final assessment roll, whichever means is estimated to provide the lowest overall cost to the project as determined by the Finance Department.

The City will recapture direct administrative costs incurred by the City for the LID project by including these in the preliminary and final assessment roles.

- J. Preserve Existing Capital Infrastructure Before Building New Facilities: It is the City's policy to ensure that adequate resources are allocated to preserve the City's existing infrastructure before targeting resources toward building new facilities that also have maintenance obligations. This policy addresses the need to protect the City's historical investment in capital facilities and to avoid embarking on a facility enhancement program which, together with the existing facilities, the City cannot afford to adequately maintain.
- K. New Facilities Should Be of High Quality, Low Maintenance, Least Cost: The intent of this policy is to guide the development and execution of the CIP Plan through an emphasis on lowest life-cycle cost. Projects should only be built if the necessary funding to operate them is provided. Also, priority is given to new facilities that have minimal ongoing maintenance costs so as to limit the impact upon both the CIP and the operating budget.
- L. Public Input at All Phases of Projects: The City makes a serious commitment to public involvement. The City's long-range plans are developed through an extensive citizen involvement program.
- M. Basis for Project Appropriations: During the City Council's CIP Plan review, the City Council will appropriate the full estimated project cost for all projects in the CIP Plan. Subsequent adjustments to appropriation levels for amendments to the CIP Plan may be made by the City Council at any time.
- N. Balanced CIP Plan: The CIP Plan is a balanced six-year plan. This means that for the entire six-year period, revenues will be equal to project expenditures in the plan. It is anticipated that the plan will have more expenditures than revenues in single years of the plan, but this imbalance will be corrected through the use of interim financing, if actually needed. Over the life of the six-year plan, however, all planned interim debt will be repaid and all plan expenditures, including interest costs on interim debt will be provided for with identified revenues. Any project funding plan, in which debt is not retired within the current six-year plan, must have specific City Council approval.
- O. Use of Debt in the CIP: The CIP is viewed as a long-term program that will continually address capital requirements far into the future. As such, the use of long-term debt

should be minimized, allowing the City to put money into actual projects that benefit Shoreline residents and businesses rather than into interest payments to financial institutions. There may be exceptions to this policy for extraordinary circumstances, where voted or non-voted long-term debt must be issued to achieve major City goals that otherwise could not be achieved, or would have to wait an unacceptably long time. Issuance of long-term debt must receive City Council authorization.

Staff monitors CIP cash flow regularly and utilizes fund balances to minimize the amount of borrowing required. Funds borrowed for cash flow purposes are limited to short-term obligations. Projected financing costs are included within a project in the administrative program area.

- P. Finance Director's Authority to Borrow: The Finance Director is authorized to initiate interim and long-term borrowing measures, as they become necessary, as identified in the CIP Plan and approved by the City Council.
- Q. CIP Plan Update and Amendment: The CIP Plan will be updated at least annually. The City Council may amend the CIP Plan at any time if a decision must be made and action must be taken before the next CIP review period. All project additions or deletions must be approved by the City Council.
- R. Formalization of Monetary Agreements: All agreements between the City and outside jurisdictions, where resources are exchanged shall be in writing specifying the financial terms of the agreement, the length of the agreement, and the timing of any required payments (i.e., Joint CIP projects where the City is the lead agency, grant funded projects, etc.). Formalization of these agreements will protect the City's interests. Program areas shall make every effort to promptly request any reimbursements that are due the City. Where revenues from outside jurisdictions are ongoing, these requests shall be made at least quarterly, unless alternative arrangements are approved by the City Manager or City Council.
- S. Applicable Project Charges: CIP projects should reflect all costs that can be clearly shown to be necessary and applicable. Staff charges to CIP projects will be limited to time spent actually working on those projects and shall include an overhead factor to cover the applicable portion of that person's operating cost.

VII. DEBT POLICY

The Objectives of the City's Debt Management Policy are:

- A. To limit the use of debt so that debt service payments will be a predictable and manageable part of the operating budget.
- B. To raise capital at the lowest cost, consistent with the need to borrow. This will be accomplished by:
 - 1. Keeping a high credit rating (while making attempts to strengthen credit rating).
 - 2. Maintaining a good reputation in the credit markets by adjusting the capital program for regular entry to the bond market and by managing the annual budget responsibly.
 - 3. Institute and maintain procedures that ensure full and timely repayment of City obligations.

General Debt Policies

Before issuing any debt, the City will consider the impacts of such debt on the operating budget, the effect on the City's credit rating, the debt capacity remaining under constitutional and statutory limitations, the most cost-effective term, structure, and type of debt, and the impact on taxpayers.

Disclosure statements will be used to keep taxpayers and investors informed of the City's financial position. These include printed copies of:

- A. Annual reports
- B. Operating budget and Capital Facilities Plan
- C. Official Statements

Debt issues will be sold on a competitive basis (except when conditions make a negotiated sale preferable) and awarded to the bidder who produces the lowest true interest cost.

Debt issues may be sold on a negotiated basis if the issue is unusually large or small, the project is complex, the issue is a refunding, flexibility is desired in the structure, the market is volatile, or other conditions make it in the City's best interest to conduct a negotiated sale.

Long Term Debt: Long term debt will be used to maintain and develop the municipal infrastructure when the economic life of a fixed asset exceeds five years.

Revenue bonds will generally be used for projects which are financially self-sustaining.

General Obligation bonds can be used to finance public works projects which benefit the community and where there are sufficient dedicated revenues to amortize the debt.

General Obligation pledges can be used to back self-sustaining projects financed through revenue bonds when costs can be reduced and the municipal credit rating is not put in jeopardy by this action.

The City may rely on a local improvement district program for certain local or neighborhood street and utility improvements.

The City will use interfund borrowing where such borrowing is cost effective to both the borrowing and the lending fund. Such borrowing shall implement Council directed policy in a simplified manner, such as borrowing associated with interim financing for local improvement district projects.

City of Shoreline
Range Placement Table

Mkt Adj 5.22%

2.5% Between Ranges; 4% Between Steps

Salary Table 01 - EXEMPT

Effective Jan 1, 2009

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Annual	18,896	19,652	20,438	21,255	22,105	22,990
2		Annual	19,395	20,170	20,977	21,816	22,689	23,596
3		Annual	19,838	20,631	21,457	22,315	23,207	24,136
4		Annual	20,337	21,150	21,996	22,876	23,791	24,742
5		Annual	20,863	21,697	22,565	23,468	24,407	25,383
6		Annual	21,389	22,245	23,135	24,060	25,023	26,023
7		Annual	21,943	22,821	23,734	24,683	25,671	26,698
8		Annual	22,498	23,398	24,333	25,307	26,319	27,372
9		Annual	23,024	23,945	24,903	25,899	26,935	28,012
10		Annual	23,634	24,579	25,562	26,585	27,648	28,754
11		Annual	24,188	25,155	26,161	27,208	28,296	29,428
12		Annual	24,797	25,789	26,821	27,894	29,009	30,170
13		Annual	25,435	26,452	27,510	28,610	29,755	30,945
14		Annual	26,072	27,115	28,199	29,327	30,500	31,720
15		Annual	26,709	27,777	28,888	30,044	31,246	32,496
16		Annual	27,402	28,498	29,638	30,823	32,056	33,338
17		Annual	28,094	29,218	30,387	31,602	32,866	34,181
18		Annual	28,759	29,910	31,106	32,350	33,644	34,990
19		Annual	29,480	30,659	31,885	33,161	34,487	35,866
20		Annual	30,228	31,437	32,694	34,002	35,362	36,777
21		Annual	30,976	32,215	33,503	34,844	36,237	37,687
22		Annual	31,779	33,050	34,372	35,747	37,177	38,664
23		Annual	32,555	33,857	35,212	36,620	38,085	39,608
24		Annual	33,386	34,722	36,111	37,555	39,057	40,619
25		Annual	34,190	35,557	36,980	38,459	39,997	41,597
26		Annual	35,049	36,451	37,909	39,425	41,002	42,642
27		Annual	35,935	37,373	38,868	40,422	42,039	43,721
28		Annual	36,850	38,324	39,856	41,451	43,109	44,833

City of Shoreline
Range Placement Table

Mkt Adj 5.22%

2.5% Between Ranges; 4% Between Steps

Salary Table 01 - EXEMPT

Effective Jan 1, 2009

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
29		Annual	37,764	39,274	40,845	42,479	44,178	45,946
30		Annual	38,706	40,254	41,864	43,539	45,280	47,092
31		Annual	39,676	41,263	42,913	44,630	46,415	48,271
32		Annual	40,673	42,300	43,992	45,752	47,582	49,485
33		Annual	41,698	43,366	45,101	46,905	48,781	50,732
34		Annual	42,723	44,432	46,210	48,058	49,980	51,979
35		Annual	43,776	45,527	47,348	49,242	51,212	53,260
36		Annual	44,912	46,709	48,577	50,520	52,541	54,642
37		Annual	45,993	47,832	49,746	51,736	53,805	55,957
38		Annual	47,129	49,014	50,974	53,013	55,134	57,339
39		Annual	48,320	50,253	52,263	54,353	56,528	58,789
40		Annual	49,539	51,521	53,581	55,725	57,954	60,272
41	Assistant Planner	Annual	50,786	52,817	54,930	57,127	59,412	61,789
42		Annual	52,060	54,143	56,309	58,561	60,903	63,339
43		Annual	53,363	55,497	57,717	60,026	62,427	64,924
44		Annual	54,692	56,880	59,155	61,522	63,982	66,542
45	Associate Planner Executive Assistant to the City Manager	Annual	56,050	58,292	60,624	63,049	65,571	68,194
46	Budget Analyst Management Analyst Grants Specialist Recreation Coordinator I	Annual	57,435	59,733	62,122	64,607	67,191	69,879
47	Human Resources Analyst	Annual	58,932	61,289	63,740	66,290	68,942	71,699
48	Purchasing Officer	Annual	60,372	62,787	65,299	67,911	70,627	73,452
49	Neighborhoods Coordinator Emergency Management Coordinator Senior Planner Parks & Rec Project Coordinator	Annual	61,896	64,372	66,947	69,625	72,410	75,306
50	Communications Specialist Senior Accountant Recreation Coordinator II CMO Management Analyst Senior Human Resources Analyst	Annual	63,420	65,957	68,595	71,339	74,192	77,160
51	Web Developer	Annual	64,999	67,599	70,303	73,115	76,040	79,082

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
52	CRT Supervisor Fleet, Facilities & Prop Mgt Supv Development Review Engineer I Construction Inspection Supervisor	Annual	66,662	69,328	72,101	74,985	77,985	81,104
53	Network Administrator	Annual	68,324	71,057	73,899	76,855	79,929	83,127
54	PW Maintenance Supervisor	Annual	70,014	72,815	75,727	78,756	81,907	85,183
55	Capital Projects Manager I GIS Specialist City Clerk	Annual	71,760	74,630	77,615	80,720	83,949	87,307
56	Associate Traffic Engineer	Annual	73,588	76,532	79,593	82,777	86,088	89,531
57	Database Administrator	Annual	75,417	78,434	81,571	84,834	88,227	91,756
58		Annual	77,301	80,393	83,609	86,953	90,431	94,048
59	Recreation Superintendent Economic Development Program Mgr Finance Manager Capital Projects Manager II Community Services Manager Intergovernmental Prog Manager Development Review Engineer II Permit Services Manager Parks Superintendent	Annual	79,240	82,410	85,706	89,135	92,700	96,408
60		Annual	81,208	84,456	87,834	91,347	95,001	98,801
61	Building Official	Annual	83,258	86,588	90,052	93,654	97,400	101,296
62	Assistant City Attorney Assistant Director PADS	Annual	85,336	88,749	92,299	95,991	99,831	103,824
63	Traffic Engineer SW & Environmental Svcs Manager	Annual	87,441	90,939	94,577	98,360	102,294	106,386
64	Aurora Corridor Project Manager Communications & IR Director	Annual	89,658	93,244	96,974	100,853	104,887	109,083
65	Capital Project Administrator Transportation Svcs Division Mgr	Annual	91,875	95,550	99,371	103,346	107,480	111,779
66	Information Systems Manager	Annual	94,174	97,941	101,859	105,933	110,170	114,577
67		Annual	96,557	100,419	104,436	108,613	112,958	117,476
68		Annual	98,940	102,897	107,013	111,294	115,745	120,375
69	Public Works Operations Manager	Annual	101,433	105,491	109,710	114,099	118,663	123,409
70	Human Resources Director	Annual	103,955	108,113	112,437	116,935	121,612	126,477

City of Shoreline

Mkt Adj 5.22%

Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 01 - EXEMPT

Effective Jan 1, 2009

Range	Title	Salary	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
71		Annual	106,559	110,821	115,254	119,864	124,659	129,645
72		Annual	109,246	113,616	118,161	122,887	127,803	132,915
73		Annual	111,962	116,440	121,098	125,942	130,979	136,219
74	Assistant City Manager Finance Director Parks, Rec & Cultural Svcs Director Planning & Dev Services Director Public Works Director City Attorney	Annual	114,760	119,350	124,124	129,089	134,253	139,623
75		Annual	117,642	122,347	127,241	132,331	137,624	143,129

City of Shoreline

Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

Effective Jan 1, 2009

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
1		Hourly	9.08	9.45	9.83	10.22	10.63	11.05
2		Hourly	9.32	9.70	10.09	10.49	10.91	11.34
3		Hourly	9.54	9.92	10.32	10.73	11.16	11.60
4		Hourly	9.78	10.17	10.57	11.00	11.44	11.90
5		Hourly	10.03	10.43	10.85	11.28	11.73	12.20
6		Hourly	10.28	10.69	11.12	11.57	12.03	12.51
7		Hourly	10.55	10.97	11.41	11.87	12.34	12.84
8		Hourly	10.82	11.25	11.70	12.17	12.65	13.16
9		Hourly	11.07	11.51	11.97	12.45	12.95	13.47
10		Hourly	11.36	11.82	12.29	12.78	13.29	13.82
11		Hourly	11.63	12.09	12.58	13.08	13.60	14.15
12		Hourly	11.92	12.40	12.89	13.41	13.95	14.50
13		Hourly	12.23	12.72	13.23	13.75	14.31	14.88
14		Hourly	12.53	13.04	13.56	14.10	14.66	15.25
15	Lifeguard/Instructor II	Hourly	12.84	13.35	13.89	14.44	15.02	15.62
16		Hourly	13.17	13.70	14.25	14.82	15.41	16.03
17		Hourly	13.51	14.05	14.61	15.19	15.80	16.43
18		Hourly	13.83	14.38	14.95	15.55	16.18	16.82
19		Hourly	14.17	14.74	15.33	15.94	16.58	17.24
20		Hourly	14.53	15.11	15.72	16.35	17.00	17.68
21		Hourly	14.89	15.49	16.11	16.75	17.42	18.12
22		Hourly	15.28	15.89	16.53	17.19	17.87	18.59
23		Hourly	15.65	16.28	16.93	17.61	18.31	19.04
24	Senior Lifeguard	Hourly	16.05	16.69	17.36	18.06	18.78	19.53
25		Hourly	16.44	17.09	17.78	18.49	19.23	20.00
26		Hourly	16.85	17.52	18.23	18.95	19.71	20.50
27	Teen Program Assistant Recreation Assistant I	Hourly	17.28	17.97	18.69	19.43	20.21	21.02
28		Hourly	17.72	18.42	19.16	19.93	20.73	21.55

**City of Shoreline
Range Placement Table**

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

Effective Jan 1, 2009

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
29		Hourly	18.16	18.88	19.64	20.42	21.24	22.09
30		Hourly	18.61	19.35	20.13	20.93	21.77	22.64
31	Recreation Assistant II Administrative Assistant I	Hourly	19.07	19.84	20.63	21.46	22.31	23.21
32	Public Works Maintenance Worker I Parks Maintenance Worker I	Hourly	19.55	20.34	21.15	22.00	22.88	23.79
33		Hourly	20.05	20.85	21.68	22.55	23.45	24.39
34		Hourly	20.54	21.36	22.22	23.10	24.03	24.99
35	Finance Technician Administrative Assistant II Recreation Assistant III	Hourly	21.05	21.89	22.76	23.67	24.62	25.61
36		Hourly	21.59	22.46	23.35	24.29	25.26	26.27
37	Parks Maintenance Worker II Public Works Maintenance Worker II Accounts Payable/Payroll Technician Capital Projects Technician	Hourly	22.11	23.00	23.92	24.87	25.87	26.90
38	Technical Assistant	Hourly	22.66	23.56	24.51	25.49	26.51	27.57
39	Environmental Programs Assistant Facilities Maintenance Worker II Payroll Officer Administrative Assistant III Recreation and Class Prog Assistant	Hourly	23.23	24.16	25.13	26.13	27.18	28.26
40	Engineering Technician	Hourly	23.82	24.77	25.76	26.79	27.86	28.98
41	Surface Water Quality Specialist	Hourly	24.42	25.39	26.41	27.47	28.56	29.71
42	Deputy City Clerk Sr. Public Works Maintenance Worker Records and Information Manager Senior Parks Maintenance Worker	Hourly	25.03	26.03	27.07	28.15	29.28	30.45
43	Environmental Educator Right-of-Way Inspector CRT Representative	Hourly	25.66	26.68	27.75	28.86	30.01	31.21
44	Plans Examiner I	Hourly	26.29	27.35	28.44	29.58	30.76	31.99
45	Associate Planner Lead CRT Representative	Hourly	26.95	28.03	29.15	30.31	31.52	32.79
46	Recreation Coordinator I Code Enforcement Officer	Hourly	27.61	28.72	29.87	31.06	32.30	33.60

City of Shoreline
Range Placement Table

2.5% Between Ranges; 4% Between Steps

Salary Table 02 - NON-EXEMPT

Effective Jan 1, 2009

Range	Title	Hourly Rate	Min Step 1	Step 2	Step 3	Step 4	Step 5	Max Step 6
47	Computer/Network Specialist	Hourly	28.33	29.47	30.64	31.87	33.15	34.47
48	Plans Examiner II Combination Inspector	Hourly	29.03	30.19	31.39	32.65	33.96	35.31
49		Hourly	29.76	30.95	32.19	33.47	34.81	36.20
50		Hourly	30.49	31.71	32.98	34.30	35.67	37.10
51		Hourly	31.25	32.50	33.80	35.15	36.56	38.02
52	Plans Examiner III	Hourly	32.05	33.33	34.66	36.05	37.49	38.99
53		Hourly	32.85	34.16	35.53	36.95	38.43	39.96
54		Hourly	33.66	35.01	36.41	37.86	39.38	40.95
55		Hourly	34.50	35.88	37.32	38.81	40.36	41.97
56		Hourly	35.38	36.79	38.27	39.80	41.39	43.04
57		Hourly	36.26	37.71	39.22	40.79	42.42	44.11
58		Hourly	37.16	38.65	40.20	41.80	43.48	45.22
59		Hourly	38.10	39.62	41.21	42.85	44.57	46.35
60		Hourly	39.04	40.60	42.23	43.92	45.67	47.50
61		Hourly	40.03	41.63	43.29	45.03	46.83	48.70
62		Hourly	41.03	42.67	44.37	46.15	48.00	49.92
63		Hourly	42.04	43.72	45.47	47.29	49.18	51.15
64		Hourly	43.10	44.83	46.62	48.49	50.43	52.44
65		Hourly	44.17	45.94	47.77	49.69	51.67	53.74
66		Hourly	45.28	47.09	48.97	50.93	52.97	55.09
67		Hourly	46.42	48.28	50.21	52.22	54.31	56.48
68		Hourly	47.57	49.47	51.45	53.51	55.65	57.87
69		Hourly	48.77	50.72	52.75	54.86	57.05	59.33
70		Hourly	49.98	51.98	54.06	56.22	58.47	60.81
71		Hourly	51.23	53.28	55.41	57.63	59.93	62.33
72		Hourly	52.52	54.62	56.81	59.08	61.44	63.90
73		Hourly	53.83	55.98	58.22	60.55	62.97	65.49
74		Hourly	55.17	57.38	59.68	62.06	64.54	67.13
75		Hourly	56.56	58.82	61.17	63.62	66.17	68.81



This Page Has Been Intentionally Left Blank

**City of Shoreline Planning and Development Services
Fee Schedule (Page 1 of 6)**

Type of Permit Application	2009 Proposed Fee Schedule
	Fee Based on \$145 Per Hour
Building	
<u>BUILDING PERMIT</u>	
Valuation <i>*The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code.</i>	
\$1.00 - \$500	\$23.50
\$501 - \$2,000	\$23.50 for the first \$500.00 + \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001 - \$25,000	\$69.25 for the first \$2,000, + \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001 - \$50,000	\$391.25 for the first \$25,000.00 + \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001 - \$100,000	\$643.75 for the first \$50,000.00 + \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001 - \$500,000	\$993.75 for the first \$100,000.00 + \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001 - \$1,000,000	\$3,233.75 for the first \$500,000.00 + \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001 +	\$5,608.75 for the first \$1,000,000 + \$3.15 for each additional \$1,000.00, or fraction thereof.
Building/Structure Plan Review	65% of the building permit fee
Civil Plan Review, Commercial (if applicable)	Hourly rate, 5 Hour Minimum \$725
Civil Plan Review, Residential (if applicable)	Hourly rate, 3 Hour Minimum \$435
<u>ELECTRICAL</u>	
Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee

**City of Shoreline Planning and Development Services
Fee Schedule (Page 2 of 6)**

Type of Permit Application	2009 Proposed Fee Schedule
	Fee Based on \$145 Per Hour
FIRE	
Automatic Fire Alarm System:	
Existing System	
New or relocated devices up to 5	Hourly rate, 1-hour minimum \$145
New or relocated devices 6 up to 12	Hourly rate, 3-hour minimum \$435
Each additional new or relocated device over 12	\$6 per device
New System	Hourly rate, 4-hour minimum \$580
Each additional new or relocated device over 30	\$6 per device
Fire Extinguishing Systems:	
Commercial Cooking Hoods	
1 to 12 flow points	Hourly rate, 3-hour minimum \$435
More than 12	Hourly rate, 4-hour minimum \$580
Other Fixed System Locations	Hourly rate, 4-hour minimum \$580
Fire Pumps:	
Commercial Systems	Hourly rate, 4-hour minimum \$580
Commercial Flammable/Combustible Liquids:	
Aboveground Tank Installations	
First tank	Hourly rate, 2-hour minimum \$290
Additional	Hourly rate, 1-hour minimum \$145
Underground Tank Installations	
First tank	Hourly rate, 2-hour minimum \$290
Additional	Hourly rate, 1-hour minimum \$145
Underground Tank Piping (with new tank)	Hourly rate, 2-hour minimum \$290
Underground Tank Piping Only (vapor recovery)	Hourly rate, 3-hour minimum \$435
Underground Tank Removal	
First tank	Hourly rate, 2-hour minimum \$290
Additional tank	
Additional Tank	Hourly rate, 0.5 Hours \$73 per additional tank
Compressed Gas Systems (exception: medical gas systems require a plumbing permit):	
Excess of quantities in IFC Table 105.6.9	Hourly rate, 2-hour minimum \$290
High-Piled Storage:	
Class I – IV Commodities:	
501 – 2,500 square feet	Hourly rate, 2-hour minimum \$290
2,501 – 12,000 square feet	Hourly rate, 3-hour minimum \$435
Over 12,000 square feet	Hourly rate, 4-hour minimum \$580
High Hazard Commodities:	
501 – 2,500 square feet	Hourly rate, 3-hour minimum \$435
Over 2,501 square feet	Hourly rate, 5-hour minimum \$725

**City of Shoreline Planning and Development Services
Fee Schedule (Page 3 of 6)**

	2009 Proposed Fee Schedule
Type of Permit Application	Fee Based on \$145 Per Hour
Underground Fire Mains and Hydrants	Hourly rate, 3-hour minimum (\$435)
Industrial Ovens:	
Class A or B Furnaces	Hourly rate, 2-hour minimum \$290
Class C or D Furnaces	Hourly rate, 4-hour minimum \$580
LPG (Propane) Tanks:	
Commercial, less than 500-Gallon Capacity	Hourly rate, 2-hour minimum \$290
Commercial, 500-Gallon+ Capacity	Hourly rate, 3-hour minimum \$435
Commercial, Temporary	Hourly rate, 1-hour minimum \$145
Residential 0 – 500-Gallon Capacity	Hourly rate, 1-hour minimum \$145
Spray Booth	Hourly rate, 4-hour minimum \$580
Sprinkler Systems (each riser):	
New Systems	Hourly rate, 5-hour minimum \$725, plus \$3.00 per head
Existing Systems	
1 – 10 heads	Hourly rate, 3-hour minimum \$435
11 – 20 heads	Hourly rate, 4-hour minimum \$580
More than 20 heads	Hourly rate, 5-hour minimum \$725, plus \$3.00 per head
Residential (R-3) 13-D System	
1 – 30 heads	Hourly rate, 3-hour minimum \$435
More than 30 heads	Hourly rate, 3-hour minimum \$435, plus \$3.00 per head
Voluntary 13-D Systems in residencies when not	Hourly rate, 1-hour minimum \$145
Standpipe Systems	Hourly rate, 4-hour minimum \$580
Temporary Tents and Canopies	Hourly rate, 1-hour minimum \$145
MECHANICAL	
Residential Mechanical System	Hourly rate, 1-hour minimum (\$145) (including 4 pieces of equipment), \$11.00 per piece of equipment over 4
Commercial Mechanical System	Hourly rate, 3-hour minimum (\$435) (including 4 pieces of equipment), \$11.00 per piece of equipment over 4
All Other Mechanical (Residential and Commercial)	Hourly rate, 1-hour minimum \$145

**City of Shoreline Planning and Development Services
Fee Schedule (Page 4 of 6)**

Type of Permit Application	2009 Proposed Fee Schedule
	Fee Based on \$145 Per Hour
PLUMBING	
Plumbing System	Hourly rate, 1-hour minimum (\$145) (including 4 fixtures), \$11.00 per fixture over 4
Gas Piping System standalone permit	Hourly rate, 1-hour minimum (\$145) (including 4 outlets), \$11.00 per outlet over 4
Gas Piping as part of a plumbing or mechanical permit	\$11 per outlet (when included in outlet count)
Backflow Prevention Device - standalone permit	Hourly rate, 1-hour minimum (\$145) (including 4 devices), \$11.00 per device over 4
Backflow Prevention Device as part of a plumbing systems permit	\$11.00 per device (when included in outlet count)
Environmental Review	
Environmental Checklist (SEPA):	
Single-Family	Hourly rate, 10-hour minimum \$1,450
Multifamily/Commercial	Hourly rate, 15-hour minimum \$2,175
Environmental Impact Statement Review	Hourly rate, 35-hour minimum \$5,075
LAND USE	
Accessory Dwelling Unit	Hourly rate, 1-hour minimum \$145
Adult Family Home	Hourly rate, 2-1/2-hour minimum \$363
Comprehensive Plan Amendment – Site Specific	Hourly rate, 60-hour minimum (\$8,700), plus public hearing (\$2,225)
Conditional Use Permit (CUP)	Hourly rate, 30-hour minimum \$4,350
Critical Areas Reasonable Use Permit (CARUP)	Hourly rate, 60-hour minimum (\$8,700), plus public hearing (\$2,225)
Critical Areas Special Use Permit (CASUP)	Hourly rate, 60 hour minimum (\$8,700), plus public hearing (\$2,225)
Home Occupation, Bed and Breakfast, Boarding House	Hourly rate, 1-hour minimum \$145
Interpretation of Development Code	Hourly rate, 1-hour minimum \$145
Master Plan	Hourly rate, 60-hour minimum (\$8,700), plus public hearing (\$2,225)
Planned Action Determination	Hourly rate, 1-hour minimum \$145
Rezone	Hourly rate, 60-hour minimum (\$8,700), plus public hearing (\$2,225)
SCTF Special Use Permit (SUP)	Hourly rate, 60-hour minimum (\$8,700), plus public hearing (\$2,225)
Sign Permit	Hourly rate, 2-hour minimum \$290
Special Use Permit	Hourly rate, 60-hour minimum (\$8,700), plus public hearing (\$2,225)
Street Vacation	Hourly rate, 60-hour minimum (\$8,700), plus public hearing if required (\$2,225)
Temporary Use Permit (TUP)	Hourly rate, 2-hour minimum \$290
Variance - Engineering Standards	Hourly rate, 3-hour minimum \$435
Variances - Zoning	Hourly rate, 30-hour minimum \$4,350

**City of Shoreline Planning and Development Services
Fee Schedule (Page 5 of 6)**

Type of Permit Application	2009 Proposed Fee Schedule
	Fee Based on \$145 Per Hour
MISCELLANEOUS FEES	
Critical area field signs	\$6 per sign
Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee
Expedited Review – Building or Site Development Permits	Twice the applicable plan review fee(s)
All Other Fees Per Hour	Hourly rate, 1-hour minimum \$145
Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum for processing land use permits plus current King County Assessors fee for administering the Multiple Family Tax Exemption program
Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	\$145
RIGHT-OF-WAY	
Right-of-Way Use	Hourly rate, 1-hour minimum \$145
Right-of-Way Site	Hourly rate, 2-hour minimum \$290
SHORELINE SUBSTANTIAL DEVELOPMENT	
Shoreline Conditional Permit Use	Hourly rate, 30-hour minimum \$4,350
Shoreline Exemption	Hourly rate, 2-hour minimum \$290
Shoreline Variance	Hourly rate, 30-hour minimum (\$4,350), plus public hearing if required (\$2,225)
Substantial Development Permit (based on valuation):	
up to \$10,000	Hourly rate, 15-hour minimum \$2,175
\$10,000 to \$500,000	Hourly rate, 34-hour minimum \$4,930
over \$500,000	Hourly rate, 60-hour minimum \$8,700
SITE DEVELOPMENT	
Grading	Hourly rate, 3-hour minimum \$435
Clearing	Hourly rate, 3-hour minimum \$435
Landscaping	Hourly rate, 3-hour minimum \$435
Parking Lot	Hourly rate, 3-hour minimum \$435
Subdivision Construction	Hourly rate, 12-hour minimum \$1,740

**City of Shoreline Planning and Development Services
Fee Schedule (Page 6 of 6)**

Type of Permit Application	2009 Proposed Fee Schedule
	Fee Based on \$145 Per Hour
SUBDIVISIONS	
Binding Site Plan	Hourly rate, 6-hour minimum \$870
Lot Line Adjustment	Hourly rate, 3-hour minimum \$435
Preliminary Short Subdivision	Hourly rate, 30-hour minimum (\$4,350) for two-lot short subdivision plus 3-hour minimum (\$435) for each additional lot
Final Short Subdivision	Hourly rate, 8-hour minimum \$1,160
Preliminary Subdivision	Hourly rate, 39-hour minimum (\$5,655) for five-lot subdivision plus 3-hour minimum (\$435) for each additional lot, plus public hearing (\$2,225)
Final Subdivision	Hourly rate, 30-hour minimum \$4,350
Changes to Preliminary Short or Formal Subdivision	Hourly rate, 12-hour minimum \$1,740
SUPPLEMENTAL FEES	
	Additional review of fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at \$145.00 per hour, minimum of one hour.
	Reinspection fees may be assessed if work is incomplete, corrections not completed or the allotted time is depleted. Fees will be assessed at \$145 per hour, minimum one hour.
FEE REFUNDS	
	<p>The city manager or designee may authorize the refunding of:</p> <ol style="list-style-type: none"> 1. One hundred percent of any fee erroneously paid or collected. 2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. 3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. 4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

2009 Proposed Park Fee Shcedule Part 1 of 4 (Page 1 of 4)

2009 Proposed Park Facility Rental and Drop-in Fee

Fee	2008 Resident Rate	2008 Non-Resident Rate	2009 Proposed Resident Rate	2009 Proposed Non-Resident Rate
Outdoor Rental Fees:				
Picnic Shelters – (same for all groups)				
Half Day	\$43.50	\$47.50	\$45.75	\$49.50
Full Day	\$66.25	\$71.50	\$69.75	\$75.25
Athletic Fields				
Lights (determined by dusk schedule)	\$15.50	\$15.50	\$16.25	\$16.25
Senior/Youth League Game and/or Practice	\$3.00	\$4.25	\$3.25	\$4.50
Youth Tournament	\$8.00	\$10.00	\$8.50	\$10.50
Adult Practice	\$14.50	\$15.50	\$15.25	\$16.25
Adult League	\$27.00	\$30.00	\$28.50	\$31.50
Adult Tournament*	\$34.00	\$37.75	\$35.75	\$39.75
*Additional field prep fee may be added				
Synthetic Fields				
Resident Youth - Per Hour	\$15.50		\$16.25	
Non-Resident Youth - Per Hour		\$20.75		21.75
Resident Adult - Per Hour	\$57.00		\$60.00	
Non-Resident Adult - Per Hour		\$67.25		\$70.75
Discount Field Rate Resident - Per Hour	\$15.50		\$16.25	
Discount Field Rate Non- Resident - Per Hour		\$20.75		\$21.75
Indoor Rental Fees:				
Richmond Highlands (same for all groups) –				
Maximum Attendance 214				
Entire Building (including building monitor)	\$54.00	\$59.00	\$56.75	\$62.00
Gym Only	\$43.50	\$47.50	\$45.75	\$50.00
Café/Game Room	\$43.50	\$47.50	\$45.75	\$50.00
Spartan Recreation Center				
Spartan Recreation Center Fees for Youth Organizations				
Multi-Purpose Room 1	\$10.25	\$11.50	\$10.75	\$12.00
Multi-Purpose Room 1 w/Kitchen	\$17.50	\$18.75	\$18.50	\$19.75
Multi-Purpose Room 2	\$10.25	\$11.50	\$10.75	\$12.00
Multi-Purpose Room 2 w/Kitchen	\$17.50	\$18.75	\$18.50	\$19.75
Gymnastics Room	\$10.25	\$11.50	\$10.75	\$12.00
Dance Room	\$10.25	\$11.50	\$10.75	\$12.00
Gym-One Court	\$16.50	\$17.50	\$17.25	\$18.50
Entire Gym	\$32.00	\$35.25	\$33.75	\$37.00
Entire Facility	\$82.75	\$92.00	\$87.00	\$96.75

2009 Proposed Park Fee Shchedule Part 2 of 4 (Page 2 of 4)

2009 Proposed Park Facility Rental and Drop-in Fee

Fee	2008 Resident Rate	2008 Non-Resident Rate	2009 Proposed Resident Rate	2009 Proposed Non-Resident Rate
Spartan Recreation Center Fees for Adult Groups:				
Multi-Purpose Room 1	\$21.75	\$23.75	\$23.00	\$25.00
Multi-Purpose Room 1 w/Kitchen	\$31.00	\$34.50	\$32.50	\$36.25
Multi-Purpose Room 2	\$21.75	\$23.75	\$23.00	\$25.00
Multi-Purpose Room 2 w/Kitchen	\$31.00	\$34.50	\$32.50	\$36.25
Gymnastics Room	\$21.75	\$23.75	\$23.00	\$25.00
Dance Room	\$21.75	\$23.75	\$23.00	\$25.00
Gym-One Court	\$31.00	\$34.50	\$32.50	\$36.25
Entire Gym	\$59.00	\$65.25	\$62.00	\$68.75
Entire Facility	\$112.75	\$124.25	\$118.75	\$130.75
*Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)				
Other Indoor Rental Fees:				
Damage Deposit: (refundable)	\$188.25	\$188.25	\$198.00	\$198.00
Supervision Fee (if applicable)	\$17.50	\$17.50	\$18.50	\$18.50
Daily Rates	\$755.50	\$755.50	\$795.00	\$795.00
Spartan Gym Tarp Installation	\$55.00	\$55.00	\$57.75	\$57.75
Concession / Admission / Sales During Indoor Facility Use:	Not to exceed \$100/day	Not to exceed \$100/day	Not to exceed \$100/day	Not to exceed \$100/day
20% of the gross revenue collected will be remitted to the City of Shoreline if concession sales are charged on-site by the individuals or organizations renting a City-owned facility.				
20% of the gross revenue collected will be remitted to the City of Shoreline if spectator admissions are charged on-site by the individuals or organizations renting a City-owned facility.				
20% of the gross amount will be remitted to the City of Shoreline if an individual or organization rents a City facility for a clinic, camp, or a class where the participants are charged a fee.				
Any individual or organization that is required to pay concession / admission fee must complete the appropriate permit application.				
Concession/Admission/Sales Fees may be modified at the discretion of the Director of Shoreline Parks and Recreation.				
Drop-In Fees:				
Showers Only	\$1.00	\$1.00	\$1.00	\$1.00
Youth Drop-In	\$1.00	\$1.00	\$1.00	\$1.00
Youth Drop-In Ten Punch Card	\$8.75	\$9.75	\$8.75	\$9.75
Youth Drop-In Three Month Pass	\$21.75	\$23.75	\$23.00	\$25.00
Adult Drop-In	\$2.00	\$2.50	\$2.00	\$2.75
Adult Drop-In Ten Punch Card	\$19.75	\$23.75	\$19.75	\$25.00
Adult Drop-In Three Month Pass	\$49.75	\$53.75	\$52.00	\$56.00

2009 Proposed Park Fee Shcedule Part 3 of 4 (Page 3 of 4)

2009 Proposed Park Aquatic Drop-in Fee Schedule

Drop in Fees	2008 Resident Rate	2008 Non-Resident Rate	2009 Proposed Resident Rate	2009 Proposed Non-Resident Rate
Adult	\$3.50	\$4.25	\$3.50	\$4.25
Child/Senior/Disabled	\$2.50	\$3.00	\$2.50	\$3.00
Family	\$8.75	\$9.75	\$9.00	\$9.75
Adult - Real Deal	\$1.50	\$2.00	\$1.50	\$2.00
Child/Senior/Disabled - Real Deal	\$1.00	\$1.25	\$1.00	\$1.25
Adult - 10 punch	\$29.00	\$33.00	\$31.00	\$35.00
Child/Senior/Disabled - 10 Punch	\$18.75	\$22.75	\$20.00	\$24.00
Family - 10 Punch	\$70.50	\$78.75	\$71.00	\$79.00
1 Month				
Adult - 1 mo	\$47.50	\$51.75	\$47.50	\$54.00
Child/Senior/Disabled - 1 mo	\$28.00	\$31.00	\$29.00	\$33.00
Family -1 mo	\$117.00	\$130.50	\$117.00	\$130.50
3 Month				
Adult -3 month	\$126.25	\$146.00	\$133.00	\$154.00
Child/Senior/Disabled - 3 mo	\$83.75	\$106.50	\$88.00	\$112.00
Family -3 mo	\$252.50	\$290.75	\$266.00	\$306.00
6 Month				
Adult -6 month	\$204.00	\$217.25	\$215.00	\$229.00
Child/Senior/Disabled - 6 mo	\$146.00	\$159.50	\$154.00	\$168.00
Family -6 mo	\$407.75	\$436.75	\$429.00	\$460.00
1 Year Pass				
Adult -	\$356.00	\$382.00	\$375.00	\$402.00
Child/Senior/Disabled	\$254.50	\$279.50	\$268.00	\$294.00
Family	\$713.00	\$763.75	\$750.00	\$804.00

2009 Proposed Park Fee Shcedule Part 4 of 4 (Page 4 of 4)				
2009 Proposed Park Aquatic Lesson and Recreation Fee Schedule				
Lesson Program	2008 Resident Rate	2008 Non-Resident Rate	2009 Proposed Resident Rate	2009 Proposed Non-Resident Rate
Parent & Tot	\$4.75	\$5.25	\$5.00	\$5.50
Preschool (1-5)	\$4.75	\$5.25	\$5.00	\$5.50
Youth (1&2)	\$4.75	\$5.25	\$5.00	\$5.50
Youth (3-7)	\$4.75	\$5.25	\$5.00	\$5.50
Adult	\$4.75	\$5.25	\$5.00	\$5.50
Water Fitness - Adults	\$4.50	\$5.00	\$4.50	\$5.00
Water Fitness - Adults10x	\$37.25	\$41.50	\$37.00	\$44.00
Water Fitness Senior	\$3.25	\$4.00	\$3.25	\$4.00
Water Fitness Seniors10x	\$24.75	\$29.00	\$26.00	\$29.00
Arthritis - Adults	\$3.50	\$4.00	\$3.50	\$4.00
Arthritis - Adults 10x	\$35.00	\$40.00	\$35.00	\$40.00
Arthritis-Seniors	\$3.50	\$4.00	\$3.50	\$4.00
Arthritis - Seniors 10x	\$35.00	\$40.00	\$35.00	\$40.00
Other Programs				
Swim Day Camp	\$98.25	\$108.75	\$103.00	\$114.50
Gators Swim /Dive 7 Wks	\$108.75	\$119.00	\$114.00	\$125.00
Rentals				
School Dist: Per 60 Kids/per Hour (non-agreement)	\$36.25	NA	\$38.25	NA
Rentals On-Going (non-swim team)	\$65.00	NA	\$68.50	NA
Swim Team Per/ Lane/Hr	\$9.25	NA	\$9.75	NA
Public Rentals per Hour				
1-60	\$103.50	\$113.75	\$109.00	\$119.75
61-150	\$139.00	\$160.50	\$146.25	\$169.00

2009 Surface Water Management Rate Table (Page 1 of 1)

Rate Category	Percent Impervious Surface	2009 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-family home		\$130	Parcel	\$7.81	\$138.01
Very Light	Less than or equal to 10%	\$130	Parcel	\$7.81	\$138.01
Light	More than 10%, less than or equal to 20%	\$302	Acre	\$18.14	\$320.54
Moderate	More than 20%, less than or equal to 45%	\$625	Acre	\$37.49	\$662.24
Moderately Heavy	More than 45%, less than or equal to 65%	\$1,212	Acre	\$72.70	\$1,284.40
Heavy	More than 65%, less than or equal to 85%	\$1,535	Acre	\$92.11	\$1,627.21
Very Heavy	More than 85%, less than or equal to 100%	\$2,011	Acre	\$120.65	\$2,131.40
Minimum Rate		\$130		\$7.81	\$138.01

There are two types of service charges: The flat rate and the sliding rate.

* The flat rate service charge of \$130 a year applies to single family homes and parcels with less than 10% impervious surface.

* The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of impervious surface on each parcel and multiplying the appropriate rate by total acreage

Several special rate categories will automatically be assigned to those who qualify.

* An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.

* A discount for any parcel served by a City approved retention/detention (R/D) facility maintained by the owner.

* A discount for any parcel, or part parcel officially designated as open space.

Categories with Retention/Detention Facilities The following categories are eligible for reduced rates if they have an approved retention/detention facility.

Rate Category	Discount	2009 Annual Service Charge	Per Unit	6% Utility Tax	Fee + Utility Tax
Residential: Single-Family Home	50%	\$65	Parcel	\$3.91	\$69.01
Very Light	50%	\$65	Parcel	\$3.91	\$69.01
Light	50%	\$151	Acre	\$9.07	\$160.27

Alternative Mobile Home Park Charge

* Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.

Rate Adjustments: Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period).

Property owners should file a request for a change in the rate assessed if:

* The property acreage is incorrect;

* The measured impervious surface is incorrect;

* The property is charged a sliding fee when the fee should be flat;

* The person or property qualifies for an exemption or discount; or

* The property is wholly or in part outside the service area.

2009 License Required and Public Records Fee Schedule		
License Required Fee	Proposed 2009 Fee	Basis
General Licenses		
Regulated massage business	\$180.50	Per Year
Massage manager	\$39.00	Per Year
Public dance	\$124.00	Per Dance
Pawnbroker	\$578.00	Per Year
Secondhand	\$55.50	Per Year
Master solicitor	\$113.25	Per Year
Solicitor	\$28.25	Per Year
Duplicate License	\$5.50	
Late fees for general licenses:	A late penalty shall be charged on all applications for renewal of a general license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows:	
	A. For a license requiring a fee of less than \$50.00, two percent of the required fee	
	B. For a license requiring a fee of more than \$50.00, ten percent of the required fee.	
Cabaret Licenses		
Adult cabaret operator's license	\$578.00	Per Year
Adult cabaret manager's license	\$124.00	Per Year
Adult cabaret entertainer's license	\$124.00	Per Year
Duplicate License	\$5.50	
Late fees for cabaret licenses:	There shall be assessed and collected by the clerk an additional charge, computed as a percentage of the adult cabaret license fee, on applications not made on or before said date as follows:	
Days Past Due		
7 - 30	10%	
31 - 60	25%	
61 and over	100%	
Panoram Licenses		
Panoram premise license	\$237.50	Per Year
Panoram device license	\$67.50	Per Year Per Device
Panoram operator license	\$578.00 per year/plus additional \$10 fee for background checks for any additional operators	
Duplicate License	\$5.50	
Renewals for panoram licenses:	On renewals for panoram licenses filed after December 31st, the clerk shall assess and collect an additional charge as follows:	
	A. If application is more than six but less than 31 days late, the additional charge is 10 percent of the renewal fee	
	B. If application is more than 31 but less than 61 days late, the additional charge is 25 percent of the renewal fee.	
Public Records		
Black and white photocopies up to 11 by 17 inches - if more than five pages	\$0.15	Per Page
Black and white photocopies larger than 11 by 17 inches	\$3.00	Per Page
Publication on CD	\$2.00	Per CD
Recording on DVD	\$3.00	Per DVD
Video Tapes	\$13.00	Per Tape
Audio Tapes	\$2.00	Per Tape
Photographic prints and slides	Cost charged by vendor, depending on size and process	
GIS maps smaller than 11 by 17 inches	\$0.50	Per Page
GIS maps larger than 11 by 17 inches	\$1.50	Per Square Foot
Mylar Sheets	\$5.75	Per Sheet
Clerk Certification	\$1.00	Per Document
Custom GIS Mapping and Data Requests	\$80.75	Per Hour (1 Hour Minimum)
Financial Fees		
Insufficient funds or a closed account shall be assessed a collection fee	\$27.00	
Hearing Examiner Fees	\$442.50	

2009 CleanScapes Fee Schedule

		Pounds Per Unit	Disposal Fee	Collection Fee	Total Service Fee
	Service Level				
Monthly	One 32-gallon Garbage Cart	32.00	\$ 1.52	\$ 3.61	\$ 5.13
Weekly	One 10-gallon Micro-Can	10.00	\$ 2.06	\$ 4.05	\$ 6.10
Residential Curbside Service	One 20-gallon Garbage Cart	20.00	\$ 4.11	\$ 6.54	\$ 10.65
	1 32-gallon Garbage Cart	21.71	\$ 4.46	\$ 10.84	\$ 15.30
	1 45-gallon Garbage Cart	30.53	\$ 6.28	\$ 15.93	\$ 22.20
	1 64-gallon Garbage Cart	43.41	\$ 8.93	\$ 17.00	\$ 25.93
	1 96-gallon Garbage Cart	65.12	\$ 13.39	\$ 21.60	\$ 35.00
	Additional 32 Gallon Carts (weekly svc)	21.71	\$ 4.46	\$ 6.16	\$ 10.63
	Additional 64 Gallon Carts (weekly svc)	43.41	\$ 8.93	\$ 9.05	\$ 17.98
	Additional 96 Gallon Carts (weekly svc)	65.12	\$ 13.39	\$ 10.84	\$ 24.24
	Extras (32 gallon equivalent)				\$ 3.73
	Miscellaneous Fees:				
	EoW Yard Debris service (includes 96 gallon cart)				\$ 9.39
	Extra Yardwaste (per 32 gallon)				\$ 2.13
	Return Trip				\$ 7.46
	Carry-out Charge, per 25 ft, per month				\$ 3.20
	Drive-in Charge, per month				\$ 4.26
	Overweight/Oversize container (per p/u)				\$ 3.20
	Redelivery of containers				\$ 10.65
	Cart Cleaning (per cart per event)				\$ 7.99
	Sunken Can Surcharge per month				\$ 7.99
On-Call Bulky Waste Collection	White Goods, except refrigerators & freezers		\$ 20.00	\$ 69.23	\$ 89.23
	Refrigerators, Freezers		\$ 40.00	\$ 69.23	\$ 109.23
	Sofas, Chairs		\$ 35.00	\$ 69.23	\$ 104.23
	Mattresses		\$ 35.00	\$ 69.23	\$ 104.23
Weekly Commercial & Multifamily Can and Cart	1 32-gallon Garbage Cart	21.39	\$ 4.40	\$ 14.41	\$ 18.81
	1 45-gallon Garbage Cart	30.07	\$ 6.19	\$ 20.30	\$ 26.49
	1 64-gallon Garbage Cart	42.77	\$ 8.80	\$ 22.55	\$ 31.35
	1 96-gallon Garbage Cart	64.16	\$ 13.20	\$ 29.13	\$ 42.33
	Additional 32 Gallon Carts (weekly svc)	21.39	\$ 4.40	\$ 14.41	\$ 18.81
	Additional 64 Gallon Carts (weekly svc)	42.77	\$ 8.80	\$ 22.55	\$ 31.35
	Additional 96 Gallon Carts (weekly svc)	64.16	\$ 13.20	\$ 29.13	\$ 42.33
	Extras (32 gallon equivalent)				\$ 3.73
	Miscellaneous Fees:				
	Weekly Yard Debris/FW (inc 96 gallon cart)				\$ 23.75
	Return Trip (same day, before 2:00)				\$ 7.46
	Carry-out Charge, per 25 ft, per month				\$ 3.20
	Drive-in Charge, per month				\$ 4.26
	Overweight/Oversize container (per p/u)				\$ 3.20
	Redelivery of containers				\$ 10.65
	Cart Cleaning (per cart per event)				\$ 7.99

2009 CleanScapes Fee Schedule

		Pounds Per Unit	Disposal Fee	Collection Fee	Total Service Fee
	Service Level				
Commercial & Multifamily Detachable Container (loose)	1 Cubic Yard, 1 pickup/week	135.00	\$ 27.77	\$ 58.70	\$ 86.46
	1 Cubic Yard, 2 pickups/week	135.00	\$ 55.53	\$ 117.39	\$ 172.92
	1 Cubic Yard, 3 pickups/week	135.00	\$ 83.30	\$ 176.09	\$ 259.38
	1 Cubic Yard, 4 pickups/week	135.00	\$ 111.06	\$ 234.78	\$ 345.85
	1 Cubic Yard, 5 pickups/week	135.00	\$ 138.83	\$ 293.48	\$ 432.31
	1.5 Cubic Yard, 1 pickup/week	202.50	\$ 41.65	\$ 84.92	\$ 126.57
	1.5 Cubic Yard, 2 pickups/week	202.50	\$ 83.30	\$ 169.85	\$ 253.15
	1.5 Cubic Yard, 3 pickups/week	202.50	\$ 124.95	\$ 254.77	\$ 379.72
	1.5 Cubic Yard, 4 pickups/week	202.50	\$ 166.60	\$ 339.70	\$ 506.29
	1.5 Cubic Yard, 5 pickups/week	202.50	\$ 208.25	\$ 424.62	\$ 632.87
	2 Cubic Yard, 1 pickups/week	270.00	\$ 55.53	\$ 110.74	\$ 166.27
	2 Cubic Yard, 2 pickups/week	270.00	\$ 111.06	\$ 221.47	\$ 332.54
	2 Cubic Yard, 3 pickups/week	270.00	\$ 166.60	\$ 332.21	\$ 498.81
	2 Cubic Yard, 4 pickups/week	270.00	\$ 222.13	\$ 442.95	\$ 665.08
	2 Cubic Yard, 5 pickups/week	270.00	\$ 277.66	\$ 553.68	\$ 831.34
	3 Cubic Yard, 1 pickup/week	405.00	\$ 83.30	\$ 157.37	\$ 240.67
	3 Cubic Yard, 2 pickups/week	405.00	\$ 166.60	\$ 314.74	\$ 481.34
	3 Cubic Yard, 3 pickups/week	405.00	\$ 249.90	\$ 472.11	\$ 722.01
	3 Cubic Yard, 4 pickups/week	405.00	\$ 333.19	\$ 629.48	\$ 962.68
	3 Cubic Yard, 5 pickups/week	405.00	\$ 416.49	\$ 786.86	\$ 1,203.35
	4 Cubic Yard, 1 pickup/week	540.00	\$ 111.06	\$ 193.19	\$ 304.26
	4 Cubic Yard, 2 pickups/week	540.00	\$ 222.13	\$ 386.38	\$ 608.51
	4 Cubic Yard, 3 pickups/week	540.00	\$ 333.19	\$ 579.58	\$ 912.77
	4 Cubic Yard, 4 pickups/week	540.00	\$ 444.26	\$ 772.77	\$ 1,217.03
	4 Cubic Yard, 5 pickups/week	540.00	\$ 555.32	\$ 965.96	\$ 1,521.28
	6 Cubic Yard, 1 pickup/week	810.00	\$ 166.60	\$ 264.83	\$ 431.43
	6 Cubic Yard, 2 pickups/week	810.00	\$ 333.19	\$ 529.67	\$ 862.86
	6 Cubic Yard, 3 pickups/week	810.00	\$ 499.79	\$ 794.50	\$ 1,294.29
	6 Cubic Yard, 4 pickups/week	810.00	\$ 666.39	\$ 1,059.34	\$ 1,725.73
	6 Cubic Yard, 5 pickups/week	810.00	\$ 832.98	\$ 1,324.17	\$ 2,157.16
	8 Cubic Yard, 1 pickup/week	1,080.00	\$ 222.13	\$ 319.84	\$ 541.97
	8 Cubic Yard, 2 pickups/week	1,080.00	\$ 444.26	\$ 639.68	\$ 1,083.94
	8 Cubic Yard, 3 pickups/week	1,080.00	\$ 666.39	\$ 959.52	\$ 1,625.91
	8 Cubic Yard, 4 pickups/week	1,080.00	\$ 888.52	\$ 1,279.37	\$ 2,167.88
	8 Cubic Yard, 5 pickups/week	1,080.00	\$ 1,110.65	\$ 1,599.21	\$ 2,709.85
	Extra loose cubic yard, per pickup				\$ 12.78
Weekly Commercial Detachable Container (compacted)	1 Cubic Yard Container	405.00	\$ 83.30	\$ 117.39	\$ 200.69
	1.5 Cubic Yard Container	607.50	\$ 124.95	\$ 148.62	\$ 273.56
	2 Cubic Yard Container	810.00	\$ 166.60	\$ 177.18	\$ 343.78
	3 Cubic Yard Container	1,215.00	\$ 249.90	\$ 236.06	\$ 485.95
	4 Cubic Yard Container	1,620.00	\$ 333.19	\$ 270.47	\$ 603.66
	6 Cubic Yard Container	2,430.00	\$ 499.79	\$ 344.29	\$ 844.08
	Detachable Container Miscellaneous Fees (per occurrence):				
	Return Trip				\$ 10.65
	Roll-out Container over 15 feet (per p/u)				\$ 2.13
	Unlock Container (per p/u)				\$ 1.60
	Gate Opening (per p/u)				\$ 1.60

2009 CleanScapes Fee Schedule

	Service Level	Per Unit	Disposal Fee	Collection Fee	Haul Charge	
Temporary Collection Hauling	4 Yard detachable container	540.00	\$ 25.65	\$ 95.85	\$ 121.50	
	6 Yard detachable container	810.00	\$ 38.48	\$ 95.85	\$ 134.33	
	8 Yard detachable container	1,080.00	\$ 51.30	\$ 95.85	\$ 147.15	
	Non-compacted 10 cubic yard Drop-box				\$ 138.45	
	Non-compacted 20 cubic yard Drop-box				\$ 159.75	
	Non-compacted 30 cubic yard Drop-box				\$ 181.05	
	Non-compacted 40 cubic yard Drop-box				\$ 191.70	
Temporary Collection Container Rental and Delivery	Service Level (based on pick up)		Delivery Fee	Daily Rental	Monthly Rental	
	4 Yard detachable container		\$ 74.55	\$ 4.26	\$ 51.12	
	6 Yard detachable container		\$ 74.55	\$ 4.26	\$ 51.12	
	8 Yard detachable container		\$ 74.55	\$ 4.26	\$ 51.12	
	Non-compacted 10 cubic yard Drop-box		\$ 95.85	\$ 6.39	\$ 76.68	
	Non-compacted 20 cubic yard Drop-box		\$ 95.85	\$ 6.39	\$ 76.68	
	Non-compacted 30 cubic yard Drop-box		\$ 95.85	\$ 6.39	\$ 76.68	
	Non-compacted 40 cubic yard Drop-box		\$ 95.85	\$ 6.39	\$ 76.68	
	Miscellaneous Temporary Fees:				Per Event	
	Return Trip				\$ 26.63	
	Stand-by Time (per minute)				\$ 1.33	
	Drop-box turn around charge				\$ 10.65	
	Commercial & Multifamily Drop-box Collection	Service Level (based on pick ups)		Daily Rent	Monthly Rent	Delivery Charge
Non-compacted 15 cubic yard Drop-box		\$ 5.33	\$ 63.90	\$ 95.85	\$ 149.79	
Non-compacted 20 cubic yard Drop-box		\$ 5.33	\$ 74.55	\$ 95.85	\$ 164.22	
Non-compacted 25 cubic yard Drop-box		\$ 5.33	\$ 85.20	\$ 95.85	\$ 178.65	
Non-compacted 30 cubic yard Drop-box		\$ 5.33	\$ 95.85	\$ 95.85	\$ 193.08	
Non-compacted 40 cubic yard Drop-box		\$ 5.33	\$ 106.50	\$ 95.85	\$ 221.95	
Compacted 15 cubic yard Drop-box				\$ 106.50	\$ 171.09	
Compacted 20 cubic yard Drop-box				\$ 106.50	\$ 185.52	
Compacted 25 cubic yard Drop-box				\$ 106.50	\$ 199.95	
Compacted 30 cubic yard Drop-box				\$ 106.50	\$ 214.38	
Compacted 40 cubic yard Drop-box				\$ 106.50	\$ 243.25	
Drop Box Miscellaneous Fees (per occurrence):						
Return Trip					\$ 10.65	
Unlock Container (per p/u)					\$ 1.60	
Gate Opening (per p/u)				\$ 1.60		
On-Street Cans		Pounds			Total	
		Per Unit	Disposal Fee	Collection Fee	Service Fee	
	Can collection 30-50 gallons, per p/u	30	\$ 1.43	\$ 1.97	\$ 3.40	
	City Facilities	City facilities, flat rate, per month	\$ 218.17	\$ 451.03	\$ 669.20	
Sweeping Solids	Disposal/Recycling flat rate, per month				\$ 852.00	
Hourly Rates	Service				\$ per/hour	
	Rear/Side-load packer + driver				\$ 117.15	
	Front-load packer + driver				\$ 117.15	
	Drop-box Truck + driver				\$ 95.85	
	Additional Labor (per person)				\$ 42.60	
Commercial Fluorescent Tube Recycling		Rate/tube				
	Collection, first tube	\$ 21.30				
	Collection, additional tubes	\$ 2.13				

CleanScapes Fee Schedule - New Fees

These are new fees to be considered by Council on November 24, 2008

		Pounds Per Unit	Disposal Fee	Collection Fee	Total Service Fee
	Service Level				
Monthly	Miscellaneous Fees:				
Weekly	EoW Yard Debris/FW service (includes 32 gallon cart)				\$ 7.79
Residential	EoW Yard Debris/FW service (includes 64 gallon cart)				\$ 8.58
Curbside					
Service					
Weekly	Miscellaneous Fees:				
Commercial &	Weekly Yard Debris/FW (incl 32 gallon cart)				\$ 19.70
Multifamily	Weekly Yard Debris/FW (incl 64 gallon cart)				\$ 21.70
Can and					
Cart					

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
Department 12 City Clerk											
<i>Revenue Accounts</i>											
3216000 - Buss Lic-Professional/Occupnl	8,000	8,000	1,443	8,000	7,600	0	7,600	8,000	7,600	-400.00	-5.00
3216001 - Buss Lic-Adult Entertainers	12,000	12,000	6,998	12,000	12,000	0	12,000	12,000	12,000	0.00	0.00
3216003 - Buss Lic-WATCH Program	0	0	647	1,000	1,000	0	1,000	1,000	1,000	1,000.00	0.00
3218000 - Buss Lic - Penalties	50	50	16	50	50	0	50	50	50	0.00	0.00
3340038 - WA State Records Grant	0	0	17,759	29,598	0	0	0	0	0	0.00	0.00
3415200 - Franchise Reimbursements-cable	3,767	3,767	0	3,808	9,000	0	9,000	3,767	9,000	5,233.00	138.91
3458900 - Hearing Examiner Appeal Fee	2,000	2,000	421	1,300	2,000	0	2,000	2,000	2,000	0.00	0.00
Total Revenue Accounts:	<u>25,817</u>	<u>25,817</u>	<u>27,284</u>	<u>55,756</u>	<u>31,650</u>	<u>0</u>	<u>31,650</u>	<u>26,817</u>	<u>31,650</u>	<u>5,833.00</u>	<u>22.59</u>
Department 16 Finance											
<i>Revenue Accounts</i>											
3339701 - FEMA INDIRECT WA ST MIL DE	0	0	3,750	3,750	0	0	0	0	0	0.00	0.00
3414300 - Financial/Accounting Services	1,800	1,800	900	1,800	1,800	0	1,800	1,800	1,800	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	1	1	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	5,000	5,000	6,635	6,635	5,000	0	5,000	5,000	5,000	0.00	0.00
Total Revenue Accounts:	<u>6,800</u>	<u>6,800</u>	<u>11,286</u>	<u>12,186</u>	<u>6,800</u>	<u>0</u>	<u>6,800</u>	<u>6,800</u>	<u>6,800</u>	<u>0.00</u>	<u>0.00</u>
Department 17 City Wide											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	805,000	2,301,760	0	0	805,000	148,750	953,750	805,000	953,750	-1,348,010.00	-58.56
3111000 - Property Tax	7,236,228	7,236,228	3,771,773	7,236,228	7,406,509	0	7,406,509	7,236,228	7,406,509	170,281.00	2.35
3131000 - Local Sales & Use Taxes	6,550,000	6,550,000	3,846,324	6,790,000	7,090,452	0	7,090,452	6,550,000	7,090,452	540,452.00	8.25
3164300 - Private Utility, Tax-Gas	944,143	944,143	730,743	993,821	1,033,581	0	1,033,581	944,143	1,033,581	89,438.00	9.47
3164500 - Private Utility, Tax-Garbage	400,000	400,000	162,794	400,000	475,000	0	475,000	400,000	475,000	75,000.00	18.75
3164600 - Private Utility, Tax-Cable	598,000	598,000	488,433	732,000	750,000	0	750,000	598,000	750,000	152,000.00	25.41
3164701 - Priv Util Tax-Tele,Cell,Pager	1,800,000	1,800,000	1,098,616	1,800,000	1,800,000	0	1,800,000	1,800,000	1,800,000	0.00	0.00
3167800 - Utility Tax-Storm Drainage	182,310	182,310	95,211	182,310	191,000	0	191,000	182,310	191,000	8,690.00	4.76
3172000 - Leasehold Excise Tax	4,472	4,472	7,657	9,443	4,299	0	4,299	4,472	4,299	-173.00	-3.86
3172001 - City Leasehold Excise Tax	0	0	0	0	0	0	0	0	0	0.00	0.00
3175100 - Punch Boards/Pull Tabs	140,000	140,000	60,146	120,000	108,000	0	108,000	140,000	108,000	-32,000.00	-22.85
3175300 - Amusement Games	500	500	120	500	500	0	500	500	500	0.00	0.00
3175400 - Card Games	2,125,000	2,125,000	947,520	1,900,000	1,900,000	0	1,900,000	2,125,000	1,900,000	-225,000.00	-10.58
3219101 - Franchise Fee - Cable	597,400	597,400	324,761	648,000	664,000	0	664,000	597,400	664,000	66,600.00	11.14
3219103 - Franchise Fee - Water	565,000	565,000	265,498	600,000	610,000	0	610,000	565,000	610,000	45,000.00	7.96
3219104 - Franchise Fee - Sewage	675,263	675,263	507,000	675,263	695,521	0	695,521	675,263	695,521	20,258.00	3.00
3223000 - Animal Licenses	200	200	132	200	200	0	200	200	200	0.00	0.00
3339701 - FEMA INDIRECT WA ST MIL DE	0	0	23,127	1,260	0	0	0	0	0	0.00	0.00
3360694 - Liquor Excise Tax	249,993	249,993	185,430	256,095	269,338	0	269,338	249,993	269,338	19,345.00	7.73
3360695 - Liquor Board Profits	376,585	376,585	177,393	368,170	392,784	0	392,784	376,585	392,784	16,199.00	4.30
3377100 - City of Seattle-Cty Light Cont	1,240,000	1,240,000	670,665	1,100,000	1,467,500	0	1,467,500	1,240,000	1,467,500	227,500.00	18.34

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
3415100 - Sales/Svc Non-Taxable	0	0	2,318	2,146	0	0	0	0	0	0.00	0.00
3599003 - Fine/Penalties-Gambling Tax	0	0	21,068	21,067	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	391,366	391,366	121,430	180,000	350,000	0	350,000	391,366	350,000	-41,366.00	-10.56
3611110 - LGIP Investment Interest	0	0	135,237	170,000	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-8,064	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-4,132	0	0	0	0	0	0	0.00	0.00
3614000 - Interest-Cont,Note,Loan,A/R	24,000	24,000	15,060	24,000	24,000	0	24,000	24,000	24,000	0.00	0.00
3628002 - Vend Machine Proceeds-Non Tax	0	0	173	350	0	0	0	0	0	0.00	0.00
3669000 - Interfund Misc. Rev. - Other	0	0	1	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	10,000	10,000	1,090	1,000	1,000	0	1,000	10,000	1,000	-9,000.00	-90.00
3699001 - Misc Rev-Recovery of NSF Fees	0	0	108	200	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	1,257,236	1,257,236	628,618	1,257,236	1,175,785	0	1,175,785	1,257,236	1,175,785	-81,451.00	-6.47
Total Revenue Accounts:	<u>26,172,696</u>	<u>27,669,456</u>	<u>14,276,250</u>	<u>25,469,289</u>	<u>27,214,469</u>	<u>148,750</u>	<u>27,363,219</u>	<u>26,172,696</u>	<u>27,363,219</u>	<u>-306,237.00</u>	<u>-1.10</u>
Department 18 Human Resources											
<i>Revenue Accounts</i>											
3671100 - Grants/Pldges frm Priv Sources	0	0	0	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	8,000	8,000	10,746	10,746	8,000	0	8,000	8,000	8,000	0.00	0.00
3699002 - Misc. Rev. Flex-Plan Forfeits	0	0	610	610	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>8,000</u>	<u>8,000</u>	<u>11,356</u>	<u>11,356</u>	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>0.00</u>	<u>0.00</u>
Department 20 Police											
<i>Revenue Accounts</i>											
3137100 - Local Criminal Justice Funding	1,293,050	1,293,050	848,114	1,320,440	1,361,750	0	1,361,750	1,293,050	1,361,750	68,700.00	5.31
3332061 - Natl Hwy Traf Safety- Grant	0	0	3,133	5,000	0	0	0	0	0	0.00	0.00
3340351 - Traffic Safety Commission	29,400	29,400	0	6,900	6,900	0	6,900	29,400	6,900	-22,500.00	-76.53
3340691 - WA Assoc Sheriffs/Police Chief	2,500	2,500	0	2,500	2,500	0	2,500	2,500	2,500	0.00	0.00
3360621 - MVET - Violent Crime	12,234	12,234	8,135	12,291	12,291	0	12,291	12,234	12,291	57.20	0.46
3360625 - MVET - CJ Contracted Service	66,100	66,100	54,713	70,500	74,000	0	74,000	66,100	74,000	7,900.00	11.95
3360626 - Criminal Justice-Special Prgms	10,510	10,510	8,175	10,699	10,837	0	10,837	10,510	10,837	327.00	3.11
3360651 - DUI/Other Criminal Just Assist	10,000	10,000	7,216	9,621	10,000	0	10,000	10,000	10,000	0.00	0.00
3371000 - Interlocal Funding - General	0	0	28,518	31,110	0	0	0	0	0	0.00	0.00
3379000 - Interlocal Government-Other	33,110	33,110	0	500	45,171	0	45,171	33,110	45,171	12,061.00	36.42
3415000 - Sales/Services-Taxable	2,600	2,600	0	500	1,000	0	1,000	2,600	1,000	-1,600.00	-61.53
3429000 - Kenmore - Jail Van Svc. Charge	0	0	295	400	0	0	0	0	0	0.00	0.00
3531000 - Traffic Infraction Refund	0	0	35,411	0	0	0	0	0	0	0.00	0.00
3599001 - Fines/Penalties-Code Violation	10,000	10,000	5,225	7,000	8,000	0	8,000	10,000	8,000	-2,000.00	-20.00
3628003 - Merchandise Sales	0	0	100	100	0	0	0	0	0	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	81	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>1,469,504</u>	<u>1,469,504</u>	<u>999,116</u>	<u>1,477,561</u>	<u>1,532,449</u>	<u>0</u>	<u>1,532,449</u>	<u>1,469,504</u>	<u>1,532,449</u>	<u>62,945.20</u>	<u>4.28</u>
Department 21 Criminal Justice											

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
Revenue Accounts											
3423600 - Monitoring Prisoners	0	0	1,581	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	1,581	0	0	0	0	0	0	0.00	0.00
Department 24	Parks, Recreation, Cultural S										
Revenue Accounts											
3219000 - Concession Permits	300	300	100	300	300	0	300	300	300	0.00	0.00
3339701 - FEMA INDIRECT WA ST MIL DE	0	0	3,489	0	0	0	0	0	0	0.00	0.00
3340460 - DSHS Grant-Adult Choices	7,482	7,482	3,528	7,482	0	0	0	7,482	0	-7,482.00	-100.00
3360626 - Criminal Justice-Special Prgms	15,153	15,153	11,634	15,153	15,153	0	15,153	15,153	15,153	0.00	0.00
3371500 - KC - Community Organizing Prg	1,000	1,000	1,314	1,314	500	0	500	1,000	500	-500.00	-50.00
3379000 - Interlocal Government-Other	0	0	0	0	0	0	0	0	0	0.00	0.00
3379001 - LFP Teen Participation	10,000	10,000	5,000	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3387401 - LFP Residential Discount	5,000	5,000	2,993	7,000	6,700	0	6,700	5,000	6,700	1,700.00	34.00
3387402 - LFP Scholarship Program	2,000	2,000	1,055	2,750	2,600	0	2,600	2,000	2,600	600.00	30.00
3415100 - Sales/Svc Non-Taxable	0	0	26	30	0	0	0	0	0	0.00	0.00
3473000 - Teen Trips	3,440	3,440	9,426	8,500	3,440	0	3,440	3,440	3,440	0.00	0.00
3473001 - Teen Classes	6,145	6,145	840	1,000	7,145	0	7,145	6,145	7,145	1,000.00	16.27
3473101 - Activity Fees-Lessons	172,375	172,375	174,384	194,000	185,000	0	185,000	172,375	185,000	12,625.00	7.32
3473102 - Activity Fees-Fitness Classes	21,670	21,670	17,811	22,040	20,000	0	20,000	21,670	20,000	-1,670.00	-7.70
3473103 - Activity Fees-Arthritis Progrm	10,000	10,000	7,960	9,364	9,000	0	9,000	10,000	9,000	-1,000.00	-10.00
3473104 - Activ Fee-Admisns/Drop In Txbl	123,474	123,474	98,914	122,055	121,500	0	121,500	123,474	121,500	-1,974.00	-1.59
3473105 - Activity Fee-One Time Rnt Txbl	49,742	49,742	40,977	51,000	53,000	0	53,000	49,742	53,000	3,258.00	6.54
3473107 - Activity Fee-Locker Fees	2,750	2,750	2,456	3,101	2,750	0	2,750	2,750	2,750	0.00	0.00
3473111 - Activity Fee-Water Sfty Course	6,500	6,500	5,588	5,253	6,500	0	6,500	6,500	6,500	0.00	0.00
3473200 - Athletic Field Rental - All	0	0	213,897	0	0	0	0	0	0	0.00	0.00
3473201 - Athletic Field Rental-Youth	83,200	83,200	-573	85,000	88,000	0	88,000	83,200	88,000	4,800.00	5.76
3473202 - Athletic Field Rental-Adult	176,800	176,800	0	185,000	190,000	0	190,000	176,800	190,000	13,200.00	7.46
3473204 - Rec Center Rental	47,000	47,000	7,402	13,500	13,000	0	13,000	47,000	13,000	-34,000.00	-72.34
3473205 - Pic Nic Shelter Rental	7,000	7,000	10,113	10,500	9,000	0	9,000	7,000	9,000	2,000.00	28.57
3473206 - Spartan Gym Rental	0	0	22,968	33,500	33,000	0	33,000	0	33,000	33,000.00	0.00
3476220 - Preschool-Sports Skills	27,000	27,000	21,549	27,000	27,000	0	27,000	27,000	27,000	0.00	0.00
3476221 - Preschool-Arts	15,000	15,000	3,699	8,000	8,000	0	8,000	15,000	8,000	-7,000.00	-46.66
3476222 - Preschool-Indoor Playground	10,000	10,000	5,585	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3476329 - Youth-Summer Playground	75,000	75,000	122,394	123,500	173,500	5,000	178,500	75,000	178,500	103,500.00	138.00
3476331 - Youth-Arts	26,000	26,000	34,845	34,000	35,000	0	35,000	26,000	35,000	9,000.00	34.61
3476336 - Youth-Special Interest	28,000	28,000	27,260	32,000	31,000	0	31,000	28,000	31,000	3,000.00	10.71
3476337 - Youth-Skyhawk Program	30,000	30,000	31,511	32,000	32,000	0	32,000	30,000	32,000	2,000.00	6.66
3476339 - Youth-Sports Skills	48,500	48,500	58,248	55,933	58,500	0	58,500	48,500	58,500	10,000.00	20.61
3476340 - Youth-Health & Fitness	10,000	10,000	6,458	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3476440 - Adult-Drop In Sports	10,600	10,600	441	1,000	10,600	0	10,600	10,600	10,600	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
3476441 - Adult-Arts	20,000	20,000	17,194	20,000	20,000	0	20,000	20,000	20,000	0.00	0.00
3476442 - Adult-Sports Leagues	40,000	40,000	39,572	40,000	40,000	0	40,000	40,000	40,000	0.00	0.00
3476444 - Adult-Special Interest	5,000	5,000	3,648	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
3476446 - Adult-Health/Fitness	75,000	75,000	49,439	75,000	75,000	0	75,000	75,000	75,000	0.00	0.00
3476447 - Adult-Dog Obedience	12,000	12,000	10,652	13,000	12,000	0	12,000	12,000	12,000	0.00	0.00
3476555 - Special Rec-Trips	10,000	10,000	10,154	12,000	10,000	0	10,000	10,000	10,000	0.00	0.00
3476558 - Special Rec-Classes	45,000	45,000	39,906	45,000	45,000	0	45,000	45,000	45,000	0.00	0.00
3476559 - Special Recreation Day Camp	7,000	7,000	0	0	7,000	0	7,000	7,000	7,000	0.00	0.00
3476665 - City Wide-Celebrate Shoreline	10,000	10,000	14,497	13,900	13,000	0	13,000	10,000	13,000	3,000.00	30.00
3476999 - Shoreline Scholarship Clearing	-35,000	-35,000	-32,674	-35,000	-35,000	-10,000	-45,000	-35,000	-45,000	-10,000.00	28.57
3626000 - Rental Income-Caretaker House	7,560	7,560	2,608	3,931	10,428	0	10,428	7,560	10,428	2,868.00	37.93
3626002 - Rent-Kruckeberg Garden	0	0	-6,190	0	0	0	0	0	0	0.00	0.00
3628002 - Vend Machine Proceeds-Non Tax	3,800	3,800	1,643	2,200	2,500	0	2,500	3,800	2,500	-1,300.00	-34.21
3628003 - Merchandise Sales	5,500	5,500	5,722	6,353	5,500	0	5,500	5,500	5,500	0.00	0.00
3629001 - Use of Property - Cell Tower	38,192	38,192	28,692	38,192	38,192	0	38,192	38,192	38,192	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	0	1,050	100	0	0	0	0	0	0.00	0.00
3671100 - Grants/Pldges frm Priv Sources	1,000	1,000	0	1,000	1,500	0	1,500	1,000	1,500	500.00	50.00
3672200 - Donate From Priv Src-Memorial	0	0	0	0	0	0	0	0	0	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	-10	10	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	3,000	3,000	4,482	4,841	3,000	0	3,000	3,000	3,000	0.00	0.00
Total Revenue Accounts:	<u>1,279,183</u>	<u>1,279,183</u>	<u>1,143,677</u>	<u>1,366,802</u>	<u>1,425,308</u>	<u>-5,000</u>	<u>1,420,308</u>	<u>1,279,183</u>	<u>1,420,308</u>	<u>141,125.00</u>	<u>11.03</u>
Department 25	Planning & Development Sv										
<i>Revenue Accounts</i>											
3221011 - Permits-Building & Structures	475,000	475,000	354,192	495,000	510,000	0	510,000	475,000	510,000	35,000.00	7.36
3221012 - Permits, Bldg/Struct- Plumbing	2,900	2,900	1,126	2,000	2,000	0	2,000	2,900	2,000	-900.00	-31.03
3221013 - Permits,Bldg/Struct-Electrical	9,850	9,850	11,940	13,000	13,000	0	13,000	9,850	13,000	3,150.00	31.97
3221131 - Mechanical Fees/Permits	65,275	65,275	57,213	77,000	80,000	0	80,000	65,275	80,000	14,725.00	22.55
3221241 - Land Use Fees/Permits	217,050	217,050	137,870	200,000	205,000	0	205,000	217,050	205,000	-12,050.00	-5.55
3221501 - Fire System Fees/Permits	12,175	12,175	12,563	12,000	12,175	0	12,175	12,175	12,175	0.00	0.00
3290000 - Interfund Licenses and Permits	0	0	16,050	15,228	0	0	0	0	0	0.00	0.00
3340312 - DOE Grant-Shoreline Envir Asst	60,000	60,000	14,710	20,000	0	0	0	60,000	0	-60,000.00	-100.00
3415000 - Sales/Services-Taxable	0	0	215	175	0	0	0	0	0	0.00	0.00
3415100 - Sales/Svc Non-Taxable	0	0	1,307	1,191	0	0	0	0	0	0.00	0.00
3424011 - Inspection Service-Plumbing	79,000	79,000	43,621	70,000	60,000	0	60,000	79,000	60,000	-19,000.00	-24.05
3458311 - Plan Check Fees	500,350	500,350	335,944	483,100	541,750	0	541,750	500,350	541,750	41,400.00	8.27
3458902 - MF Tax Exemption Extension	0	0	822	822	0	0	0	0	0	0.00	0.00
3458991 - Environmental Review(SEPA/EIS)	30,500	30,500	23,928	40,000	30,500	0	30,500	30,500	30,500	0.00	0.00
3698100 - Misc-Cash Over/Short	0	0	1	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>1,452,100</u>	<u>1,452,100</u>	<u>1,011,502</u>	<u>1,429,516</u>	<u>1,454,425</u>	<u>0</u>	<u>1,454,425</u>	<u>1,452,100</u>	<u>1,454,425</u>	<u>2,325.00</u>	<u>0.16</u>
Department 27	Public Works										

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
<i>Revenue Accounts</i>											
3340311 - DOE -CPG Grant	59,689	59,689	0	59,689	0	0	0	59,689	0	-59,689.00	-100.00
3372101 - KC Recyl-Cty Opt Pgm (COP/WRR)	40,596	40,596	0	40,596	40,596	0	40,596	40,596	40,596	0.00	0.00
3372102 - KC Lcl Haz Wst Mgmt Pgm(LHWM	26,810	26,810	0	26,810	26,810	0	26,810	26,810	26,810	0.00	0.00
3415100 - Sales/Svc Non-Taxable	0	0	245	180	0	0	0	0	0	0.00	0.00
3625010 - Lease Income Highland Plaza	65,000	65,000	0	65,000	34,000	0	34,000	65,000	34,000	-31,000.00	-47.69
3625020 - Lease Income Highland Park Ctr	30,000	30,000	34,840	64,840	54,000	0	54,000	30,000	54,000	24,000.00	80.00
3671900 - Contrib. from Solid Waste Prov	175,277	165,701	99,420	165,701	181,628	0	181,628	165,700	181,628	15,927.00	9.61
3691100 - Misc Revenue-Recycle Proceeds	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>397,372</u>	<u>387,796</u>	<u>134,505</u>	<u>422,816</u>	<u>337,034</u>	<u>0</u>	<u>337,034</u>	<u>387,795</u>	<u>337,034</u>	<u>-50,762.00</u>	<u>-13.08</u>
Department 33 Community Services											
<i>Revenue Accounts</i>											
3319701 - EMPG-Emer Mgmt Perform Grant	0	0	5,372	35,114	0	0	0	0	0	0.00	0.00
3331000 - CDBG Grant Allocation	38,029	108,029	54,620	108,029	108,029	0	108,029	38,029	108,029	0.00	0.00
3332000 - CDBG Grant Administration	38,029	38,029	6,636	38,029	38,029	0	38,029	38,029	38,029	0.00	0.00
3339701 - FEMA INDIRECT WA ST MIL DE	0	0	0	0	0	0	0	0	0	0.00	0.00
3339706 - FFY06 State Homeland Security	0	123,077	0	123,077	0	0	0	0	0	-123,077.00	-100.00
3360626 - Criminal Justice-Special Prgms	14,856	14,856	11,634	15,225	15,423	0	15,423	14,856	15,423	566.78	3.81
3360694 - Liquor Excise Tax	5,000	5,000	3,784	5,226	5,387	0	5,387	5,000	5,387	386.75	7.73
3360695 - Liquor Board Profits	7,531	7,531	3,620	7,514	7,856	0	7,856	7,531	7,856	324.68	4.31
3630000 - Insurance Premiums/Recovery	0	0	73	72	0	0	0	0	0	0.00	0.00
3671100 - Grants/Pldges frm Priv Sources	0	10,000	10,000	10,000	0	0	0	0	0	-10,000.00	-100.00
Total Revenue Accounts:	<u>103,445</u>	<u>306,522</u>	<u>95,739</u>	<u>342,286</u>	<u>174,724</u>	<u>0</u>	<u>174,724</u>	<u>103,445</u>	<u>174,724</u>	<u>-131,798.79</u>	<u>-43.00</u>
Total General Fund:	<u>30,914,917</u>	<u>32,605,178</u>	<u>17,712,296</u>	<u>30,587,568</u>	<u>32,184,859</u>	<u>143,750</u>	<u>32,328,609</u>	<u>30,906,340</u>	<u>32,328,609</u>	<u>-276,569.59</u>	<u>-0.84</u>
Department 27 Public Works											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	105,565	364,823	0	0	0	0	0	105,565	0	-364,823.00	-100.00
3224001 - Right of Way Fees/Permits	135,000	135,000	149,861	150,000	170,000	3,907	173,907	170,000	173,907	38,907.00	28.82
3339701 - FEMA INDIRECT WA ST MIL DE	0	0	0	11,013	0	0	0	0	0	0.00	0.00
3360087 - MV Fuel Tax-City Streets	747,341	747,341	441,752	694,592	700,577	0	700,577	700,577	700,577	-46,763.98	-6.25
3575100 - Superior Court Restitution	0	0	69	69	0	0	0	0	0	0.00	0.00
3611100 - Investment Interest	48,000	48,000	11,625	20,000	40,000	0	40,000	48,000	40,000	-8,000.00	-16.66
3611110 - LGIP Investment Interest	0	0	12,239	20,000	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-756	-755	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-277	-277	0	0	0	0	0	0.00	0.00
3630000 - Insurance Premiums/Recovery	0	0	5,583	5,583	0	0	0	0	0	0.00	0.00
3888000 - Prior Period Adjustment	0	0	-2,013	0	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	1,446,006	1,446,006	723,003	1,407,006	1,778,145	0	1,778,145	1,446,006	1,778,145	332,139.00	22.96
Total Revenue Accounts:	<u>2,481,912</u>	<u>2,741,170</u>	<u>1,341,086</u>	<u>2,307,231</u>	<u>2,688,722</u>	<u>3,907</u>	<u>2,692,629</u>	<u>2,470,148</u>	<u>2,692,629</u>	<u>-48,540.98</u>	<u>-1.77</u>

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
Total Street Fund:	2,481,912	2,741,170	1,341,086	2,307,231	2,688,722	3,907	2,692,629	2,470,148	2,692,629	-48,540.98	-1.77
Department 99 Not Applicable											
<i>Revenue Accounts</i>											
3611100 - Investment Interest	96,000	96,000	0	0	0	0	0	96,000	0	-96,000.00	-100.00
Total Revenue Accounts:	96,000	96,000	0	0	0	0	0	96,000	0	-96,000.00	-100.00
Total General Reserve Fund:	96,000	96,000	0	0	0	0	0	96,000	0	-96,000.00	-100.00
Department 25 Planning & Development Sv											
<i>Revenue Accounts</i>											
3221011 - Permits-Building & Structures	0	0	0	0	0	0	0	0	0	0.00	0.00
3458311 - Plan Check Fees	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Development Services Fund:	0	0	0	0	0	0	0	0	0	0.00	0.00
Department 25 Planning & Development Sv											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	12,500	12,500	0	0	12,500	0	12,500	12,500	12,500	0.00	0.00
3611100 - Investment Interest	7,500	7,500	1,335	2,000	7,500	0	7,500	7,500	7,500	0.00	0.00
3611110 - LGIP Investment Interest	0	0	1,529	2,300	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	15	14	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-23	-22	0	0	0	0	0	0.00	0.00
3694001 - Judgement/Settle-Abatemnt Coll	80,000	80,000	0	500	80,000	0	80,000	80,000	80,000	0.00	0.00
Total Revenue Accounts:	100,000	100,000	2,856	4,792	100,000	0	100,000	100,000	100,000	0.00	0.00
Total Code Abatement Fund:	100,000	100,000	2,856	4,792	100,000	0	100,000	100,000	100,000	0.00	0.00
Department 20 Police											
<i>Revenue Accounts</i>											
3611100 - Investment Interest	500	500	25	50	500	0	500	500	500	0.00	0.00
3611110 - LGIP Investment Interest	0	0	370	600	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	3	5	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	0	0	0	0	0	0	0	0.00	0.00
3693000 - State Asset Seizure Funds	16,000	16,000	42,139	24,000	16,000	0	16,000	16,000	16,000	0.00	0.00
3693300 - Federal Asset Seizure Funds	5,000	5,000	0	0	5,000	0	5,000	5,000	5,000	0.00	0.00
Total Revenue Accounts:	21,500	21,500	42,537	24,655	21,500	0	21,500	21,500	21,500	0.00	0.00
Total Asset Seizure Fund:	21,500	21,500	42,537	24,655	21,500	0	21,500	21,500	21,500	0.00	0.00
Department 24 Parks, Recreation, Cultural S											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	165,000	165,000	0	0	112,000	0	112,000	165,000	112,000	-53,000.00	-32.12
3611100 - Investment Interest	3,645	3,645	1,798	2,700	2,500	0	2,500	3,645	2,500	-1,145.00	-31.41
3611110 - LGIP Investment Interest	0	0	2,299	3,450	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-12	-11	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
3613200 - Unrealized Investment Gain\Los	0	0	-32	-31	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	0	0	4,389	10,000	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>168,645</u>	<u>168,645</u>	<u>8,442</u>	<u>16,108</u>	<u>114,500</u>	<u>0</u>	<u>114,500</u>	<u>168,645</u>	<u>114,500</u>	<u>-54,145.00</u>	<u>-32.10</u>
Total Public Arts Fund:	<u>168,645</u>	<u>168,645</u>	<u>8,442</u>	<u>16,108</u>	<u>114,500</u>	<u>0</u>	<u>114,500</u>	<u>168,645</u>	<u>114,500</u>	<u>-54,145.00</u>	<u>-32.10</u>
Department 99 Not Applicable											
<i>Revenue Accounts</i>											
3611100 - Investment Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3611110 - LGIP Investment Interest	0	0	0	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	0	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue Stabilization Fund:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Department 32 Debt ServicesDepartment											
<i>Revenue Accounts</i>											
3111001 - GO Bond 06 Tax Current	1,780,000	1,780,000	910,816	1,785,827	1,700,000	0	1,700,000	1,780,000	1,700,000	-80,000.00	-4.49
Total Revenue Accounts:	<u>1,780,000</u>	<u>1,780,000</u>	<u>910,816</u>	<u>1,785,827</u>	<u>1,700,000</u>	<u>0</u>	<u>1,700,000</u>	<u>1,780,000</u>	<u>1,700,000</u>	<u>-80,000.00</u>	<u>-4.49</u>
Total Unltd Tax GO Bond Fund, 2006:	<u>1,780,000</u>	<u>1,780,000</u>	<u>910,816</u>	<u>1,785,827</u>	<u>1,700,000</u>	<u>0</u>	<u>1,700,000</u>	<u>1,780,000</u>	<u>1,700,000</u>	<u>-80,000.00</u>	<u>-4.49</u>
Department 28 General Government CIP											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	11,678,811	13,376,965	0	0	9,763,472	0	9,763,472	11,678,811	9,763,472	-3,613,493.00	-27.01
3173400 - REET-1st Quarter	741,500	741,500	405,859	600,000	313,330	0	313,330	741,500	313,330	-428,170.00	-57.74
3340231 - State Grants-Dept Natrl Resour	268,000	300,000	0	600,000	300,000	0	300,000	0	300,000	0.00	0.00
3371000 - Interlocal Funding - General	924,223	1,049,235	12,670	790,746	137,000	0	137,000	924,223	137,000	-912,235.00	-86.94
3372103 - KC Green Buildings Grant	0	0	0	0	20,000	0	20,000	0	20,000	20,000.00	0.00
3373104 - KC-4Culture Comm. Arts Initiat	0	0	0	0	20,000	0	20,000	0	20,000	20,000.00	0.00
3373105 - KC Grant-Youth Sports Facility	75,000	50,000	0	0	125,000	0	125,000	75,000	125,000	75,000.00	150.00
3378200 - K.C.- Conservation Levy Fundng	71,500	71,500	-1,000	340,000	189,041	0	189,041	71,500	189,041	117,541.00	164.39
3378300 - K.C. Trails Levy Funding	0	0	0	101,046	104,077	0	104,077	0	104,077	104,077.00	0.00
3611100 - Investment Interest	334,829	334,829	53,716	601,366	348,514	0	348,514	334,829	348,514	13,685.00	4.08
3611110 - LGIP Investment Interest	0	0	255,558	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-1,857	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-850	0	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	150,000	0	150,000	0	0	0	0	0	-150,000.00	-100.00
3672200 - Donate From Priv Src-Memorial	0	22,500	22,500	22,500	0	0	0	0	0	-22,500.00	-100.00
3699000 - Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	0.00	0.00
3911001 - Gen Obligation Bond Proceeds	12,750,000	12,750,000	0	0	20,690,891	0	20,690,891	12,750,000	20,690,891	7,940,891.00	62.28
3970000 - Operating Transfers In	580,011	1,607,276	1,282,649	2,416,239	630,000	0	630,000	540,011	630,000	-977,276.00	-60.80
Total Revenue Accounts:	<u>27,423,874</u>	<u>30,453,805</u>	<u>2,029,245</u>	<u>5,621,897</u>	<u>32,641,325</u>	<u>0</u>	<u>32,641,325</u>	<u>27,115,874</u>	<u>32,641,325</u>	<u>2,187,520.00</u>	<u>7.18</u>

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
Total General Capital Fund:	27,423,874	30,453,805	2,029,245	5,621,897	32,641,325	0	32,641,325	27,115,874	32,641,325	2,187,520.00	7.18
Department 31 Facility Major Maintenance I											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	4,148	4,148	0	0	4,701	0	4,701	4,148	4,701	553.00	13.33
3611100 - Investment Interest	5,852	5,852	1,447	4,097	5,299	0	5,299	5,852	5,299	-553.00	-9.44
3611110 - LGIP Investment Interest	0	0	2,257	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	9	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-21	0	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	30,000	30,000	15,000	30,000	34,032	0	34,032	30,000	34,032	4,032.00	13.44
Total Revenue Accounts:	40,000	40,000	18,692	34,097	44,032	0	44,032	40,000	44,032	4,032.00	10.08
Total City Facility-Major Maint Fund:	40,000	40,000	18,692	34,097	44,032	0	44,032	40,000	44,032	4,032.00	10.08
Department 29 Roads Capital Improvements											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	945,741	2,976,500	0	0	2,038,739	0	2,038,739	945,741	2,038,739	-937,761.00	-31.50
3173400 - REET-1st Quarter	100,000	100,000	66,667	100,000	145,000	0	145,000	100,000	145,000	45,000.00	45.00
3173500 - REET-2nd Quarter	841,500	841,500	472,526	700,000	858,330	0	858,330	841,500	858,330	16,830.00	2.00
3330100 - Federal Indirect-General	6,512,787	6,512,787	0	3,665,000	7,299,721	0	7,299,721	6,512,787	7,299,721	786,934.00	12.08
3331000 - CDBG Grant Allocation	122,000	312,608	136,422	312,608	0	0	0	122,000	0	-312,608.00	-100.00
3332021 - Hazard Elimination System Grnt	0	0	26,445	30,176	0	0	0	0	0	0.00	0.00
3332022 - SAFETEA-LU Grant	273,751	273,751	295,843	295,843	1,290,370	0	1,290,370	273,751	1,290,370	1,016,619.00	371.36
3332058 - Surface Transp Program - Urban	6,161,752	6,316,674	976,602	6,317,048	0	0	0	6,161,752	0	-6,316,674.00	-100.00
3340361 - WA St. Regional Mobility Grant	0	0	0	0	2,500,000	0	2,500,000	0	2,500,000	2,500,000.00	0.00
3340365 - WSDOT - State Grant - TIB	50,000	50,000	0	0	0	0	0	50,000	0	-50,000.00	-100.00
3340366 - WSDOT-General Funding	3,000,000	3,000,000	186,215	3,000,000	5,662,392	0	5,662,392	3,000,000	5,662,392	2,662,392.00	88.74
3340367 - WSDOT Grant-T. Signal 170/15NE	365,000	425,000	0	132,650	292,350	0	292,350	365,000	292,350	-132,650.00	-31.21
3340382 - Trans. Imp. Brd. Aurora	0	0	38,855	0	0	0	0	0	0	0.00	0.00
3340692 - Hazard Elimination Syst (HES)	0	30,176	0	0	0	0	0	0	0	-30,176.00	-100.00
3360087 - MV Fuel Tax-City Streets	0	0	349,635	0	0	0	0	0	0	0.00	0.00
3360088 - MV Fuel Tax-Arterial Streets	587,196	587,196	0	545,751	550,453	0	550,453	587,196	550,453	-36,742.62	-6.25
3371000 - Interlocal Funding - General	0	0	0	0	5,940,000	0	5,940,000	0	5,940,000	5,940,000.00	0.00
3378000 - King County - METRO	400,000	475,000	0	375,000	1,701,742	0	1,701,742	400,000	1,701,742	1,226,742.00	258.26
3458110 - In-Lieu Payment	49,003	49,003	0	0	204,222	0	204,222	49,003	204,222	155,219.00	316.75
3611100 - Investment Interest	282,060	282,060	39,288	266,387	140,254	0	140,254	282,060	140,254	-141,806.00	-50.27
3611110 - LGIP Investment Interest	0	0	94,056	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-1,000	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-865	0	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	0	19,788	19,787	182,263	0	182,263	0	182,263	182,263.00	0.00
3970000 - Operating Transfers In	780,031	780,031	351,014	712,531	716,237	-30,000	686,237	780,031	686,237	-93,794.00	-12.02
Total Revenue Accounts:	20,470,821	23,012,286	3,051,491	16,472,781	29,522,073	-30,000	29,492,073	20,470,821	29,492,073	6,479,787.38	28.15
Department 98 DO NOT PRINT											

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
<i>Revenue Accounts</i>											
3340367 - WSDOT Grant-T. Signal 170/15NE	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total Roads Capital Fund:	<u>20,470,821</u>	<u>23,012,286</u>	<u>3,051,491</u>	<u>16,472,781</u>	<u>29,522,073</u>	<u>-30,000</u>	<u>29,492,073</u>	<u>20,470,821</u>	<u>29,492,073</u>	<u>6,479,787.38</u>	<u>28.15</u>
Department 27 Public Works											
<i>Revenue Accounts</i>											
3339701 - FEMA INDIRECT WA ST MIL DE	0	0	20,112	9,099	0	0	0	0	0	0.00	0.00
3340313 - Dept. of Ecology - NPDES Impl.	0	75,000	24,575	75,000	0	0	0	0	0	-75,000.00	-100.00
3630000 - Insurance Premiums/Recovery	0	0	5,496	5,496	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>0</u>	<u>75,000</u>	<u>50,183</u>	<u>89,595</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-75,000.00</u>	<u>-100.00</u>
Department 30 Surface Water CIP											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	4,525,415	5,773,470	0	0	1,272,961	0	1,272,961	4,525,415	1,272,961	-4,500,509.00	-77.95
3371000 - Interlocal Funding - General	493,347	493,347	0	442,504	0	0	0	493,347	0	-493,347.00	-100.00
3372104 - KC Fld Zn Dst Opportunity Fd	0	0	0	0	159,000	0	159,000	0	159,000	159,000.00	0.00
3438300 - Storm Drainage Fees/Charges	3,021,822	3,021,822	1,549,090	2,955,893	3,103,688	0	3,103,688	3,021,822	3,103,688	81,866.00	2.70
3611100 - Investment Interest	391,125	391,125	65,849	247,107	84,141	0	84,141	391,125	84,141	-306,984.00	-78.48
3611110 - LGIP Investment Interest	0	0	135,451	0	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-1,057	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-2,006	0	0	0	0	0	0	0.00	0.00
3699000 - Miscellaneous Revenue	0	0	204	0	0	0	0	0	0	0.00	0.00
3918002 - PWTF Loan(Gov)-Ron Bog Drainage	2,052,090	2,052,090	0	2,138,349	0	0	0	2,052,090	0	-2,052,090.00	-100.00
Total Revenue Accounts:	<u>10,483,799</u>	<u>11,731,854</u>	<u>1,747,531</u>	<u>5,783,853</u>	<u>4,619,790</u>	<u>0</u>	<u>4,619,790</u>	<u>10,483,799</u>	<u>4,619,790</u>	<u>-7,112,064.00</u>	<u>-60.62</u>
Total SWM Utility Fund:	<u>10,483,799</u>	<u>11,806,854</u>	<u>1,797,714</u>	<u>5,873,448</u>	<u>4,619,790</u>	<u>0</u>	<u>4,619,790</u>	<u>10,483,799</u>	<u>4,619,790</u>	<u>-7,187,064.00</u>	<u>-60.87</u>
Department 27 Public Works											
<i>Revenue Accounts</i>											
3611100 - Investment Interest	1,250	1,250	1,342	2,301	3,500	0	3,500	1,250	3,500	2,250.00	180.00
3611110 - LGIP Investment Interest	0	0	964	1,377	0	0	0	0	0	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-44	-43	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-50	-50	0	0	0	0	0	0.00	0.00
3630000 - Insurance Premiums/Recovery	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
3651000 - Interfund Equip/Vehicle Rents	112,799	112,799	112,799	112,799	140,859	0	140,859	141,609	140,859	28,060.00	24.87
Total Revenue Accounts:	<u>115,049</u>	<u>115,049</u>	<u>115,011</u>	<u>117,384</u>	<u>145,359</u>	<u>0</u>	<u>145,359</u>	<u>143,859</u>	<u>145,359</u>	<u>30,310.00</u>	<u>26.34</u>
Total Vehicle Operations/Maintenance:	<u>115,049</u>	<u>115,049</u>	<u>115,011</u>	<u>117,384</u>	<u>145,359</u>	<u>0</u>	<u>145,359</u>	<u>143,859</u>	<u>145,359</u>	<u>30,310.00</u>	<u>26.34</u>
Department 16 Finance											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	0	75,000	0	0	0	0	0	0	0	-75,000.00	-100.00
3611100 - Investment Interest	20,000	20,000	13,451	20,000	20,000	0	20,000	20,000	20,000	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
3611110 - LGIP Investment Interest	26,000	26,000	20,093	30,000	26,000	0	26,000	26,000	26,000	0.00	0.00
3613100 - Realized Investment Gain\Loss	0	0	-471	0	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-325	0	0	0	0	0	0	0.00	0.00
3652000 - Interfund Equip Rent-Long Term	162,984	162,984	162,983	162,983	178,016	0	178,016	178,016	178,016	15,032.00	9.22
3970000 - Operating Transfers In	100,000	100,000	100,000	100,000	100,000	0	100,000	100,000	100,000	0.00	0.00
Total Revenue Accounts:	<u>308,984</u>	<u>383,984</u>	<u>295,731</u>	<u>312,983</u>	<u>324,016</u>	<u>0</u>	<u>324,016</u>	<u>324,016</u>	<u>324,016</u>	<u>-59,968.00</u>	<u>-15.61</u>
Total Equipment Replace/Deprec Fund:	<u>308,984</u>	<u>383,984</u>	<u>295,731</u>	<u>312,983</u>	<u>324,016</u>	<u>0</u>	<u>324,016</u>	<u>324,016</u>	<u>324,016</u>	<u>-59,968.00</u>	<u>-15.61</u>
Department 16 Finance											
<i>Revenue Accounts</i>											
3080000 - Budgeted Begining Fund Balance	2,000	2,000	0	0	2,500	0	2,500	2,000	2,500	500.00	25.00
3611100 - Investment Interest	1,500	1,500	592	1,000	1,250	0	1,250	1,500	1,250	-250.00	-16.66
3611110 - LGIP Investment Interest	1,500	1,500	709	1,000	1,250	0	1,250	1,500	1,250	-250.00	-16.66
3613100 - Realized Investment Gain\Loss	0	0	1	-16	0	0	0	0	0	0.00	0.00
3613200 - Unrealized Investment Gain\Los	0	0	-12	-12	0	0	0	0	0	0.00	0.00
3970000 - Operating Transfers In	5,000	5,000	5,000	5,000	5,000	0	5,000	5,000	5,000	0.00	0.00
Total Revenue Accounts:	<u>10,000</u>	<u>10,000</u>	<u>6,290</u>	<u>6,972</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00</u>	<u>0.00</u>
Total Unemployment Fund:	<u>10,000</u>	<u>10,000</u>	<u>6,290</u>	<u>6,972</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00</u>	<u>0.00</u>
Department 24 Parks, Recreation, Cultural S											
<i>Revenue Accounts</i>											
3611110 - LGIP Investment Interest	0	0	1,695	0	0	0	0	0	0	0.00	0.00
3670100 - Donate From Priv Sourc-General	0	0	100,000	0	0	0	0	0	0	0.00	0.00
Total Revenue Accounts:	<u>0</u>	<u>0</u>	<u>101,695</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total Kruckeberg Garden Trust Fund:	<u>0</u>	<u>0</u>	<u>101,695</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Report Total	<u>94,415,501</u>	<u>103,334,471</u>	<u>27,433,902</u>	<u>63,165,743</u>	<u>104,116,176</u>	<u>117,657</u>	<u>104,233,833</u>	<u>94,131,002</u>	<u>104,233,833</u>	<u>899,361.81</u>	<u>0.00</u>

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 500 0 Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
Department 10 City Council											
<i>Expense Accounts</i>											
5110000 - Salaries	60,900	60,900	45,588	60,900	60,900	0	60,900	60,900	60,900	0.00	0.00
5212000 - Social Security Replace Progrm	3,776	3,776	2,187	3,775	3,776	0	3,776	3,776	3,776	0.00	0.00
5214000 - PERS	2,581	2,581	961	1,534	1,534	0	1,534	1,534	1,534	-1,046.26	-40.53
5215000 - Insurance Premium Allowance	53,508	53,508	41,969	53,508	58,464	0	58,464	58,464	58,464	4,956.00	9.26
5220000 - Medicare	883	883	778	883	883	0	883	883	883	0.00	0.00
5230000 - Labor & Industries	854	854	558	854	873	0	873	873	873	19.16	2.24
5310000 - Office Supplies	1,000	1,000	1,275	1,275	1,500	0	1,500	1,000	1,500	500.00	50.00
5410000 - Professional Services	12,000	12,000	8,689	9,619	6,000	0	6,000	12,000	6,000	-6,000.00	-50.00
5425000 - Postage/Courier	0	0	54	54	100	0	100	0	100	100.00	0.00
5430000 - Travel(Lodge,meals,miles)	31,800	31,800	28,533	34,098	36,500	0	36,500	31,800	36,500	4,700.00	14.77
5431000 - Mileage Reimb. Local Travel	0	0	32	0	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	1,500	1,500	215	500	1,200	0	1,200	1,500	1,200	-300.00	-20.00
5491000 - Dues, Subscriptions	0	0	205	205	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	0	0	549	549	500	0	500	0	500	500.00	0.00
5494000 - Registration/Training/Admissn	7,500	7,500	4,730	7,500	8,000	0	8,000	7,500	8,000	500.00	6.66
Total Expense Accounts:	<u>176,302</u>	<u>176,302</u>	<u>136,323</u>	<u>175,254</u>	<u>180,230</u>	<u>0</u>	<u>180,230</u>	<u>180,230</u>	<u>180,230</u>	<u>3,928.90</u>	<u>2.22</u>

- 373 -

Department 11 City Manager											
<i>Expense Accounts</i>											
5110000 - Salaries	792,388	792,388	563,266	757,039	832,950	0	832,950	832,950	832,950	40,563.04	5.11
5111000 - Salaries-Extra Help	2,000	2,000	0	0	3,000	0	3,000	2,000	3,000	1,000.00	50.00
5112000 - Overtime	0	0	37	37	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	48,979	48,979	34,108	46,788	51,495	0	51,495	51,495	51,495	2,515.14	5.13
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	0	0	186	0	186	0	186	186.00	0.00
5214000 - PERS	57,139	57,139	37,909	55,192	67,424	0	67,424	67,424	67,424	10,285.56	18.00
5214001 - CM Retirement Plan	0	0	6,664	9,996	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	100,179	100,179	74,378	95,387	115,260	0	115,260	115,260	115,260	15,081.00	15.05
5220000 - Medicare	11,454	11,454	8,453	10,942	12,044	0	12,044	12,044	12,044	588.47	5.13
5221000 - Medicare - Extra Help	0	0	0	0	44	0	44	0	44	43.50	0.00
5230000 - Labor & Industries	2,745	2,745	1,767	2,636	2,805	0	2,805	2,805	2,805	60.92	2.21
5231000 - Labor & Industries-Extra Help	0	0	0	0	36	0	36	0	36	35.50	0.00
5310000 - Office Supplies	7,900	7,900	3,881	5,743	6,500	0	6,500	7,900	6,500	-1,400.00	-17.72
5320000 - Operating Supplies	350	350	139	488	350	0	350	350	350	0.00	0.00
5330000 - Program Supplies	7,000	7,000	1,033	4,312	5,000	0	5,000	7,000	5,000	-2,000.00	-28.57
5350000 - Small Tools/Minor Equipment	500	500	653	881	500	0	500	500	500	0.00	0.00
5360000 - Software/Upgrades/Licenses	0	0	156	2,800	500	0	500	0	500	500.00	0.00
5410000 - Professional Services	297,500	338,000	134,927	307,000	255,000	0	255,000	246,500	255,000	-83,000.00	-24.55
5420000 - Telephone	0	0	422	598	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	39,450	39,450	25,363	37,976	38,700	0	38,700	39,450	38,700	-750.00	-1.90

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5430000 - Travel(Lodge,meals,miles)	25,200	25,200	15,131	26,513	26,575	0	26,575	25,200	26,575	1,375.00	5.45
5431000 - Mileage Reimb. Local Travel	0	0	495	0	2,375	0	2,375	0	2,375	2,375.00	0.00
5440000 - Advertising	13,250	13,250	10,433	15,294	15,250	0	15,250	13,250	15,250	2,000.00	15.09
5450000 - Operating Rentals & Lease	500	500	1,995	500	500	0	500	500	500	0.00	0.00
5476000 - Utilities-Cable TV	0	0	0	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	10,530	10,530	10,046	10,556	10,630	0	10,630	10,530	10,630	100.00	0.94
5493000 - Printing & Binding	33,550	33,550	17,035	28,550	28,050	0	28,050	33,550	28,050	-5,500.00	-16.39
5494000 - Registration/Training/Admissn	16,300	16,300	4,135	16,300	16,300	0	16,300	16,300	16,300	0.00	0.00
Total Expense Accounts:	1,466,914	1,507,414	952,426	1,435,528	1,491,474	0	1,491,474	1,485,008	1,491,474	-15,940.87	-1.05
Department 12 City Clerk											
<i>Expense Accounts</i>											
5110000 - Salaries	227,293	227,293	173,132	227,293	245,638	0	245,638	245,638	245,638	18,344.72	8.07
5111000 - Salaries-Extra Help	2,840	2,840	2,549	2,840	2,840	2,360	5,200	2,840	5,200	2,360.00	83.09
5112000 - Overtime	1,000	1,000	180	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5212000 - Social Security Replace Progrm	14,092	14,092	10,461	14,092	15,230	0	15,230	15,230	15,230	1,137.38	8.07
5213000 - Soc Sec Replace Pgm-Xtra Help	177	177	158	177	177	146	323	177	323	146.00	82.48
5214000 - PERS	16,458	16,458	11,759	16,458	19,940	0	19,940	19,940	19,940	3,481.47	21.15
5215000 - Insurance Premium Allowance	53,944	53,944	40,314	53,944	58,961	0	58,961	58,961	58,961	5,016.80	9.30
5220000 - Medicare	3,296	3,296	2,448	3,296	3,562	0	3,562	3,562	3,562	266.00	8.07
5221000 - Medicare - Extra Help	41	41	37	41	41	34	75	41	75	34.00	82.92
5230000 - Labor & Industries	1,098	1,098	724	1,098	1,122	0	1,122	1,122	1,122	24.37	2.21
5231000 - Labor & Industries-Extra Help	51	51	45	51	51	22	73	51	73	22.00	43.13
5310000 - Office Supplies	4,000	4,000	1,946	4,000	4,000	0	4,000	4,000	4,000	0.00	0.00
5350000 - Small Tools/Minor Equipment	2,000	2,000	0	2,000	1,500	0	1,500	2,000	1,500	-500.00	-25.00
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	62,830	62,830	28,018	58,000	56,670	0	56,670	62,830	56,670	-6,160.00	-9.80
5425000 - Postage/Courier	1,000	1,000	745	1,100	1,000	0	1,000	1,000	1,000	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	7,850	7,850	1,592	8,648	10,350	0	10,350	7,850	10,350	2,500.00	31.84
5431000 - Mileage Reimb. Local Travel	0	0	43	0	0	0	0	0	0	0.00	0.00
5440000 - Advertising	4,000	4,000	2,573	3,124	3,500	0	3,500	4,000	3,500	-500.00	-12.50
5441000 - Advertising-Franchise	0	0	3,807	3,808	9,000	0	9,000	0	9,000	9,000.00	0.00
5450000 - Operating Rentals & Lease	12,000	12,000	8,000	12,000	9,000	0	9,000	12,000	9,000	-3,000.00	-25.00
5476000 - Utilities-Cable TV	756	756	596	756	756	0	756	756	756	0.00	0.00
5480000 - Repairs & Maintenance	6,665	6,665	4,715	6,665	3,665	0	3,665	6,665	3,665	-3,000.00	-45.01
5491000 - Dues, Subscriptions	680	680	490	680	680	0	680	680	680	0.00	0.00
5492000 - Filing,Recording,Witness Fees	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5493000 - Printing & Binding	300	300	0	300	300	0	300	300	300	0.00	0.00
5494000 - Registration/Training/Admissn	1,800	1,800	1,675	1,800	1,800	0	1,800	1,800	1,800	0.00	0.00
5510000 - Intergovt Professional Service	0	0	590	30,598	1,000	0	1,000	1,000	1,000	1,000.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
Total Expense Accounts:	425,171	425,171	296,597	454,769	452,783	2,562	455,345	454,443	455,345	30,172.74	7.09
Department 15 City Attorney											
<i>Expense Accounts</i>											
5110000 - Salaries	259,585	259,585	196,095	259,585	278,573	0	278,573	278,573	278,573	18,988.25	7.31
5112000 - Overtime	100	100	0	0	100	0	100	100	100	0.00	0.00
5212000 - Social Security Replace Progm	16,094	16,094	12,135	16,094	17,272	0	17,272	17,272	17,272	1,177.54	7.31
5214000 - PERS	18,777	18,777	13,284	18,777	22,615	0	22,615	22,615	22,615	3,837.84	20.43
5215000 - Insurance Premium Allowance	29,372	29,372	21,392	29,372	30,240	0	30,240	30,240	30,240	868.00	2.95
5220000 - Medicare	3,763	3,763	2,996	3,763	4,039	0	4,039	4,039	4,039	276.31	7.34
5230000 - Labor & Industries	867	867	560	867	886	0	886	886	886	19.08	2.20
5310000 - Office Supplies	1,700	1,700	588	1,300	1,350	0	1,350	1,700	1,350	-350.00	-20.58
5320000 - Operating Supplies	0	0	76	0	0	0	0	0	0	0.00	0.00
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	219,000	219,000	110,671	209,000	227,143	0	227,143	219,000	227,143	8,143.00	3.71
5425000 - Postage/Courier	300	300	87	300	300	0	300	300	300	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	2,000	2,000	1,591	2,000	2,000	0	2,000	2,000	2,000	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	35	0	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	15,000	15,000	0	0	0	0	0	15,000	0	-15,000.00	-100.00
5491000 - Dues, Subscriptions	6,366	6,366	4,102	6,366	6,366	0	6,366	6,366	6,366	0.00	0.00
5492000 - Filing,Recording,Witness Fees	250	250	0	250	250	0	250	250	250	0.00	0.00
5493000 - Printing & Binding	0	0	12	12	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	2,000	2,000	2,247	2,247	2,200	0	2,200	2,000	2,200	200.00	10.00
5510000 - Intergovt Professional Service	0	0	20	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	575,174	575,174	365,891	549,933	593,334	0	593,334	600,341	593,334	18,160.02	3.15
Department 16 Finance											
<i>Expense Accounts</i>											
5110000 - Salaries	1,259,879	1,259,879	970,008	1,262,860	1,340,438	0	1,340,438	1,340,438	1,340,438	80,562.14	6.39
5111000 - Salaries-Extra Help	11,711	11,711	7,775	13,639	13,260	0	13,260	13,260	13,260	1,549.00	13.22
5112000 - Overtime	4,580	4,580	576	2,853	4,580	0	4,580	4,580	4,580	0.00	0.00
5114000 - Callback Pay	0	0	98	0	0	0	0	0	0	0.00	0.00
5115000 - Vacation Buy-Out	10,228	6,790	0	0	10,228	0	10,228	10,228	10,228	3,437.86	50.63
5212000 - Social Security Replace Progm	78,112	78,112	59,270	77,639	83,106	0	83,106	83,106	83,106	4,994.85	6.39
5213000 - Soc Sec Replace Pgm-Xtra Help	730	730	491	851	822	0	822	822	822	92.00	12.60
5214000 - PERS	91,107	91,107	65,756	90,299	108,821	0	108,821	108,821	108,821	17,714.37	19.44
5214002 - PERS - Extra Help	850	850	498	1,589	1,103	0	1,103	1,103	1,103	253.00	29.76
5214003 - PERS Back Contrib. Employer	0	0	5,835	5,834	0	0	0	0	0	0.00	0.00
5214004 - PERS-Back Contrib. Employee	0	0	3,343	3,342	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	195,061	195,061	146,726	195,572	211,536	0	211,536	211,536	211,536	16,475.00	8.44
5220000 - Medicare	18,270	18,270	14,412	18,492	19,436	0	19,436	19,436	19,436	1,168.14	6.39
5221000 - Medicare - Extra Help	171	171	115	199	192	0	192	192	192	21.00	12.28

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5230000 - Labor & Industries	5,077	5,077	3,453	4,526	5,191	0	5,191	5,191	5,191	113.95	2.24
5231000 - Labor & Industries-Extra Help	165	165	115	181	148	0	148	148	148	-17.00	-10.30
5310000 - Office Supplies	12,974	12,974	4,398	12,234	11,724	0	11,724	12,974	11,724	-1,250.00	-9.63
5320000 - Operating Supplies	58,838	58,838	40,282	50,396	59,741	0	59,741	58,838	59,741	903.00	1.53
5330000 - Program Supplies	0	0	175	1,000	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	4,944	114,944	144,772	147,656	9,050	3,000	12,050	4,944	12,050	-102,894.00	-89.51
5360000 - Software/Upgrades/Licenses	20,000	85,000	101,645	110,820	26,900	0	26,900	20,000	26,900	-58,100.00	-68.35
5410000 - Professional Services	348,991	489,186	247,436	464,097	246,471	59,000	305,471	221,890	305,471	-183,714.72	-37.55
5420000 - Telephone	272,954	272,954	151,682	186,577	167,200	0	167,200	272,954	167,200	-105,754.00	-38.74
5425000 - Postage/Courier	15,365	15,365	13,970	15,086	15,105	0	15,105	15,765	15,105	-260.00	-1.69
5430000 - Travel(Lodge,meals,miles)	20,010	20,010	5,022	17,803	17,280	0	17,280	20,010	17,280	-2,730.00	-13.64
5431000 - Mileage Reimb. Local Travel	0	0	65	0	0	0	0	0	0	0.00	0.00
5440000 - Advertising	7,071	7,071	6,480	9,700	7,621	0	7,621	7,071	7,621	550.00	7.77
5450000 - Operating Rentals & Lease	23,600	23,600	15,778	23,927	24,550	0	24,550	23,600	24,550	950.00	4.02
5460000 - Insurance	472,073	472,073	465,955	465,955	455,773	0	455,773	472,073	455,773	-16,300.00	-3.45
5475000 - UTILITY-GARBAGE/SOLID WAS	0	6,417	4,267	6,417	0	0	0	0	0	-6,416.70	-100.00
5480000 - Repairs & Maintenance	201,835	221,835	118,923	198,129	224,763	0	224,763	201,835	224,763	2,928.00	1.31
5491000 - Dues, Subscriptions	124,059	124,059	121,762	126,427	130,903	0	130,903	124,059	130,903	6,844.00	5.51
5493000 - Printing & Binding	8,735	8,735	2,022	16,276	9,335	0	9,335	8,735	9,335	600.00	6.86
5494000 - Registration/Training/Admissn	28,095	28,095	8,784	29,294	29,525	0	29,525	28,095	29,525	1,430.00	5.08
5499000 - Miscellaneous Expenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	232,616	232,616	213,593	219,514	179,346	0	179,346	232,616	179,346	-53,270.00	-22.90
5640000 - Machinery & Equipment	24,600	24,600	0	36,000	0	0	0	0	0	-24,600.00	-100.00
5910000 - Interfund Chg-Equip Replacemnt	24,078	24,078	24,078	24,078	30,739	0	30,739	30,739	30,739	6,661.00	27.66
5950000 - Interfund Vehicle Operat/Maint	5,453	5,453	5,453	5,453	3,000	0	3,000	3,000	3,000	-2,453.00	-44.98
5992000 - Contingency	93,333	30,916	0	0	108,313	30,000	138,313	53,931	138,313	107,397.00	347.38
5994000 - Operational Contingency	550,000	550,000	0	0	550,000	0	550,000	550,000	550,000	0.00	0.00
5995000 - Other Reserves	255,000	255,000	0	0	255,000	0	255,000	255,000	255,000	0.00	0.00
Total Expense Accounts:	4,480,565	4,756,322	2,975,013	3,844,715	4,361,200	92,000	4,453,200	4,416,990	4,453,200	-303,115.11	-6.37
Department 17 City Wide											
TRANSFER OUT ACCOUNTS											
5970000 - Operating Transfers Out	2,941,048	3,968,313	2,476,666	4,700,813	3,201,414	-30,000	3,171,414	2,885,664	3,171,414	-796,899.00	-20.08
Total TRANSFER OUT ACCOUNTS:	2,941,048	3,968,313	2,476,666	4,700,813	3,201,414	-30,000	3,171,414	2,885,664	3,171,414	-796,899.00	-20.08
Expense Accounts											
5110000 - Salaries	0	0	1,886	1,886	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	0	0	116	116	0	0	0	0	0	0.00	0.00
5214000 - PERS	0	0	116	116	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	0	0	405	405	0	0	0	0	0	0.00	0.00
5220000 - Medicare	0	0	28	28	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	0	0	2	3	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5450000 - Operating Rentals & Lease	0	0	379	380	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	<u>0</u>	<u>0</u>	<u>2,932</u>	<u>2,934</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Department 18 Human Resources											
<i>Expense Accounts</i>											
5110000 - Salaries	231,713	231,713	177,587	231,713	246,702	0	246,702	246,702	246,702	14,989.02	6.46
5115000 - Vacation Buy-Out	0	0	1,074	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progm	14,366	14,366	10,999	14,366	15,296	0	15,296	15,296	15,296	929.32	6.46
5214000 - PERS	16,766	16,766	12,038	16,766	20,027	0	20,027	20,027	20,027	3,261.47	19.45
5215000 - Insurance Premium Allowance	28,872	28,872	21,654	28,872	30,240	0	30,240	30,240	30,240	1,368.00	4.73
5220000 - Medicare	3,360	3,360	2,685	3,360	3,577	0	3,577	3,577	3,577	217.34	6.46
5230000 - Labor & Industries	867	867	572	867	886	0	886	886	886	19.08	2.20
5310000 - Office Supplies	2,150	2,150	573	2,150	2,150	0	2,150	2,150	2,150	0.00	0.00
5330000 - Program Supplies	6,250	6,250	1,104	6,250	6,250	0	6,250	6,250	6,250	0.00	0.00
5360000 - Software/Upgrades/Licenses	500	500	0	500	500	0	500	500	500	0.00	0.00
5410000 - Professional Services	36,375	36,375	11,252	36,375	38,375	0	38,375	36,375	38,375	2,000.00	5.49
5425000 - Postage/Courier	1,000	1,000	67	150	150	0	150	150	150	-850.00	-85.00
5430000 - Travel(Lodge,meals,miles)	4,950	4,950	1,819	4,950	4,950	0	4,950	4,950	4,950	0.00	0.00
5440000 - Advertising	66,731	66,731	13,382	36,731	36,731	0	36,731	36,731	36,731	-30,000.00	-44.95
5491000 - Dues, Subscriptions	1,340	1,340	982	1,340	1,340	0	1,340	1,340	1,340	0.00	0.00
5493000 - Printing & Binding	200	200	0	200	200	0	200	200	200	0.00	0.00
5494000 - Registration/Training/Admissn	8,000	8,000	8,815	8,000	8,000	0	8,000	8,000	8,000	0.00	0.00
5499000 - Miscellaneous Expenses	0	0	6,000	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	0	0	10	20	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	<u>423,440</u>	<u>423,440</u>	<u>270,613</u>	<u>392,610</u>	<u>415,374</u>	<u>0</u>	<u>415,374</u>	<u>413,374</u>	<u>415,374</u>	<u>-8,065.77</u>	<u>-1.90</u>
Department 20 Police											
<i>Expense Accounts</i>											
5110000 - Salaries	50,627	50,627	38,879	50,562	53,290	0	53,290	53,290	53,290	2,662.40	5.25
5112000 - Overtime	1,000	1,000	7,466	10,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5212000 - Social Security Replace Progm	3,139	3,139	2,873	3,755	3,304	0	3,304	3,304	3,304	165.06	5.25
5214000 - PERS	3,660	3,660	3,158	4,127	4,327	0	4,327	4,327	4,327	666.75	18.21
5215000 - Insurance Premium Allowance	12,020	12,020	9,015	12,020	13,116	0	13,116	13,116	13,116	1,096.00	9.11
5220000 - Medicare	734	734	672	878	773	0	773	773	773	38.60	5.25
5230000 - Labor & Industries	289	289	347	400	295	0	295	295	295	6.36	2.20
5310000 - Office Supplies	3,000	3,000	4,079	4,900	5,000	0	5,000	3,000	5,000	2,000.00	66.66
5320000 - Operating Supplies	11,600	11,600	6,658	11,850	11,900	0	11,900	11,600	11,900	300.00	2.58
5330000 - Program Supplies	3,000	3,000	1,354	1,500	2,000	0	2,000	3,000	2,000	-1,000.00	-33.33
5340000 - Supplies Packaged for Resale	2,000	2,000	0	500	1,000	0	1,000	2,000	1,000	-1,000.00	-50.00
5350000 - Small Tools/Minor Equipment	20,000	20,000	1,801	2,500	4,000	0	4,000	20,000	4,000	-16,000.00	-80.00
5410000 - Professional Services	14,603	14,603	9,244	14,445	14,947	0	14,947	14,603	14,947	344.39	2.35

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5425000 - Postage/Courier	2,564	2,564	715	1,300	1,500	0	1,500	2,564	1,500	-1,064.00	-41.49
5430000 - Travel(Lodge,meals,miles)	8,950	8,950	3,719	5,000	8,950	0	8,950	8,950	8,950	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	61	0	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	10,225	10,225	6,381	9,645	10,225	0	10,225	10,225	10,225	0.00	0.00
5472000 - Utility-Water	1,804	1,804	1,059	2,157	2,150	0	2,150	1,804	2,150	346.00	19.17
5473000 - Utility-Gas	8,892	8,892	4,900	8,185	8,892	0	8,892	8,892	8,892	0.00	0.00
5474000 - UTILITY-SEWER	6,400	6,400	1,948	2,935	3,045	0	3,045	6,400	3,045	-3,355.00	-52.42
5480000 - Repairs & Maintenance	5,700	5,700	6,014	7,606	5,000	0	5,000	5,700	5,000	-700.00	-12.28
5491000 - Dues, Subscriptions	465	465	575	615	465	0	465	465	465	0.00	0.00
5493000 - Printing & Binding	1,000	1,000	573	550	600	0	600	1,000	600	-400.00	-40.00
5494000 - Registration/Training/Admissn	6,270	6,270	345	2,000	6,270	0	6,270	6,270	6,270	0.00	0.00
5510000 - Intergovt Professional Service	8,838,547	8,801,547	5,823,362	8,832,500	9,500,966	0	9,500,966	8,838,547	9,500,966	699,419.00	7.94
5910000 - Interfund Chg-Equip Replacemnt	3,000	3,000	3,000	3,000	2,700	0	2,700	2,700	2,700	-300.00	-10.00
5950000 - Interfund Vehicle Operat/Maint	6,835	6,835	6,835	6,835	1,500	0	1,500	1,500	1,500	-5,335.00	-78.05
Total Expense Accounts:	<u>9,026,324</u>	<u>8,989,324</u>	<u>5,945,033</u>	<u>8,999,765</u>	<u>9,667,215</u>	<u>0</u>	<u>9,667,215</u>	<u>9,025,325</u>	<u>9,667,215</u>	<u>677,890.56</u>	<u>7.54</u>
Department 21 Criminal Justice											
<i>Expense Accounts</i>											
5410000 - Professional Services	163,279	163,279	103,023	162,779	170,539	0	170,539	163,279	170,539	7,260.00	4.44
5510000 - Intergovt Professional Service	1,303,750	1,303,750	706,590	1,247,252	1,404,500	0	1,404,500	1,403,750	1,404,500	100,750.00	7.72
Total Expense Accounts:	<u>1,467,029</u>	<u>1,467,029</u>	<u>809,613</u>	<u>1,410,031</u>	<u>1,575,039</u>	<u>0</u>	<u>1,575,039</u>	<u>1,567,029</u>	<u>1,575,039</u>	<u>108,010.00</u>	<u>7.36</u>
Department 24 Parks, Recreation, Cultural S											
<i>Expense Accounts</i>											
5110000 - Salaries	1,414,976	1,414,976	1,051,349	1,368,236	1,514,240	0	1,514,240	1,514,240	1,514,240	99,264.14	7.01
5111000 - Salaries-Extra Help	585,472	585,472	485,118	603,894	624,043	0	624,043	585,472	624,043	38,571.00	6.58
5112000 - Overtime	11,000	11,000	6,923	8,777	9,700	0	9,700	11,000	9,700	-1,300.00	-11.81
5112100 - Overtime-Extra Help	1,200	1,200	717	1,200	200	0	200	200	200	-1,000.00	-83.33
5114000 - Callback Pay	0	0	66	85	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	87,727	87,727	64,267	88,096	93,882	0	93,882	93,882	93,882	6,155.57	7.01
5213000 - Soc Sec Replace Pgm-Xtra Help	35,770	35,770	30,006	40,807	37,581	0	37,581	35,770	37,581	1,811.00	5.06
5214000 - PERS	102,374	102,374	71,621	96,767	122,925	0	122,925	122,925	122,925	20,551.01	20.07
5214002 - PERS - Extra Help	8,000	8,000	4,200	7,131	11,200	0	11,200	8,000	11,200	3,200.00	40.00
5215000 - Insurance Premium Allowance	306,474	306,474	218,371	296,455	325,726	0	325,726	325,726	325,726	19,252.20	6.28
5220000 - Medicare	20,517	20,517	15,617	20,304	21,955	0	21,955	21,955	21,955	1,440.12	7.01
5221000 - Medicare - Extra Help	8,801	8,801	7,018	9,493	9,446	0	9,446	8,801	9,446	645.00	7.32
5230000 - Labor & Industries	24,033	24,033	14,520	22,539	22,880	0	22,880	22,880	22,880	-1,153.72	-4.80
5231000 - Labor & Industries-Extra Help	33,696	33,696	26,366	32,630	35,515	0	35,515	33,696	35,515	1,819.00	5.39
5310000 - Office Supplies	7,350	7,350	5,039	6,244	7,350	0	7,350	7,350	7,350	0.00	0.00
5320000 - Operating Supplies	94,700	94,700	40,702	82,214	81,400	0	81,400	94,700	81,400	-13,300.00	-14.04
5330000 - Program Supplies	70,036	70,036	55,384	70,677	74,317	0	74,317	70,036	74,317	4,281.00	6.11
5340000 - Supplies Packaged for Resale	3,800	3,800	5,608	3,817	3,800	0	3,800	3,800	3,800	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5350000 - Small Tools/Minor Equipment	55,760	55,760	47,206	51,594	18,400	0	18,400	15,760	18,400	-37,360.00	-67.00
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	515,084	517,189	291,101	476,858	532,477	0	532,477	515,084	532,477	15,288.00	2.95
5420000 - Telephone	0	0	832	675	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	21,050	21,050	17,423	21,050	21,050	0	21,050	21,050	21,050	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	12,991	12,991	7,200	10,962	13,841	0	13,841	12,991	13,841	850.00	6.54
5431000 - Mileage Reimb. Local Travel	0	0	118	60	0	0	0	0	0	0.00	0.00
5440000 - Advertising	8,365	8,365	6,079	8,578	8,365	0	8,365	8,365	8,365	0.00	0.00
5450000 - Operating Rentals & Lease	26,250	26,250	19,517	29,529	30,950	0	30,950	26,250	30,950	4,700.00	17.90
5471000 - Utility-Electricity	97,702	97,702	64,051	91,238	97,702	0	97,702	97,702	97,702	0.00	0.00
5472000 - Utility-Water	124,613	124,613	85,373	122,971	124,613	0	124,613	124,613	124,613	0.00	0.00
5473000 - Utility-Gas	147,617	147,617	67,523	119,462	131,000	0	131,000	147,617	131,000	-16,617.00	-11.25
5474000 - UTILITY-SEWER	59,486	59,486	67,376	89,834	59,486	0	59,486	59,486	59,486	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WAS	1,858	1,858	891	1,858	1,858	0	1,858	1,858	1,858	0.00	0.00
5480000 - Repairs & Maintenance	8,500	8,500	5,548	7,384	10,500	5,000	15,500	8,500	15,500	7,000.00	82.35
5491000 - Dues, Subscriptions	4,500	4,500	5,870	6,859	6,100	0	6,100	4,500	6,100	1,600.00	35.55
5493000 - Printing & Binding	37,090	37,090	31,446	41,539	37,588	0	37,588	37,090	37,588	498.00	1.34
5494000 - Registration/Training/Admissn	16,605	16,605	5,903	11,350	15,700	0	15,700	16,605	15,700	-905.00	-5.45
5495000 - City Grants to Other Agencies	225,630	225,630	85,443	190,630	225,162	0	225,162	225,630	225,162	-468.00	-0.20
5499000 - Miscellaneous Expenses	0	0	1,986	1,646	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	7,250	44,250	1,558	43,918	47,450	0	47,450	7,250	47,450	3,200.00	7.23
5630000 - Other Improvements	0	20,825	0	20,825	0	0	0	0	0	-20,825.00	-100.00
5640000 - Machinery & Equipment	0	56,000	49,874	56,000	0	0	0	0	0	-56,000.00	-100.00
5910000 - Interfund Chg-Equip Replacemnt	38,653	38,653	38,653	38,653	45,394	0	45,394	45,394	45,394	6,741.00	17.43
5950000 - Interfund Vehicle Operat/Maint	26,407	26,407	26,407	26,407	40,281	0	40,281	40,281	40,281	13,874.00	52.53
Total Expense Accounts:	4,251,337	4,367,267	3,030,270	4,229,246	4,464,077	5,000	4,469,077	4,376,459	4,469,077	101,812.32	2.33
Department 25 Planning & Development Sv											
<i>Expense Accounts</i>											
5110000 - Salaries	1,851,134	1,851,134	1,372,756	1,825,207	1,923,682	0	1,923,682	1,923,682	1,923,682	72,548.96	3.91
5111000 - Salaries-Extra Help	38,225	38,225	7,324	21,725	38,225	0	38,225	38,225	38,225	0.00	0.00
5112000 - Overtime	3,020	3,020	3,626	2,574	3,020	0	3,020	3,020	3,020	0.00	0.00
5115000 - Vacation Buy-Out	0	1,482	1,482	1,481	0	0	0	0	0	-1,482.42	-100.02
5212000 - Social Security Replace Progrm	114,770	114,863	83,577	113,161	119,268	0	119,268	119,268	119,268	4,406.12	3.83
5213000 - Soc Sec Replace Pgm-Xtra Help	2,370	2,370	455	2,370	2,370	0	2,370	2,370	2,370	0.00	0.00
5214000 - PERS	133,901	134,024	93,123	130,156	156,170	0	156,170	156,170	156,170	22,144.95	16.52
5215000 - Insurance Premium Allowance	316,441	316,441	235,913	316,441	339,325	0	339,325	339,325	339,325	22,883.00	7.23
5220000 - Medicare	26,840	26,862	20,244	26,463	27,893	0	27,893	27,893	27,893	1,030.47	3.83
5221000 - Medicare - Extra Help	555	555	106	289	555	0	555	555	555	0.00	0.00
5230000 - Labor & Industries	13,548	13,548	8,319	13,430	12,865	0	12,865	12,865	12,865	-683.19	-5.04
5231000 - Labor & Industries-Extra Help	573	573	254	325	573	0	573	573	573	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5310000 - Office Supplies	12,012	12,012	4,247	11,246	12,012	0	12,012	12,012	12,012	0.00	0.00
5320000 - Operating Supplies	5,467	5,467	1,138	3,028	5,467	0	5,467	5,467	5,467	0.00	0.00
5350000 - Small Tools/Minor Equipment	2,307	2,307	0	1,443	2,307	0	2,307	2,307	2,307	0.00	0.00
5360000 - Software/Upgrades/Licenses	2,425	2,425	972	1,975	2,425	0	2,425	2,425	2,425	0.00	0.00
5410000 - Professional Services	198,638	286,790	99,858	189,521	124,638	25,000	149,638	123,638	149,638	-137,152.00	-47.82
5425000 - Postage/Courier	13,296	13,296	6,119	13,296	13,296	0	13,296	13,296	13,296	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	13,013	13,013	7,167	14,013	14,013	0	14,013	13,013	14,013	1,000.00	7.68
5431000 - Mileage Reimb. Local Travel	0	0	146	0	0	0	0	0	0	0.00	0.00
5440000 - Advertising	14,110	14,110	7,604	13,675	13,610	0	13,610	14,110	13,610	-500.00	-3.54
5450000 - Operating Rentals & Lease	2,436	2,436	1,625	2,325	2,436	0	2,436	2,436	2,436	0.00	0.00
5491000 - Dues, Subscriptions	5,799	5,799	3,744	5,766	5,799	0	5,799	5,799	5,799	0.00	0.00
5492000 - Filing,Recording, Witness Fees	600	600	500	500	600	0	600	600	600	0.00	0.00
5493000 - Printing & Binding	11,030	11,030	4,052	8,920	10,530	0	10,530	11,030	10,530	-500.00	-4.53
5494000 - Registration/Training/Admissn	23,121	23,121	7,344	17,400	22,121	0	22,121	23,121	22,121	-1,000.00	-4.32
5510000 - Intergovt Professional Service	0	0	170	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	7,228	7,228	7,228	7,228	5,375	0	5,375	5,375	5,375	-1,853.00	-25.63
5950000 - Interfund Vehicle Operat/Maint	3,547	3,547	3,547	3,547	2,578	0	2,578	2,578	2,578	-969.00	-27.31
Total Expense Accounts:	2,816,406	2,906,278	1,982,640	2,747,505	2,861,153	25,000	2,886,153	2,861,153	2,886,153	-20,126.11	-0.69

- 360 -

Department 27 Public Works

Expense Accounts

5110000 - Salaries	438,895	438,895	324,171	442,474	463,171	-75,296	387,875	463,171	387,875	-51,020.20	-11.62
5111000 - Salaries-Extra Help	32,291	32,291	17,201	23,250	32,860	0	32,860	32,291	32,860	569.00	1.76
5112000 - Overtime	22,224	22,224	12,178	22,224	29,224	0	29,224	22,224	29,224	7,000.00	31.49
5113000 - Standby Pay	0	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	27,211	27,211	20,816	27,433	28,717	-4,668	24,048	28,717	24,048	-3,162.49	-11.62
5213000 - Soc Sec Replace Pgm-Xtra Help	2,001	2,001	1,067	1,625	2,063	0	2,063	2,001	2,063	61.86	3.09
5214000 - PERS	33,704	33,704	22,848	34,221	37,604	-6,114	31,490	37,604	31,490	-2,213.89	-6.56
5214002 - PERS - Extra Help	1,684	1,684	845	1,512	1,684	0	1,684	1,684	1,684	0.00	0.00
5215000 - Insurance Premium Allowance	60,558	60,558	46,320	62,934	67,155	-10,080	57,075	67,155	57,075	-3,483.00	-5.75
5220000 - Medicare	6,362	6,362	5,127	6,414	6,716	-1,092	5,624	6,716	5,624	-737.90	-11.59
5221000 - Medicare - Extra Help	469	469	250	382	483	0	483	469	483	14.43	3.07
5230000 - Labor & Industries	4,352	4,352	2,721	4,352	4,056	-1,273	2,783	4,056	2,783	-1,569.64	-36.06
5231000 - Labor & Industries-Extra Help	1,097	1,097	635	867	1,102	0	1,102	1,097	1,102	4.92	0.44
5310000 - Office Supplies	3,350	3,350	533	2,350	2,350	0	2,350	3,350	2,350	-1,000.00	-29.85
5320000 - Operating Supplies	48,180	48,180	25,228	43,924	44,180	0	44,180	49,180	44,180	-4,000.00	-8.30
5321000 - Fuel Consumed	1,900	1,900	0	1,900	1,900	0	1,900	1,900	1,900	0.00	0.00
5330000 - Program Supplies	53,950	53,762	20,384	49,692	26,295	0	26,295	53,762	26,295	-27,467.00	-51.08
5350000 - Small Tools/Minor Equipment	8,500	8,500	7,288	8,000	8,000	0	8,000	8,500	8,000	-500.00	-5.88
5360000 - Software/Upgrades/Licenses	9,500	9,500	8,993	9,439	9,200	0	9,200	9,500	9,200	-300.00	-3.15
5410000 - Professional Services	146,477	182,454	56,605	168,629	154,635	0	154,635	147,977	154,635	-27,819.00	-15.24

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5425000 - Postage/Courier	15,212	10,712	12,207	15,112	15,862	0	15,862	10,712	15,862	5,150.00	48.07
5430000 - Travel(Lodge,meals,miles)	7,971	7,971	1,153	5,600	7,971	0	7,971	7,971	7,971	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	33	0	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	334,439	334,439	244,470	333,309	302,361	0	302,361	302,361	302,361	-32,078.00	-9.59
5471000 - Utility-Electricity	18,408	18,408	12,055	18,408	50,608	0	50,608	50,608	50,608	32,200.00	174.92
5472000 - Utility-Water	0	0	0	0	13,800	0	13,800	13,800	13,800	13,800.00	0.00
5473000 - Utility-Gas	3,368	3,368	1,880	3,368	3,368	0	3,368	3,368	3,368	0.00	0.00
5474000 - UTILITY-SEWER	0	0	330	700	661	0	661	661	661	661.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WAS	0	0	0	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	96,595	96,595	95,353	127,791	130,197	0	130,197	96,595	130,197	33,602.00	34.78
5491000 - Dues, Subscriptions	4,700	4,700	2,168	4,700	4,250	0	4,250	4,700	4,250	-450.00	-9.57
5492000 - Filing,Recording, Witness Fees	0	0	112	112	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	13,848	8,960	11,489	13,953	10,410	0	10,410	8,960	10,410	1,450.00	16.18
5494000 - Registration/Training/Admissn	5,392	5,392	2,637	5,048	5,267	0	5,267	5,392	5,267	-125.00	-2.31
5495000 - City Grants to Other Agencies	15,000	15,000	3,538	15,000	15,000	0	15,000	15,000	15,000	0.00	0.00
5510000 - Intergovt Professional Service	1,000	1,000	808	7,500	7,500	0	7,500	1,000	7,500	6,500.00	650.00
5620000 - Buildings & Structures	10,000	10,000	0	0	0	0	0	10,000	0	-10,000.00	-100.00
5630000 - Other Improvements	16,000	16,000	0	993	0	0	0	16,000	0	-16,000.00	-100.00
5901000 - Interfund Prof Svc-Bld Permits	1,000	1,000	0	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	7,928	7,928	7,928	7,928	6,416	0	6,416	6,416	6,416	-1,512.00	-19.07
5950000 - Interfund Vehicle Operat/Maint	4,906	4,906	4,906	4,906	8,761	0	8,761	8,760	8,761	3,855.00	78.57
Total Expense Accounts:	1,458,472	1,484,873	974,277	1,477,050	1,504,827	-98,523	1,406,303	1,504,658	1,406,303	-78,569.91	-5.29

Department 33 Community Services

Expense Accounts

5110000 - Salaries	597,914	597,914	454,052	594,448	636,868	0	636,868	636,868	636,868	38,953.25	6.51
5111000 - Salaries-Extra Help	4,580	11,080	12,125	12,143	4,580	0	4,580	4,580	4,580	-6,500.00	-58.66
5112000 - Overtime	5,000	5,000	1,969	4,000	5,000	0	5,000	5,000	5,000	0.00	0.00
5113000 - Standby Pay	21,573	21,573	14,702	21,573	21,573	0	21,573	21,573	21,573	0.00	0.00
5114000 - Callback Pay	7,000	7,000	4,528	7,000	7,000	0	7,000	7,000	7,000	0.00	0.00
5115000 - Vacation Buy-Out	0	1,482	1,482	1,482	0	0	0	0	0	-1,482.28	-100.01
5212000 - Social Security Replace Progrm	37,070	37,162	28,475	36,854	39,485	0	39,485	39,485	39,485	2,323.20	6.25
5213000 - Soc Sec Replace Pgm-Xtra Help	284	284	752	753	284	0	284	284	284	0.00	0.00
5214000 - PERS	38,075	38,198	28,643	37,824	45,587	0	45,587	45,587	45,587	7,389.54	19.34
5215000 - Insurance Premium Allowance	109,227	109,227	82,786	111,128	120,068	0	120,068	120,068	120,068	10,841.61	9.92
5220000 - Medicare	8,670	8,691	6,833	8,617	9,235	0	9,235	9,235	9,235	543.34	6.25
5221000 - Medicare - Extra Help	84	84	176	194	84	0	84	84	84	0.00	0.00
5230000 - Labor & Industries	6,988	6,988	7,369	11,638	6,625	0	6,625	6,625	6,625	-364.83	-5.22
5231000 - Labor & Industries-Extra Help	4,801	4,801	114	152	63	0	63	63	63	-4,738.00	-98.68
5232000 - Labor & Industries-Standby Pay	0	0	0	0	4,738	0	4,738	4,738	4,738	4,738.00	0.00
5310000 - Office Supplies	2,808	2,808	1,874	2,128	2,308	0	2,308	2,808	2,308	-500.00	-17.80

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5320000 - Operating Supplies	3,950	3,950	921	2,300	2,500	0	2,500	3,950	2,500	-1,450.00	-36.70
5330000 - Program Supplies	17,075	18,575	13,600	16,575	15,575	0	15,575	17,075	15,575	-3,000.00	-16.15
5350000 - Small Tools/Minor Equipment	3,000	3,000	2,042	7,053	3,000	0	3,000	3,000	3,000	0.00	0.00
5360000 - Software/Upgrades/Licenses	0	0	12,337	12,417	0	0	0	0	0	0.00	0.00
5410000 - Professional Services	11,850	136,927	68,468	156,124	16,850	40,000	56,850	11,850	56,850	-80,077.00	-58.48
5420000 - Telephone	5,156	5,156	3,341	5,156	2,356	0	2,356	5,156	2,356	-2,800.00	-54.30
5425000 - Postage/Courier	2,950	2,950	4,881	3,796	3,450	0	3,450	2,950	3,450	500.00	16.94
5430000 - Travel(Lodge,meals,miles)	6,000	6,000	4,020	6,804	6,000	3,750	9,750	6,000	9,750	3,750.00	62.50
5431000 - Mileage Reimb. Local Travel	0	0	53	0	1,500	0	1,500	0	1,500	1,500.00	0.00
5440000 - Advertising	600	600	301	600	600	0	600	600	600	0.00	0.00
5450000 - Operating Rentals & Lease	3,200	3,200	1,596	2,900	2,950	0	2,950	3,200	2,950	-250.00	-7.81
5460000 - Insurance	3,025	3,025	3,756	3,756	3,756	0	3,756	3,756	3,756	731.00	24.16
5480000 - Repairs & Maintenance	1,950	1,950	0	5,455	1,950	0	1,950	1,950	1,950	0.00	0.00
5491000 - Dues, Subscriptions	2,100	2,100	444	2,075	2,100	0	2,100	2,100	2,100	0.00	0.00
5493000 - Printing & Binding	6,600	6,600	3,484	6,450	6,500	0	6,500	6,600	6,500	-100.00	-1.51
5494000 - Registration/Training/Admissn	8,625	8,625	2,119	5,144	7,875	0	7,875	8,625	7,875	-750.00	-8.69
5495000 - City Grants to Other Agencies	421,816	499,081	285,925	499,001	483,105	18,000	501,105	482,394	501,105	2,024.43	0.40
5510000 - Intergovt Professional Service	20,502	20,502	14,916	20,512	20,502	0	20,502	20,502	20,502	0.00	0.00
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	4,412	4,412	4,412	4,412	7,854	0	7,854	7,854	7,854	3,442.00	78.01
5950000 - Interfund Vehicle Operat/Maint	5,184	5,184	5,184	5,184	10,780	0	10,780	10,780	10,780	5,596.00	107.94
Total Expense Accounts:	<u>1,372,069</u>	<u>1,584,129</u>	<u>1,077,680</u>	<u>1,615,648</u>	<u>1,502,701</u>	<u>61,750</u>	<u>1,564,451</u>	<u>1,502,340</u>	<u>1,564,451</u>	<u>-19,679.74</u>	<u>-1.24</u>
Total General Fund:	<u>30,880,251</u>	<u>32,631,036</u>	<u>21,295,974</u>	<u>32,035,801</u>	<u>32,270,821</u>	<u>57,789</u>	<u>32,328,609</u>	<u>31,273,014</u>	<u>32,328,609</u>	<u>-302,421.97</u>	<u>-0.92</u>
Department 27 Public Works											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	588,764	588,764	294,382	588,764	589,447	0	589,447	588,764	589,447	683.00	0.11
Total TRANSFER OUT ACCOUNTS:	<u>588,764</u>	<u>588,764</u>	<u>294,382</u>	<u>588,764</u>	<u>589,447</u>	<u>0</u>	<u>589,447</u>	<u>588,764</u>	<u>589,447</u>	<u>683.00</u>	<u>0.11</u>
<i>Expense Accounts</i>											
5110000 - Salaries	667,819	667,819	497,142	667,819	752,844	7,798	760,642	752,844	760,642	92,823.84	13.89
5111000 - Salaries-Extra Help	45,730	45,730	31,305	41,908	48,322	0	48,322	45,730	48,322	2,592.00	5.66
5112000 - Overtime	14,364	14,364	4,556	13,364	14,364	0	14,364	14,364	14,364	0.00	0.00
5112100 - Overtime-Extra Help	300	300	178	300	300	0	300	300	300	0.00	0.00
5113000 - Standby Pay	500	500	501	521	500	0	500	500	500	0.00	0.00
5114000 - Callback Pay	5,724	5,724	2,099	5,724	5,724	0	5,724	5,724	5,724	0.00	0.00
5212000 - Social Security Replace Progrm	41,404	41,404	31,152	41,404	46,676	484	47,159	46,676	47,159	5,755.62	13.90
5213000 - Soc Sec Replace Pgm-Xtra Help	2,835	2,835	2,017	2,598	2,996	0	2,996	2,835	2,996	161.00	5.67
5214000 - PERS	48,316	48,316	33,999	48,315	61,115	633	61,748	61,115	61,748	13,431.13	27.79
5214002 - PERS - Extra Help	0	0	68	68	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	125,257	125,257	86,718	125,257	136,323	1,008	137,331	136,323	137,331	12,074.24	9.63
5220000 - Medicare	9,682	9,682	7,782	9,681	10,917	113	11,030	10,917	11,030	1,347.80	13.92

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5221000 - Medicare - Extra Help	663	663	471	608	701	0	701	663	701	38.00	5.73
5230000 - Labor & Industries	14,213	14,213	8,445	14,213	13,565	30	13,595	13,565	13,595	-618.27	-4.35
5231000 - Labor & Industries-Extra Help	2,867	2,867	891	2,663	2,661	0	2,661	2,867	2,661	-206.00	-7.18
5310000 - Office Supplies	1,350	1,350	201	1,332	1,350	0	1,350	1,350	1,350	0.00	0.00
5320000 - Operating Supplies	108,887	108,887	42,439	95,332	95,002	0	95,002	102,587	95,002	-13,885.00	-12.75
5350000 - Small Tools/Minor Equipment	6,500	6,500	4,812	6,763	6,500	0	6,500	6,500	6,500	0.00	0.00
5360000 - Software/Upgrades/Licenses	5,000	5,000	6,157	8,500	5,000	0	5,000	5,000	5,000	0.00	0.00
5410000 - Professional Services	59,234	176,759	18,317	164,923	56,284	0	56,284	59,234	56,284	-120,475.00	-68.15
5420000 - Telephone	0	0	144	450	200	0	200	0	200	200.00	0.00
5425000 - Postage/Courier	200	200	112	312	200	0	200	200	200	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	4,900	4,900	986	4,355	4,900	0	4,900	4,900	4,900	0.00	0.00
5440000 - Advertising	0	0	45	45	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	12,500	12,500	8,057	15,000	20,250	0	20,250	12,500	20,250	7,750.00	62.00
5471001 - Utility-Electricity,Street Lts	155,618	409,374	370,526	451,242	285,323	0	285,323	285,323	285,323	-124,051.00	-30.30
5471002 - Utility-Electricity,Traffic Sg	41,200	41,200	18,164	41,200	41,200	0	41,200	41,200	41,200	0.00	0.00
5472000 - Utility-Water	4,500	4,500	95	4,500	8,000	0	8,000	8,000	8,000	3,500.00	77.77
5475000 - UTILITY-GARBAGE/SOLID WAS	0	0	11,500	21,000	6,638	0	6,638	6,638	6,638	6,638.00	0.00
5480000 - Repairs & Maintenance	134,438	134,438	58,933	103,938	201,951	0	201,951	201,951	201,951	67,513.00	50.21
5491000 - Dues, Subscriptions	1,350	1,350	1,424	1,509	1,350	0	1,350	1,350	1,350	0.00	0.00
5493000 - Printing & Binding	100	100	0	100	100	0	100	100	100	0.00	0.00
5494000 - Registration/Training/Admissn	8,729	8,729	3,093	8,729	8,729	0	8,729	8,729	8,729	0.00	0.00
5510000 - Intergovt Professional Service	142,769	142,769	83,641	137,405	142,769	0	142,769	142,769	142,769	0.00	0.00
5630000 - Other Improvements	0	12,863	0	12,863	0	0	0	0	0	-12,863.00	-100.00
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	55,806	55,806	55,806	55,806	54,951	0	54,951	54,951	54,951	-855.00	-1.53
5950000 - Interfund Vehicle Operat/Maint	45,507	45,507	45,507	45,507	55,412	0	55,412	55,412	55,412	9,905.00	21.76
5992000 - Contingency	124,886	0	0	0	0	0	0	124,886	0	0.44	0.00
Total Expense Accounts:	<u>1,893,148</u>	<u>2,152,406</u>	<u>1,437,283</u>	<u>2,155,254</u>	<u>2,093,117</u>	<u>10,066</u>	<u>2,103,182</u>	<u>2,218,003</u>	<u>2,103,182</u>	<u>-49,223.20</u>	<u>-2.28</u>
Total Street Fund:	<u>2,481,912</u>	<u>2,741,170</u>	<u>1,731,665</u>	<u>2,744,018</u>	<u>2,682,564</u>	<u>10,066</u>	<u>2,692,629</u>	<u>2,806,767</u>	<u>2,692,629</u>	<u>-48,540.20</u>	<u>-1.77</u>
Department 25 Planning & Development Svc											
<i>Expense Accounts</i>											
5410000 - Professional Services	100,000	100,000	106	20,106	100,000	0	100,000	100,000	100,000	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	<u>100,000</u>	<u>100,000</u>	<u>106</u>	<u>20,106</u>	<u>100,000</u>	<u>0</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>
Total Code Abatement Fund:	<u>100,000</u>	<u>100,000</u>	<u>106</u>	<u>20,106</u>	<u>100,000</u>	<u>0</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0.00</u>	<u>0.00</u>
Department 20 Police											
<i>Expense Accounts</i>											
5320000 - Operating Supplies	0	0	947	850	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	8,000	8,000	2,294	11,000	8,000	0	8,000	8,000	8,000	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	3,000	3,000	8,006	7,000	3,000	0	3,000	3,000	3,000	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5480000 - Repairs & Maintenance	0	0	142	150	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	5,500	5,500	2,145	4,000	5,500	0	5,500	5,500	5,500	0.00	0.00
5510000 - Intergovt Professional Service	5,000	5,000	0	1,000	5,000	0	5,000	5,000	5,000	0.00	0.00
Total Expense Accounts:	<u>21,500</u>	<u>21,500</u>	<u>13,534</u>	<u>24,000</u>	<u>21,500</u>	<u>0</u>	<u>21,500</u>	<u>21,500</u>	<u>21,500</u>	<u>0.00</u>	<u>0.00</u>
Total Asset Seizure Fund:	<u>21,500</u>	<u>21,500</u>	<u>13,534</u>	<u>24,000</u>	<u>21,500</u>	<u>0</u>	<u>21,500</u>	<u>21,500</u>	<u>21,500</u>	<u>0.00</u>	<u>0.00</u>
Department 24	Parks, Recreation, Cultural S										
<i>Expense Accounts</i>											
5111000 - Salaries-Extra Help	18,000	18,000	9,730	18,000	18,000	0	18,000	18,000	18,000	0.00	0.00
5213000 - Soc Sec Replace Pgm-Xtra Help	1,116	1,116	603	1,116	1,116	0	1,116	1,116	1,116	0.00	0.00
5221000 - Medicare - Extra Help	261	261	141	261	261	0	261	261	261	0.00	0.00
5231000 - Labor & Industries-Extra Help	98	98	53	100	98	0	98	98	98	0.00	0.00
5410000 - Professional Services	77,085	77,085	50,000	77,085	25,000	0	25,000	77,085	25,000	-52,085.00	-67.56
5430000 - Travel(Lodge,meals,miles)	0	0	14	15	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	72,085	72,085	0	50,000	70,025	0	70,025	72,085	70,025	-2,060.00	-2.85
Total Expense Accounts:	<u>168,645</u>	<u>168,645</u>	<u>60,541</u>	<u>146,577</u>	<u>114,500</u>	<u>0</u>	<u>114,500</u>	<u>168,645</u>	<u>114,500</u>	<u>-54,145.00</u>	<u>-32.10</u>
Total Public Arts Fund:	<u>168,645</u>	<u>168,645</u>	<u>60,541</u>	<u>146,577</u>	<u>114,500</u>	<u>0</u>	<u>114,500</u>	<u>168,645</u>	<u>114,500</u>	<u>-54,145.00</u>	<u>-32.10</u>
Department 32	Debt ServicesDepartment										
<i>Expense Accounts</i>											
5410000 - Professional Services	1,000	1,000	304	303	1,000	0	1,000	1,000	1,000	0.00	0.00
5700000 - Debt Service-Principal	950,000	950,000	0	950,000	1,000,000	0	1,000,000	950,000	1,000,000	50,000.00	5.26
5800000 - Debt Service-Interest	711,475	711,475	0	0	675,850	0	675,850	711,475	675,850	-35,625.00	-5.00
5830000 - Debt Svc GO Bond Int Long Term	0	0	355,738	711,475	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	<u>1,662,475</u>	<u>1,662,475</u>	<u>356,042</u>	<u>1,661,778</u>	<u>1,676,850</u>	<u>0</u>	<u>1,676,850</u>	<u>1,662,475</u>	<u>1,676,850</u>	<u>14,375.00</u>	<u>0.86</u>
Total Unltd Tax GO Bond Fund, 2006:	<u>1,662,475</u>	<u>1,662,475</u>	<u>356,042</u>	<u>1,661,778</u>	<u>1,676,850</u>	<u>0</u>	<u>1,676,850</u>	<u>1,662,475</u>	<u>1,676,850</u>	<u>14,375.00</u>	<u>0.86</u>
Department 28	General Government CIP										
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	41,291	41,291	20,646	41,291	32,714	0	32,714	41,291	32,714	-8,577.00	-20.77
Total TRANSFER OUT ACCOUNTS:	<u>41,291</u>	<u>41,291</u>	<u>20,646</u>	<u>41,291</u>	<u>32,714</u>	<u>0</u>	<u>32,714</u>	<u>41,291</u>	<u>32,714</u>	<u>-8,577.00</u>	<u>-20.77</u>
<i>Expense Accounts</i>											
5110000 - Salaries	181,052	181,052	151,101	487,663	206,697	25,735	232,431	206,697	232,431	51,380.17	28.37
5111000 - Salaries-Extra Help	0	0	8,299	34,000	0	0	0	0	0	0.00	0.00
5112000 - Overtime	0	0	123	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	11,226	11,226	9,170	0	12,815	1,596	14,411	12,815	14,411	3,185.61	28.37
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	515	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	13,091	13,091	10,370	0	16,781	2,090	18,870	16,781	18,870	5,778.56	44.14
5215000 - Insurance Premium Allowance	31,971	31,971	26,282	0	35,947	3,326	39,274	35,947	39,274	7,302.49	22.84
5220000 - Medicare	2,625	2,625	2,176	0	2,996	373	3,369	2,996	3,369	745.00	28.38
5221000 - Medicare - Extra Help	0	0	120	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5230000 - Labor & Industries	1,436	1,436	1,121	0	1,351	98	1,449	1,351	1,449	13.35	0.92
5231000 - Labor & Industries-Extra Help	0	0	66	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	741	741	467	1,222	1,200	0	1,200	741	1,200	459.00	61.94
5320000 - Operating Supplies	0	0	8,549	0	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	0	0	10,435	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	481	481	0	0	1,200	0	1,200	481	1,200	719.00	149.48
5360000 - Software/Upgrades/Licenses	164	164	590	164	500	0	500	164	500	336.00	204.87
5410000 - Professional Services	458,875	971,012	597,737	1,218,751	255,005	0	255,005	458,875	255,005	-716,007.00	-73.73
5420000 - Telephone	0	0	16,126	0	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	0	0	1,501	0	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	635	635	686	675	2,205	0	2,205	635	2,205	1,570.00	247.24
5440000 - Advertising	0	0	943	1,500	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	1,475	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	30,360	10,000	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	270	270	583	270	686	0	686	270	686	416.00	154.07
5492000 - Filing,Recording, Witness Fees	0	0	98	0	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	0	0	5,380	12,500	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	1,338	1,338	480	5,138	3,200	0	3,200	1,338	3,200	1,862.00	139.16
5510000 - Intergovt Professional Service	0	0	62	17,650	0	0	0	0	0	0.00	0.00
5610000 - Land	164,000	919,000	892,272	1,006,443	84,000	0	84,000	164,000	84,000	-835,000.00	-90.85
5620000 - Buildings & Structures	390,000	1,667,573	1,677,304	505,877	0	0	0	350,000	0	-1,667,573.00	-100.00
5630000 - Other Improvements	7,411,382	7,896,603	678,723	2,724,532	2,902,284	0	2,902,284	7,411,382	2,902,284	-4,994,319.00	-63.24
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5650000 - Construction of Fixed Assets	18,697,162	18,697,162	392,120	5,143,951	29,046,696	0	29,046,696	18,697,162	29,046,696	10,349,534.00	55.35
5901000 - Interfund Prof Svc-Bld Permits	0	0	6,199	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	0	0	0	0	1,463	0	1,463	2,987	1,463	1,463.00	0.00
5950000 - Interfund Vehicle Operat/Maint	750	750	750	0	368	0	368	1,500	368	-382.00	-50.93
Total Expense Accounts:	<u>27,367,199</u>	<u>30,397,130</u>	<u>4,532,183</u>	<u>11,170,336</u>	<u>32,575,394</u>	<u>33,218</u>	<u>32,608,611</u>	<u>27,366,122</u>	<u>32,608,611</u>	<u>2,211,483.18</u>	<u>7.27</u>
Total General Capital Fund:	<u>27,408,490</u>	<u>30,438,421</u>	<u>4,552,829</u>	<u>11,211,627</u>	<u>32,608,108</u>	<u>33,218</u>	<u>32,641,325</u>	<u>27,407,413</u>	<u>32,641,325</u>	<u>2,202,906.18</u>	<u>7.23</u>
Department 31 Facility Major Maintenance I											
<i>Expense Accounts</i>											
5480000 - Repairs & Maintenance	0	21,000	23,749	0	0	0	0	0	0	-21,000.00	-100.00
5630000 - Other Improvements	40,000	40,000	0	61,000	40,000	0	40,000	40,000	40,000	0.00	0.00
Total Expense Accounts:	<u>40,000</u>	<u>61,000</u>	<u>23,749</u>	<u>61,000</u>	<u>40,000</u>	<u>0</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>-21,000.00</u>	<u>-34.42</u>
Total City Facility-Major Maint Fund:	<u>40,000</u>	<u>61,000</u>	<u>23,749</u>	<u>61,000</u>	<u>40,000</u>	<u>0</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>-21,000.00</u>	<u>-34.42</u>
Department 29 Roads Capital Improvements											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	65,290	65,290	37,034	65,290	52,973	0	52,973	65,290	52,973	-12,317.00	-18.86
Total TRANSFER OUT ACCOUNTS:	<u>65,290</u>	<u>65,290</u>	<u>37,034</u>	<u>65,290</u>	<u>52,973</u>	<u>0</u>	<u>52,973</u>	<u>65,290</u>	<u>52,973</u>	<u>-12,317.00</u>	<u>-18.86</u>

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
<i>Expense Accounts</i>											
5110000 - Salaries	712,854	712,854	545,311	955,204	787,350	19,495	806,846	787,350	806,846	93,992.13	13.18
5111000 - Salaries-Extra Help	0	0	12,191	18,100	0	0	0	0	0	0.00	0.00
5112000 - Overtime	0	0	0	0	0	0	0	0	0	0.00	0.00
5112100 - Overtime-Extra Help	0	0	36	0	0	0	0	0	0	0.00	0.00
5115000 - Vacation Buy-Out	0	0	0	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	44,191	44,191	55,091	0	48,817	1,210	50,026	48,817	50,026	5,833.30	13.20
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	758	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	51,557	51,557	36,799	0	63,918	1,583	65,500	63,918	65,500	13,944.10	27.04
5214002 - PERS - Extra Help	0	0	17	0	0	0	0	0	0	0.00	0.00
5215000 - Insurance Premium Allowance	103,920	103,920	77,706	0	115,303	2,520	117,823	115,303	117,823	13,902.59	13.37
5220000 - Medicare	10,332	10,332	8,056	0	11,416	283	11,698	11,416	11,698	1,367.68	13.23
5221000 - Medicare - Extra Help	0	0	178	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	4,228	4,228	2,574	0	4,260	75	4,333	4,260	4,333	102.85	2.43
5231000 - Labor & Industries-Extra Help	0	0	356	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	1,992	1,992	1,256	9,940	7,816	0	7,816	1,992	7,816	5,824.00	292.36
5320000 - Operating Supplies	0	0	25,357	0	0	0	0	0	0	0.00	0.00
5330000 - Program Supplies	0	0	0	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	1,421	1,421	0	0	1,190	0	1,190	1,421	1,190	-231.00	-16.25
5360000 - Software/Upgrades/Licenses	483	483	74	483	1,200	0	1,200	483	1,200	717.00	148.44
5410000 - Professional Services	2,891,810	3,872,099	2,160,044	5,082,998	4,867,625	0	4,867,625	2,891,810	4,867,625	995,526.00	25.71
5420000 - Telephone	0	0	0	0	0	0	0	0	0	0.00	0.00
5425000 - Postage/Courier	0	0	1,710	8,525	6,000	0	6,000	0	6,000	6,000.00	0.00
5430000 - Travel(Lodge,meals,miles)	1,876	1,876	1,776	1,996	1,800	0	1,800	1,876	1,800	-76.00	-4.05
5431000 - Mileage Reimb. Local Travel	0	0	20	0	0	0	0	0	0	0.00	0.00
5440000 - Advertising	0	0	1,032	400	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	0	0	4,193	0	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	0	0	2,645	3,500	51,300	0	51,300	0	51,300	51,300.00	0.00
5472000 - Utility-Water	0	0	894	10,000	25,650	0	25,650	0	25,650	25,650.00	0.00
5473000 - Utility-Gas	0	0	998	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	10,306	53,937	0	0	0	0	0	0	-10,306.00	-100.00
5491000 - Dues, Subscriptions	796	796	1,150	796	476	0	476	796	476	-320.00	-40.20
5492000 - Filing,Recording,Witness Fees	0	0	204	100	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	50	50	2,587	2,250	102	0	102	50	102	52.00	104.00
5494000 - Registration/Training/Admissn	3,951	3,951	2,706	3,951	4,000	0	4,000	3,951	4,000	49.00	1.24
5499000 - Miscellaneous Expenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	0	172,215	52,561	30,945	3,027	0	3,027	0	3,027	-169,188.00	-98.24
5610000 - Land	9,715,000	9,715,000	241,122	10,187,009	0	0	0	9,715,000	0	-9,715,000.00	-100.00
5620000 - Buildings & Structures	2,572,371	2,572,371	0	0	0	0	0	2,572,371	0	-2,572,371.00	-100.00
5630000 - Other Improvements	3,040,684	4,329,339	981,693	1,195,643	21,349,836	0	21,349,836	3,040,684	21,349,836	17,020,497.00	393.14
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5650000 - Construction of Fixed Assets	1,247,101	1,337,101	200,004	2,401,030	2,060,361	0	2,060,361	1,247,101	2,060,361	723,260.00	54.09
5901000 - Interfund Prof Svc-Bld Permits	0	0	0	1,000	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	387	387	387	0	1,403	0	1,403	387	1,403	1,016.00	262.53
5950000 - Interfund Vehicle Operat/Maint	527	527	527	0	1,088	0	1,088	833	1,088	561.00	106.45
Total Expense Accounts:	<u>20,405,531</u>	<u>22,946,996</u>	<u>4,475,950</u>	<u>19,913,870</u>	<u>29,413,938</u>	<u>25,166</u>	<u>29,439,100</u>	<u>20,509,819</u>	<u>29,439,100</u>	<u>6,492,102.65</u>	<u>28.29</u>
Department 98 DO NOT PRINT											
<i>Expense Accounts</i>											
5610000 - Land	0	0	0	0	0	0	0	0	0	0.00	0.00
5650000 - Construction of Fixed Assets	0	0	0	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total Roads Capital Fund:	<u>20,470,821</u>	<u>23,012,286</u>	<u>4,512,984</u>	<u>19,979,160</u>	<u>29,466,911</u>	<u>25,166</u>	<u>29,492,073</u>	<u>20,575,109</u>	<u>29,492,073</u>	<u>6,479,785.65</u>	<u>28.15</u>
Department 27 Public Works											
<i>Expense Accounts</i>											
5110000 - Salaries	424,067	424,067	307,993	424,067	457,550	0	457,550	457,550	457,550	33,482.65	7.89
5111000 - Salaries-Extra Help	26,421	26,421	13,756	16,369	27,097	0	27,097	26,421	27,097	676.00	2.55
5112000 - Overtime	7,740	7,740	3,702	7,740	7,740	0	7,740	7,740	7,740	0.00	0.00
5112100 - Overtime-Extra Help	100	100	34	100	100	0	100	100	100	0.00	0.00
5113000 - Standby Pay	3,818	3,818	1,076	3,862	3,718	0	3,718	3,718	3,718	-100.00	-2.61
5114000 - Callback Pay	3,435	3,435	627	3,435	3,435	0	3,435	3,435	3,435	0.00	0.00
5212000 - Social Security Replace Progrm	26,292	26,292	19,401	26,292	28,368	0	28,368	28,368	28,368	2,076.50	7.89
5213000 - Soc Sec Replace Pgm-Xtra Help	1,872	1,872	875	1,134	1,872	0	1,872	1,872	1,872	0.00	0.00
5214000 - PERS	30,692	30,692	20,552	30,692	37,141	0	37,141	37,141	37,141	6,449.21	21.01
5214002 - PERS - Extra Help	740	740	182	395	740	0	740	740	740	0.00	0.00
5215000 - Insurance Premium Allowance	68,162	68,162	46,661	68,162	71,472	0	71,472	71,472	71,472	3,309.76	4.85
5220000 - Medicare	6,149	6,149	4,888	6,149	6,635	0	6,635	6,635	6,635	485.67	7.89
5221000 - Medicare - Extra Help	438	438	205	265	438	0	438	438	438	0.00	0.00
5230000 - Labor & Industries	7,252	7,252	4,509	7,252	6,625	0	6,625	6,625	6,625	-627.32	-8.65
5231000 - Labor & Industries-Extra Help	2,980	2,980	669	2,252	2,980	0	2,980	2,980	2,980	0.00	0.00
5310000 - Office Supplies	800	800	119	800	800	0	800	800	800	0.00	0.00
5320000 - Operating Supplies	66,686	66,686	31,307	62,466	61,810	0	61,810	62,486	61,810	-4,876.00	-7.31
5330000 - Program Supplies	5,235	5,235	80	5,235	5,235	0	5,235	5,235	5,235	0.00	0.00
5350000 - Small Tools/Minor Equipment	7,000	7,000	2,285	7,000	7,000	0	7,000	7,000	7,000	0.00	0.00
5410000 - Professional Services	49,075	123,963	43,101	123,963	49,075	0	49,075	49,075	49,075	-74,888.00	-60.41
5425000 - Postage/Courier	10,368	10,368	3,083	10,368	10,368	0	10,368	10,368	10,368	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	1,984	1,984	803	1,940	1,984	0	1,984	1,984	1,984	0.00	0.00
5431000 - Mileage Reimb. Local Travel	0	0	32	0	0	0	0	0	0	0.00	0.00
5440000 - Advertising	0	0	53	53	0	0	0	0	0	0.00	0.00
5450000 - Operating Rentals & Lease	4,258	56,483	54,068	56,483	4,258	0	4,258	4,258	4,258	-52,225.00	-92.46
5471000 - Utility-Electricity	500	500	1,490	1,614	500	0	500	500	500	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WAS	0	0	8,392	14,000	4,425	0	4,425	4,425	4,425	4,425.00	0.00

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5480000 - Repairs & Maintenance	287,329	462,883	131,661	350,879	300,728	0	300,728	300,728	300,728	-162,155.00	-35.03
5491000 - Dues, Subscriptions	730	730	664	730	730	0	730	730	730	0.00	0.00
5493000 - Printing & Binding	10,700	10,700	3,464	18,700	10,700	0	10,700	10,700	10,700	0.00	0.00
5494000 - Registration/Training/Admissn	6,294	6,294	1,758	6,294	6,294	0	6,294	6,294	6,294	0.00	0.00
5495000 - City Grants to Other Agencies	20,000	20,000	0	12,500	20,000	0	20,000	20,000	20,000	0.00	0.00
5499000 - Miscellaneous Expenses	0	0	3,493	0	0	0	0	0	0	0.00	0.00
5510000 - Intergovt Professional Service	210,478	160,774	85,591	210,478	219,159	0	219,159	219,159	219,159	58,385.00	36.31
5640000 - Machinery & Equipment	0	0	0	0	0	0	0	0	0	0.00	0.00
5700000 - Debt Service-Principal	326,475	326,475	326,475	326,475	326,475	0	326,475	326,475	326,475	0.00	0.00
5800000 - Debt Service-Interest	22,853	22,853	22,853	22,853	21,221	0	21,221	22,853	21,221	-1,632.00	-7.14
5910000 - Interfund Chg-Equip Replacemnt	21,104	21,104	21,104	21,104	20,537	0	20,537	20,537	20,537	-567.00	-2.68
5950000 - Interfund Vehicle Operat/Maint	13,156	13,156	13,156	13,156	16,530	0	16,530	16,530	16,530	3,374.00	25.64
Total Expense Accounts:	<u>1,675,183</u>	<u>1,928,146</u>	<u>1,180,162</u>	<u>1,865,257</u>	<u>1,743,740</u>	<u>0</u>	<u>1,743,740</u>	<u>1,745,372</u>	<u>1,743,740</u>	<u>-184,406.53</u>	<u>-9.56</u>
Department 30 Surface Water CIP											
<i>TRANSFER OUT ACCOUNTS</i>											
5970000 - Operating Transfers Out	561,891	561,891	280,946	561,891	800,651	0	800,651	561,891	800,651	238,760.00	42.49
Total TRANSFER OUT ACCOUNTS:	<u>561,891</u>	<u>561,891</u>	<u>280,946</u>	<u>561,891</u>	<u>800,651</u>	<u>0</u>	<u>800,651</u>	<u>561,891</u>	<u>800,651</u>	<u>238,760.00</u>	<u>42.49</u>
<i>Expense Accounts</i>											
5110000 - Salaries	237,049	237,049	179,398	370,521	203,415	24,955	228,369	203,415	228,369	-8,679.37	-3.66
5111000 - Salaries-Extra Help	0	0	2,937	0	0	0	0	0	0	0.00	0.00
5212000 - Social Security Replace Progrm	14,696	14,696	10,778	0	12,612	1,547	14,160	12,612	14,160	-538.09	-3.66
5213000 - Soc Sec Replace Pgm-Xtra Help	0	0	180	0	0	0	0	0	0	0.00	0.00
5214000 - PERS	17,144	17,144	12,203	0	16,513	2,026	18,539	16,513	18,539	1,394.50	8.13
5215000 - Insurance Premium Allowance	34,480	34,480	27,452	0	30,193	3,226	33,419	30,193	33,419	-1,060.00	-3.07
5220000 - Medicare	3,437	3,437	2,587	0	2,951	362	3,312	2,951	3,312	-125.88	-3.66
5221000 - Medicare - Extra Help	0	0	43	0	0	0	0	0	0	0.00	0.00
5230000 - Labor & Industries	1,946	1,946	1,149	0	1,064	95	1,159	1,064	1,159	-785.07	-40.34
5231000 - Labor & Industries-Extra Help	0	0	27	0	0	0	0	0	0	0.00	0.00
5310000 - Office Supplies	839	839	450	1,517	600	0	600	839	600	-239.00	-28.48
5320000 - Operating Supplies	0	0	1,317	0	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	598	598	5,698	0	600	0	600	598	600	2.00	0.33
5360000 - Software/Upgrades/Licenses	203	203	1,795	2,000	800	0	800	203	800	597.00	294.08
5410000 - Professional Services	819,353	1,898,098	405,982	1,640,385	470,407	0	470,407	819,353	470,407	-1,427,691.00	-75.21
5425000 - Postage/Courier	0	0	175	100	0	0	0	0	0	0.00	0.00
5430000 - Travel(Lodge,meals,miles)	789	789	531	1,000	820	0	820	789	820	31.00	3.92
5440000 - Advertising	0	0	1,758	590	0	0	0	0	0	0.00	0.00
5471000 - Utility-Electricity	0	0	0	24,769	0	0	0	0	0	0.00	0.00
5475000 - UTILITY-GARBAGE/SOLID WAS	0	0	357	0	0	0	0	0	0	0.00	0.00
5480000 - Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0.00	0.00
5491000 - Dues, Subscriptions	335	335	183	335	238	0	238	335	238	-97.00	-28.95

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5492000 - Filing,Recording, Witness Fees	0	0	195	100	0	0	0	0	0	0.00	0.00
5493000 - Printing & Binding	0	0	250	1,000	0	0	0	0	0	0.00	0.00
5494000 - Registration/Training/Admissn	1,661	1,661	876	2,000	1,900	0	1,900	1,661	1,900	239.00	14.38
5510000 - Intergovt Professional Service	0	0	922	0	0	0	0	0	0	0.00	0.00
5610000 - Land	0	0	0	37,412	0	0	0	0	0	0.00	0.00
5630000 - Other Improvements	0	41,347	396,579	1,817,528	1,212,119	0	1,212,119	0	1,212,119	1,170,772.00	2,831.57
5650000 - Construction of Fixed Assets	7,113,281	7,063,281	285,833	3,903,000	73,000	0	73,000	7,113,281	73,000	-6,990,281.00	-98.96
5901000 - Interfund Prof Svc-Bld Permits	0	0	10,057	0	0	0	0	0	0	0.00	0.00
5910000 - Interfund Chg-Equip Replacemnt	387	387	387	0	895	0	895	387	895	508.00	131.26
5950000 - Interfund Vehicle Operat/Maint	527	527	527	0	961	0	961	833	961	434.00	82.35
5992000 - Contingency	0	0	0	0	14,101	0	14,101	0	14,101	14,101.00	0.00
Total Expense Accounts:	<u>8,246,725</u>	<u>9,316,817</u>	<u>1,350,626</u>	<u>7,802,257</u>	<u>2,043,189</u>	<u>32,211</u>	<u>2,075,399</u>	<u>8,205,027</u>	<u>2,075,399</u>	<u>-7,241,417.91</u>	<u>-77.72</u>
Total SWM Utility Fund:	<u>10,483,799</u>	<u>11,806,854</u>	<u>2,811,734</u>	<u>10,229,405</u>	<u>4,587,580</u>	<u>32,211</u>	<u>4,619,790</u>	<u>10,512,290</u>	<u>4,619,790</u>	<u>-7,187,064.44</u>	<u>-60.87</u>
Department 27 Public Works											
<i>Expense Accounts</i>											
5310000 - Office Supplies	500	500	0	500	500	0	500	500	500	0.00	0.00
5320000 - Operating Supplies	1,000	1,000	63	1,000	1,000	0	1,000	1,000	1,000	0.00	0.00
5321000 - Fuel Consumed	74,363	74,363	38,800	74,363	79,702	0	79,702	79,702	79,702	5,339.00	7.17
5410000 - Professional Services	100	100	0	100	100	0	100	100	100	0.00	0.00
5450000 - Operating Rentals & Lease	500	500	0	500	500	0	500	500	500	0.00	0.00
5480000 - Repairs & Maintenance	38,586	38,586	32,730	38,586	61,157	0	61,157	61,907	61,157	22,571.00	58.49
Total Expense Accounts:	<u>115,049</u>	<u>115,049</u>	<u>71,593</u>	<u>115,049</u>	<u>142,959</u>	<u>0</u>	<u>142,959</u>	<u>143,709</u>	<u>142,959</u>	<u>27,910.00</u>	<u>24.25</u>
Total Vehicle Operations/Maintenance:	<u>115,049</u>	<u>115,049</u>	<u>71,593</u>	<u>115,049</u>	<u>142,959</u>	<u>0</u>	<u>142,959</u>	<u>143,709</u>	<u>142,959</u>	<u>27,910.00</u>	<u>24.25</u>
Department 16 Finance											
<i>Expense Accounts</i>											
5320000 - Operating Supplies	0	0	4,663	4,662	0	0	0	0	0	0.00	0.00
5350000 - Small Tools/Minor Equipment	78,500	78,500	12,268	75,000	130,000	0	130,000	78,500	130,000	51,500.00	65.60
5360000 - Software/Upgrades/Licenses	0	0	0	0	0	0	0	0	0	0.00	0.00
5640000 - Machinery & Equipment	88,250	163,250	162,141	168,225	67,336	0	67,336	103,493	67,336	-95,914.00	-58.75
Total Expense Accounts:	<u>166,750</u>	<u>241,750</u>	<u>179,072</u>	<u>247,887</u>	<u>197,336</u>	<u>0</u>	<u>197,336</u>	<u>181,993</u>	<u>197,336</u>	<u>-44,414.00</u>	<u>-18.37</u>
Total Equipment Replace/Deprec Fund:	<u>166,750</u>	<u>241,750</u>	<u>179,072</u>	<u>247,887</u>	<u>197,336</u>	<u>0</u>	<u>197,336</u>	<u>181,993</u>	<u>197,336</u>	<u>-44,414.00</u>	<u>-18.37</u>
Department 16 Finance											
<i>Expense Accounts</i>											
5510000 - Intergovt Professional Service	10,000	10,000	4,005	10,000	10,000	0	10,000	10,000	10,000	0.00	0.00
Total Expense Accounts:	<u>10,000</u>	<u>10,000</u>	<u>4,005</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00</u>	<u>0.00</u>
Total Unemployment Fund:	<u>10,000</u>	<u>10,000</u>	<u>4,005</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00</u>	<u>0.00</u>
Department 24 Parks, Recreation, Cultural S											
<i>Expense Accounts</i>											

Comparative Budget Worksheet By Object

Object	2008 Adopted Budget	2008 Current Budget	2008 YTD Actuals	2008 Current Year Est.	2009 Dept Request	2009 Service Package	2009 Proposed Budget	2009 Base Budget	2009 Final Budget	Change in Budget	Pct Chg
5495000 - City Grants to Other Agencies	0	0	16,655	0	0	0	0	0	0	0.00	0.00
Total Expense Accounts:	0	0	16,655	0	0	0	0	0	0	0.00	0.00
Total Kruckeberg Garden Trust Fund:	0	0	16,655	0	0	0	0	0	0	0.00	0.00
Report Total	94,009,692	103,010,186	35,630,483	78,486,408	103,919,129	158,450	104,077,571	94,902,915	104,077,571	1,067,391.22	0.00

Expenditure Categories

Object	Description
<u>Salaries and Wages</u>	
Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms and conditions authorized by law or stated in employment contracts. Personal services do not include fees and out of pocket expenses for professional or consultant services. Amounts charged to these accounts represent expenditures generated through the City's payroll process. Amounts paid to temporary help through another source than payroll does not get charged to these accounts.	
5110	Salaries & Wages Employee time will be allocated within the department on a percentage basis and then paid based on that allocation throughout the year unless there is a major shift in employee responsibilities or job duties during the year.
5111	Salaries - Extra Help Hourly staff and temporary help that are not designated positions. All agency staff should be budgeted under Professional Services.
5112	Overtime Overtime pay for employees who are eligible.
5112100	Overtime - Extra Help
5113	Standby Pay Standby pay for employees who are eligible.
5114	Call Back Pay
5115	Vacation Buy-out
<u>Personnel Benefits</u>	
5212	Social Security Replacement Program
5213	Soc. Sec. Replac. Prog. - Extra Help
5214	PERS
5214001	CM Retirement Plan
5214002	PERS-Extra Help
5215	Insurance Premium Allowance
5220	Medicare
5221	Medicare - Extra Help
5230	Labor & Industries
5231	Labor & Industries - Extra Help
5232	Labor & Industries - Standby Pay
5240	Unemployment Compensation
<u>Supplies</u>	
5310	Office Supplies Paper, forms, maps, publications, writing materials, Office Supplies-Boise Cascade, Corp Express (except furniture), Paper Zone
5320	Operating Supplies Chemicals, cleaning & sanitation supplies, clothing, construction materials & supplies, drugs, electrical supplies, medicines, oil, paints, and plumbing supplies
5321	Fuel Consumed
5330	Program Supplies Art supplies, sports equipment, clipboards, first aid supplies, name tags, other program related supplies, fees for admission tickets used in programs, food used as a component of a program. Room Rental - see 5450 Food & Meals - see 5430

Expenditure Categories

Object	Description
5340	Supplies Packaged for Resale T-Shirts, food, towels, swimming goggles, other items purchased for resale/revenue Pool Resale Supplies
5350	Small Tools and Minor Equipment Tools and equipment that are not capitalized (less than \$5,000)
5360	Software/Licenses/Upgrades Software & Software Licenses
Other Services & Charges	
5410	Professional Services Accounting/Auditing, Engineering/architectural, computer programming, management consulting, special legal services, custodial & cleaning, temporary help employed through an agency (i.e., Molly Brown, Waldron Resources), etc.
5420	Telephone Local, long-distance, and wireless
5425	Postage/Courier Postage, Fedex, UPS, Bucky's, West Courier
5430	Travel (Lodging, Meals, Miles) Per diem, lodging, meals, mileage
5431	Mileage Reimbursement - Local Travel
5440	Advertising
5441	Advertising-Franchise
5450	Operating Rentals & Leases Room rentals, lease of copy or postage machines, rental of equipment Meeting Facilities Shoreline School District (Shoreline Center Room Rentals) <i>Related food costs greater than \$50 should be coded 5330 for non-events, 5430 for employee related events</i>
5460	Insurance
5471	Utility - Electricity
5471001	Utility - Electricity, Streetlights
5471002	Utility - Electricity, Traffic Signal
5472	Utility - Water
5473	Utility - Natural Gas
5474	Utility - Sewer
5475	Utility - Garbage/Solid Waste
5476	Utility-Cable TV
5480	Repairs & Maintenance Buildings, improvements, structures, equipment (vehicles, tires, etc.) Maintenance Contracts All supplies purchased directly by City goes under Operating Supplies except software / licenses
5491	Dues, Subscriptions, Memberships
5492	Filing, Recording & Witness Fees Jury or witness fees
5493	Printing & Binding Copying costs, printing services, etc. Printing Companies (brochures, newsletters, publications)
5494	Registration/Training Registration for conferences and training expenses
5495	City Grants to other Agencies Grants that the City provides to outside agencies.
5496	Judgements/Settlements
5499	Miscellaneous Expenses

Expenditure Categories

Object	Description
<u>Intergovernmental Services</u>	
5510	Intergovernmental Professional Services Contracts or interlocal agreements between government agencies. Expenditures made to other governmental entities for services rendered. Limited to those functions normally provided by governments and not by private businesses (police, detention, election services, animal control, etc.)
<u>Capital Outlay (Amounts should be in excess of \$5,000)</u>	
5610	Land Land acquisition costs, rights-of-way, LIDs
5620	Buildings & Structures Acquisition, construction, and improvements to office or administrative buildings, shops and warehouses, park buildings
5630	Other Improvements Athletic fields, bridges, water and sewer systems, lighting, parking, roadways, sidewalks, storm drains, streets
5640	Machinery & Equipment Communications equipment, transportation equipment, office furniture & equipment, computers, heavy duty work equipment
5650	Construction of Fixed Assets For capital improvement projects on City owned property
5660	Capitalized Rentals & Leases
<u>Debt Service</u>	
5700	Debt Service Principal
5800	Debt Service Interest
5870	Residual Equity Trans-Out
<u>Interfund Payment for Services, Transfers, and Reserves</u>	
Expenditures made to other funds or other departments of the same fund for services rendered	
5901	Interfund Professional Services (Building Permits)
5910	Interfund Charge - Equipment Replacement
5950	Interfund Vehicle Operations and Maintenance
5970	Operating Transfers Out
5992	Merit Contingency
5993	COLA Contingency Funds set-aside for the next years cost of living adjustment
5994	Operational Contingency Funds set-aside as an annual operational contingency
5995	Other Reserves Reserves set-aside for specific purposes

Glossary of Budget Terms and Acronyms

ACCOUNT. A chronological record of public funds showing receipts, disbursements, and the balance.

ACCOUNTING SYSTEM. The total set of records and procedures used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL BASIS ACCOUNTING. A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

ACTUALS. Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

ADOPTED BUDGET. The budget for the operations of regular City services and for capital expenditures for the fiscal year as proposed by the City Manager and adjusted and adopted by the City Council. The adopted budget can only be adjusted (amended) during the fiscal year by an ordinance of the City Council.

AGENCY FUND. A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments and/or other funds.

APPROPRIATION. A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose or program. Usually granted for a one-year period.

APPROPRIATION ORDINANCE. The official enactment by the City Council giving the legal authority for City officials to obligate and expend resources.

ASSESSED VALUATION. The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

B.A.R.S. The State of Washington prescribed Budgeting, Accounting, and Reporting System manual for which compliance is required for all governmental entities in the State of Washington.

BALANCED BUDGET. A budget in which planned expenditures do not exceed projected funds available.

BASE BUDGET. The ongoing cost to maintain the current level of service.

BASIS OF ACCOUNTING. A fund's basis of accounting determines when a transaction is recognized in the fund's operating statement. Annual appropriated budgets for all funds are prepared and adopted on a cash basis. Under a cash basis, transactions are recognized only when cash is increased or decreased. Governmental fund financial statements are prepared on the modified accrual basis of accounting. Revenues are recognized when measurable and available to finance current expenditures and expenditures are recognized when goods and services are received and liabilities are due and payable at year-end. Under the accrual basis of accounting, the revenues are recognized in the accounting period in which they are earned and become measurable and expenses are recognized in the period incurred.

BEGINNING FUND BALANCE. The resources that are unspent from the previous year and are available in the subsequent fiscal year for expenditure. Since these resources are typically available due to under-expenditures in the previous year or unexpected revenues, it is prudent to not utilize these resources for ongoing operational expenditures.

BENEFITS. City provided employee benefits such as social security replacement, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

BUDGET. A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

BUDGET CALENDAR. The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

BUDGET HEARING. A public hearing conducted by City Council to consider and adopt the annual budget.

CAPITAL BUDGET. Major capital improvements which are beyond the routine operation of the city are budgeted under separate capital project funds. These projects often require more than one year to complete. In total, these projects are referred to as the Capital Budget and are not included in the annual operating budget.

CAPITAL IMPROVEMENT CONSTRUCTION. Projects such as roads, drainage, buildings, sidewalks and other works to create and repair the City's physical infrastructure; funds in this category may also be used for the design, project management and other associated administrative costs.

CAPITAL IMPROVEMENT PROGRAM. A six-year plan for capital expenditures that identifies the expected beginning and ending date of each project, the amount to be expended in each year on each project and the method of financing project expenditures.

CAPITAL OUTLAYS. Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

CAPITAL PROJECTS. Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a new building or facility. It may also include major maintenance or renovation of a current asset.

CASH BASIS ACCOUNTING. The method of accounting where revenues are recorded when received and expenditures are recorded when paid.

CASH RESERVES. The cash balance that is not appropriated for expenditures or that is segregated by policy for a specific future use.

CHARGES FOR GOODS AND SERVICES. A basic classification for services other than personnel services which are needed by the City. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

CLEAN WATER ACT (CWA). In 1972, Congress amended the Federal Water Pollution Control Act (referred to as the Clean Water Act) to prohibit the discharge of any pollutant to waters of the United States from a point source unless the discharge is authorized by a National Pollutant Discharge Elimination System (NPDES) permit. In 1999 the US Environmental Protection Agency promulgated rules (NPDES Phase II) that sets storm water management requirements for municipalities under 100,000 population, including the City of Shoreline.

CONSUMER PRICE INDEX (CPI). A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost of living and economic inflation.

CONTINGENCY. A budgetary reserve set aside for emergencies or unforeseen expenditures.

COUNCILMANIC BONDS. Bonds issued with the approval of the City Council, as opposed to bonds which must be approved by public vote. Councilmanic bonds must not exceed 1.5 percent of the assessed valuation.

CRITICAL SUCCESS FACTORS. Areas where the City has to excel, if it is to accomplish the community's vision.

DEBT SERVICE. The annual payment of principal and interest on the City's indebtedness.

DEFICIT. The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DEPRECIATION. (1.) Expiration in the service of life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. **(2.)** That portion of the cost of a capital asset which is charged as an expense during a particular period.

ENCUMBERANCE. The commitment of appropriated funds to purchase an item or service.

ENDANGERED SPECIES ACT (ESA). Refers to the listing of the Puget Sound chinook salmon as a threatened species by the National Marine Fisheries Service. Potentially affects all sensitive areas, and stormwater regulations for both quality and quantity.

ENDING FUND BALANCE. The cash balance remaining at the end of the fiscal year available for appropriation in future years.

ENTERPRISE FUNDS. Enterprise or proprietary funds are used to account for a government's business-type activities. An enterprise fund may be established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas, and electric utilities; airports; parking garages; or transit systems). In this case, the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES. Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FEES. A charge for a service the City does not provide for free to all citizens. For example, we have fees for recreation classes or land use development applications.

FISCAL YEAR. Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for the City of Shoreline begins on January 1 and ends on December 31.

FTE. An acronym for Full-Time Equivalents, which are regular, full-time employee positions; when expressed as a decimal number, this means that only part of a full-time employee position is dedicated to this service or program within the budget.

FUNDS. Funds are comprised of special accounts within the City budget that are used to segregate revenues and expenditures for specific types of programs and services and to comply with State law and generally accepted accounting principles (GAAP).

FUND BALANCE. The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

GENERAL FUND. This fund is used to pay the expenses and liabilities of the City's general services and programs for citizens that are not separately accounted for in special revenue funds.

GENERAL FUND SUBSIDY. This reflects the amount of General Fund discretionary taxes required to fund a department's budget. The formula for this figure is total departmental expenditures minus dedicated resources (grants, fees, etc.) equals General Fund subsidy.

GENERAL OBLIGATION BONDS. Bonds for which the full faith and credit of the issuing government are pledged for payment.

GOVERNMENTAL FUNDS. Governmental funds are used to account for most of a government's tax-supported activities. Under current GAAP, there are five types of governmental fund types: general, special revenue, debt service, capital projects, and permanent funds. Governmental funds are used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures, and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers, and other changes in fund balance.

GRANTS. Funds provided to or by the City for special purposes or programs, usually requiring a competitive application process.

INFRASTRUCTURE. The underlying foundation, especially the basic installations and facilities, on which the continuance and growth of a jurisdiction depends, i.e., streets, roads, sewer, and water systems.

INTERFUND TRANSFERS. Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.

INTERGOVERNMENTAL REVENUE. Grants, entitlements, shared revenues and payment for goods and services by one government to another.

INTERGOVERNMENTAL SERVICES. Services purchased from other government agencies, normally including types of services that only government agencies provide.

INTERNAL SERVICE FUNDS. A type of proprietary fund which accounts for the goods and services which are provided to other units of the City and payment by the benefiting unit is intended to fund the costs of providing such services.

LEVEL OF SERVICE. Used generally to define the existing services, programs, and facilities provided by the government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending on the needs, alternatives, and available resources.

LEVY. To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

LEVY RATE. The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

LIABILITY. Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

MODIFIED ACCRUAL ACCOUNTING. A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

NON-DEPARTMENTAL EXPENDITURES. Expenditures that are not directly related to the operations of a single City department.

OBJECT OF EXPENDITURE. Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include salary, benefits, supplies, other services and charges, intergovernmental services, inter-fund payment for services, capital outlay and debt service.

OPERATING BUDGET. The annual appropriation to maintain the provision of City services to the public.

OPERATING FUNDS. These funds account for the day-to-day operations of providing City services. They do not include capital improvements. They include the General Fund and Special Revenue Funds.

OPERATING TRANSFER IN. Transfer from other funds which are not related to rendering of service.

OPERATIONAL CONTINGENCY. Funds set-aside in the General Fund budget to provide for unknown operational adjustments or service demands that may arise during the year. These funds are used only as a last resort and with Council approval. Savings within departmental budgets throughout the year will be the first source for funding unforeseen expenditures.

OVERHEAD/INDIRECT COSTS. Overhead or indirect costs represent the level of assistance that the support service departments (Finance, Human Resources, City Manager, etc.) provide to the direct service departments (Police, Parks, Public Works, etc.) so they can provide services to the public.

PERFORMANCE MEASURES. A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

PERS. Acronym for Public Employees Retirement System provided for all City employees, other than law enforcement and fire fighter personnel, by the State of Washington.

PROGRAM. A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

PROGRAM PURPOSE. A broad declaration of purpose explaining why the program exists and what we hope to achieve with the resources invested.

PROPOSED BUDGET. The City Manager's recommended budget submitted to the City Council and public in October of each year.

PROPRIETARY FUNDS. Recipients of goods or services pay directly to these funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning the revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenue and expenses in these funds.

PROPOSED BUDGET. This is the budget, as proposed by the City Manager, for the operations of regular City services and for capital expenditures.

REAPPROPRIATION. A legal authorization granted by the City Council to re-appropriate expenditures to the current budget year for a specific purpose or program that was budgeted but unexpended at the end of the prior year.

REET. The Real Estate Excise Tax, a tax levied on real estate sales and used solely for capital purposes.

RESERVES. The funds set aside by the City as a savings account for future emergencies. The City's reserves include the General Reserve Fund, the Insurance Reserve budgeted in Citywide Services, and a General Fund Undesignated Ending Fund Balance.

RESOURCES. Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

REVENUES. Income received by the City to support programs or services to the community. It includes such items as taxes, fees, user charges, fines, forfeits, interest income and miscellaneous revenue.

SAFETEA-LU. Safe, Accountable, Flexible and Efficient Transportation Equity Act - a Legacy for Users transportation grant.

SALARIES AND WAGES. Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

SPECIAL ASSESSMENT. A compulsory levy made against certain properties from earnings of enterprise funds. An addition to a pledge or revenues, such bonds sometimes contain a mortgage on the enterprise funds property.

SPECIAL REVENUE FUNDS. Funds that are dedicated for a specific purpose (e.g., roads, surface water, etc.), require an additional level of accountability and are collected in a separate account, not part of the General Fund.

STRATEGIC GOALS. Each critical success factor has a targeted number of strategic goals. These goals are customer-oriented and are connected to the budget, the capital improvement program (CIP), and the comprehensive plan. They are measurable, realistic, and focused.

STRATEGIC PLAN. A plan outlining the goals and strategies the City will focus on over the next six years. It is prioritized around the critical success factors of our community and is intended to be a living document, which will be evaluated regularly.

SUBSIDIES. Financial assistance provided by one agency to another agency for a defined purpose (e.g., King County swimming pool subsidies, General Fund subsidy of the Street Fund transportation programs).

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include special assessments, fees, or charges for services.

TAX LEVY. Charge levied by a government to finance services performed for the common benefit.

TAX RATE. The amount of tax stated in terms of units per \$1,000 of assessed value of taxable property. The tax rate is the result of dividing the tax levied by the assessed value of the taxing district.

TRANSFERS IN/OUT. Resources that are transferred from one fund to another to pay for a specific purpose. For example, resources are transferred from the Surface Water Fund to the Surface Water Capital Fund to pay for surface water related capital improvement projects, since all capital projects are expensed out of the capital improvement funds.

UNRESERVED/UNDESIGNATED FUND BALANCE. That portion of available fund balance that has not been designated or restricted for a specific purpose and is available for general appropriation.